

KOLKATA PORT TRUST

HALDIA DOCK COMPLEX

I & C F DIVISION

QUOTATION FOR CIVIL WORKS AROUND LOCO SHED AT CHIRANJIBPUR IN CONNECTION WITH INSTALLATION OF FIXED DISPENSING UNIT (FDU) OF BIO-DIESEL ON URGENT BASIS AT HALDIA DOCK COMPLEX, HALDIA.

Quotation No: - I&CF/IZ&R/Q/146

Issued To _____

Of _____

ON ____/03/2015

M. K. Acharya
Sr. Dy.Manager (IZ & R)
I&CF Division
Haldia Dock Complex.

Operational Administrative Building, 2nd Floor,
Chiranjibpur, P.O.-Haldia, Dist. Purba Medinipur,
PIN:- 721604.

[1]

KOLKATA PORT TRUST

HALDIA DOCK COMPLEX

Office of the Sr. Dy. Manager (IZ&R)
I&CF Division
Chiranjibpur Operational Admin. Building,
2nd Floor, P.O.Haldia, Dist. Purba Midnapore.
PIN: 721604.

NOTICE INVITING QUOTATION

No. I&CF/IZ&R/Q/146/1193

Dated: -26/03/2015

Sealed quotations are invited from resourceful, experienced and bonafide bidders for the following work at Haldia Dock Complex:-

1.	Quotation No.	I&CF/IZ&R/Q/146
2.	Name of work	QUOTATION FOR CIVIL WORKS AROUND LOCO SHED AT CHIRANJIBPUR IN CONNECTION WITH INSTALLATION OF FIXED DISPENSING UNIT (FDU) OF BIO-DIESEL ON URGENT BASIS AT HALDIA DOCK COMPLEX, HALDIA.
3.	Estimated Value of Work.	Rs 9,73,880.86 (Rupees nine lakh seventy-three Thousand eight hundred eighty and paise eighty-six only).
5.	Time of completion	14 (fourteen) days from the date of placement of Work Order.
6.	Cost of Quotation Paper (Non-refundable).	Rs 600.00 (Rupees six hundred only). [To be paid in cash / through Banker's Cheque/ Demand Draft of any Nationalised Bank /Scheduled Bank of India drawn in favour of "Kolkata Port Trust, Haldia Dock Complex" and payable at Haldia].
7.	Earnest Money	Rs.19500.00 (Rupees nineteen thousand five hundred only). Enlisted Class A Contractor of I&CF division under HDC may be exempted from depositing the earnest money on submission of valid document of balance security deposit of Rs. 50,000.00 for enlistment.
8.	Period of Sale of quotation paper	27/03/2015 To 31/03/2015, from 10:00 A.M to 2:00 P.M on working days (i.e. Monday to Friday).
9.	Last date & time of submission of quotation offer.	31/03/2015 upto 3:00 P.M
10.	Date & time of opening of quotation.	31/03/2015, shortly after 3:30 P.M.

Eligibility Criteria for Bidders: -

1. The intending bidder must have successfully completed work of Construction and/or Maintenance and/or Repairs and/or up gradation and/or improvement of road / pavement / hardstand / yard with laterite boulder / bituminous course / in-situ concrete / paving blocks or any combination of above

works during the last 7(SEVEN) years ending last day of month previous to one in which applications are invited and the experience should be either of the following:

Either **(i) 03 (Three)** completed works each costing not less than **40 %** of the estimated amount put to tender. **(ii) 02 (Two)** completed works each costing not less than **50 %** of the estimated amount put to tender. **(iii) 01 (One)** completed work costing not less than **80%** of the estimated amount put to tender.

2. The Average Annual Financial Turnover of the bidding firm during the last three years, ending on **31-03-2014**, should be at least **30%** of the estimated amount put to tender.

