

Office of the Sr. Dy. Manager (IZ&R), I&CF Division
Haldia Dock Complex,
2ND Floor, Operational Building
Chiranjibpur, P.O.-Haldia
Purba Medinipur – 721604.
Tele Fax No-03224-252110

No. I&CF/IZ&R/T/ 187 /

Date:

The Chief Public Relations Officer,
Kolkata Port Trust
15, Strand Road,
Kolkata – 700001.

Subject : - Release of Advertisement in the press and in the Website for Notice Inviting Tender.

REG: - TENDER FOR "PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION H. D . C . HALDIA"

[Tender No: - I&CF/IZ&R/T/ 187

Enclosed please find a Short Tender Notice, which may be published, in a prominent manner in the **CLASSIFIED COLUMN** of leading newspapers namely in **Ananda Bazar Patrika, The Telegraph, Sanmarg and also in Indian Trade Journal (Kolkata)**, positively by **25.03.2015**.

Please return the duplicate copy of this letter indicating the names of newspapers along with their corresponding dates of publication of advertisement.

Encl: (1) Short Tender Notice for newspapers – **(FLAG – A)**.

M.K.Acharya
Sr. Dy. Manager (IZ & R), I&CF
Haldia Dock Complex.

Copy to: P.S to Deputy Chairman for kind information of Deputy Chairman. [Encl: Flag-B]

Copy to: The General Manager (Finance), I/C, HDC, for favour of his information please. A copy of the detailed NIT (FLAG-B) is enclosed. He is also requested to depute one of his officers to attend the opening of the bids as aforesaid.

Copy to: Sri. N.Denroy, Deputy Director, Computer Server Room, P&R Dept, Head Office, with a copy of Detailed Tender Notice (FLAG-B). He is requested to display the tender at KoPT's WEBSITE (to be sent thr' e-mail).

Copy to: The Manager (I&C.F), HDC for information please. A copy of the NIT (FLAG-B) is enclosed.

Copy to: The H/C, IZ & R Section, for information and display of the detailed NIT **(FLAG-B)** in the Notice Board please.

SHORT TENDER NOTICE

Sealed tenders are invited on two Cover basis (i.e. Cover-I Techno-Commercial Part & Cover-II Price Part) from resourceful, experienced and bonafide bidders with sound technical and financial capabilities for the following work at Haldia Dock Complex:-

➡ Name of work	:	PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION H.D.C. HALDIA
➡ Tender No.	:	TENDER NO: - I&CF/IZ&R/T/ 187
➡ Estimated Cost	:	Rs 6,90,000.00 (Rupees Six Lakh Ninety Thousand only).
➡ Time Of Completion	:	02 (Two) Months.
➡ Earnest Money	:	Rs 14,000.00 (Rupees Fourteen Thousand Only). Enlisted Class A Contractor of I&CF division may be exempted from depositing the earnest money on submission of valid document of balance security deposit of Rs. 50,000.00 for enlistment.
➡ Sale Period (both days inclusive)	:	26.03.2015 to 09.04.2015. (UPTO 14:00 HRS.) (Bid document will be available on HDC, Ko.P.T Website).
➡ Last date of submission of tender and opening of Cover - I of the tender	:	10.04.2015 (Submission up to 15:00 hrs. Opening after 15:30 hrs.)
➡ Cost of Tender Document (Non-refundable)	:	Rs 600.00 [Rupees Six Hundred only].
➡ Contact Person.	:	Sr. Dy. Manager[IZ & R] [I&CF], Haldia Dock Complex.

Details of the tender can be seen at our website www.kolkataporttrust.gov.in / www.haldiadock.gov.in and the Notice Board at the Office Of Sr. Dy. Manager[IZ & R] [I&CF], Haldia Dock Complex. Interested bidders may contact at mkacharya@kopt.in

[NIT-3]

OTHER INSTRUCTIONS:-

Sealed tenders are invited on two Cover basis (i.e. Cover-I Techno Commercial Part & Cover-II Price Part) from resourceful, experienced and bonafide bidders with sound technical and financial capabilities for the above mentioned work at Haldia Dock Complex.

