

No.: Med/002/Disposable/294

Date: 20.06.2022

M/s.....  
.....  
.....  
.....

**Sub: Tender for supply and delivery of Surgical Disposable Items at Port Hospital, Haldia Dock Complex.**

Dear Sir/Madam,

Sealed quotations are invited in two Parts (**Technical Part & Price Part**) from the reputed suppliers who have GST Registration for supply and delivery of Surgical Disposable items listed in **Annexure “A”** at Port Hospital, Haldia Dock Complex and as per terms & conditions, appended at **Annexure “B”**.

Tenderers are requested to sign and put official seal and submit all pages of the stated Annexure “A” & “B” along with offer as a token of acceptance of the terms & conditions stipulated there, in Technical Part of Annexure “A” & “B” along with necessary documentary proof of GST Registration Number should be submitted in one envelope superscribing as “TECHNICAL PART”

All pages of Price Part of Annexure “C” should be filled & signed along with official seal and should be submitted in separate envelope superscribing as “PRICE PART”

The sealed offer must be submitted to the office of the Medical Superintendent of Port Hospital, Haldia Dock Complex within 12/07/2022 by 13:00 hours.

Offer will be opened on 12/07/2022 at 15:00 hours where tenderers representative may be present.

Yours truly,

**(Dr. J. Samanta),**  
**Dy. Medical Superintendent,**  
**For Medical Superintendent**

श्यामा प्रसाद मुखर्जी पत्तन,कोलकाता  
**SYAMA PRASAD MOOKERJEE PORT, KOLKATA**

हल्दिया गोदी परिसर  
**HALDIA DOCK COMPLEX**  
चिकित्सा प्रभाग / MEDICAL DIVISION

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**Annexure "A"**

**TECHNICAL PART  
LIST OF SURGICAL DISPOSABLE ITEMS**

Sl. No.	Name of the items	Unit	Specified Make/Brand	Required quantity	Quoted Make/Brand
1.	I.V.Set	Pc	Romsons	1200 pcs.	
2.	B.T.Set	Pc	Romsons	200 pcs	
3.	Z Fold Paper for multi Channel ECG Machine (Make: BPL, Model:9108) Size: A4	Pkt	BPL	50 Pkts.	
4.	Z Fold Paper for multi Channel ECG Machine (Make: BPL, Model:	Pkt	BPL	20 pkts.	
5.	Venflon – 20	Pc	BD	1600 pcs.	
6.	Venflon- 22	Pc	BD	200 pcs.	
7.	Folyes Cath. – 14		Romsons	50 pcs	
8.	Folyes Cath. – 16		Romsons	30 pcs.	
9.	Urine Bag	Pc	Romsons	300 pcs.	
10.	Ryles Tube -14	Pc.	Romsons	30 pcs.	
11.	Suction Cath. -14	Pc.	Romsons	10 pcs.	
12.	Suction Cath. -12	Pc.	Romsons	20 pcs.	
13.	Suction Cath. -16	Pc.	Romsons	40 pcs.	
14.	Rubber Sheet	Mtr.	Local	100 meters	
15.	Surgical gloves - 6½"	Pair	Gammex	1000 pairs.	
16.	Surgical gloves - 7"	Pair	Gammex	1500 pairs.	

(Signature of the Bidder)

Official Seal.....

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**Annexure – “B”**

**TECHNICAL PART**

**TERMS AND CODITIONS**

1.0	<b><u>SCOPE OF WORK:</u></b> The work comprise of supplying the Surgical Disposable Items ( as stated in the enclosed bill of quantities) and as per purchase order to be issued to the bidder(s). Price are to be quoted against the items mentioned on the Annexure –“C” of the price Part.
2.0	<b><u>DELIVERY:</u></b> Order items should be supplied within 30 (thirty) days from the date of placement of order (part or full) at Port Hospital, Haldia Dock Complex. Supplied materials should be from fresh batch and items having printed date of expiry, should be supplied with at least 2/3 <sup>rd</sup> (two third) of the shelf life remaining at the time of delivery. Required quantity mentioned against each items in the tender document may be split into any number of orders over one year from the date of opening of tender. Delivery of materials will not accepted on Sunday and Holidays. Successful bidder(s) must make his /their own arrangements for delivery of all materials, as well as for careful and proper unloading and stacking at HDC’s Medical Division (Store). The responsibility for preventing damage/deterioration to the materials during transit , delivery, unloading and stacking at the designated point shall rest with the bidder.
3.0	<b><u>PRICING OF BIDS</u></b>
3.1	Rate should be quoted all inclusive i.e. packing, delivery at Port Hospital and all other charges (if any) involved. No separate payment will be made for transport and delivery of materials.
3.2	Quoted rate(s) should remain FIRM till the full ordered materials are delivered. Quoted rate(s) should be valid for 1 (one) year from the date of opening of bid.
3.3	The bidder(s) should indicate the percentage (%) of GST and other statutory levies as applicable, showing break-up of the above cost elements in his /their offer. Please note that Haldia Dock Complex does not provide any sale tax declaration form.
4.0	<b><u>PAYMENT:</u></b> Payment would be made through bank ECS after satisfactory receipt of the ordered materials within 30 (thirty) days of submitting clear bill. The bill should be quadruplicate to Medical Superintendent’s office with necessary documents in original.

