

श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता

(पूर्व में कोलकाता पोर्ट ट्रस्ट)

**SYAMA PRASAD MOOKERJEE PORT, KOLKATA**

(Formerly Kolkata Port Trust)

हल्दिया गोदी परिसर

**HALDIA DOCK COMPLEX**

MM DIVISION

*BIDDING DOCUMENTS*

( e-Tender)

[Tender No.: HDC/MM/OT-22/34/45]

**FOR**

E-tender is invited from reputed manufacturers or their authorized dealers / distributor for supply of various types of Dressing and Surgical items on "Biennial Rate Contract" basis to Port Hospital of Haldia Dock Complex, Haldia.



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3.

### **SCHEDULE OF TENDER (SOT)**

E-Tender in Single Cover system (Part I: Techno-Commercial Bid and Part II: Price Bid) are invited from reputed manufacturers or their authorized dealers / distributor for supply of various types of Dressing and Surgical items on “Biennial Rate Contract” (as per tender BOQ) basis to Port Hospital of Haldia Dock Complex, Haldia.

The Bid Document may be seen from the Central Public Procurement Portal (**CPPP**). Corrigenda or clarifications, if any, shall be hosted on the above mentioned website only. Bidders will have to participate in bidding process through website <https://eprocure.gov.in/eprocure/app> only. The tender is also published on SMP, Kolkata's website (<https://smportkolkata.shipping.gov.in/index.php>).

### **SCHEDULE OF TENDER (SOT)** **(Tender No. HDC/MM/OT-22/34/45)**

1.1	<b>Work Title</b>	::	Supply of various types of Dressing and Surgical items on “Biennial Rate Contract” basis
1.2	<b>E-Tender No.</b>	::	<b>2021_KoPT_622023_1</b>
1.3	<b>Tender Authority</b>	::	<p>General Manager (Engineering), Haldia Dock Complex ; Syama Prasad Mookerjee Port, Kolkata.</p> <p><b>Address:</b> Office of the M.M. Division, Jawahar Tower (2<sup>nd</sup> floor) ; P.O.:- Haldia Township; Dist.:- Purba Medinipur ; PIN:-721607 West Bengal, India.</p> <p><b>Telephone no. :</b> + 91-3224-26 3266 <b>Mobile no. :</b> +91-9434063649 <b>E. mail :</b> <a href="mailto:spb.hdc@kolkataporttrust.gov.in">spb.hdc@kolkataporttrust.gov.in</a></p>
1.4	<b>Mode of Tender</b>	::	<p><b>e-Procurement System</b></p> <p>(Online Single Cover System Techno-Commercial Bid and Price Bid through CPP Portal <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>) The intending bidders are required to submit their offers electronically through e-tendering portal.</p> <p><b>No physical tender is acceptable by Haldia Dock Complex, Syama Prasad Mookerjee Port, Kolkata.</b></p>
1.5	<b>Date and time from which bidding documents are available for downloading by the intending bidders.</b>	::	<b>24.03.2021 from 18:00 Hrs. (IST).</b>

1.6	Pre-Bid Meeting starting date & Time.	::	NA
1.7	Pre-Bid Meeting closing date & Time.	::	NA
1.8	Venue of Pre-Bid Meeting	::	NA
	i) Bid Document Fee (Cost of bidding document)	::	The intending bidders should deposit <b>Rs. 590.00</b> (Indian Rupees: five hundred ninety only) [including GST @ 18%], as Bid document Fee (non-refundable), to Haldia Dock Complex, through DD/Banker Cheque in favour of ' <b>Syama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex</b> ' on any Scheduled/Nationalized Bank payable at <b>Haldia</b> , otherwise their offer will be summarily rejected. Copy of the DD/Banker's Cheque should be uploaded. In case the aforesaid Bid Document fee [non-refundable] is not deposited by the Bidder, the respective bid will be summarily rejected, treating the same as non- responsive.
	ii) Earnest Money Deposit (EMD)	::	No EMD is required to be deposited by the participating bidders. However, they are required to submit declarations as per Annexure-V.
2.0	Last date and time for deposition of Bid Document Fee to the office of Tender Authority of Kolkata Port Trust, Haldia Dock Complex.	::	<b>14.04.2021 up to 15:00 Hrs. (IST).</b>  (Copy of the DD/Banker's Cheque should be uploaded on line).
2.2	i) Starting date & time of e-Tender for submission of on line Pre-qualification & Techno-commercial Bid and price Bid at <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>	::	<b>25.03.2021, from 10:30 Hrs(IST)</b>
	ii) Closing date & time of e-Tender for submission of on line Pre-qualification & Techno-commercial Bid and price Bid at <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>	::	<b>14.04.2021, from 15:00 Hrs(IST)</b>
	iii) Date & time of opening of Techno-commercial Bid and Price bid of tender.	::	<b>16.04.2021, 15:30 Hrs. (IST) onwards.</b>

4.

#### **SHORT TENDER NOTICE**

E-Tender in Single Cover system (Part I: Techno-Commercial Bid and Part II: Price Bid) are invited from reputed manufacturers or their authorized dealers / distributor for supply of various types of Dressing and Surgical items on “Biennial Rate Contract” basis to Port Hospital of Haldia Dock Complex, Haldia, as per Prequalification criteria stipulated in Tender Document for the following work at Haldia Dock Complex.

➤ <b>Name of work</b>	::	Supply of various types of Dressing and Surgical items on “Biennial Rate Contract” basis
➤ <b>E-Tender No</b>	::	2021_KoPT_622023_1
➤ <b>Date and Time for pre-bid meeting &amp; site visit</b>	::	NA
➤ <b>Last date of submission of e-tender and opening of Techno Commercial Part &amp; Price Part</b>	::	Submission Up to 15:00 hrs. on 14.04.2021 Opening After 15:30 hrs. on 16.04.2021

Details of the Tender & Tender Documents are available in web site of CPPP and have to participate in bidding process through their website <https://eprocure.gov.in/eprocure/app> only.

## 5.

**NOTICE INVITING TENDER**

**WORK TITLE:** - E-tender is invited from reputed manufacturers or their authorized dealers / distributor for supply of various types of Dressing and Surgical items on "Biennial Rate Contract" basis to Port Hospital of Haldia Dock Complex

3.1 E-TENDER NO: 2021\_KoPT\_622023\_1

E-Tender in Single Cover system (Part I: Techno-Commercial Bid and Part II: Price Bid) are invited from reputed manufacturers or their authorized dealers / distributor for supply of various types of Dressing and Surgical items on "Biennial Rate Contract" basis to Port Hospital of Haldia Dock Complex, with sound technical and financial capabilities on fulfilling the following Pre-qualification Criteria;

**3.2 PRE-QUALIFICATION CRITERIA FOR BIDDERS: -**

(i) Copy of GST Registration certificate should be submitted and also, professional tax payment challan copy(PTPC), if applicable, should be submitted.