Tender Document (Non-transferable) will be available from the office of the Sr. Dy. Manager (IZ&R) at the address captioned above on any working day i.e. Monday to Friday during 10 a.m. to 2 p.m. on payment of the cost of tender Document to be remitted by cash or crossed Demand Draft/Pay order/Bankers cheque drawn on any Nationalised or Scheduled Bank of India in favour of **"Kolkata Port Trust, Haldia Dock Complex"** payable at Haldia for one set of tender Document

Request letter for purchase of tender Document should contain the following declarations: -

- (a) That the Bidding Firm has not been debarred / de-listed by any Govt / Quasi Govt. / Public Sector undertaking in India.
- (b) The proprietor/partner(s)/authorized signatory of the bidding firm (in the case of proprietorship firm / partnership firm / limited company, as the case may be) is / are not associated with any other firm bidding for the same work.

Tender papers can be issued by post. For this, an additional amount of Rs.100=00 [Rupees one hundred only] should be sent over and above the cost of Bid documents mentioned above [non-refundable] by Pay order / Banker's Cheque / Demand Draft on any Nationalized Bank/Scheduled Bank of India drawn in favour of **"Kolkata Port Trust, Haldia Dock Complex"**, payable at Haldia. Request for issue of tender form by post must reach this office at least 7 days before the last date of sale of tender, after which no tender form will be issued by post. The Trustees will not be responsible for postal delay / damage.

A bidder, if he so desires, may download the tender document from our websites www.kolkataporttrust.gov.in/www.haldiadock.gov.in or may obtain the same by sending his request at **mkacharya@kopt.in** or **mkacharya.hdc@nic.in** and submit the tender along with **APPLICATION MONEY** equivalent to cost of tender document by Pay order / Banker's Cheque / Demand Draft drawn on any Nationalised or Scheduled Bank of India in favour of **"Kolkata Port Trust, Haldia Dock Complex"**, payable at Haldia. The tender document must accompany a covering letter containing the specific declarations as per (a) & (b) above.

Notification for issuance of any Addendum / Corrigendum to the tender document will be given only through KoPT / HDC website and the bidders are requested to check for the same at the websites prior to submission of their offers.

Tenderers are not permitted to alter/change/delete/modify any clause of the tender document down loaded from the website. If any deviation / discrepancy is found after submission of tender, the submitted offer will be summarily rejected.

Bidders shall submit the Bid Document as stipulated in the "Instructions To Bidders" of the tender document. Trustees reserve the right to verify the submitted copies of documents / credentials with the original documents.

The successful tenderer will be required to comply with the relevant provisions of BOCW (RECS) Act, 1996, West Bengal BOCW (RECS) Act, 2004 and BOCW Welfare Cess Act, 1996 and the rules framed there under. An amount of cess as per prevalent rate (presently @ 1% of the billed amount) shall be progressively recovered from all the bills of the contractor for onward transmission of the same to the appropriate authority.

Issuance /submission of tender document to / by any bidder shall not construe that such bidder is considered qualified.

Sealed tenders will be received at the same office of the Sr. Dy. Manager (IZ&R) [I&CF] up to 15:00 hrs. on the last date of submission and opening of tender specified above. Delayed offers and offers sent through fax / e-mail shall not be considered.

Cover-I of the Tender will be opened shortly after 3.30 p.m. on the stipulated date in presence of Bidders or their authorised representatives who may wish to be present.

Cover-II of only technically & commercially qualified bidders will be opened at a later date under due intimation to all concerned.

[NIT-4]

In case of unscheduled Holiday / Bundh on the date of opening of tenders, the same will be opened on the next working day. The Bidder will also be allowed to deposit their tenders till 15:00 hrs. on such extended day of opening.

It is stated here that the subject **TENDER WILL NOT BE EXTENDED FURTHER UNDER ANY SITUATION.**

Kolkata Port Trust reserves the right to reject any or all offers or to accept the offer in whole or in part without assigning any reason whatsoever thereof.

**M.K. Acharya
SR. DY. MANAGER(IZ&R) (I&CF)
HALDIA DOCK COMPLEX**

[NIT-5] [एनआईटी 5]

No. I&CF/IZ&R/T/ 187 /

आई.एंड सी.एफ./ आई जेड एंड आर / टी / 187 /

Date

दिनांकित:

Distribution:

Copy forwarded for information of the following authorities with kind request to display the Tender Notice in their NOTICE BOARD for wide circulation please:

कृपया विस्तृत संचलन के लिए अपने नोटिस बोर्ड में निविदा सूचना प्रदर्शित करने के लिए तरह का अनुरोध के साथ निम्न अधिकारियों की जानकारी के लिए अग्रेषित कॉपी:

