



OFFICE OF THE CHIEF MEDICAL OFFICER
CENTENARY HOSPITAL, MEDICAL DEPARTMENT
1, DIAMOND HARBOUR ROAD, KOLKATA – 700053
TELE FAX NO : (033)-2401 4503, PHONE NO: (033)- 2401
3817 / 4094 (Extn-841) {An ISO 9001 : 2000 Certified organisation}
e-mail : cmo@kolkataporttrust.gov.in

Notice Inviting Open Tender for Supply, Delivery, Installation & Commissioning of One No. Electrolyte Analyzer and supply of dedicated reagents on two years rate contract basis at Centenary Hospital of Syama Prasad Mookerjee Port Kolkata.

Tender No. MED / PR / ADVT / 337 / 21-22/ 418

Dated:14/6/2021

Medical Department of Syama Prasad Mookerjee Port , Kolkata invites Offers against e-Tender under single part system **(Part I: Techno-Commercial Bid and Part II: Price Bid)** from the Manufacturers or their Authorised Dealer / Distributor / Stockiest / Agent, fulfilling the eligibility criteria mentioned below and in accordance with the Notice Inviting Tender, Instruction to Tenderers, Special Conditions of Contract & Bill of Quantities and General Conditions of Contract.

Bid Document may be downloaded from RAILTEL PORTAL <https://kopt.enivida.in>. and KoPT website www.kolkataporttrust.gov.in Corrigenda or Clarifications, if any, shall be hoisted on the above mentioned websites only. **Hence all the intending bidders are advised to keep close watch on the above mentioned websites in their own interest.**

SCHEDULE OF TENDER

1.	TENDER NO.	MED/PR/ADVT/337/21-22/418 Dated 14/ 6 / 2021
2.	MODE OF TENDER	e-Procurement System (Online offers in a single part system through RAILTEL portal https://kopt.enivida.in The intending bidders are required to submit their offer electronically through e-tendering portal. The intending bidders are required to submit their offer electronically through e-tendering portal. No physical tender is acceptable by Syama Prasad Mookerjee Port , Kolkata.
3.	Railtel Tender Processing Fee(Nonrefundable) Mode of Payment:- E-payment Only through Debit/Credit Card or Net Banking.	TPF- 0.1% of estimate cost (Minimum 750/- Maximum 7500/-+GST Registration Charges Rs2000/- +Applicable GST Per Year
4.	Date of publication of e-Tender publication in SMP, Kolkata & and Railtel Portal.	22/6/2021
5.	Date of availability of NIT to the Vendors for downloading	22/6/2021 at 10.00 Hrs.
6.	Date of Offline Pre-Bid meeting	28/6/2021 at 11.00 a.m.
7.	Earnest Money Deposit	"Earnest Money Deposit" of Rs.9,630/- (Rupees Nine Thousand Six Hundred and thirty)only may be remitted at least three days advance from the date of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Syama Prasad Mookerjee Port , Kolkata Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270. Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270 Please furnish the following details while remitting the amount: Name of Bidder:



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
SYAMA PRASAD MOOKERJEE PORT, KOLKATA
 Formerly Kolkata Port Trust

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		Bank Name: Tender No.: Tender Date: Name of the Tendering Dept. UTR No.: After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The Earnest Money of the successful bidder shall be returned after one month from the commencement of the job contract functioning successfully and after deposit of Security Money. OR In the form of Banker's cheque, or Pay Order or Demand Draft from any of the Nationalized /Scheduled Banks in India having branch in Kolkata drawn in favour of "SYAMA PRASAD MOOKERJEE PORT,KOLKATA " or Treasury Receipt of the deposit issued by the Treasurer, Syama Prasad Mookerjee Port, Kolkata, as the case may be."
8.	Tender Cost	"Tender Cost" of Rs. 590/- (Rupees Five hundred nienty) only INCLUDING 18% GST may be remitted at least three days advance from the date of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Syma Prasad Mookerjee Port , Kolkata Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270 Please furnish the following details while remitting the amount: Name of Bidder: Bank Name: Tender No.: Tender Date: UTR No.: Name of the Tendering Dept. OR In the form of Banker's cheque, or Pay Order or Demand Draft from any of the Nationalized /Scheduled Banks in India having branch in Kolkata drawn in favour of "SYAMA PRASAD MOOKERJEE

Payment of Tender Cost & EMD should be made well in advance (at least three days) before the date of



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closing of Online e-Tender for submission of Techno-Commercial Bid.		
9	Last date of submission of EMD & Tender Cost to SMP, Kolkata.	19/7/ 2021 up to 14.00 Hrs.
10.	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid.	22/6/2021 at 10 hrs.
11	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at Railtel Portal.	22/ 7/ 2021 at 15.00 hrs.
12	Date & time of opening of (Techno-Commercial Bid + Price bid) at RAILTELP Portal	22/7/2021 at 15.30 hrs.
13	Estimated cost of tender	Rs. 4,81,509/-

Note: 1. In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further notice.