(ii) The prospective bidder(s) should submit credential for supply of various types of Dressing & Surgicals items for a cumulative amount of ₹ 1,03,379.00 (Rupees one lakh three thousand three hundred seventy nine only) minimum in any number of orders, during last 7 (seven) years, to Govt., PSU or Public / Private organization which should be substantiated by producing PURCHASE ORDER copy along with any one or more of the following documents :

- i) Receipted Challan,
- ii) Certificate of Execution,
- iii) GRN,
- iv) Excise Invoice,
- v) Tax Invoice,
- vi) Consignment Note. etc. as a proof of supply.

**Note : Above stated PRE-QUALIFICATION CRITERIA documents should be submitted along with offer otherwise the offer would be liable for rejection.**

iii) Copy of valid Authorized dealership / distributor certificate should be submitted from their principle.

**3.3 TENDER**

Sr. Dy. Manager (MM), Haldia Dock Complex, Jawahar Tower [2<sup>nd</sup> Floor], P.O.- Haldia, Dist. Purba Medinipur – 721 607, Tele-Fax: - [03224]-263266.

<b>Due Date Of submission</b>	<b>14.04.2021</b>	<b>Time</b>	<b>UPTO 15:00 hrs.</b>	<b>Date of of Bid Tender</b>	<b>Opening of the</b>	<b>16.04.2021</b>	<b>Time</b>	<b>15:30 hrs. onwards.</b>
<b>Bid document will be available on CPP portal. Bidders will have to participate in bidding process through website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> only</b>								
<b>Date and Time for pre-bid meeting &amp; site visit</b>			<b>NA</b>					

Cost of Tender document (Non-refundable)	<b>Rs. 590.00 (Rupees five hundred ninety only including 18% GST).</b>
Earnest Money Deposit	<b>No EMD is required to be deposited by the participating bidders. However, they are required to submit declarations as per Annexure-V.</b>
Time Of Completion	<b>30 (thirty) days from the date of receipt of part order by the successful bidder.</b>

#### **OTHER INSTRUCTIONS:-**

E-Tender in Single Cover System (Part I: Techno-Commercial Bid and Part II: Price Bid) are invited from reputed manufacturers or their authorized dealers / distributor for supply of various types of Dressing and Surgical items on "Biennial Rate Contract" basis (as per tender BOQ) to Port Hospital of Haldia Dock Complex.

Details of the Tender Documents and Notification of any Addendum / Corrigendum to the tender documents are available in web site of CPPP and have to participate in bidding process through their website <https://eprocure.gov.in/eprocure/app> only.

E-Tenderers are not permitted to alter/change/delete/modify any clause of the tender document down loaded from the website. If any deviation / discrepancy is found after submission of tender, the submitted offer will be summarily rejected.

Bidders shall submit the Bid Document as stipulated in the "Instructions To Bidders" of the e-tender document. Trustees reserve the right to verify the submitted copies of documents / credentials with the original documents.

E-Tenderers will be received through CPPP up to 15:00 hrs. on the last date of submission and opening of tender specified above.

Techno Commercial Part and Price Part of the e-Tender will be opened shortly after 3.30 p.m. on the stipulated date.

Price Part of only technically & commercially qualified bidders will only be considered for evaluation.

In case of unscheduled Holiday / Bandh on the date of opening of E-Tender, the same will be opened on the next working day.

It is stated here that the subject tender may not be extended further.

Kolkata Port Trust reserves the right to reject any or all offers or to accept the offer in whole or in part without assigning any reason whatsoever thereof.

**General Manager (Engineering)  
Haldia Dock Complex**

## 6. Important instructions for E-procurement

Bidders are requested to use internet Browsers Firefox version below 50 / Internet Explorer version 8 or above, and Java 8 Update 151 or 161.

Further, bidders are requested to go through the following information and instructions available on the CPP Portal <https://eprocure.gov.in/eprocure/app> before responding to this e-tender:

- Bidders Manual Kit
- Help for Contractors
- FAQ

Contact Persons (Syama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex):

1. S. P. Bhattacharjee, Sr. Dy. Manager(MM), Mob: 9434063649, mail: [spb.hdc@kolkataporttrust.gov.in](mailto:spb.hdc@kolkataporttrust.gov.in)
2. E. Singh, Asstt. Manager (MM), Mob: 9434031208, mail: [esingh.hdc@kolkataporttrust.gov.in](mailto:esingh.hdc@kolkataporttrust.gov.in)

Contact persons (CPP Portal):

1. Shri Nazmush – Mob: 9563251950 email: [webhelpdesk@gmail.com](mailto:webhelpdesk@gmail.com)

See CPP Portal for contact details.

1	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
2	E-tender cannot be accessed after the due date and time mentioned in NIT.
3	KoPT reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
4	Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
5	No deviation to the technical and commercial terms & conditions are allowed.
6	The bidders must upload all the documents required as per terms of tender. Any other document uploaded which is not required as per the terms of the tender shall not be considered.
7	The bid will be evaluated based on the filled-in technical & commercial formats.
8	Bidder has fully read and understood the entire Tender Document, GCC, Corrigendum and Addenda, if any downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC, Corrigendum and Addenda". <b>A declaration in this regard is to be made by the bidder.</b>
9	(A) Tender will be opened electronically on specified date and time as mentioned in the NIT. Bidder's can witness electronic opening of Bid.  (B) Necessary addendum/corrigendum (if any) of the tender would only be hoisted in the CPP portal



## **7. INSTRUCTION TO BIDDER**

**E-TENDER for supply of various types of Dressing and Surgical items on “Biennial Rate Contract” basis.**

**E -TENDER NO: 2021\_KoPT\_622023\_1**

### **PREFACE:**

The Supply and Delivery work as described in the tender shall be executed in Haldia and in accordance with the attached General Conditions of Contract, Special Conditions of Contract, Particular Specifications & detailed Bill of Quantities. Location Plan of the place of work might be inspected at the office of the SR. DY. MANAGER (MM) on any working day before quoting for the tender.