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	Accordingly bidder(s) are requested to submit his /their bank Account No. with the name and address of the Bank along with branch name and IFSC Code number of the Bank while submitting the bill.
5.0	<b>INSPECTION:</b> Inspection of materials would be done by HDC's authorized representative prior to acceptance at Port Hospital, Haldia Dock Complex. The materials supplied by the supplier should be strictly conform to the laid down specification of the tender /order.
6.0	<b>VALIDITY:</b> The offer shall remain open for acceptance up to 60 (sixty) days from the date of opening of tender.
7.0	<b>EVALUATION:</b> Evaluation will be on the minimum rate (inclusive of all i.e. statutory levies, delivery charge etc) quoted against individual item.

Syama Prasad Mookerjee Port, Kolkata are not bound to accept the lowest or any tender and reserve the right to accept a tender in full or in part and or reject tender in full or in part without assigning any reason thereof.

**DECLARATION BY THE BIDDER:**

**I/We confirm that the laid down terms & conditions have been accepted by me /us and I/We agree to bound by the said terms & conditions.**

Signature of the bidder with seal.....

Full name of the bidder.....

Address of the bidder.....

E-mail ID of the bidder.....

Date..... Mobile phone No.....

श्यामा प्रसाद मुखर्जी पत्तन,कोलकाता  
**SYAMA PRASAD MOOKERJEE PORT, KOLKATA**

हल्दिया गोदी परिसर  
**HALDIA DOCK COMPLEX**  
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**Annexure – “C”**

**PRICE PART**

**LIST OF SURGICAL DISPOSABLE ITEMS**

Sl. No.	Name of the item	Unit	Make/Brand	Required quantity	Unit Price (in ₹)	Percentage of GST	Amount of GST (in ₹)	Total unit price (in ₹)
					(a)	(b)	©	(a+c)
1.	I.V. Set	Pc	Romsons	1200 pcs.				
2.	B.T. Set	Pc	Romsons	200 pcs.				
3.	Z-fold paper for Multi Channel ECG Machine Size:A4 Make: BPL Model: 9108	Pkt	BPL	50 pkts.				
4.	Z-fold paper for Multi Channel ECG Machine Size:A4 Make: BPL Model: 9108	Pkt	BPL	20 pkts.				
5.	Venflon Size:20	Pc	BD	1600 pcs.				
6.	Venflon Size:22	Pc	BD	200 pcs.				
7.	Folyes Cath. Size:14	Pc	Romsons	50 pcs.				
8.	Folyes Cath. Size:16	Pc	Romsons	30 pcs.				

**(Signature of the bidder with seal)**



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता  
SYAMA PRASAD MOOKERJEE PORT, KOLKATA  
Formerly Kolkata Port Trust

ISO 9001:2015  
Certified



श्यामा प्रसाद मुखर्जी पत्तन, कोलकाता

**SYAMA PRASAD MOOKERJEE PORT, KOLKATA**

हल्दिया गोदी परिसर

**HALDIA DOCK COMPLEX**

चिकित्सा प्रभाग / MEDICAL DIVISION



Address:

Port Hospital

P.O. Haldia Township

Dist. Purba Medinipur

West Bengal, PIN – 721607

Telephone No. (03224) 263265

(03224) 264068

Fax (03224) 264722

Email: drthazra.hdc@kolkataporttrust.gov.in

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Sl. No.	Name of the item	Unit	Make/Brand	Required quantity	Unit Price (in ₹)	Percentage of GST	Amount of GST (in ₹)	Total unit price (in ₹)
					(a)	(b)	©	(a+c)
9.	Urine Bag	Pc	Romsons	300 pcs.				
10.	Ryles Tube Size:14	Pc	Romsons	30 pcs.				
11.	Suction Cath. Size:14	Pc	Romsons	10 pcs.				
12.	Suction Cath. Size:12	Pc	Romsons	20 pcs.				
13.	Suction Cath. Size:16	Pc	Romsons	40 pcs.				
14.	Rubber sheet	Meter	Local	100 metrs				
15.	Surgical Gloves Size:6½"	Pair	Gammex	1000 pairs				
16.	Surgical Gloves Size:7"	Pair	Gammex	1500 pairs				

(Signature of the bidder with seal)