2. Under no circumstances the Due Date of the Tender will be extended.

Important instructions for E-procurement

e-Procurement is the complete process of e-Tendering from publishing of tenders online, inviting online bids , evaluation and award of contract using the system. You may keep a watch of the tenders floated under <https://kopt.enivida.in>. The link of e-procurement portal is also given on our official portal i.e_www. <https://www.kolkataporttrust.gov.in/> under TENDER TAB.

These will invite for online Bids. Bidder Enrolment can be done using **"Online Bidder Enrolment"**.

The instructions given below are meant to assist the bidders in registering on the e-tender Portal, and submitting their bid online on the e-tendering portal as per uploaded bid. More information useful for

1	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity
2	E-tender cannot be accessed after the due date and time mentioned in NIT.
3	SMP, Kolkata reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof. Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
4	No deviation to the technical and commercial terms & conditions are allowed.
5	The bidders must upload all the documents required as per terms of tender. Any other document
6	The bid will be evaluated based on the filled-in technical & commercial formats.
7	Bidder has fully read and understood the entire Tender Document, GCC, Corrigendum and Addenda, if any downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC, Corrigendum and Addenda". A declaration in this regard is to be made by the bidder.
8	(A) Tender will be opened electronically on specified date and time as mentioned in the NIT. Bidder's can witness electronic opening of Bid.
	(B) Necessary addendum/corrigendum (if any) of the tender would only be hoisted in the e-RAILTEL Portal

submitting online bids on the e Nivida Portal may be obtained at: <https://kopt.enivida.in>



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Contact persons (RAILTEL Portal):

Phone No. 011-49606060/8448288985/9355030620/8448288981

Mail id: - enividahelpdesk@gmail.com / ewizardkumar@gmail.com

Contact person (Medical Dept. SMP, Kolkata):

1. Dr. Sumita Ray
Sr. Medical Officer

Mobile No. 9830087282

2. Shri S.K. Joshi
Dy. Materials Manager
9831938935

B. COMMERCIAL TERMS & CONDITIONS

Concurrence and remarks for all Commercial Terms & Conditions will be taken Online. Upload supporting Notarized Documents wherever necessary. No hardcopy for the same needs to be submitted. If required, the Bidder/s may be asked to produce the Original documents before the Tender Committee for verification purpose only.

1. **AVAILABILITY OF THE TENDER DOCUMENT:**

Tender Document may be downloaded from KoPT Website: www.kolkataporttrust.gov.in / www.RailtelPortal <https://kopt.enivida.in>.

EXEMPTION FROM PAYMENT OF COST OF TENDER DOCUMENT AND EMD:

For Micro & Small Enterprises (MSE's) registered with NSIC:

- Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) for the tendered out item are exempted from depositing of Tender Cost and Earnest Money having valid NSIC Certificate for MSEs along with DIC's (DISTRICT INDUSTRIES CENTRE) Certificate.
- Micro & Small Enterprises (MSE's) registered with NSIC under Single Point Registration Scheme (SPRS) are eligible to get the benefits under new Public Procurement policies for MSEs as notified by Govt. of India, Ministry of Micro, Small & Medium Enterprises (MSME) vide Gazette Notification dt. 26/03/2012.
- When splitting of tender quantity is not possible purely on technical ground, trustees reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non-MSE for consideration of award of order for 20% of tender quantity against any item as per new public procurement policy.
- If Micro & Small Enterprises (MSE's) registered with NSIC intends to participate in the tender, for the items they are not registered with NSIC, then they will have to deposit Tender Cost, full amount of Earnest Money as per NIT. Otherwise their offer against the tender will not be considered.
- Copy of valid NSIC Certificate for MSEs along with DIC's (DISTRICT INDUSTRIES CENTRE) Certificate has to be submitted along with the Bid.



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- **SSI Units registered with NSIC under single point registration scheme for the tendered out item will be exempted from deposit of the Cost of Tender document on submission of valid supporting document(s).**

3. ELIGIBILITY TO BID:

In order to be eligible to submit bid, the intending bidder will have to upload following Documents (duly attested):

- a) Company Particulars (as per **Appendix 'A'**) and documents as mentioned in Clause 3 of NIT
- b) Trade License / Certificate of Incorporation, Sales Tax GST Registration Certificate, Income Tax PAN / TAN, Service Tax Registration Certificate.
- c) Brand and Maker's name of the quoted equipment must be clearly stated in the offer
- d) Audited Balance Sheets and Profit & Loss A/C for the last 3 years ending on **31st March 2020**
- e) Financial Statement showing average Annual Financial turnover during the last 3 years ending **31st March 2020** being at least **Rs. 1.44 lacs.**
- f) Experience of having three or two or one completed "**similar work**" contract carried out satisfactorily during the last seven years ending on **March 2020** costing not less than the amount as mentioned below:
 - (i) Contract value **Rs. 1.93 lacs** each in case of **THREE** contracts
OR
 - (ii) Contract value **Rs. 2.41 lacs** each in case of **TWO** contracts,
OR
 - (iii) Contract value **Rs. 3.85 lacs** each in case of **ONE** contract
- g) Self attested Order copies with supporting Performance Certificate of supplying the tendered or similar equipment to Govt. Organisation or other Institutions of repute with Full Name, Address, Contact Nos., during the last seven years should be produced with the Techno-Commercial Bid of the Tender. The Order Copies & Performance Certificates from the Authorised Dealer (1st Stage) may be acceptable when tender is submitted by 2nd stage authorised Dealers / Distributors / Stockiest / Agents, only when the authorised Dealer (1st stage) submits an undertaking in Non-Judicial Stamp Paper of at least Rs. 10/- accepting all the tender Clauses including After Sales Service as agreed upon by the 2nd stage authorised Dealers / Distributors / Stockiest / Agents who has submitted the tender paper. The authorised Dealer (1st stage) will be responsible for fulfilling all the tender conditions in case the 2nd stage authorised Dealer / Distributor / Stockist / Agent fail to comply the same. In case of failure to comply above by 1st stage authorised dealer, the OEM is to ensure to render all services both during Warranty & CAMC period. Accordingly a confirmatory letter from the OEM in this regard should be submitted while submitting the offer.