### **COST OF TENDER DOCUMENT:**

**Cost of tender document are to be physically deposited at the office of Sr. Dy. Manager [Materials Management], 2<sup>nd</sup> floor Jawahar Tower, Haldia Dock Complex, Haldia, PIN 721607), separately in a single sealed envelope, mentioning Tender no. with proper marking. Demand Draft / Banker's Cheque /Pay Order etc. against Cost of tender document, should be submitted/deposited on any scheduled/ nationalized Bank, by the bidder in favour of “**Syama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex**” payable at “**Haldia**” before opening of the tender, as specified in the Tender Document.**

Demand Draft /Banker's Cheque /Pay Order etc. against Cost of tender document, should be submitted/deposited on any scheduled/ nationalized Bank, by the bidder in favour of “**Syama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex**” payable at “**Haldia**” before opening of the tender, as specified in the Tender Document.

Details of cost of tender paper remitted should be entered by the participating bidder in the space provided in the e-tender as indicated hereunder:

- |    |                          |   |
|----|--------------------------|---|
| a) | Name of remitting bidder | : |
| b) | Tender No.               | : |
| c) | Amount remitted          | : |
| d) | Date of remittance       | : |
| e) | DD/BC No.                | : |

Tender submitted without requisite tender paper will be liable for rejection.

### **MODE OF SUBMISSION OF BID :**

All bidders must submit their offers through e- tendering in accordance with the terms and conditions set out in the bid documents and no deviation will be accepted.

Techno commercial part shall contain the following which are to be uploaded: -

- a) That the Bidding Firm has Not been debarred / de-listed by any Govt / Quasi Govt. / Public Sector undertaking in India.
- b) The proprietor/partner(s)/authorized signatory of the bidding firm (in the case of proprietorship firm /partnership firm /limited company, as the case may be) is/are not associated with any other firm bidding for the same work.
- c) The un-priced “Abstract Form Of Tender” & “Form Of Tender” (without price quoted) shall not only be signed and stamped by the Bidder, but must also be duly witnessed and scan copy to be uploaded.
- d) Bidder’s information to be submitted as per enclosed format marked as Annexure-II.
- e) A Declaration as per ‘**Annexure – I**’ that no conditions / deviations have been added in the price part of the Bid.
- f) Scan copy of the following documents to be uploaded:-
  - i) GSTIN / Provisional GST registration certificate.
  - ii) Valid Professional Tax Clearance Certificate / Up to date tax payment, if applicable.
  - iii) Authorized Dealers / Authorized Distributors / Authorized Stockists (if applicable) must submit valid certificate from their manufacturer regarding status of authorization.
- g) Credentials in the form of copies of Letters of Award of Works (supply) along with corresponding document to justify that the intending bidder satisfies the pre-qualification criteria, regarding completion of supply.
- h) Certified copies of audited balance sheet and Profit and Loss account / Trading account for the last 3 (three) financial years.
- i) Addendum/Corrigendum / Notice / Extension Notice issued and drawings (if any) duly signed by the Bidder under office seal. The bidder will have to produce the original documents or any additional documents, if asked for, to satisfy the Authorities.

All the bidders should submit the e-tender in accordance with the Mode of submission of Bid as aforesaid.

### **OPENING OF BIDS:**

Only Techno Commercial Part (Part-I) and Price Bid (Part-II) will be opened on the date and time as fixed in the e-tender document online but price bid of only techno-commercially qualified bidder would be considered for evaluation.

### **SECURITY DEPOSIT:**

The successful Bidder shall deposit towards Security Deposit equal to 3% of the basic contract value.

Refund of S.D. and forfeiture S.D. shall be guided by Cl. 3.5 (i) & (ii) of the G.C.C.

### **VALIDITY OF OFFER:**

The e-tender shall remain valid for a period of **120 [One Hundred Twenty] Days** from the date of opening the same. If before expiry of this validity period, the Bidder amends his quoted rates or tender, making them unacceptable to the Trustees and / or withdraws his e-tender in such case the bidder will be suspended for participating in any tender of SMP, Kolkata, at the opinion of the Trustees/ Sanctioning Authority/Engineer..

### **DETAILED SCRUTINY OF E-TENDERERS:**

During the course of examination of Techno Commercial Part of the bid, the bidders, if asked for, shall furnish any or additional document(s) for the purpose of evaluation of his / their bids. The price bids of those bidders who meet the qualifying criteria of NIT shall be opened.

During techno-Commercial Evaluation of tender, an offer shall be considered **non-responsive** in case :-

- (i) Requisite tender paper cost is not deposited.
- (ii) validity of the offer is less than tender stipulation,
- (iii) It does not meet the Qualification Criteria as stipulated in the NIT.
- (iv) The bidder submits conditional offer / impose own terms and conditions / does not accept tender conditions completely.

In addition to above, a bidder may be disqualified if –

- a) The bidder provides misleading or false information in the statements and documents submitted.
- b) Record of unsatisfactory performance during the last five years, such as abandoning of work or rescinding of contract for which the reasons are attributable to the non-performance of the contractor or inordinate delays in completion or financial bankruptcy etc.

The decision of Syama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex in this regard shall be final and binding on the Bidder.

### **For Micro & Small Enterprises (MSEs) registered with NSIC:-**

Micro & Small Enterprises (MSEs) shall submit the following documents for availing themselves waiver of cost of tender documents :-

**Micro and Small Enterprise registered with NSIC along with registration with anyone of the authorities other than NSIC as mentioned in the Govt. of India gazette Notification dated 26.03.2012 shall be exempted from payment of Cost of Tender Document for which copies of valid NSIC Certificate or the certificate of the anyone of the authority as mentioned in the Govt. gazette with list of items registered must be submitted with tender.**

**Scheduled Caste (SC) & Scheduled Tribe (ST) entrepreneurs** should have documentary evidences, to get benefit in this regard.

**[Note:-Bidders shall upload scanned copy of necessary document in this regard]**

### **For Micro & Small Enterprises (MSEs) registered with NSIC:-**

Micro and Small Enterprise registered with NSIC along with registration with anyone of the authorities other than NSIC as mentioned in the Govt. of India gazette Notification dated 26.03.2012 shall be exempted from payment of Cost of Tender Document for which copies of valid NSIC Certificate along with the certificate of the anyone of the authority as mentioned in the Govt. gazette with list of items registered must

be submitted with tender.

**ACCEPTANCE OF TENDER:**

Syama Prasad Mookerjee Port, Kolkata reserves the right to accept / reject any / all offer(s) without assigning any reason thereof and also reserve the right to accept the tender in part or as a whole.

