



**SYAMA PRASAD MOOKERJEE PORT, KOLKATA
HALDIA DOCK COMPLEX**

An ISO - 9001 : 2008 Organisation

**Office of Sr Dy Manager (P&E)
Operational Building, Chiranjibpur, Haldia,
Dist.: Purba Medinipur,
West Bengal, India, PIN - 721 607.**



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No. DM(P&E)/100 Oil Jetty/ENQ/43

Dt: 26.07.2021

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Dear Sir,

Subject : Enquiry for budgetary offer related to "Painting of 3 Nos. Marine Loading Arms at HOJ-II and other allied structure repair works as per the table detailed to Haldia Dock Complex (HDC), Syama Prasad Mookerjee Port, Kolkata"

You are requested to submit your **sealed budgetary offer**, for "**Painting of 3 Nos. Marine Loading Arms at HOJ-II and other allied structure repair works as per the table detailed to Haldia Dock Complex (HDC), Syama Prasad Mookerjee Port, Kolkata**" as per the '**Scope of work**' provided in **Annex – "a"** (enclosed) and the '**Bill of Quantities**' (**BoQ**) furnished in **Annex – "b"** (enclosed).

Your offer should be based upon the following terms and conditions:

1. Price basis:

- 1.1 The quoted price shall be based on **F.O.R** at **HDC site** i.e. **the quoted price shall be inclusive of all charges for transportation, handling, supply, delivery at site, guarantee support (as per contractual conditions) and all other incidental charges for the execution of the contract. Unloading at site will be done by the contractor.**
- 1.2 The tenderer shall fill in '**Unit Rate**' and '**Amount**' for the item, as described in the '**Bill of Quantities**', as per the required break-up.
- 1.3 The prices quoted shall be exclusive of **GST** as well as any statutory levies and/or other charges levied by any Central/State/local authorities, which shall be paid extra, at applicable rates, at the time of supply of goods. As such, details thereof, as applicable, are to be furnished clearly in the offer.
- 1.4 The prices should be firm and no variation, except towards statutory duties, levies and taxes, shall be payable.
- 1.5 Any new statutory levies, taxes, duties, cess, etc. imposed by the Central/State/local authorities, by way of fresh notifications, subsequent to the issue of Work Order/Purchase Order, but within the stipulated delivery period, shall be paid extra.

2. **General terms & conditions related to GST:**

- 2.1 Supplier to confirm that the GST amount charged in invoice is declared in its returns and payment of taxes is also made.
- 2.2 The Supplier agrees to comply with all applicable GST laws, including GST acts, rules, regulations, procedures, circulars & instructions thereunder applicable in India from time to time and to ensure that such compliance is done within the time prescribed under such laws. Supplier should ensure accurate transaction details, as required by GST laws, are timely uploaded in GSTN. In case there is any mismatch between the details so uploaded in GSTN by Supplier and details available with Kolkata Port Trust, then payments to Supplier to the extent of GST relating to the invoice/s under mismatch may be retained from due payments till such time Kolkata Port Trust is not sure that accurate tax amount is finally reflected in the GSTN to KoPT's Account and is finally available to Kolkata Port Trust in terms of GST laws and that the credit of GST so taken by Kolkata Port Trust is not required to be reversed at a later date along with applicable interest.
- 2.3 Kolkata Port Trust has the right to recover monetary loss including interest and penalty suffered by it due to any non-compliance of tax laws by the supplier. Any loss of input tax credit to Kolkata Port Trust for the fault of supplier shall be recovered by Kolkata Port Trust by way of adjustment in the consideration payable.
- 2.4 Supplementary invoices/debit note/credit note for price revisions to enable Kolkata Port Trust to claim tax benefit on the same shall be issued by you for a particular year before September of the succeeding Financial Year.
- 2.5 The purchase order/work order shall be void, if at any point of time you are found to be a black listed dealer as per GSTN rating system and further no payment shall be entertained.

3. **Payment terms:** 97% payment will be made within **30 (thirty) days** from the date of successful delivery of the material(s) in good condition at the site of HDC, KoPT and acceptance of the same by Sr. Dy. Manager (P&E) or his authorised representative or from the date of submission of clear and unambiguous bills, whichever is later.

The bills should be submitted, in quadruplicate, to the office of the Sr. Dy. Manager (P&E), along with all relevant documents like receipted Challan(s) [duly signed by the consignee or his authorised representative], Pre-despatch Inspection Certificate, Guarantee Certificate, Fitment Certificate, etc.