- | | | |
|----|---|---|
| 1 | District Magistrate, East Medinipur, Tamluk | जिला मजिस्ट्रेट, पूर्वी मिदनापुर, तामलुक |
| 2 | Chief Executive Officer, Haldia Development Authority, City Centre, Haldia. | मुख्य कार्यकारी अधिकारी, हल्दिया विकास प्राधिकरण, सिटी सेंटर, हल्दिया. |
| 3 | Additional District Magistrate, East Medinipur, Haldia | अतिरिक्त जिला मजिस्ट्रेट, पूर्व मेदिनीपुर, हल्दिया |
| 4 | Executive Officer, Haldia Municipality, City Centre, Haldia. | कार्यकारी अधिकारी, हल्दिया नगरपालिका, सिटी सेंटर, हल्दिया. |
| 5 | Executive Engineer, Public Works Department (PWD), Tamluk Division, PWD Campus, P.O.Tamluk, Dist. Purba Midnapore Pin: 721 636. | अधिशाली अभियंता, लोक निर्माण विभाग (पीडब्ल्यूडी), तामलुक प्रभाग, लोक निर्माण विभाग परिसर, पीओ तामलुक, जिला: पूर्व मिदनापुर, पिन: 721 636. |
| 6 | Executive Engineer, P. W. (Roads) Department, Tamluk High Way Division, P.O. Tamluk, Dist. Purba Midnapore | कार्यकारी अभियंता, पी. डब्ल्यू (सड़कें) विभाग, तामलुक उच्च मार्ग डिवीजन, पीओ तामलुक, जिला: पूर्व मिदनापुर |
| 7 | District Engineer & Executive Engineer, Purba Midnapore Zilla Parishad, Tamluk, Purba Midnapore, Pin : 721 636. | जिला अभियंता और अधिशाली अभियंता, पूर्व मिदनापुर जिला परिषद, तामलुक, पूर्व मिदनापुर, पिन: 721636. |
| 8 | Assistant Engineer, Public Works Department (PWD) Haldia Sub-division, Super Market, Durgachak, Haldia. | सहायक अभियंता, लोक निर्माण विभाग (पीडब्ल्यूडी) हल्दिया उप विभाजन, सुपर मार्केट, Durgachak, हल्दिया. |
| 9 | Indian Oil Corporation Ltd., Attention: Manager[Corporate Communication] | इंडियन ऑयल कॉर्पोरेशन लिमिटेड, ध्यान दें: प्रबंधक [कारपोरेट कम्युनिकेशन] |
| 10 | Haldia Petrochemicals Ltd., Attention: Manager(Contracts)/Manager(Materials) | हल्दिया पेट्रोकेमिकल्स लिमिटेड, ध्यान दें: प्रबंधक (संविदा) / प्रबंधक (माल) |