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- h) Undertaking of the tenderer to be submitted as per enclosed Proforma (**Annex- D**) in lieu of submission of signed copies of the full tender document, GCC addenda & corrigendum in the letterhead of the firm.
- i) Compliance Statement of Techno-Commercial Specifications as per **Appendix-'B'** of Tech. Specification of the offered Brand of the equipment with that of specifications of NIT supported with Literature / Catalogue. Brand and Maker's name of the offered item should be mentioned.
- j) **Declaration regarding Life span of the offered item and Guarantee for availability of Spare Parts and Consumables during the declared Life Span should be submitted. The Bidder also should upload the list of Spare Parts / Consumables with Prices in a separate letter which is not covered under Warranty / CAMC at the time of submission of Techno-Commercial Bid.**
- k) In case the offer is submitted by an Authorised Dealers / Distributors / Stockiest / Agents on behalf of the Manufacturer, the current valid **self attested Authorisation Certificate** from the Manufacturer has to be submitted along with the offer. In case any bidder submit offer with 2nd stage authorisation, they have to prove with supporting documents that the 1st stage authorised firm who has appointed and issued 2nd stage authorisation in their favour has been authorised to do so, by their Principal manufacturer. The Trustees will not recognize any assignment or endorsement in favour of third parties of any order arising out of this tender other than the authorized Dealers / Distributors / Stockiest / Agents.
- l) Detail Address of the Service Centre in and around Kolkata, duly accredited by the Manufacturer along with the Name, Address and Phone No. of the Contact Person and e-Mail address must be furnished.
- m) ISO or equivalent Accreditation Certificate in favour of the manufacturer, if any.
- n) The Check List in **Page 13** is to be filled in, signed, stamped and submitted positively along with the Techno-Commercial Bid.

Note:

1. **"similar works" means: Supply, Delivery, Installation and Commissioning of similar types Medical Instruments in Medical Institution of repute (preferably in Govt. Institution)**

4. **PRE BID MEETING: Offline** Pre-bid meeting will be held on **28/ 06 / 2021 at 11.00 a.m. in Centenary Hospital, SMP, Kolkata at 1, Diamond Harbour Road, Majherhat, Kolkata – 700 053.**

The Trustees' will not recognize any assignment or endorsement in favour of third party of any order arising out of this tender other than the awarded Contractor.

The issuing authority reserves the right to ACCEPT / REJECT any or all tenders without assigning any reason whatsoever.

The Tender is subject to Earnest Money and Security Deposit clauses.

5. **INSTRUCTIONS TO BIDDER:**

- 5.1 Tender for the above work should be submitted in accordance with the **Schedule of Quantities** as specified in this tender and in accordance with the Special Conditions of Contract & General Conditions of Contract. **The Special Condition of Contract will prevail over and above the General Conditions of Contract.**



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- 5.2 No Bidder is allowed to submit more than one TENDER. Please note that the Bidder of the tender should be either Indian agent of the Principal / OEM or the Principal / OEM itself, but the Indian agent and the Principal / OEM will not be allowed to participate in the tender simultaneously. Also an Indian agent is allowed to participate in the tender for the tendered out item(s) with the authorization of not more than one Principal / OEM. If more than one bid is submitted by a particular bidder with authorisation from more than one OEM / Principal, then all the bids submitted by the bidder will be rejected.
- 5.3 Any clarification with regard to interpretation or ambiguities discovered or pointed out after the issue of the tender documents but prior to submission of tenders as to the meaning, conditions or instructions contained in any of the issued documents, shall be valid only when such a clarification is issued in writing by the officer issuing the Notice Inviting Tender. Any such written clarification or amendment shall be hoisted in website of KoPT, RAILTEL PORTAL <https://kopt.enivida.in>. **Hence all the intending Bidders are advised to keep close watch on the website of RAILTEL PORTAL <https://kopt.enivida.in> / KoPT in their own interest.**
- 5.4 **Earnest Money:** Earnest Money Deposit of **Rs.9630** (Rupees nine thousand six hundred and thirty) only may be remitted by RTGS / NEFT.
After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The Earnest Money of the successful bidder shall be returned after one month from the successful Installation & Commissioning of the awarded Instrument/s functioning successfully and after deposit of Security Money. In case the successful bidder fails to accept the Contract or fails to deposit Security Money, the EMD will be forfeited. The Kolkata based Bidders shall provide the Bank account details for refund of the EMD through ECS. Wherever ECS facility is not available, the EMD will be refunded through NEFT / RTGS for which Bank Charges is to be paid by the bidder; necessary information in this regard need to be furnished by the Bidders.