3. Work experience as a sub contractor **shall not be** considered as the requisite qualification.

4. Submission of copies of the following documents:-

- (a) Valid VAT Clearance / registration certificate & Service Tax registration certificate (if applicable).
- (b) Valid Trade Licence.
- (c) Proof of possessing valid Employees' Provident Fund Account.
- (d) Copy of up to date professional tax payment challan / clearance certificate.
- (e) Proof of being registered with Employees' State Insurance Corporation (ESIC), if applicable. If this is not applicable, documentary evidence to establish non-applicability to be submitted along with techno-commercial bid. Such document(s) shall have to be furnished, along with an affidavit affirmed before a first-class judicial Magistrate to that effect. In case the contractor is not covered under the ESI Act, then he must additionally indemnify Ko.P.T against all damages and accidents occurring to his labourer.
- (f) Credentials in the form of copies of Letters of Award of Works along with corresponding Completion Certificates from owners to justify that the intending bidder satisfies the earlier mentioned pre-qualification criteria.
- (g) Certified copies of audited balance sheet and Profit and Loss account / Trading account for the **last 3 (three) financial years (i.e. 2011-2012, 2012 – 2013 and 2013-2014) OR** a certificate from a Chartered Accountant / Financial Auditor showing financial annual turn over of the company for the said financial years.
- (h) Any Addendum / Corrigendum / Extension Notice / Any other notice etc subsequently issued by the Quotation Inviting authority, duly signed under office seal.

OTHER INSTRUCTIONS:-

On application, quotation documents will be sold from the office of the undersigned **only** to the quotationers who would fulfill the above mentioned eligibility criteria, on payment of the requisite cost of quotation paper.

A bidder, if he so desires, may submit the quotation after downloading the quotation document from our websites [[www.kolkataporttrust .gov.in](http://www.kolkataporttrust.gov.in)/www.haldiadock.gov.in] along with cost of quotation document.

When quotation documents have been downloaded from WEBSITE, the bidder shall have to submit their offers under two covers. **COVER-I** shall contain the demand draft of Application money and Earnest Money as noted above along with the necessary documents as described under the heading of "Eligible criteria for bidders" and **COVER-II** shall contain the tender document.

After opening of Cover-I, if the bidder fails to submit relevant documents as stated above, "Cover –II" shall not be opened.

Sealed quotations will be received at the office of the Sr. Dy. Manager [IZ&R] up to 1500 hrs. on the last date of submission and opening of quotation specified above. Telex, Telegraphic, Fax and late offers shall not be considered.

Quotation will be opened shortly after 3.30 p.m. on the stipulated date in presence of Bidders or their authorised representatives who may wish to be present.

Provided that the bidder submits his offer following tender stipulations & specifications, **the lowest offer received will be considered for acceptance by the Trustees.**

In case of unscheduled Holiday / Bundh on the last date of submission / opening of quotations, the same will be allowed / opened on the next working day.

The Trustees do not bind themselves to accept the lowest offer and reserves the right to reject any or all offers or to accept the offer in whole or in part without assigning any reason whatsoever thereof.

**M. K. Acharya
Sr. Dy. Manager (IZ&R),
I & CF Division,
Haldia Dock complex.**

KOLKATA PORT TRUST
HALDIA DOCK COMPLEX
I&CF DIVISION

QUOTATION FOR CIVIL WORKS AROUND LOCO SHED AT CHIRANJIBPUR IN CONNECTION WITH INSTALLATION OF FIXED DISPENSING UNIT (FDU) OF BIO-DIESEL ON URGENT BASIS AT HALDIA DOCK COMPLEX, HALDIA.

QUOTATION NO: - I&CF/IZ&R/Q/146

CONDITIONS OF CONTRACT

1. The work is urgent in nature and shall have to be commenced immediately.
2. No Advance Payment / escalation/variation on any account viz. Labour, Materials, P.O.L. will be payable against the job.
3. The work shall be executed as per the Bill Of Quantities and conditions of contract and as per direction of Engineer.
4. All machineries and labourers and tools and tackles shall be supplied by the successful quotationer as per Bill of Quantities.
5. The Contractor will arrange for supply of water both for drinking and construction purpose.
6. The contractor shall have to make his own arrangement for proper illumination at the site of work as and when required from nearby power source as shown by HDC officials of P&E division. **Power required for the work shall be provided on free basis.**
7. The Contractor shall maintain the completed works as per Clause 9.0 of the General Conditions of Contract for a period of 6(six) months from the date of completion as certified by the Engineer or his representative in Form G.C. 1.
8. Necessary gate passes required by labourers / supervisors / trucks etc for entering the protected boundary of the dock enclosure shall be issued free of cost based on the application of the contractor.
9. Payment will be made based on measurement as stipulated in the Bill Of Quantities as per accepted rate after completion of the work.
10. In case of any dispute regarding the work, the decision of Sr. Dy. Manager [IZ&R], I&CF Divn. shall be final and binding on the Contractor.
11. The bidder must initial any correction in rate.
12. Quotation shall be deposited in a properly sealed envelope clearly super scribing the "Name of Quotation" with Quotation no., full name and address of the bidder. Envelope not sealed / marked properly shall not be accepted.