11	TATA Chemicals Limited, Attention: Manager(Contracts)/Manager(Materials)	टाटा केमिकल्स लिमिटेड, ध्यान दें: प्रबंधक (संविदा) / प्रबंधक (माल)
12	MCC PTA India Corp. Pvt. Ltd., Attention: Manager(Contracts)/Manager(Materials)	एमसीसी पीटीए भारत कार्पोरेशन प्रा. लिमिटेड, ध्यान दें: प्रबंधक (संविदा) / प्रबंधक (माल)
13	Hindustan Unilever Ltd., Attention: Manager(Contracts)/Manager(Materials)	हिंदुस्तान यूनिलीवर लिमिटेड, ध्यान दें: प्रबंधक (संविदा) / प्रबंधक (माल)
14	Exide Industries Ltd., Attention: Manager(Contracts)/Manager(Materials)	एक्साइड इंडस्ट्रीज लिमिटेड, ध्यान दें: प्रबंधक (संविदा) / प्रबंधक (माल)
15	TATA Steel Ltd. Hoogly Met coke Division, Attention: Manager(Contracts)/Manager(Materials)	टाटा स्टील लिमिटेड, हुगली मेट कोक डिवीजन, ध्यान दें: प्रबंधक (संविदा) / प्रबंधक (माल)
16	Dhunseri Petrochem & Tea Ltd., Petrochem Divn. Attention: Manager(Contracts)/Manager(Materials)	धुनसेरी टी एंड इंडस्ट्रीज लिमिटेड, पेट्रोकेम DIVN. ध्यान दें: प्रबंधक (संविदा) / प्रबंधक (माल)
17	Sub-Divisional Officer, Haldia, Basudevpur, Khanjanchak, Purba Medinipur	उप मंडल अधिकारी, हल्दिया, Basudevpur, Khanjanchak, पूर्व मेदिनीपुर
18	Executive Engineer Public Health Engineering (PHE) Super Market, Durgachak, Haldia, Purba Medinipur	कार्यपालक इंजीनियर, लोक स्वास्थ्य यांत्रिकी (पीएचई) सुपर मार्केट, Durgachak, हल्दिया, पूर्व मेदिनीपुर
19	Assistant Engineer (A.M.), Tamluk (A.M) Sub Division Tamluk Purba Medinipur	सहायक अभियंता (ए.एम.), तामलुक (a.m) उपमण्डल तामलुक, पूर्व मेदिनीपुर
20	Assistant Engineer, WBSEDCL Office (Haldia) Purba Medinipur	सहायक अभियंता, WBSEDCL कार्यालय (हल्दिया) पूर्व मेदिनीपुर
21	CE, KoPT., 15, Strand Road, Kol. 700001	मुख्य अभियंता, KoPT., 15, स्ट्रैंड रोड, कोल. 700001
22	CHE, KoPT., 20, Garden Reach Road, Kol. 700043	चीफ हाइड्रोलिक इंजीनियर, KoPT., 20, गार्डन रीच रोड, कोल. 700043
23	CME, KoPT., 40, Circular Garden Reach Road, Kol. 700043	मुख्य यांत्रिक इंजीनियर, KoPT., 40, सर्कुलर गार्डन रीच रोड, कोल. 700043
24	FA & CAO, KoPT., 15, Strand Road, Kol. 700001	वित्तीय सलाहकार एवं अधिकारी लेखा चीफ KoPT., 15, स्ट्रैंड रोड, कोल. 700001

[M.K.Acharya]
Sr. Dy. Manager (I&CF),
Haldia Dock Complex

I & C F DIVISION

HALDIA DOCK COMPLEX

DOCUMENTS

FOR

**TENDER FOR "PROCUREMENT OF 3 (THREE) NOS. 500
GALLON CAPACITY TWO WHEELED STAINLESS STEEL
BODY WATER TANK TRAILER AT I&CF DIVISION HDC,
HALDIA"**

Tender No: - I&CF / IZ&R / T /187

VOLUME - I

MARCH, 2015

Rs 600.00

DOCUMENTS

FOR

TENDER FOR "PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION HDC,HALDIA"

Tender No: - I&CF / IZ&R / T /187

VOLUME - I

Issued to:

Date of Issue:

**Signature and Designation
of Issuing Officer:**

On behalf of Bidder:

**Sr. Dy. Manager (IZ&R)(I&CF)
Haldia Dock Complex
Operational Building, Chiranjibpur
P.O. HALDIA – 721604
Purba Medinipur
Fax No.: (03224) 252110
Tel.: (03224) 252844**

DOCUMENTS

FOR

TENDER FOR "PROCUREMENT OF 3 (TRREE) NOS. 500 GALLON CAPACITY TWO WHLEED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION HDC, HALDIA"

Tender No: - I&CF / IZ&R / T /187

VOLUME - I

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➤ FORM OF TENDER (UNPRICED)		
➤ SCHEDULE-O ➤ ANNEXURE-I ➤ FORMAT FOR CONCURRENT COMMITMENT OF BIDDERS (ANNEXURE-II)		
➤ GENERAL CONDITIONS OF CONTRACT	Separate Booklet	

TENDER PARTICULARS

ESTIMATED COST	:	Rs 6,90,000.00 (Rupees Six Lakh Ninety Thousand Only)
EARNEST MONEY	:	Rs 14,000.00 (Rupees Fourteen Thousand Only).
TIME OF COMPLETION	:	02 (Two) Months
PERIOD OF SALE OF TENDER PAPERS (Both Days Inclusive)	:	26.03.2015 to 09.04.2015 (UPTO 14:00 Hrs)(Bid document will be available on HDC , Ko.P.T Website)
LAST DATE OF SUBMISSION OF TENDER AND OPENING OF COVER-I OF THE TENDER	:	10.04.2015 Submission upto 15:00 Hrs Opening after 15:30 Hrs.