Any attempt to exercise undue influence in the matter of acceptance of Tender is strictly prohibited and any Tenderer who resorts to this, his tender would be liable for rejection.

The successful Tenderer will be notified in writing of the acceptance of his tender.

Work experience, as a sub-supplier or supply contractor shall not be considered as the requisite qualification

**MISCELLANEOUS:**

(i) Bidder shall submit his offer for complete scope of work, strictly in accordance with the tender documents. Any deviation from the tender documents and / or any incomplete tender shall not be considered.

(ii) The bidder shall not impose his own terms & conditions in his offer or quote his rates based on his own terms and conditions, such E-Tenderers are liable to rejection at the option of the Trustees without further reference to the bidder.

(iii) All materials shall have to be procured by the successful Bidder and shall be of the best and approved quality conforming to relevant specifications. The successful Bidder shall also arrange for the supply of all labour, tools and plants as stipulated in the Special Conditions of Contract, required for efficient execution of the work.

(iv) All measuring units are in Metric System and rates and sums in the tender are in Indian Currency. The language used throughout shall be in English.

(v) The Tender Documents with all the enclosures, appendices, Abstract Form of Tender and Form of Tender shall be required to be complete, duly filled in and signed and uploaded.

(vi) The Bidder shall give a declaration about the names of their relations employed in Kolkata Port Trust. It is not the intention to debar the Contractors from working if their relatives are working in SMP, but such a declaration is necessary in the interest of Trustees against any possible lapses.

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## 8.0 : Commercial Terms & Conditions:

Sl. No.	Terms & Conditions
1	Mere submission of Tender Document will not mean that a particular bidder will be automatically considered qualified and their bids will be entertained. Such qualification will be reviewed at the time of evaluation of bids also.
2	Price Bids (Part-II) of only those eligible bidders whose Part-I Bids are complete and in order shall only be considered for evaluation.
3	<b>Micro &amp; Small Enterprises (MSEs) or NSIC registered companies</b> (under single point registration scheme) <b>are exempted from depositing Cost of Tender Document having valid NSIC Certificate or MSEs such as DIC's(DISTRICT INDUSTRIES CENTRE) / Udyog Aadhaar or UDYAM Certificate.</b>
4	<p>i) Micro &amp; Small Enterprises (MSEs) registered with NSIC under Single Point Registration Scheme (SPRS) are eligible to get the benefits under new Public Procurement policies for MSEs as notified by Govt. of India, Ministry of Micro, Small &amp; Medium Enterprises (MSME) vide Gazette Notification, dated 26.03.2012.</p> <p>ii) When splitting of tender quantity is not possible purely on technical ground, trustees' reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non- MSE for consideration of award of order for 20% of tender quantity against any item, 4% sub-target for MSE owned by SC or ST Entrepreneurs as per new public procurement policy .</p> <p>iii) If Micro &amp; Small Enterprises (MSEs) registered with NSIC intends to participate in the tender, for the items they are registered with NSIC, then they will not have to deposit cost of Tender as per NIT.</p>
5	Copy of valid NSIC Certificate or MSEs along with DIC's (DISTRICT INDUSTRIES CENTRE)/Udyog Aadhaar Certificate or UDYAM has to be submitted along with the bid.
6	Due date of submission of tender will not be extended under any situation.
7	<b>Tenders without requisite Cost of Tender Document are liable to be rejected excepting in case of Micro &amp; Small Enterprises (MSEs) or NSIC (under single point registration scheme) for items for which the tender is invited.</b>
8	<p><b><u>SCOPE OF WORK:</u></b></p> <p>The work comprises of supply and delivery of various types of Dressing and Surgical items on "Biennial Rate Contract" basis as mentioned in the Bill of Quantities of HDC's Port Hospital at Haldia, as per part orders issued from time to time during the period of the contract.</p>
9	The Terms and Conditions of Tender shall be read in conjunction with the General Conditions of Contract, Specifications, Bill of Quantities and other documents forming part of this Contract wherever the Contract so requires.
10	The several documents forming the Contract shall be taken, as mutually explanatory to one another and in case of any discrepancies; the Bill of Quantities shall prevail over the Specifications and the Terms and Conditions over the General Conditions of Contract. In case of any dispute, question or difference either during the execution of the Contract or any other time as to any matter or thing connected with or arising out of this Contract, the decision of the Sr. Dy. Manager (MM), Haldia Dock Complex, thereon shall be final and binding upon all parties.
11	The Contract will include the Client's Bid Documents with the General Conditions of Contract and the Bidder's Offer as finally accepted by the Client, together with Addenda, if there be any. Trustees' General Conditions of contract is the integral part of the tender / contract. The above mentioned General Conditions of Contract may be inspected at the office of the undersigned on any working day before quoting for the Tender. General Conditions of Contract is also available at SMP, Kolkata's website ( <a href="https://smportkolkata.shipping.gov.in/index.php">https://smportkolkata.shipping.gov.in/index.php</a> ).