13. The quotation shall remain valid for a period of 4 (four) months from the date of opening the same. If before expiry of this validity period, the Bidder amends his quoted rate or quotation, making them unacceptable to the Trustees and / or withdraws his quotation, the Earnest Money deposited shall be liable to forfeiture at the option of the Trustees/ Sanctioning Authority/Engineer.
14. The quotationers shall include in their prices all sums payable as Tax, Cess, Octroi, VAT etc. to the Government or Public Bodies or Individual and all related costs and such components of costs shall not be an extra charge payable by the Trustees'.
15. Should there be any doubt or obscurity as to the meaning of any of the quotation documents or if any further information is required, the Bidder must get the same clarified from Sr. Dy. Manager (IZ&R) I&CF Div., Haldia Dock Complex, Kolkata Port Trust, Chiranjibpur, Haldia, Dist. Purba Medinipur.
16. Conditional offers shall be rejected outright without further reference to the Bidder.
17. The Bidder shall submit the quotation duly filled in and signed in every page of the quotation inviting document.
18. If the Contractor fails to execute the work within the stipulated dates or such extension thereof as communicated by the Engineer in writing, then the Contractor shall be required to pay to the Trustees' @ ½ % of the Contract Value as liquidated damages and not as compensation for every week or part thereof the work remains unfinished, provided always that the amount of such compensation under the provision of this clause does not exceed 10 % (TEN PERCENT) of the contract value of the work.
19. The General Conditions Of Contract as approved by the Trustees.

KOLKATA PORT TRUST
HALDIA DOCK COMPLEX
I&CF DIVISION

QUOTATION FOR CIVIL WORKS AROUND LOCO SHED AT CHIRANJIBPUR IN CONNECTION WITH INSTALLATION OF FIXED DISPENSING UNIT (FDU) OF BIO-DIESEL ON URGENT BASIS AT HALDIA DOCK COMPLEX, HALDIA.

QUOTATION NO: - I&CF/IZ&R/Q/146

PREAMBLE TO THE BILL OF QUANTITIES

- 1.1. The Bill of Quantities must be read with the General Conditions of Contract, the Conditions of Contract and the Bidder is deemed to have examined the above documents and to have thoroughly familiarise himself with the total scope of work and its mode of execution.
- 1.2. The quantities given in the Bill of Quantities are approximate only and are given to provide a common basis for tendering. Payment will be made according to the quantities of each item of work actually carried out at the accepted rates as per Order Letter. The measurements of each item of work shall be measured jointly by the Engineer or his Representative.
- 1.3. This being a **percentage rate quotation**, the Bidder shall quote his rates as percentage above / below / at par with the estimated amount put to quotation properly based on his own analysis in the '**ABSTRACT FORM OF TENDER**' both in words and in figures.
- 1.4. During the detailed scrutiny of quotation any discrepancy or error found between the figures and words in the quoted percentage at appropriate place in Bill of Quantities the following methods shall be adopted for arriving at the final figures:
 - (i) When there is a difference between percentage quoted in figure and in words, the percentage rate which complies with the amount worked by the bidder for this shall be taken as correct.
 - (ii) When the amount of the quotation is not worked out by the bidder or it does not correspond with the percentage rate (above / below / at par) written either in figures or in words then the percentage rate quoted by the bidder in words shall be taken as correct and the value of the quoted amount shall be worked out accordingly.
 - (iii) When the percentage rate (above / below / at par) quoted by the bidder in figures and in words matches but the amount is not worked out correctly, the percentage rate quoted by the bidder shall be taken as correct and the value of the quoted amount shall be worked out accordingly.