[NIT-1]

SHORT TENDER NOTICE

Sealed tenders are invited on two Cover basis (i.e. Cover-I Techno-Commercial Part & Cover-II Price Part) from resourceful, experienced and bonafide bidders with sound technical and financial capabilities for the following work at Haldia Dock Complex:-

➡ Name of work	:	PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION, HDC, HALDIA.
➡ Tender No.	:	I&CF / IZ&R / T / 187
➡ Estimated Cost	:	Rs 6,90,000.00 (Rupees Six Lakh Ninety Thousand Only)
➡ Time Of Completion	:	02 (two) Months
➡ Earnest Money	:	Rs 14,000.00 (Rupees Fourteen Thousand Only).
➡ Sale Period (both days inclusive)	:	26.03.2015 to 09.04.2015 (UPTO 14:00 Hrs)(Bid document will be available on HDC , Ko.P.T Website)
➡ Last date of submission of tender and opening of Cover - I of the tender	:	10.04.2015 Submission Up to 15:00 hrs. Opening After 15:30 hrs.
➡ Cost of Tender Document (Non-refundable)	:	Rs 600.00 [Rupees Six Hundred only].
➡ Contact Person.	:	Sr. Dy.Manager, IZ&R, [I&CF], Haldia Dock Complex.

Details of the tender can be seen at our website www.kolkataporttrust.gov.in / www.haldiadock.gov.in and the Notice Board at the Office Of **Sr. Dy.Manager, IZ&R, [I&CF]**, Haldia Dock Complex. Interested bidders may contact at. **mkacharya@kopt in**

[NIT-2]

NOTICE INVITING TENDER

WORK TITLE: **PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION, HDC, HALDIA.**

TENDER NO: - I&CF / IZ&R / T / 187

➤ **PRE-QUALIFICATION CRITERIA FOR BIDDERS : -**

- (I) The intending bidder must have successfully completed the work of fabrication, erection and commissioning of steel structurals **during the last 7 (SEVEN) years ending on the last day of month previous to the one in which applications are invited** and the financial values of the contracts cited as experience should be any of the following: -
- Either (i) **3 (Three)** completed supply works each costing not less than **40 %** of the estimated amount put to tender.
- Or (ii) **2 (Two)** completed supply works each costing not less than **50 %** of the estimated amount put to tender.
- Or (iii) **1 (One)** completed supply work costing not less than **80 %** of the estimated amount put to tender.
2. The Average Annual Financial Turnover of the bidding firm during the last three years, ending on **31-03-2014**, should be at least 30% of the estimated amount put to tender.
3. Work experience, as a sub-contractor shall not be considered as the requisite qualification.

TENDER AUTHORITY:

Sr. Dy.Manager IZ&R, (I&CF), Haldia Dock Complex, Chiranjibpur Operational Building [2nd Floor], P.O. - Haldia, Dist. Purba Medinipur – 721 604, Tele-Fax: - [03224]-252110.

Due Date	10.04.2015	Time	UPTO 15:00 hrs.	Date of Opening of Cover-I of the Tender	10.04.2015	Time	15:30 hrs. Onwards.
Period of sale of Bid Document	26.03.2015 to 09.04.2015 (UPTO 14:00 Hrs)(Bid document will be available on HDC , Ko.P.T Website)						
Cost of Tender document (Non-refundable)	Rs 600.00 [Rupees Six Hundred only].						
Earnest Money Deposit	Rs 14000.00 (Rupees Fourteen Thousand Only).						
Time Of Completion	02 (Two) Months						
Estimated Cost Of Work	Rs 6,90,000.00 (Rupees Six Lakh Ninety Thousand Only)						

OTHER INSTRUCTIONS:-

Sealed tenders are invited on two Cover basis (i.e. Cover-I Techno Commercial Part & Covert-II Price Part) from resourceful, experienced and bonafide bidders with sound technical and financial capabilities for the above mentioned work at Haldia Dock Complex.

Tender Document (Non-transferable) will be available from the office of Sr. Dy.Manager IZ&R,[I&CF] at the address captioned above on any working day i.e. Monday to Friday during 10 a.m. to 2 p.m. on payment of the cost of tender Document to be remitted by cash or Pay Order/ Banker's Cheque/Demand Draft drawn on any Nationalised/Scheduled Bank of India in favour of **"Kolkata Port Trust, Haldia Dock Complex"** payable at Haldia for one set of tender Document.

[NIT-3]

Request letter for purchase of tender Document should contain the following declarations: -

- (a) That the Bidding Firm has not been debarred / de-listed by any Govt / Quasi Govt. / Public Sector undertaking in India.
- (b) The proprietor/partner(s)/authorized signatory of the bidding firm (in the case of proprietorship firm / partnership firm / limited company, as the case may be) is / are not associated with any other firm bidding for the same work.