Note:

1. **Exemption from depositing of Tender Cost and Earnest Money for Micro & Small Enterprises (MSE's) registered with NSIC. (See Note under Para 2 above).**
 2. **Bidders registered with DGS&D and SSI Units registered with NSIC under single point registration scheme will be exempted from deposit of Earnest Money on submission of valid supporting document(s).**
- 5.5 **Site Visit:** ALL INTENDING Bidders may visit the site at their own expense, prior to submission of tender for assessing the job requirement under consideration for the above contract with the prior permission from the Chief Medical Officer. No clarification will be made to the intending Bidder regarding location site after this and the decision of the Chief Medical Officer, Kolkata Port Trust shall be final & binding in this regard.

:SPECIAL CONDITIONS OF CONTRACT:

1. **PERIOD OF VALIDITY OF OFFER:** The offer should be VALID for a period of not less than 120 (one hundred twenty) days from the date of opening of the **Tender**.
2. **WITHDRAWAL OF TENDER:** Withdrawal of tender / offer in the interval between the closing date for submission of e-Tender and the expiry of the period of its validity will result in forfeiture of Earnest Money.
3. **CANCELLATION OF TENDER:** The Chief Medical Officer, SMP, Kolkata, reserves the right of accepting or rejecting any offer partially or wholly without assigning any reason thereto.



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4. **REJECTION OF TENDER DOCUMENTS:** Bidder is expected to examine the Tender documents including all Instruction Forms, Terms & Conditions, and Technical Specifications in Tender documents. Failure to furnish the requisite information as per the NIT or submission of tender not substantially responsive to the tender documents in every respect may result in the rejection of the tender.
5. **AMENDMENT OF TENDER DOCUMENTS:**
 - a) **At any time prior to the deadline for submission of tenders, the Chief Medical Officer for any reason whether at his own initiative or in response to a clarification required by a prospective Bidders may modify the Tender Documents.**
 - b) **The amendment shall be part of the Tender Documents and will be notified by publication in the RAILTEL PORTAL [https://kopt.enivida.in./](https://kopt.enivida.in/) KoPT's website and will be binding on the prospective Bidders.**
 - c) **All the intending Bidders are advised to keep close watch on the website of RAILTEL PORTAL <https://kopt.enivida.in.> / KoPT web site www.kolkataporttrust.gov.in**
6. **DEMNOSTRATION CLAUSE:** During the evaluation of the Techno-Commercial Bid of the respondent Firm/s, the Chief Medical Officer at his discretion may ask the Bidder/s to make arrangement to demonstrate the offered item(s) & its functioning for inspection by a Technical Committee to be formed by the Chief Medical Officer, either at the Centenary Hospital SMP, Kolkata / one or more sites where the item(s) is / are already installed (within Kolkata) or at its own premises. The demonstration will have a bearing on the technical evaluation of the equipment(s). The transport arrangement for the Committee Members will be arranged by SMP, Kolkata.
7. **PRICE:**
 - a) **Net Basic Price** of the tendered out item after adjusting (**Basic Price inclusive of Customs & Excise Duty, Cess etc. (as per the prevailing Rates) except GST,, if any,**) must be quoted in Price Bid in I.N.R. only. Any **Conditional Discount** will not be considered for the purpose of Inter-se position. Tender shall be rejected if bidder quoted Prices / Rates anywhere in Techno-Commercial Bid.
 - b) All **other charges** should be inclusive of Basic Price **except the Training Charges to Doctor**, if any, and should be mentioned separately under A/c heading "**Training Charges, if any**", in the Price Bid.
 - c) **i) Each and every Optional Item/s if any, Spare Parts, Consumables etc. which are not covered under Warranty and required to be changed periodically during Warranty and CAMC Period of 5 (Five) years are to be stated clearly. Details List of such Items mentioning price excluding GST are to be furnished and Uploaded in the Techno-Commercial Bid.**
ii) Cost of Reagents for TWO YERAS based on 20 samples per day (Cost Per Test Rs. _ x 20 test per day X 365 X 2 years) to be declared in Price bid.
iii) Details List of reagents are to be furnished and Uploaded in the Techno-Commercial Bid.
 - d) Charges of CAMC for (5) five years to be declared in Price Bid. The CAMC for Five years will commence immediately after successful completion of the Warranty period of two years.
 - e) The Charges for Calibration as per ISO 9001:2008 specification if applicable should be inclusive in the offer.
 - f) **The bidder must keep it in mind that the instrument is for the Hospital of SMP, KOLKATA and the rates of each and every item will be same as those quoted to Govt. Hospital. An undertaking to this effect is to be uploaded by all the participating bidders at the time of submission of Techno-Commercial Bid.**



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- g) No price escalation is admissible other than statutory increase in Taxes & Duties etc. against documentary proof.
- h) Price Bid should be **FREE FROM ANY EXTRANEIOUS CONDITIONS.**