The Tender Price thus established would be taken for comparative evaluation of tenders.

NOTE: - While quoting the rate it should be noted that the bidder should on no account overwrite the figures or use correcting fluid in the tender. Any necessary amendment shall be made by striking out the original figure and writing the corrected figures on the top. All such amendments shall be duly authenticated by signing under office seal by the bidder. The bidder shall quote his rate in conformity with the tender provisions with the "Form Of Tender" and "Abstract Form Of Tender" duly filled up , signed and witnessed.

ANY DEVIATION FROM THE ABOVE MAY RENDER THE TENDER OFFER AS REJECTED.

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BILL OF QUANTITIES

SL.	Description of Work	Quantity	Unit	Rate	Amount
1	Bituminous Macadam (as base / binder course) including thorough cleaning of the surface with air jet, applying tack coat, screening, cleaning and pre heating the stone materials and fully pre coating the same with requisite quantity of hot matrix @ 3.40% binder content with 60/70 / (V-30)grade bitumen by means of approved and suitable arrangements, spreading the mixed materials at specified laying temperature over the surface by means of suitable arrangement ,tempering and finishing the mix to specified grade, line and cross section, thorough rolling with suitable power roller for breakdown, intermediate and finished rolling as per specification, hand packing including filling up the open textures by hand-pinning to give an even surface complete including hire charges of machineries and equipments for construction and quality control as per IRC specifications , cost of fuels, pay and allowances of workmen etc. in this connection. Include for providing and applying tack coat @ 3 kg / 10 sqm using Cataonic bituminous emulsion of approved grade. [Payment is to be made on the basis of finished compacted volume].	62	Cu.M	8144.63	504967.06

2	Provide & lay 20mm thick premix carpet (open graded using 1.80cum of 13.2mm size and 0.9 cum of 11.2mm size stone aggregates per 100 Sqm. of surface including thorough cleaning of the surface by air jet, applying tack coat @ 3 kg / 10 sqm. using Cataonic bituminous emulsion of approved grade , screening , cleaning and preheating stone chips and fully pre coating the same with hot matrix @54 kg of VG-30 grade per cum of aggregates(loose net) laying the premixed chips uniformly over the surface, hand packing , thoroughly rolling by power roller including the cost and carriage of stone chips and matrix, heating matrix and hire charges of machineries and equipments for construction and quality control as per IRC specification ,cost of fuel, lubricants, wages of workmen etc. and all other charges in this connection in required slope and camber. [Payment will be made on the actual laid area].	1450	Sq.M	159.55	231347.50
3	Laying premixed seal coat (Type-B) using 0.6 cum of stone grit (passing 2.36mm sieve and retained on 180mm micron) per 100 sqm area including cleaning the surface, preheating the grit by Millar Mixer, mixing the preheated grit with hot matrix @113.50kg of VG-30 grade per cum of grit, laying the mixture uniformly over the surface and rolling with power roller including the cost and carriage of grit and matrix, heating matrix and grit and all other cost and charges in this connection including hire charges and cost of fuel and lubricants of machineries and equipments for construction and quality control complete. Include for providing and applying tack coat @ 3 kg / 10 sqm using Cataonic bituminous emulsion of approved grade over existing black topped surface [Payment will be made on the actual laid area.].	1450	Sq.M	56.98	82621.00

4	Provide and apply one coat primer on steel or any other surface of approved quality including smoothing surfaces by sand papering etc. complete.	450	Sq.M	24.16	10872.00
5	Provide and apply two coats of paint on steel or any other surfaces with approved quality Hi - Gloss synthetic enamel paint of approved shade.	450	Sq.M	62.67	28201.50
6	Applying one coat of exterior grade Acrylic Primer of approved quality and brand on plastered or concrete surface, old or new surface to receive smooth finish acrylic exterior emulsion paint including scraping and preparing the surface thoroughly, complete as per manufacturers specification and as per direction of EIC.	570	Sq.M	37.44	21340.80
7	Applying two coat of protective and decorative Acrylic exterior emulsion paint of approved quality as per manufacturers specification and as per direction of EIC to be applied over acrylic primer as required. The rate includes cost of material, labour, scaffolding and all incidental charges but excluding the cost of primer.	570		80.30	45771.00
8	Supply of Unskilled labourers.	160	Each	304.75	48760.00
TOTAL AMOUNT=					Rs.973880.86

ABSTRACT FORM OF QUOTATION

I / We hereby quote for the under mentioned work for its execution within the specified time and in accordance, in all respects with the specifications, design, drawing and instructions in writing and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as practicable.