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A bidder, if he so desires, may download the tender document from our websites www.kolkataporttrust.gov.in or www.haldiadock.gov.in or may obtain the same by sending his request at mkacharya@kopt.in or mkacharya.hdc@nic.in and submit the tender along with **APPLICATION MONEY** equivalent to cost of tender document by Pay order / Banker's Cheque / Demand Draft drawn on any Nationalised or Scheduled Bank of India in favour "Kolkata Port Trust, Haldia Dock Complex", payable at Haldia. The tender document must accompany a covering letter containing the specific declarations as per (a)& (b) above.

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Cover-I of the Tender will be opened shortly after 3.30 p.m. on the stipulated date in presence of Bidders or their authorised representatives who may wish to be present.

Cover-II of only technically & commercially qualified bidders will be opened at a later date under due intimation to all concerned.

In case of unscheduled Holiday / Bandh on the date of opening of tenders, the same will be opened on the next working day. The Bidder will also be allowed to deposit their tenders till 15:00 hrs. on such extended day of opening.

It is stated here that the subject **TENDER WILL NOT BE EXTENDED FURTHER UNDER ANY SITUATION.**

Kolkata Port Trust reserves the right to reject any or all offers or to accept the offer in whole or in part without assigning any reason whatsoever thereof.

M.K.Acharya
SR.DY.MANAGER,IZ&R (I&CF)
HALDIA DOCK COMPLEX

**TENDER FOR "PROCUREMENT OF 3 (THREE) NOS.500 GALLON
CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER
TANK TRAILER AT I&CF DIVISION, HDC, HALDIA"**

Tender No: - I&CF / IZ&R / T /187

INSTRUCTIONS TO BIDDER

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[IB-1]

1.0 GENERAL:

The work/supply as described in the tender shall be executed in Haldia and in accordance with the attached General Conditions of Contract, Conditions of Contract, Drawings (if any) & detailed Bill Of Quantities. Location Plan of the place of work might be inspected at the office of the Manager (I&CF) on any working day before quoting for the tender.

2.0 EARNEST MONEY:

- 2.1 An Earnest Money Deposit of **Rs 14,000.00 (Rupees Fourteen thousand Only)** shall have to be deposited with the tender. Enlisted Class A Contractor of I&CF division may be exempted from depositing the earnest money on submission of valid document of balance security deposit of Rs. 50,000.00 for enlistment.
- 2.2 Earnest Money shall be deposited by Banker's Cheque or by Demand Draft or by Pay Order of any Nationalised Bank /Scheduled Bank of India drawn in favour of "Kolkata Port Trust, Haldia Dock Complex", payable at Haldia. Earnest money will not be accepted in cash.
- 2.3 Earnest Money in the form of Banker's Cheque/ Demand Draft/ Pay Order shall be submitted in a **separate sealed envelope marked "EARNEST MONEY"** and superscribed with the title of the work, Tender No., Bidder's identity, etc.
Tender submitted without requisite Earnest Money will be liable for rejection.

3.0 MODE OF SUBMISSION OF BID :

- 3.1a All bidders must submit their offers strictly in accordance with the terms and conditions set out in the bid documents and no deviation will be accepted. Any term not incorporated / submitted with Cover-I of the Tender but incorporated / submitted with Cover-II shall be rejected outright.
- 3.1b **Cover-I, Cover-II and all envelopes contained therein** as described in the following clauses **must be clearly superscribed with the details as given below:**
- a) **Title of the work**
 - b) **Tender Number.**
 - c) **Bidder's identity, address, Telephone No., Fax No., E-mail, etc.**
- 3.2 Tender documents shall be submitted under two Covers in three / four separate sealed envelopes, depending on whether the same has been purchased **directly** from the office of the Manager (I&CF) or **downloaded** from the website.

When tender documents have been **directly procured from this office**, the tender documents shall be put in **2 (two) separate sealed covers** as follows:

- (a) **COVER-I**, which shall contain **ENVELOPE -I & ENVELOPE – II (which shall include Volume-I of the Tender Document).**
- (b) **COVER-II**, which shall contain **Volume-II of the tender document.**

When tender documents have been **downloaded from WEBSITE**, the tender documents shall be put in 2 (two) separate sealed covers as follows:

- (a) **COVER-I**, which shall contain **ENVELOPE –IA, ENVELOPE-IB, and ENVELOPE – II (which shall contain Volume-I of the Tender Document).**
- (b) **COVER-II**, which shall contain **Volume-II of the tender document.**

Envelope-I & Envelope-II OR Envelope-IA, Envelope -IB & Envelope -II (as the case may be) together with **Volume-I** of the Tender Document shall be put in a sealed envelope marked as **"COVER-I"**.