-----  
Signature of Tenderer with Office Seal

12	The Trustees also reserve the right to obtain revised commercial bid to the extent and in areas required from the technically acceptable bidders.
13	The Trustees are not bound to accept the lowest or any Tender and reserve the right to accept a tender in full or in part and / or reject a tender in full or in part without assigning any reason thereof.
14	The contract shall be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Kolkata.
15	Intending bidders must take into account any cost or expense incurred by them in connection with the preparation and delivery of their bids or for any other expenses incurred in connection with such bidding.
16	Bidders may visit at site / Store of Haldia Dock Complex in Haldia prior to submission of their bid. Bidder shall get himself thoroughly familiarized with the site conditions, existing road facilities for carrying materials etc. before submission of the tender. He may contact the Sr. Dy. Manager of M.M. Division or his authorized representative at his office at Jawahar Tower in this regard. Non compliance of the same will in no way relieve the successful bidder of any of his obligations in performing the work in accordance with this Bid Document within the quoted price.
17	<p>Authority in signing the documents for submission of Tender / Offer:</p> <p>All documents to be uploaded by the bidder should be signed under official seal by –</p> <p>In case the Tender is submitted by a Proprietorship Firm, the same should be signed either by Proprietor or other person, holding a valid Power of Attorney from the Proprietor, in connection with this Tender. The signature of such Power of Attorney holder should be attested by the Proprietor.</p> <p>In case the Tender is submitted by a Partnership Firm, the same should be signed either by partner, holding valid Power of Attorney from the partners, in connection with this Tender. The signature of such Power of Attorney holder should be attested by the partners.</p> <p>In case the Tender is submitted by a Limited Company, the same should be signed by person holding valid Power of Attorney executed in his favour (in connection with this Tender) and the signature of such Power of Attorney holder should also be attested, in accordance with the constitution of the Limited Company.</p>
18	<p><b><u>VALIDITY:</u></b></p> <p>The e-tender shall remain valid for a period of <b>120 [One Hundred Twenty] Days</b> from the date of opening the same. If before expiry of this validity period, the Bidder amends his quoted rates or tender, making them unacceptable to the Trustees and / or withdraws his e-tender in such case the bidder will be suspended for participating in any tender of SMP, Kolkata, at the opinion of the Trustees/ Sanctioning Authority/Engineer.</p>
19	<p><b><u>NON- RESPONSIVE BIDDER :-</u></b></p> <p>The offer/tender shall be treated as non-responsive, if :</p> <p>i) <b>120</b> days validity from the date of opening of techno-commercial bid is not accepted / agreed to as per tender condition.</p> <p>ii) Offer / tender is submitted with any deviation from the tender terms &amp; conditions.</p>
20	<p><b><u>SECURITY DEPOSIT :</u></b></p> <p>i) The successful bidder shall deposited towards Security Deposit an amount equal to 3% of the basic contract value. The successful bidder shall pay Security Deposit by Banker's Cheque or by Demand Draft of any Scheduled/ Nationalized Bank of India drawn in of '<b>Shyama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex</b>' and payable at '<b>Haldia</b>', within 30 days from the date of placement of Rate Contract or amount of Security Money may be deducted from party's part order supply bill on pro-rata basis. Security Deposit may be deposited by Demand Draft of any Scheduled/ Nationalised Bank of India drawn in favour of '<b>Shyama Prasad Mookerjee Port, Kolkata, Haldia Dock Complex</b>' and payable at '<b>Haldia</b>', by the successful Bidder within 30 days from the date of placement of order. Failing which, the HDC reserves the right to cancel the</p>

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Signature of Tenderer with Office Seal

	<p>acceptance and take necessary actions as per the terms of tender.</p> <p><b>The Security Deposit shall be refunded without interest after the successful completion of guarantee period.</b></p> <p>ii) If the contract value is Rs. One lac and above, the supplier may offer Bank Guarantee in the form of Security Deposit of any nationalized/scheduled bank payable at Haldia in lieu of security deposit . The Bank Guarantee shall be submitted in the format available with HDC.</p> <p>iii) In the event of the successful bidder failing to execute the order within the stipulated delivery period without sufficient reasons acceptable to the Trustees, the Security Deposit may be forfeited and the order be cancelled at the option of the Trustees’.</p>
21	<p><b><u>PRICES:</u></b></p> <p>Tenderer should quote HOSPITAL PRICE on F.O.R. Port Hospital (Haldia Dock Complex), Haldia Township, Haldia basis i.e. free delivery up to HDC’s Port Hospital.</p> <p>i) The bidder shall quote his price as per the Bill of Quantities in the Price bid (Part-II). Price(s) shall be quoted upto F.O.R. destination, Haldia Dock Complex, Haldia, including charges for packing, forwarding, loading, stacking, transportation, unloading, and transit risk necessary for the complete services as described in the documents i.e. on free delivery basis <b>up to Dock Site/Store of Haldia Dock Complex, Haldia.</b></p> <p>ii) The Bidder shall state clearly the percentage of GST as applicable quoted in Annexure-III.</p> <p>iii) Orders may be placed in parts. Each bidder shall keep in mind while quoting his rate against any item that, in the event of part order being placed, his quoted rate against the ordered item, shall form the basis of the subject order. Price(s) to be quoted should remain firm till the entire supply of goods is completed.</p> <p>iv) Price(s) to be quoted should remain firm till the goods are delivered. No Price escalation is admissible other than statutory increase in Taxes &amp; Duties. In case of decrease in rates of statutory taxes &amp; duties, the price would be correspondingly decreased.</p>
22	<p><b><u>PRICE FALL CLAUSE</u></b></p> <p>In case of downwards revision of price, the Manufacturer/Principal shall forthwith send intimation to Sr.Dy. Manager (MM) / M.S. Port Hospital, HDC mentioning the revised price, Date of revision and the Batch Number and lower price will be applicable. No upward price revision is acceptable.</p>
23	<p><b><u>EVALUATION CRITERIA :</u></b></p> <p>i) Evaluation will be made on the lowest (L1) landed price exclusive of GST quoted against individual items among the techno-commercially qualified bids subject to the fulfilment of necessary Tender conditions and benefits will be extended to MSEs registered with NSIC as per New Public Procurement Policy as notified by the Government of India, Ministry of Micro, Small &amp; Medium Enterprises (MSME) in The Gazette of India vide No. 503, dated 26.03.2012. When splitting of tender quantity is not possible purely on technical ground, trustees reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non-MSE for consideration of award of order for 20% of tender quantity against any item as per new public procurement policy. It is not obligatory on the part of the Trustees to accept the Lowest Tender. They reserve the right to accept a Tender in full or in part and / or reject a Tender without assigning any reason thereof.</p> <p>It is not obligatory on the part of the Trustees to accept the Lowest Tender. They reserve the right to accept a Tender in full or in part and / or reject a Tender without assigning any reason thereof.</p> <p>ii) In the event of Part Order being placed, the rate(s) against each of the item(s) constituting the order shall be identical to the rate(s) for the corresponding item(s) quoted in the Price Bid, tender terms and conditions shall also remain unaltered. Irrespective of whether order is placed on part or, on the whole of the BOQ no plea for subsequent withdrawal or the amendment will be entertained.</p>

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Signature of Tenderer with Office Seal