8. SECURITY DEPOSIT:

- a) The tender is subject to Security Deposit for an amount of Ten percent (10%) of the value of the Contract - which is to be submitted by the successful bidder either by Demand Draft / Pay Order / Banker's Cheque drawn on a Scheduled Bank and in favour of Syama Prasad Mookerjee Port , Kolkata payable at Kolkata and to be submitted with the Treasurer of Kolkata Port Trust, 15, Strand Road, Kolkata-700 001 and the self attested photo copy of Treasury receipt is to be submitted to Medical Dept. or in the form of Bank Guarantee issued by any Scheduled Bank to ensure due performance of the contract, within 30 days from the date of placement of order and the said amount will be retained by the Port Authority as Security Deposit.
- b) Security Deposit should remain valid for a period of 60 days in excess of / beyond the date of completion of all contractual obligations of the supplier including Warranty period.
- c) The Security Deposit so deposited will be refunded without any interest only after 60 days from the date of successful completion of Warranty Period and only on entering into the CAMC Contract with SMP, KOLKATA.
- d) The proceeds of the Security Deposit shall be payable to the Syama Prasad Mookerjee Port Kolkata as compensation towards any loss resulting out of the Vendor's failure to execute the Contract.

9. EVALUATION CRITERIA: Evaluation of the tender shall be made on the Lowest Price Offered of the tendered out item, plus cost of reagents for two years , CAMC rates for 5 (Five) years and Cost of Optional Items / Spare Parts / Consumables if any, required to be changed periodically, taken together (**as appears at Row Sl. No. 10 of the BOQ - Appendix-C**) from among the Techno-Commercially qualified bidders. Applicable Taxes & Govt. duties, , etc. will also be considered at the time of evaluation of Price Offer and will be paid extra at actual on submission of valid documents / papers.

10. LICENCES AND PERMITS: The awarded Vendor shall be liable for obtaining all Licenses and Permits with respect to the goods supplied by him.

11. DELIVERY:

- 11.1 As the item is required urgently, the Bidder must mention the earliest delivery, installation and commissioning period for the tendered item. In any case, this period including Installation & Commissioning should not be more than 60 (sixty days) from the date of placement of order. Installed equipment will be under observation of the SMP, Kolkata authorities for a period of one month from the date of successful commissioning of the Equipment. The awarded Vendor shall arrange for proper and appropriate demonstration of the equipment to the satisfaction of the Technical Committee as may be formed for the purpose after which the equipment shall be said to be successfully commissioned. The Completion Certificate will be issued after one month of satisfactory performance of the Equipment. Warranty period shall be reckoned from the next day of issue of Completion Certificate of the equipment. Arrangement regarding delivery, loading / unloading, installation & commissioning etc. will be to the Seller's account.
- 11.2 The ordered material will have to be appropriately installed at the Centenary Hospital with prior permission of the appropriate authority at least 7 (Seven) working days in advance. Site inspection may be done prior to delivery if necessary, at Bidder's own cost.



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Tender No. MED / PR / ADVT / 337 / 21-22/ 418

Dated:14/6/2021

11.3 Since the tender is for Supply, Delivery, Installation and Commissioning, prices quoted must be F.O.R. Centenary Hospital and should include all charges that may be necessary for successful commissioning. SMP, KOLKATA shall not bear any charges, which the Bidder may have to bear prior to commissioning and handing over of the instruments.

12. **WORKMEN COMPENSATION:** The successful bidder must cover his employees / workers, who will be engaged for delivery, unloading & stacking job at the point of delivery at SMP, KOLKATA site, under Workmen Compensation Act, Fatal Accident Act and Personal Injuries Insurance Act for protection against any injury / accident and shall have to bear all the consequences and cost as applicable as per relevant acts.

13. **TRAINING TO DOCTOR:** The successful bidder has to arrange Training of the Doctor and Pathology Technicians of the Centenary Hospital, SMP, KOLKATA, at least for 7 days for operation and handling of the ordered Equipments supplied by them at their cost.

14. **WARRANTY:**

- a) The Bidder must provide a Warranty of at least 24 months for each equipment as well as all parts and accessories, from the date of successful commissioning and handing over of the Equipments to KoPT at the Centenary Hospital.
- b) The successful Bidder shall make good at his own expenses all defects due to faulty design, material and workmanship, which may, during the Warranty period of 24 months (from the date of successfully commissioning), develop under proper use within 3 (Three) days from the receipt of report from the appropriate authority of the hospital. If any difference of opinion arises on any of the provisions of this clause, the decision of the Chief Medical Officer shall be final and binding.
- c) Failure to comply with the above at 14(b), SMP, KOLKATA will be at liberty to get the repair done and deduct the cost there of from the amount lying with them as Security Deposit as far as possible & practicable. If the cost of such repairs exceeds the amount of Security Deposit, the successful Bidder shall pay the balance amount to SMP.Kolkata In the event of failure to comply above, SMP, Kolkata will realize the excess amount from their pending bills if any.
- d) The Bidder/s should categorically mention the list of Spare Parts, Consumable Item/s, if any and prices thereof which are not covered under the Warranty Clause..