Payment will be made in Indian Rupees through the banker of the contractor i.e. through **ECS**. During submission of bill(s), the following information must be submitted by the Contractor regarding their banker:

- a) Savings/Current Account Number:
- b) Name of the Bank:

- c) Name of the Branch and address thereof:
- d) RTGS Code of the Branch:

4. **Completion period**: 90 days from the date of issuance of work order.
5. **Inspection**: Stage wise inspection will be done by Sr. Dy. Manager (P&E) or his authorized representative
6. **Guarantee**:
 - 6.1 The material(s), to be supplied, shall have to be guaranteed by the Contractor for a period of **12 (twelve) months from the date of commissioning or 18 (eighteen) months from the date of receipt, whichever is earlier against poor material and bad workmanship.**
 - 6.2 **Guarantee Certificate** is to be furnished by the Contractor, in this regard. If any defect, whatsoever, develops during the guarantee period, the defective material(s) will have to be replaced/rectified by the Contractor at his/their own cost and arrangement.
 - 6.3 The Contractor shall be responsible for making good, with urgency, at his/their expense any defect in or damage to any portion of the supply, which may appear or occur after the material(s) have been accepted by HDC, SMP, Kolkata and before expiry of the Guarantee Period {including extension(s), if any} and which arises either:
 - a) from any defective material(s), workmanship or design or
 - b) from any act or omission of the Contractor done or omitted during the said period.
7. **Liquidated Damage clause**: In the event of your failure to execute the contract within the stipulated dates or such extension(s) thereof, as may be allowed by Sr. Dy. Manager (P&E) in writing, you will be required to pay as compensation to the Trustees and not as penalty @ $\frac{1}{2}$ % **for every week or part thereof of the total value of work (contract price)**, provided always the entire amount of compensation to be paid under the provision of this clause shall not exceed 10% of the said value of work. The Trustees may, without prejudice to any other method of recovery, deduct the amount of such damages from any money which is due or which may become due to you. The payment or deduction of such damages shall not relieve you from your obligation to complete the supply of spare(s) or from any other of your obligation or liabilities under the contract. GST will be applicable on L.D amount.
8. **Force Majeure**: In the event of either party being rendered unable by Force Majeure to perform any obligations required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall, upon notification to the other party, be suspended for the period during which such Force Majeure event lasts.

The cost and loss sustained by either party shall be borne by the respective parties. The term 'FORCE MAJEURE', as employed herein, shall mean acts of God, Earthquake, Tsunami (caused by earthquake at the ocean bed), War, Revolt, Riot, Fire, Floods, Sabotage and Hurricane/Cyclone, Strike {excluding that of the contractor's supplier(s) or the sub-contractor's employees}. Upon the occurrence of such case and upon its termination, the party alleging that it has been rendered unable, as aforesaid, shall notify the other party in writing immediately, but not later than 48 (forty-eight) hours of the alleged beginning and ending thereof, giving full particulars and satisfactory evidence in support of its claim.

9. **Packing:** You shall be responsible for proper packing and delivery of the material(s). The material(s) should be packed in proper way by you, at your own cost, for protection against any damage, loss, breakage, etc.
10. **Validity:** The validity of your offer should **not be less than 120 (one hundred twenty) days from the date of opening of the offer.**
11. You shall have to furnish your **GST Registration Number** in your offer.
12. In connection with execution of the order, necessary **Gate Pass(es)/Permit(s)** - for entering into the **Dock Area** - will be provided **on chargeable basis.**

All other terms and conditions, not specifically mentioned above, will be as per the stipulations of the General Conditions of Contract, May 1993 of HDC, KoPT, <https://kolkataporttrust.gov.in/showfile.php?layout=1&lang=1&lid=1342>.

You are requested to return a copy of the instant enquiry letter, duly signed and stamped on each page, along with your offer, as a token of your acceptance of the aforesaid terms and conditions.

The sealed envelope, containing your offer, must be superscripted with the following:

You are requested to send your sealed budgetary offer, to the office of Plant & Equipment (P&E) Division, HDC, KoPT at the Operational & Administrative Building at Chiranjibpur, within 1500 hours of 5th Aug 2021. The same will be opened shortly after 1530 hours of 5th Aug, 2021 You may depute your authorized representative to be present during opening of the offer.