<b>24</b>	<p><b><u>DELIVERY: -</u></b></p> <p>a) Dressing &amp; Surgicals will have to be supplied immediately on the placement of order and not later than 30 days from the issue of respective part order.</p> <p>b) Delivery to be made at the General Stores, Port Hospital, Haldia Township, Haldia on working days i.e. other than Port Holidays &amp; Sundays between 10.00 A.M. to 12.00 Noon and 2.00 P.M. to 4.00 P.M.</p> <p>c) Supply from fresh batch with long expiry date will be accepted and those having short expiry date may be rejected at the discretion of Medical Superintendent, Port Hospital, Haldia Dock Complex. In any case, Dressing &amp; Surgicals having less than 3/4<sup>th</sup> of the shelf-life will not be accepted unless permitted by the M.S. Port Hospital.</p> <p>d) If Dressing &amp; Surgicals are found substandard/ defective/ damage they are to be replaced free of cost by supplier or else cost of the items will be deducted from bill on pro-rata basis.</p> <p>e) The Dressing &amp; Surgicals may be supplied directly by the Company/Manufacturer or their authorized distributor / dealer for which letter of authorization will have to be sent indicating the name and address of the authorized distributor/dealer. The Company as well as the principal shall, however, remain responsible for all the terms and conditions of the tender and the materials supplied by them / or their authorized distributor/dealer.</p>
<b>25</b>	<p><b><u>PAYMENT:</u></b></p> <p>Within 30 (thirty) days from the date of submission of the clear bill accompanied by receipted challan and other documents required for processing the bill (in four sets). Payment will be made through Bank NEFT/ RTGS System for which supplier should furnish their banker's name, address and account number, IFS Code etc.</p>
<b>26</b>	<p><b><u>ORDER CANCELLATION: -</u></b></p> <p>Unless extension of delivery period is granted by Sr. Dy. Manager(MM) / Medical Superintendent(PH), the orders for non-supplied items (i.e. full or part) will stand automatically cancelled after expiry of delivery schedule. If extension is provided in such case LD would be applicable as per tender clause no.32.</p>
<b>27</b>	<p><b><u>PACKING:</u></b></p> <p>Suppliers shall be responsible for proper packing and delivery of materials in good condition. Materials shall be packed in proper way by the supplier at his own cost and arrangement for protection against damage, loss, leakage, breakage etc.</p>
<b>28</b>	<p><b><u>DESPATCH ARRANGEMENTS:</u></b></p> <p>The supplier shall be fully responsible for any transit loss or damage to the materials. The supplier shall send advance intimation as to the actual date of delivery of each and every instalment of supply. Delivery of materials will not be accepted on Saturday, Sundays and Port Holidays. The authorized representative of the suppliers should be present at the time delivery for jointly noting with the representative of Ko.P.T. the discrepancies, if any, regarding the particulars of materials actually delivered against the challans for the same. Delivery will not be accepted if not accompanied with proper delivery challans (in quadruplicate) and other related documents like inspection certificates, etc. No lorry shall be permitted into the protected area during night-time. Detention of lorries, if any, will be on supplier's account.</p> <p>In case <b>e-way bill</b> is required to deliver the materials, suppliers need to arrange themselves for the same through latest online portal.</p>
<b>29</b>	<p><b><u>TRANSIT RISK:</u></b></p> <p>Transit risk will be on supplier's account since the delivery is to be made on F.O.R. Destination basis.</p>
<b>30</b>	<p><b><u>DOCK PERMITS:</u></b></p> <p>The successful Bidder shall have to obtain permits from the office of the Sr. Dy. Manager(MM) or his authorised representative for delivery of materials and Dock Permit or as directed for entry of their vehicles and workers into the Trustees' Stores for unloading and stacking of the material. Such permits shall be issued to the Bidder against receipt of proper application with <b>payment of necessary charges</b> (if any) for the same during normal working hours on any working day.</p>

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Signature of Tenderer with Office Seal



<b>31</b>	<p><b><u>REJECTION OF MATERIALS:</u></b></p> <p>Notwithstanding the inspection and passing of materials by Trustees' authorized person, any material found to be defective in quality and not conforming to the relevant specification, shall liable to be rejected and the supplier shall replace the same at his cost and arrangement at the earliest.</p> <p>Notwithstanding the inspection and passing of materials by Trustees' authorized person, any material found to be defective in quality and not conforming to the relevant specification, shall liable to be rejected and the supplier shall replace the same at his cost and arrangement at the earliest.</p> <p>The supplier shall at his own arrangement and cost replace within a period of 1 (one) month of all such defective and rejected materials.</p> <p>Rejected materials shall be at Supplier's risk. They must be collected from the Trustees' Central Store/ site store, H.D.C. within a fortnight from the date of rejection on observing usual procedure on the matter. If the contractor fails to remove such materials, the Trustees shall have the right to dispose of the same and the supplier shall have no claim against the Trustees in respect of the said rejected materials.</p>
<b>32</b>	<p><b><u>LIQUIDATED DAMAGES:</u></b></p> <p>If the successful bidder (supplier) fails to supply materials during the delivery period and if extension in delivery period is provided in such case, the supplier shall be imposed liquidated damage @ ½ percent of the total landed cost excluding GST as applicable for every week delay on materials out of schedule of delivery which should not exceed 10 per cent of the total landed cost.</p>
<b>33</b>	<p><b><u>BANNED OR DE – LISTED CONTRACTORS:</u></b></p> <p>Bidders must give a declaration to the effect that they have not been banned or, de-listed by any Government or, quasi – Government agency or, PSU. If a bidder has been banned / de-listed by any Government or, quasi –Govt. agency or, a PSU, the details of any such ban must be clearly stated along with the relevant documents which the Bidder is to enclose together with the Techno- Commercial Bid. Incorrect declaration or, suppression of facts will lead to rejection of the Offer.</p>
<b>34</b>	<p><b><u>FORCE MAJEURE:</u></b></p> <p>In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the Contract, the relative obligation of the party affected by such Force Majeure shall, upon notification to the other party, be suspended for the period during which Force Majeure event lasts. The cost and loss sustained by either party shall be borne by the respective parties. The term "FORCE MAJEURE" as employed herein shall mean acts of God, Earth-quake, War, Revolts, Riots, Fire, Floods, Sabotage, Hurricanes/Cyclones and Strikes, excluding strikes by the employees of the Supplier or, their sub- Contractors. Upon occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid, shall notify the other party in writing immediately but not later 7 (seven) days after the alleged beginning thereof, giving full particulars and satisfactory evidence in support of its claim.</p>
<b>35</b>	<p><b><u>JURISDICTION OF COURT :</u></b></p> <p>The contract shall be governed by all relevant Indian Acts applicable within the jurisdiction of High Court at Kolkata.</p>
<b>36</b>	<p><b><u>WORKMEN COMPENSATION :</u></b></p> <p>The successful bidder(s) must cover his employees / workers, who will be engaged for delivery, unloading &amp; stacking job at SMP, Kolkata's site, under workmen compensation act, fatal accident act and personal injuries insurance act for protection against any injury / accident and shall have to bear all the consequences and cost as applicable as per relevant acts.</p>
<b>37</b>	<p><b><u>QUANTITY: -</u></b></p> <p>The quantities of the item(s) as mentioned in the Bill of Quantities are only indicative. Procurement will be made as per our time-to-time actual requirement by placing part orders as per Terms and Conditions of two year rate Contract. The Trustees' reserves the right to place no order in case of no requirement during the period of contract.</p>
<b>38</b>	<p><b><u>PERIOD OF CONTRACT : -</u></b></p> <p>The Rate Contract would normally be for a period of two years and shall be valid for all part orders to be placed by us within this period. The contract period may be extended for 3 months with same rate, terms and conditions, if considered necessary by Sr. Dy. Manager (MM) or his authorised representative.</p>

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Signature of Tenderer with Office Seal

9.