15. **TEST AND GUARANTEE CERTIFICATES:** The successful Bidder shall have to submit Manufacturers Test and Warranty Certificate(s) or Certificate from a Govt. / Govt. Registered / recognised / approved Test House or Laboratory with regard to the machine, its Accessories, Consumables, etc. where ever applicable, along with the supply.

16. **TERMS OF PAYMENT:**

Payment will be made through ECS / NEFT / RTGS after **One Month** of successful running of the awarded Equipment at the Centenary Hospital, SMP, Kolkata, on submission of Bill complete in all respects and other related documents as per agreement viz. Acceptance Certificate of the supplied Equipment issued by the Doctor of Pathology Deptt. of Centenary Hospital, Receipted Challan, CST/VAT Registration Certificate, Income Tax PAN, Bank details, etc.

No advance payment will be made at any stage prior to Supply, Delivery, Installation and Commissioning of the items.

17. **RISK PURCHASE CLAUSE:** Any default in the supply or failure to deliver an approved quality or ordered material within the time stipulated may involve purchase of the whole or any portion of the supply remaining undelivered or unapproved from any other source at the risk and expenses of the defaulting Supplier.



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Tender No. MED / PR / ADVT / 337 / 21-22/ 418

Dated:14/6/2021

18. LIQUIDATED DAMAGE:

- 18.1 On receipt of Award of Contract, if the Contractor fails to carry out the contract within the delivery period, or such extension thereof as communicated by the Chief Medical Officer in writing, the Contractor shall pay as compensation (Liquidated Damage) to SMP Kolkata and not as a penalty, ½ % (half percent) of the total value of work (Contract Price) as mentioned in the letter of acceptance of the tender/offer, for every week of delay or part thereof provided always that the amount of such compensation shall not exceed 10% of the said value of work. Service Taxes at applicable rates will be deducted on L.D. amount.
- 18.2 Without prejudice to any of its legal rights, SMP Kolkata shall have the power to recover the said amount of compensation / damage, from any money due or likely to become due to the contractor. The payment or deduction of such compensation/damage shall not relieve the contractor of the obligation to commence the work or from any of his other obligations/liabilities under the contract and in case of the Contractor's failure and at the absolute discretion of the Chief Medical Officer, the work may be ordered to be completed by any other agency at the risk and expense of the Contractor, after a minimum of three days' notice in writing has been served to the Contractor by the Chief Medical Officer or his Representative.

19. PERFORMANCE SECURITY BOND:

The successful bidder shall have to furnish the Performance Security in the prescribed format to be provided by SMP Kolkata along with the confirmed Order

20. AFTER SALES SERVICE:

The selected bidder must clearly mention the facilities for providing after-sales servicing and maintenance of the equipment after the expiry of the Warranty period. The selected bidder must clearly mention the details of setup / arrangement available in and around Kolkata for attending any breakdown call.

After expiry of the Warranty period, the selected bidder will have to enter into Comprehensive Annual Maintenance Contract for the supplied equipments. The Terms & Conditions of the Comprehensive Annual Maintenance Contract shall be as follows:

- a. The rate for Comprehensive Annual Maintenance Contract (CAMC) shall be quoted for 5 (five) years. The bidder shall ensure supply of all Spares including Consumables for providing maintenance support during the declared Life Span of the equipment after successful completion of the Warranty period.
- b. Bidder must mention about the commitment regarding the number of routine preventive maintenance / check up that shall be undertaken. In the event the preventive maintenance is not done according to the scheduled time, proportionate deduction will be made from the CAMC charges. Further, the Bidder must provide check list after each of the preventive maintenance, breakdown, repair and calibration and it should be done as per ISO / National / International standards.
- c. The response time under the normal circumstances should be 24 hours for any repair reported to the bidder over phone, subsequently followed by email and shall not exceed 24 hours from the time of reporting of any breakdown call. If the selected bidder fails to attend such breakdown calls within the stipulated time as mentioned above, a penalty will be imposed @ 0.5% of Comprehensive Annual Maintenance Contract Value per day's delay or part thereof from the time of reporting, subject to a maximum of 10% of the Comprehensive Annual Maintenance Contract Value.
- d. The equipment should be repaired and commissioned on the day of attending the breakdown call or within the next two days time. In case it is not possible due to valid reasons (major fault, replacement of spare parts not readily available etc.), which is accepted by the Chief Medical Officer, then the same must be commissioned within 1 week's time from the date of break-down call. Non-acceptance of reasons for delay by the Chief Medical Officer / non-commissioning of equipments within 1 week (if allowed) will attract



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Tender No. MED / PR / ADVT / 337 / 21-22/ 418

Dated:14/6/2021

penalty and the Vendor will have to pay to the Trustees @ 0.5% of the CAMC value for each day's delay thereafter subject to a maximum of 10% of the CAMC Value. However, the Chief Medical Officer will be at liberty to get the CAMC repair done by outside agency and deduct the cost thereof from the Vendor from any amount lying outstanding. In case the cost exceeds such amount the Vendor should pay the balance amount to SMP Kolkata. These however will not relieve the Bidder from his obligation & liabilities under the Contract. In exceptional circumstances, the Chief Medical Officer may allow extension for such period as is considered reasonable without imposing penalty, against written application of the Vendor.