Your early action, in this regard, is solicited.

Thank you.

Yours faithfully,

AMIT KUMAR KAR Type text here

(A.K. Kar)
Sr Dy. Manager (P&E)
Haldia Dock Complex

Scope of work :

1. The broad scope of work includes but not limited to

- i. Chipping, cleaning and painting of 3 Nos. Marine Loading Arms at HOJ-II as per the painting scheme.
- ii. Fabrication and erection of 8 tonnes of structural steel: Before commencement of fabrication of any structural component, Sr. Dy. Manager (P&E) or his authorized representative and the contractor will jointly inspect the quantity of structures to be replaced. After joint inspection of the finished fabricated section, Sr. Dy. Manager (P&E) or his authorized representative will allow the contractor for grit blasting. Payment will be done as per the actual supplied structural steel.

2. The “Scope of Work” of Painting of 3 Nos. Marine Loading Arms ” as per the Painting Scheme indicated below, includes the following but is not limited to:

Sl. No.	Name of Structure	Scope of work	Approx. Surface Area in m2
1	Marine Loading Arms	<i>a)</i> Surface Preparation: Mechanical cleaning/ wire brushing, washing of oils on the surface. <i>b)</i> Painting: As per the painting scheme.	400
2.	Quantity-03	Areas to be covered: All the three Marine loading arms, including structure, junction boxes, swivel joints etc.	

3. PAINTING SCHEME

3.1 Surface preparation: The corroded/ rusted areas of the Marine Loading Arms shall be thoroughly cleaned by Scrapping/chipping/ cleaning of oil, using mechanical/ hand tools/ emery paper and also by using suitable cleaning agent. The other areas (non-corroded) shall be cleaned thoroughly using a cleaning agent to remove the impurities completely.

3.2 Application:

- a. **Primer for the cleaned bare surface area:** After surface preparation, one coat (135-150 μm) of Epoxy mastic high build primer shall be applied on dry bare surface immediately to avoid oxidation, in the presence of Engineer-in-charge/authorized representative.
- b. **Finish Coat:** One coat (100-125 μm) of Poly siloxane finish coat shall then be applied over the complete area as per the Scope of work. The final shade shall be slightly different from the existing colour with the approval of the Engineer- in-charge.

3.3 The Paints used shall be Asian Paints/ Berger/Shalimar/ICI/JCN. The primer as well as the paint for finish coat shall be of same brand and has to be approved by the Engineer-in-charge/ authorized representative at site before application. The primer as well as the finishing coat shall be applied as per the manufacturers' procedure and the interval for the application of the primer and the finishing coats should be strictly adhered to as per manufacturers' instruction. The opening up of the primer and paint containers shall be done in the presence of engineers of HDC and mixing is to be carried out as per the manufacturers' instructions. No thinner, turpentine, kerosene or any other agent will be allowed to be added along with the paint for any purpose other than those specified by the manufacturer. If any work area or any other place get spoiled got damaged or affected while carrying out the work, the same should be cleaned and made good at the contractor's sole risk and cost, to the entire satisfaction of the engineer-in-charge or his authorized representative. **The contractor should make his own arrangement to build necessary scaffolding for painting the structure at height.**

1.2 Coating Specification:

(i) Epoxy-Mastic high build (Primer)

Finish	: Matt
Type	: Two Pack
Application	: Brush or spray
Type of epoxy	: Condensation product of Bisphenol-A and Epichlorohydrin with terminal epoxide group Coal tar blend.
Curing Agent	: Polyamide
Volume solids	: 80 \pm 2% (by volume)

(ii) Poly siloxane Finish Coat

Colour	: As Approved
Finish	: Glossy
Type	: Two Pack
Application	: Brush or Spray
Volume solids	: $75 \pm 1\%$

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Annexure-B

Bill of quantities

Sl.	Description of Item	Unit	Rate(in Rs)
01	Chipping, cleaning and painting of 3 Nos. Marine Loading Arms its support platform structure including control cabin platform and structure at HOJ-II as per the painting scheme. This includes cost of providing and removal of scaffolding arrangement for 3 Nos RCMA & support structures.	LumpSum	
02.	Fabrication and erection of 8 tonnes of structural steel.	Per ton	

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(A.K. Kar)
Sr Dy. Manager (P&E)
Haldia Dock Complex