



KOLKATA PORT TRUST
कोलकाता पत्तन न्यास
HALDIA DOCK COMPLEX
हल्दिया गोदी परिसर



ISO 9001:2015
Certified

MEDICAL DIVISION / चिकित्सा प्रभाग

Address:
Port Hospital
P.O. Haldia Township
Dist. Purba Medinipur
West Bengal, PIN – 721607
Email: drpb.hdc@nic.in
Telephone No. (03224) 263265
(03224) 264068
Fax (03224) 264722

No. MED/002/Disposable/523

Date: 27/08/2018

M/s.....
.....
.....
.....

Sub: Tender for Supply and delivery of Surgical disposable items at Port Hospital, Haldia Dock Complex

Dear Sir,

Sealed quotations are invited from the reputed suppliers which have GST registration for supply and delivery of Surgical Disposable items listed in annexure – A at Port Hospital, Haldia Dock Complex and as per terms & conditions appended in annexure –B.

You are requested to sign and submit all pages of the stated annexure – A & B along with your offer as a token of acceptance of the terms & conditions stipulated there in. Techno – commercial part of Annexure – A and B along with necessary documentary proof of GST registration number should be submitted in one sealed envelope superscribing “ Techno – commercial part of Annexure A & B”. All pages of Price part of annexure –C should be filled & signed along with official seal and should be submitted in a separate sealed envelope superscribing “Price part Annexure –C”

The sealed offer must be submitted within 18/09/2018 by 13:00 hours at Port Hospital , Haldia Dock Complex and the same will be opened on the same date at 15:00 hours. You may send your representative at the time of opening.

Thanking you,

Yours faithfully,

(Dr. S. Chattopadhyay),
Dy. Medical Superintendent,
For Medical Superintendent



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ANNEXURE - A

TECHNO – COMMERCIAL PART

LIST OF SURGICAL DISPOSABLE ITEMS

Sl. No.	Name of the items		Specified Make/Brand	Required quantity	Quoted Make /Brand
1	I.V.Set (25 pcs/pack)	PC	Romsons	1200 pcs.	
2	Blood Transfusion Set	PC	Romsons	100 pcs.	
3	ECG paper (44mm x 50mm x 20mtr) (Digital Blue for ECG Machine make –BPL, Mode I- 108T	PC	BPL	150 pcs.	
4	8408 Z Fold Paper (200 sheet) for Multi Channel ECG Machine , Make – BPL, Model – 6108T	PKT	BPL	8 Pkt.	
5	9108 Z Fold Paper (200 sheet) for Multi Channel ECG Machine , Make – BPL , Model – CARDIAT 9108	PKT	BPL	15 Pkt.	
6	Venflon , Size : 20	PC	BD	1600 pcs.	
7	Venflon , Size: 22	PC	BD	150 pcs.	
8	Thermometer (Clinical)	PC	Hicks	25 pcs.	
9	Ryles Tube , Size : 14	PC	Romsons	30 Pcs.	
10	Ryles Tube , Size : 16	PC	Romsons	70 pcs.	
11	Folyes Catheter , Size : 14	PC	Romsons	40 pcs.	
12	Folyes Catheter , Size : 16	PC	Romsons	100 pcs.	

(Signature of the bidder with seal)



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Sl. No.	Name of the items	Unit	Specified Make/Brand	Required quantity	Quoted Make /Brand
13	Folyes Catheter , Size : 18	PC	Romsons	30 pcs.	
14	Urine bag	PC	Romsons	300 pcs	
15	Suction Catheter (Disposable) Size : 16	PC	Romsons	40 pcs.	
16	Surgical Gloves 6½ “	PAIR	Gammex	350 pairs	
17	Surgical Gloves 7 “	PAIR	Gammex	750 pairs	
18	B.P.Blade , Size: 11	PC	Surgeon/ Glassvan	150 pcs.	
19.	Electrodes for ECG (Disposable)	PC	Swaromed	4500 pcs.	
20.	Twin Bore Nosal Oxygen Catheter Set	PC	Romsons	50 sets.	
21	3 Way connection / Discofix	PC	Romsons	100 pcs.	
22	Oxygen Mask , Adult	PC	Romsons	40 pcs.	
23	Oxygen Mast , Child	PC	Romsons	5 pcs.	
24	Thick Rubber Gloves	Pair	Local	25 pair	
25	Rubber Sheet	MTR.	Local	20 mtrs.	