(TO BE FILLED IN BY THE BIDDER)

(a) Name of Work. : QUOTATION FOR FACE LIFTING WORK INCLUDING RELATED ANCILLARY WORKS AROUND LOCO SHED AT CHIRANJIBPUR IN CONNECTION WITH THE VISIT OF HON'BLE MINISTER OF SHIPPING & TRANSPORT AT HALDIA DOCK COMPLEX, HALDIA IN APRIL,2015. (QUOTATION NO: - I&CF/IZ&R/Q/146)

(b) Estimated Cost. : Rs.973880.86

(c) Earnest Money. :

(d) Security Deposit
(including Earnest
Money). :

(e) Time allowed for completion of the work.

(f) Permanent I/T A/c.No. :

(g) Maximum number of
workmen to be engaged
on any day. :

(h) Bank Details :

Name Of Bank :-

Branch :-

Branch Code :-

Account Number :-

(i) RATE QUOTED BY ME / US IS : _____ %

(_____)PERCENT

**ABOVE / BELOW / AT PAR WITH
THE ESTIMATED AMOUNT.**

Witness :-

(Signature of the Bidder)
Address :-

(Name in block letters)
Address :-

THE BOARD OF TRUSTEES FOR THE PORT OF KOLKATA

FORM OF TENDER

To
The Sr. Dy. Manager (IZ&R), (I&CF),
Haldia Dock Complex.

I/We _____

having examined the site of work and read the specifications, & Conditions of the Quotation, hereby quote and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, Conditions of Contract and at the rates & prices set out in the annexed Bill of Quantities within 03(three) days from the date of order to commence the work and in the event of our quotation being accepted in full or in part. I / We also undertake to enter into a Contract Agreement in the form hereto annexed with such alterations or additions thereto which may be necessary to give effect to the acceptance of the offer and incorporating such Specification, Bill of Quantities, Drawing and Conditions of Contract and I / We hereby agree that until such Contract Agreement is executed the said Specification, Bill of Quantities, Conditions of Contract and the Quotation document, together with the acceptance thereof in writing by or on behalf of the Trustees shall be the Contract.

THE TOTAL AMOUNT OF QUOTATION Rs. -----

(Repeat in words) -----

I / We have deposited with the Trustees' Manager (Finance), HDC, vide Receipt No. _____ of _____ as Earnest Money.

I / We agree that the period for which the offer shall remain open for acceptance shall not be less than four months.

Dated:

(Signature of Bidder with Seal)

WITNESS :

Signature :

Name : (In Block
Letters)

Address :

Occupation :

Name of the Bidder :

Address :

[PROFORMA OF AFFIDAVIT TO BE SUBMITTED BY BIDDERS NOT HAVING ESI REGISTRATION]

(On Rupees Ten Non-Judicial Stamp Paper)

BEFORE THE 1ST CLASS JUDICIAL MAGISTRATE AT.....

AFFIDAVIT

I _____ son of _____ aged about _____ years, by faith _____, by occupation _____, residing at _____, do hereby solemnly affirm and declare as follows :-

1. THAT I am the proprietor/ partner / director of _____ having office at _____ and carrying on business on the said name and style.

(In case the above Deponent is an enlisted Contractor at Kolkata Port Trust, the same should be mentioned in the affidavit).

1. THAT my aforesaid Firm is exempted from E.S.I. Act and the said Firm has not valid E.S.I. Registration.

2. THAT the present affidavit is to be filed before the Kolkata Port Trust as per the Clause No. _____ of the Quotation No. _____ issued by the Kolkata Port Trust in respect of the work (the work is to be mentioned).

That the statements made above are all true to the best of my knowledge and belief.

DEPONENT

Identified by me