- e. The Comprehensive Annual Maintenance Contract rate must be inclusive of transportation of materials and persons attending the calls. No arrangement for transport and stay will be made by Kolkata Port Trust. The items for which CAMC is not applicable should be clearly mentioned. Details of Consumable items which are not covered under CAMC should be mentioned clearly as individual items.
- f. Payment for the Comprehensive Annual Maintenance Contract of each year shall be made to the Vendor every year in two installments of 50% of annual CAMC charge basis. The payment shall be made through ECS / NEFT / RTGS generally within 30 days after expiry of every six months. Else payment of the Comprehensive Annual Maintenance Contract on yearly basis shall be made in advance if, 110% of the said advance amount is covered by a Bank Guarantee and is submitted by the Contractor for the said period. The validity period of the said Bank Guarantee may be allowed to extend up to the next annual CAMC period in order to cover the Comprehensive Annual Maintenance charges.
- g. If the performance of the party is found unsatisfactory or otherwise, the CAMC may be cancelled or may not be renewed at the discretion of the Chief Medical Officer without assigning any reason.

- 21. **FORCE MAJEURE**: In the event, the contractor / SMP Kolkata being prevented from fulfilling its obligation or part thereof arising out of this contract, due to any Force Majeure event like acts of God (flood, earthquake etc) or war, civil commotion, strike etc., the affected party shall forthwith but in no case later than 48 hours from the commencement of such event, intimate the other party as to the commencement of such event and continue to intimate every 7 days during continuance of such event. The affected party shall upon cessation of such event, promptly informs the other party within 24 hours over phone followed by communication in writing and shall commence its obligation in part or in full arising out of this contract (within 48 hours from the date of cessation) that was kept suspended due to such events of Force Majeure.
- 22. **ARBITRATION**: Disputes if any arising out of this agreement will be settled by arbitration at Kolkata and the decision of the Arbitrator shall be final and binding on both parties.
- 23. **JURISDICTION**: The contract will be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Kolkata.

Encl: Appendices –'A', to 'C'.

Chief Medical Officer



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Tender No. MED / PR / ADVT / 337 / 21-22/ 418

Dated:14/6/2021

CHECK LIST

[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN PART- I]

1.	Whether all the requisite documents (duly attested) as per Clause No. 3 (Eligibility to Bid Clause of NIT) have been uploaded in e-tendering platform with the Techno-Commercial Bid, mentioning the number of papers uploaded. No. of documents: _____	Yes/ No
2.	Whether the documents viz. Order Copy mentioning value and related Performance Certificates along with Job Completion Certificate in support of the Credentials (duly attested) is / are uploaded in e-tendering platform with the Techno-Commercial Bid.	Yes / No
3.	Undertaking of the tenderer to be submitted as per enclosed Proforma (Annex- D) in lieu of submission of signed copies of the full tender document, GCC addenda & corrigendum in the letterhead of the firm.	Yes / No
4.	Whether the Declaration to the effect that the rates of the quoted Equipment/s is / are same as those quoted to Govt. Hospital , uploaded in e-tendering platform with the Techno-Commercial Bid.	Yes / No

Offer No. _____

Date: _____

Authorized Signatory of the Tenderer
(with official Seal and date)



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Tender No. MED / PR / ADVT / 337 / 21-22/ 418

Dated:14/6/2021

Particulars of Deposit of the Cost of Tender Document & Earnest Money

[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN PART - I]

A. Cost of Tender Document:

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount In Rs) Rs. 590/-
	Cost of Tender Document Rs 590/- (Rupees five hundred and ninety) only including GST

B. Earnest Money Deposit:

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount (In Rs) Rs. 9630/-
	Earnest Money Deposit of Rs.9630/- (Rupees Nine thousand six hundred and thirty) only.

Offer No. _____

Authorized Signatory of the Tenderer

Date:

(with official Seal and date)



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SYAMA PRASAD MOOKERJEE PORT, KOLKATA
Formerly Kolkata Port Trust

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Dated:14/6/2021

APPENDIX-'A'

**[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN
[PART - I]**

Name of the Firm / Bidder: _____

Name of the Authorized Signatory: _____

Official Address: _____

Phone No.: _____ FAX: _____

E-Mail: _____ Cell Phone No.: _____

Trade License No. / Certificate of Incorporation: _____

PAN / TAN _____ (Attach attested Photocopy) GST Registration Certificate _____

Bank Particulars: Name of the Bank / Branch _____

Account Type: _____ A/C No.: _____

MICR No: _____ IFSC Code No.: _____

DECLARATION

We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the tender. In the event of our tender being accepted in full or in part, We also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the tender together with the acceptance thereof in writing by or on behalf of the Trustees shall form the Contract.

It is hereby confirmed that the hard copy of tender being submitted (uploaded) in the techno-commercial bid of the tender is Identical to the one downloaded from your website / RAILTEL PORTAL <https://SMPKolkata.envida.in>. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of SMP Kolkata without any reference to us.