(Signature of the bidder with seal)



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ANNEXURE –B

TECHNO COMMERCIAL PART

**TERMS & CONDITIONS FOR PROCUREMENT OF SURGICAL DISPOSABLE
ITEMS**

1.0 SCOPE OF WORK:

The work comprises of supplying the Surgical Disposable items (as stated in the enclosed bill of quantities) & as per purchase order to be issued to the bidder(s). Prices are to be quoted against the items mentioned on the annexure – C of Price Part

2.0 DELIVERY:

Ordered items should be supplied within thirty (30) days from the date of placement of order (part or full) at Port Hospital, Haldia Dock Complex. Supplied materials should be from fresh batch and items having printed date of expiry should be supplied with at least two-third ($2/3^{\text{rd}}$) of the shelf life mentioning at the time of delivery.

3.0 PRICING OF BIDS:

- 3.1 Rate should be quoted all inclusive i.e. packing, delivery at Port Hospital and all other charges (if any) involved.
- 3.2 Quoted rate(s) should remain FIRM till the full ordered materials are delivered.
- 3.3 The bidder(s) should indicate the percentage (%) of GST, and other statutory levies as applicable, showing break-up of the above cost elements in their offer. PLEASE NOTE THAT HALDIA DOCK COMPLEX DOES NOT PROVIDE ANY SALE TAX DECLARATION FORM

4.0 PAYMENT:

Payment would be made through Bank ECS after satisfactory receipt of the ordered materials within 30 (thirty) days of submitting the clear bill.



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5.0 INSPECTION:

Inspection of materials would be done by HDC's authorized representative prior to acceptance at Port Hospital, Haldia Dock Complex. The materials supplied by the supplier should strictly conform to the laid down specifications of tender/order.

6.0 VALIDITY:

The offer shall remain open for acceptance up to 60 (sixty) days from the date of opening of tender.

7.0 EVALUATION:

Evaluation will be on the minimum rate (inclusive of all i.e. statutory levies, delivery charge etc) quoted against individual items.

The Trustees are not bound to accept the lowest or any tender and reserve the right to accept a tender in full or in part and /or reject tender in full or in part without assigning any reason thereof.

DECLARATION BY THE BIDDER:

I/We confirm that all the laid down terms & conditions have been accepted by me/us and I/We agree to be bound by the said terms & conditions.

Signature of the bidder with office seal

Full Name.....

Address.....

Date.....Phone number.....



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ANNEXURE - C

PRICE – PART

LIST OF SURGICAL DISPOSABLE ITEMS

Sl. No.	Name of the items	Unit	Make/Br and	Required quantity	Unit price (In Rs.)	Percentage of GST	Amount of GST (In Rs.)	Total Unit price (In Rs.)
					(a)	(b)	(c)	(a + c)
1	I.V.Set (25 pcs/pack)	PC	Romsons	1200 pcs.				
2	Blood Transfusion Set	PC	Romsons	100 pcs.				
3	ECG paper (44mm x 50mm x 20mtr) (Digital Blue for ECG Machine make – BPL, Mode I- 108T	PC	BPL	150 pcs.				
4	8408 Z Fold Paper (200 sheet) for Multi Channel ECG Machine , Make – BPL, Model – 6108T	PKT	BPL	8 Pkt.				
5	9108 Z Fold Paper (200 sheet) for Multi Channel ECG Machine , Make – BPL , Model – CARDIAT 9108	PKT	BPL	15 Pkt.				
6	Venflon , Size : 20	PC	BD	1600 pcs.				
7	Venflon , Size: 22	PC	BD	150 pcs.				
8	Thermometer (Clinical)	PC	Hicks	25 pcs.				
9	Ryles Tube , Size : 14	PC	Romsons	30 Pcs.				
10	Ryles Tube , Size : 16	PC	Romsons	70 pcs.				

(Signature of the bidder with seal)



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Sl. No.	Name of the items	Unit	Make/Brand	Required quantity	Unit price (In Rs.)	Percentage of GST	Amount of GST (In Rs.)	Total Unit price (In Rs.)
					(a)	(b)	(c)	(a + c)
11	Folyes Catheter , Size : 14	PC	Romsons	40 pcs.				
12	Folyes Catheter , Size : 16	PC	Romsons	100 pcs.				
13	Folyes Catheter , Size : 18	PC	Romsons	30 pcs.				
14	Urine bag	PC	Romsons	300 pcs				
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16	Surgical Gloves 6½ “	PAIR	Gammex	350 pairs				
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22	Oxygen Mask , Adult	PC	Romsons	40 pcs.				
23	Oxygen Mast , Child	PC	Romsons	5 pcs.				
24	Thick Rubber Gloves	Pair	Local	25 pair				
25	Rubber Sheet	MTR	Local	20 mtrs.				

(Signature of the bidder with seal)