**PREAMBLE TO THE BILL OF QUANTITIES**

E-Tender for supply of various types of Dressing and Surgical items on “Biennial Rate Contract” basis (as per tender BOQ) to Haldia Dock Complex.

**E -TENDER NO : 2021\_KoPT\_622023\_1**

The Bill of Quantities must be read with the General Conditions of Contract, the Special Conditions of Contract and the Particular Specifications of Work and the Bidder is deemed to have examined the above documents and to have thoroughly familiarise himself with the total scope of work and its mode of execution.

The quantities given in the Bill of Quantities are approximate only and are given to provide a common basis for tendering. Payment will be made according to the quantities of each item of work actually carried out at the accepted rates as per Order Letter. The measurements of each item of work shall be measured jointly by the Engineer or his Representative.

This being an **item wise rate tender**, the Bidder shall quote his **rates against items as applicable on line based** on their own analysis.

**The Tender Price thus established would be taken for comparative evaluation, subject to the relevant provisions of the tender.**

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**10. BILL OF QUANTITIES (UN-PRICED BID)**

(To be printed on the bidder's Letter Head duly filled scanned and uploaded after seal and signature)

[BIDDERS NOT TO QUOTE HERE]

**E-TENDER for supply and delivery of various types of Dressing and Surgical items (as per tender BOQ) to Haldia Dock Complex.**

SI.	BoQ Sl. No.	DESCRIPTIN OF ARTICLES	PACK SIZE / FORM	UNIT	Approx. Yrly Consumption	If your offer exactly match to our specification, write 'YES', if No write No with other details given below (Please note that no other specification would be accepted)		
						Yes/ No	Brand Name	Pack Size
1	1	ABSORBENT COTTON GAUGE	400 gm pack Size: 90 cm X 20 mts.	MTR	130			
2	2	ROLLER BANDAGE	2.5 cm x 5 mts.	no.	50			
3	8	ADHESIVE BANDAGE	2.5cm X 5 mts.	spool	10			
4	9	ADHESIVE BANDAGE	5 cms x 5 mts.	spool	30			
5	10	ADHESIVE BANDAGE	7.5 cmX 5 mts.	spool	50			
6	11	ADHESIVE BANDAGE	10 cmX 5 mts.	spool	60			
7	13	PAPER ADHESIVE TAPE	5 cm X 5 m	Roll	90			
8	21	DISPOSABLE SURGEON'S CAP	PKT. OF 50	no.	400			
9	24	THERMAL INDICATOR TAPE FOR AUTOCLAVE (55metre roll)	55 metre Roll	Roll	10			
10	25	GLOVE POWDER	800 gm	Jar	9			
11	26	SURFACE & ENVIRONMENT DISINFECTANT (Hydrogen Peroxide and Silver)	1 Ltr.	Bottle/Can	20			

Signature of Tenderer with Office Seal

11. **ANNEXURE-I**

**DECLARATION OF THE BIDDER**

**FORMAT FOR SUBMITTING DECLARATION REGARDING BANNING / DELISTING, BIDDING DOCUMENTS DOWNLOADED FROM WEBSITE, PRICE SCHEDULE, ETC.**

**[To be printed on the bidder's Letter Head duly filled and uploaded after seal & signing]**

To,  
Sr. Dy. Manager (MM)  
Haldia Dock Complex ;  
Syama Prasad Mookerjee Port, Kolkata.

Name of Work: Procurement of various types of "Dressing and Surgical items" on Biennial Rate Contract basis (as per tender BOQ) to Haldia Dock Complex.

Tender No. : HDC/MM/OT-22/34/45

E-Tender No.: 2021\_KoPT\_622023\_1

I....., the authorized signatory of the  
.....(Name of the Company /Firm) do hereby declare / confirm that  
:

\* I / We have not been debarred or de-listed by any Government or Quasi-Government Agencies or Public Sector Undertaking in India.

I / We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. I / We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the Tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the Tender. In the event of our Tender being accepted in full or, in part, I / we also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the Tender together with the acceptance thereof in writing by or, on behalf of the Trustees' shall form the Contract. I / we have not made any addition / modification / alteration in the Bidding Documents hosted in the websites.

I / We have submitted documentary evidences for Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) as per tender condition. The offered prices would be given in the "Price Bid ( Part-II)" electronically, through the website of CPPP only.

I / We agree that the period for which the Tender shall remain open for acceptance shall not be less than 120 days.

I/We have not made any addition/ modifications/alteration in the Bidding Documents hosted in the websites.

I/We have submitted all the information applicable as per Annexure-II.

The offered prices would be given in the "Price Bid (section)" electronically, through the Website of CPPP only.

Signature of authorized person of the bidder  
**(With office seal)**

\* In case the firm has been debarred or de-listed by any Government or Quasi-Government Agencies or Public Sector Undertaking in India, then the same should be declared properly, after modifying the sentence, suitably.

**12. ANNEXURE-II**

**BIDDER'S INFORMATION**

**(To be printed on the bidder's Letter Head dully filled scanned and uploaded after seal and signature)**

**GENERAL INFORMATION OF THE BIDDER**

**The bidder must submit the information in this format.**

<b>1.</b>	<b>Information regarding bidder's authorized representative(s) / contact person(s)</b>		
	<b>a )</b>	<b>Name(s)</b>	
	<b>b )</b>	<b>Address(es)</b>	
	<b>c )</b>	<b>Telephone number(s)</b>	
	<b>d )</b>	<b>Facsimile number(s)</b>	
	<b>e )</b>	<b>Electronic mail address</b>	
<b>2.</b>	<b>a )</b>	<b>Address of the branch office, if any</b>	
	<b>b )</b>	<b>Name of the contact person at branch office</b>	
	<b>c )</b>	<b>Telephone number(s)</b>	
	<b>d )</b>	<b>Facsimile number(s)</b>	
	<b>e )</b>	<b>Electronic mail address</b>	
<b>3.</b>	<b>Whether the bidder is a Proprietorship Firm or Partnership Firm or Limited/ Pvt. Limited Company</b>		
<b>4.</b>	<b>Details of the Banker(s):</b>		
	<b>a )</b>	<b>Name of the Banker(s) in full.</b>	
	<b>b )</b>	<b>Address(es) of the Banker(s)</b>	
	<b>c )</b>	<b>Telephone number(s)</b>	
	<b>d )</b>	<b>Facsimile number(s)</b>	
	<b>e )</b>	<b>Electronic mail address</b>	
	<b>f )</b>	<b>Name(s) of the contact person(s)</b>	