It is also declared that our Concern was never been banned or de-listed by any Government or, Quasi-Government Agency or PSU. If the declaration is found incorrect in future, our offer will be liable for rejection.

Offer No. _____

Date: ____ / ____ / 2021

Place:

Signature of the Authorized Signatory of the Tenderer
(with official Seal and date)



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Dated:14/6/2021

APPENDIX 'B'

TECHNICAL SPECIFICATION OF ONE NO. ELECTROLYTE ANALYZER

1. Electrolyte Analyser (Ion Selective)
2. Calibration Certificate is desirable
3. BIS, CE, and IEC Certification are desirable.
4. Parameters : Sodium, Potassium, Chloride.
5. Automatic Calibration with calibrator.
6. Should analyse whole blood, serum, Plasma, Urine, Body Fluid,
7. Low sample volume. (within 500 microlitre)
8. Speedy: At least 40-50 samples per hour(without print out)
9. Low running cost of electrodes and data storage facility.
10. Electrodes should be long lasting (minimum 2 years for Sodium , Potassium and one year for chloride. They should be easy to maintain.
11. Firm should be directly present in India and service centre in at Kolkata.
12. Should have inbuilt printer
13. Inbuilt Quality Control with SD & CV
14. Stand by mode
15. Reusability of sample
16. Must have installed at any NAL Laboratory (documentary evidence)

Mandatory Requirement

- 1) DIRECT PRESENCE OF PRINCIPAL COMPANY OR ITS AUTHORIZED AGENT / DEALER / DISTRIBUTOR / STOCKIST IN INDIA.
- 2) SERVICE CENTRE FACILITY IN KOLKATA.
- 3) COST OF CONSUMABLES / DISPOSABLES AND THOSE SPARES WHICH ARE NOT COVERED UNDER WARRANTY / CAMC, REQUIRED TO BE CHANGED PERIODICALLY WITHIN THE DECLARED LIFE SPAN ARE TO BE DISCLOSED.
- 4) LIST OF AT LEAST TWO INSTALLATION LABORATORIES IN GOVT. OR PRIVATE SECTOR OF REPUTE WITH NABL ACCREDITATION.

Offer No. _____
Date: ____ / ____ / 2021
Place:

Signature of the Authorized Signatory of the Tenderer
(with official Seal and date)



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BILL OF QUANTITIES (APPENDIX – C)

(Following information must be entered Online in the given format while submitting E-Tender. This must not be filled in and required to be submitted / uploaded as a scanned copy and should not be submitted offline.)

1 Sl. No.	2 Item	3 Tender Quantity	4 Total Amount In (Rs) in figure & in Words
1.	Basic Net Price of Electrolyte Analyser	1(One) No.	Price not to be quoted here.
2.	Plus GST in % ____ on Row No. 1(b)		Price not to be quoted here.
3.	Plus Training Charges to Doctors if any, in		Price not to be quoted here.
4.	Plus cost of Reagents for 2 (Two) years considering 20 samples per day . Cost per test in Rs. ____x 20 test per day x 365 days x 2 years.	14600 test	Price not to be quoted here
5.	Plus GST on sl 4		Price not to be quoted here
6.	Plus Total Cost of Optional Items / Spare Parts / Consumables, etc, which is not covered under warranty and CAMC if any. in Rupees		Price not to be quoted here.
7.	Plus GST in % ____ on Row No. 6		Price not to be quoted here.
8.	Plus Total Rate of CAMC for 5 years in Rupees		Price not to be quoted here.
9.	Plus GST on CAMC in % ____		Price not to be quoted here.
10.	Grand Total in Rs.		Price not to be quoted here.

Note: Only Net Basic Price of Electrolyte Analyser after adjusting (Basic Price less Unconditional Discount) is to be mentioned in the Price Offer. Any Conditional Discount should not be considered for the purpose.

- a) Detail List of Optional Items / Spare Parts / Consumables if any, required to be changed periodically during Warranty and CAMC period of Five years (not covered under Warranty) are to be mentioned separately and to be uploaded in Techno-Commercial Bid.

Offer No. _____

Signature of the Authorized Signatory of the Tenderer under seal

Date



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Tender No. MED / PR / ADVT / 337 / 21-22/ 418

Dated:14/6/2021

ANNEX- D

[DOCUMENT TO BE DOWNLOADED, FILLED IN UNDER BIDDER'S LETTER HEAD, SIGNED, SCANNED AND UPLOADED]

Undertaking to be submitted in lieu of uploading/submitting signed copy of full tender document

Ref. No.....

Date

The Chief Medical Officer
 Centenary Hospital
 SYAMA PRASAD MOOKERJEE PORT,KOLKATA
 15 Strand Road
 Kolkata – 700 001

Ref Tender No : MED/ PR/ADVT/337/21-22/418 dated 14/6/2021

Dear Sir,

I/We,(Name of Tenderer) have fully read and understood the entire Tender Document, GCC, and Addenda/ corrigendum , if any, downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC and Addenda/ corrigendum if any

I/We are submitting this undertaking in lieu of submission of signed copy of the full tender document GCC and Addenda/ corrigendum

Yours faithfully,

Signature of Tenderer.....

Name:

Designation:

Date :

Seal of the tenderer.....