"COVER –II" shall be submitted in a separated sealed envelope, which shall be clearly marked **"COVER-II Bid – DO Not open"**. Each envelope shall bear the name of the tender.

[IB-2]

3.3 Envelope-IA shall contain the following: -

- (i) A demand draft for **Rs 600/- (Rupees Six Hundred Only)** as **APPLICATION MONEY** towards cost of tender documents.
- (ii) A covering letter containing the following declarations: -
 - a). That the Bidding Firm has Not been debarred / de-listed by any Govt / Quasi Govt. / Public Sector undertaking in India.
 - b). The proprietor/partner(s)/authorized signatory of the bidding firm (in the case of proprietorship firm /partnership firm /limited company, as the case may be) is/are not associated with any other firm bidding for the same work

3.4 Envelope – I shall contain Earnest Money Deposit as per CI-2.0 above.

3.5 Envelope – I B shall contain Earnest Money Deposit as per CI-2.0 above.

3.6 Envelope – II shall contain the following documents:

- (i) **Volume-I of the Tender Document. All pages of Volume-I shall be signed by the Bidder and stamped with his official seal as a token of acceptance of all terms and conditions therein. In Volume-I, the un-priced "Abstract Form Of Tender" & "Form Of Tender" (without price quoted) shall not only be signed and stamped by the Bidder, but must also be duly witnessed.**
- (ii) A list of works which are in hand at the time of submitting the offer as per the enclosed proforma titled 'Concurrent Commitments of The Bidder' vide '**Annexure-II**' in Volume-I of the tender document.
- (iii) A Declaration as per '**Annexure – I**' (in Volume-I of the tender document) that no conditions / deviations have been added in **COVER- II**, i.e., in the price part of the Bid.
- (iv) Copy of the following documents :-
 - a. VAT registration certificate.
 - b. Valid Trade Licence.
 - c. Valid Professional Tax Clearance Certificate / Up to date tax payment.
 - d. Proof of possessing valid Employees' Provident Fund Account.
 - e. Proof of being registered with Employees' State Insurance Corporation (ESIC), if applicable. If this is not applicable, documentary evidence to establish non-applicability to be submitted alongwith techno-commercial bid. Such document(s) shall have to be furnished, along with an affidavit affirmed before a first-class judicial Magistrate to that effect.
 - f. In case the contractor is not covered under the ESI Act, then he must additionally indemnify Ko.P.T against all damages and accidents occurring to his labourer.
- (v) Details of the firm as per Schedule-O (in Volume-I) of the tender document.
- (vi) The bidder is required to submit list of works, which are in hand at the time of submitting their offer. This list of works is required to be submitted in the enclosed proforma titled 'Concurrent Commitments of The Bidder'
- (vii) Credentials in the form of copies of Letters of Award of Works/supply along with corresponding Completion Certificates from owners to justify that the intending bidder satisfies the earlier mentioned pre-qualification criteria.
- (viii) Certified copies of audited balance sheet and Profit and Loss account / Trading account for the last 3 (three) financial years (**i.e. 2011-2012, 2012 – 2013 and 2013-2014**) **OR** a certificate from a Chartered Accountant / Financial Auditor showing financial annual turn over of the company for the said financial years
- (viii) **General Conditions of Contract (GCC)** Booklet, to be signed and stamped with the Bidder's official seal on each page as a token of acceptance of the terms and conditions contained therein.
- (ix) Addendum/Corrigendum / Notice / Extension Notice issued and drawings (if any) duly signed by the Bidder under office seal.

[IB-3]

The bidder will have to produce the original documents or any additional documents, if asked for, to satisfy the Authorities.

3.7 COVER-II will contain the **Volume-II of the tender document with Price Bid as per BOQ and Form of Tender duly signed, sealed & filled up by the bidder.**

3.8 The sealed envelopes shall be superscribed with the name of work with the Bid No, bidder's name, Postal address and Telex / Telegraphic / FAX / E-mail address of the Bidder.