**contd. next page**

**Annexure-II**

5.	Bank details for ECS payment :	
	a ) Bank Account number.	
	b ) Name of the bank.	
	c ) Name of the branch.	
	d ) Address of the branch.	
	e ) IFSC code	
6.	Income Tax details (if applicable) :	
a )	Permanent Account Number (PAN)	
b )	GST Registration Number	
7.	Employees' Provident Fund (EPF) Code No., if applicable	
8.	Employees' State Insurance (ESI) Code No., if applicable	

**Signature of Tenderer with Office Seal**

### 13. ANNEXURE-III

#### TO INDICATE THE FOLLOWING DETAILS OF GST

(To be printed on the bidder's Letter Head duly filled scanned and uploaded after seal and signature)

**E-TENDER for supply and delivery of various types of Dressing and Surgical items (as per tender BOQ) to Haldia Dock Complex.**

Sl.	BoQ Sl. No.	DESCRIPTIN OF ARTICLES	HSN Code	GST Rate (In %)		
				CGST Rate	SGST Rate	IGST Rate
1	1	ABSORBENT COTTON GAUGE				
2	2	ROLLER BANDAGE				
3	8	ADHESIVE BANDAGE				
4	9	ADHESIVE BANDAGE				
5	10	ADHESIVE BANDAGE				
6	11	ADHESIVE BANDAGE				
7	13	PAPER ADHESIVE TAPE				
8	21	DISPOSABLE SURGEON'S CAP				
9	24	THERMAL INDICATOR TAPE FOR AUTOCLAVE (55metre roll)				
10	25	GLOVE POWDER				
11	26	SURFACE & ENVIRONMENT DISINFECTANT (Hydrogen Peroxide and Silver)				

Signature of Tenderer with Office Seal

13.

**ANNEXURE-IV**

**Bidder's Bank Details**

(To be printed on the bidder's Letter Head duly filled scanned and uploaded after seal and signature)

<b>A/c No.</b>	
<b>A/c holder Name:</b>	
<b>Bank Name &amp; Bank Address:</b>	
<b>Branch Name:</b>	
<b>IFSC:</b>	

**Signature of Tenderer with Office Seal**



## **15. ANNEXURE - V**

### **Bid Security Declaration**

**[HDC's Tender No. HDC/MM/OT-22/34/45]**

**To,  
General Manager (Engg.)  
Haldia Dock Complex;  
Syama Prasads Mookerjee Port, Kolkata**

I/We, the undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be suspended for three years from bidding for any tender with you, if I am /We are in a breach of any obligation under the bid conditions, as stated below:

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
  - (i) fail or refuse to execute the contract, if required, or
  - (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

**Signature of Tenderer with Office Seal**

**Note:** This Bid Security Declaration to be printed on the bidder's Letter Head duly filled scanned and uploaded after seal and signature.

**16. ANNEXURE - VI**

**LETTER OF AUTHORITY FOR BIDDING**

**To,**

**General Manager (Engineering),  
Materials Management Division  
Haldia Dock Complex  
Jawahar Tower, 2nd Floor, P.O: Haldia Township,  
Dist.-East Midnapore, PIN-721607**

**Sir,**

**Sub: E-Tender Id. No. 2021\_KoPT\_622023\_1 against HDC's Tender No. HDC/MM/OT-22/34/45**

We \_\_\_\_\_ confirm that Mr. \_\_\_\_\_ (Name and address) as authorized to represent us to Bid, negotiate and conclude the agreement on our behalf with you against Bid Document No. HDC/MM/OT-22/34/45. His/Her signature is given below:

Signature of authorized representative: .....

We confirm that we shall be bound by all and whatsoever our said authorized representative shall commit under above signature.

Yours Faithfully,

**Authorized Person's Signature : \_\_\_\_\_  
(having Power of attorney)**

**Name: \_\_\_\_\_**

**Designation: \_\_\_\_\_**

**Authorized e-Mail id :**

**Authorized Mobile No :**

**Seal of the Bidder:**

**Note:** This letter of authority shall be on printed letter head of the Bidder and shall be signed & sealed by a person competent and having the power of attorney (power of attorney shall be annexed) to bind such Bidder. If signed by a consortium, it shall be signed by members of the consortium.

**17. ANNEXURE-VII****PART-II****PRICED BILL OF QUANTITIES****[BIDDERS NOT TO QUOTE HERE]**

Sl.	BoQ Sl. No.	DESCRIPTIN OF ARTICLES	PACK SIZE / FORM	UNIT	Approx. Yrly Consumption	Unit Landed Price (per MTR/no./Pkt/Spool/Roll/Bottle/Can/Jar/Sprey Bottle etc.) exclusive of GST On F.O.R. Upto Site/Store of Haldia Dock Complex, Haldia [Excluding GST] (Rs./Unit)	MRP per Unit (Rs./Unit)
1	1	ABSORBENT COTTON GAUGE	400 gm pack Size: 90 cm X 20 mts.	MTR	130		
2	2	ROLLER BANDAGE	2.5 cm x 5 mts.	no.	50		
3	8	ADHESIVE BANDAGE	2.5cm X 5 mts.	spool	10		
4	9	ADHESIVE BANDAGE	5 cms x 5 mts.	spool	30		
5	10	ADHESIVE BANDAGE	7.5 cmX 5 mts.	spool	50		
6	11	ADHESIVE BANDAGE	10 cmX 5 mts.	spool	60		
7	13	PAPER ADHESIVE TAPE	5 cm X 5 m	Roll	90		
8	21	DISPOSABLE SURGEON'S CAP	PKT. OF 50	no.	400		
9	24	THERMAL INDICATOR TAPE FOR AUTOCLAVE (55metre roll)	55 metre Roll	Roll	10		
10	25	GLOVE POWDER	800 gm	Jar	9		
11	26	SURFACE & ENVIRONMENT DISINFECTANT (Hydrogen Peroxide and Silver)	1 Ltr.	Bottle/Can	20		

**Signature of Tenderer with Office Seal**