3.9 The sealed covers must be submitted so as to reach the Sr. Dy. Manager IZ&R, (I&CF) at Chiranjibpur, P.O.- Haldia-721 604, Dist. Purba Medinipur by 3.00 p.m. on or before the last date of submission of the tender documents

3.10 Telex / Telegraphic / Late Offers shall not be accepted. Trustees / Tender Issuing Authority will Not be responsible for any misplacement or late receipts through post or any request for issuance of tender documents and for subsequent submission thereof.

3.11 All the bidders should submit the tender in accordance with the Mode of submission of Bid as aforesaid.

4.0 OPENING OF BIDS:

4.1 Only **COVER-I** containing **Envelope-I & Envelope-II** or **Envelope-IA, Envelope-IB & Envelope-II** as specified above will be opened on the date and time as fixed in the tender document, at the office of the Sr. Dy. Manager, IZ&R, (I&CF), Haldia Dock Complex or his representative in presence of bidder (or his authorized representative), who wishes to be present.

4.2 Envelope –II of only those bidders who have deposited requisite Earnest Money shall be opened.

4.3 COVER-II containing **Volume-II**, i.e., the **Price part of the Bid** will be sealed separately and kept under the custody of **I &CF** Division. After evaluation / scrutiny of documents in the **Cover-I** are completed, the **Cover-II**, i.e., "**Price Bid**" of **only those Bidders who are Technically & Commercially accepted and satisfy the Eligibility Criteria stipulated in the NIT** shall be opened at a later date, with due intimation to such Bidders.

4.4 The sealed envelopes must be superscribed with the name of work with the Bid No, bidder's name, Postal address and Telex / Telegraphic / FAX / E-mail address of the Bidder.

5.0 SECURITY DEPOSIT:

5.1 For the successful Bidder, the Security Deposit shall be recovered from the Earnest Money deposit in accordance with clause 3.4 (f) and (g) of the General Conditions of Contract.

5.3 Refund of S.D. and forfeiture S.D. shall be guided by Cl. 3.5 (i) & (ii) of the G.C.C.

6.0 REFUND OF EARNEST MONEY:

The Earnest Money received, will be refunded or released as the case may be to the unsuccessful Bidders without any interest within 2 (Two) months after opening of Price bid (Volume – II) of the Tender document.

The same DD/ BC/ Pay order etc. of unaccepted tenderers, submitted as Earnest Money, shall be returned / refunded without any interest.

7.0 VALIDITY OF OFFER:

The tender shall remain valid for a period of **4 (Four) months** from the date of opening the same. If before expiry of this validity period, the Bidder amends his quoted rates or tender, making them unacceptable to the Trustees and / or withdraws his tender, the Earnest Money deposited shall be liable to forfeiture at the option of the Trustees/ Sanctioning Authority/Engineer.

[IB-4]

8.0 DETAILED SCRUTINY OF TENDERS:

8.1 During the course of examination of Cover-I of the bid, the bidders, if asked for, shall furnish any or additional document(s) for the purpose of evaluation of his / their bids. The price bids i.e. Cover-II of those bidders who meet the qualifying criteria of NIT shall be opened.

8.2 During techno-Commercial Evaluation, i.e evaluation of Cover-I of tender, an offer shall be considered non-responsive in case :-

- (i) The tender received after the date and time specified in NIT.
- (ii) Is not accompanied by requisite earnest money.
- (iii) Bid amount is not accompanied by requisite application money when bid document is downloaded from website.
- (iv) Validity of the offer is less than tender stipulation.
- (v) Bid documents not signed and sealed in a manner indicated in the bid documents.
- (vi) It does not meet the Qualification Criteria as stipulated in the NIT.
- (vii) Documents not submitted as per Clause 3.6 of Instruction to Bidders.
- (viii) The bidder submits conditional offer / impose own terms and conditions / does not accept tender conditions completely.

In addition to above, a bidder may be disqualified if –

- a) The bidder provides misleading or false information in the statements and documents submitted.
- b) Record of unsatisfactory performance during the last seven years, such as abandoning of work or rescinding of contract for which the reasons are attributable to the non-performance of the contractor or inordinate delays in completion or financial bankruptcy etc.

The decision of Kolkata Port Trust in this regard shall be final and binding on the Bidder.

9.0 EVALUATION CRITERIA:

During evaluation of Cover-II i.e Price Part, provided that the bidder submits his offer following tender stipulations & specifications, **the lowest offer received for individuals items of supply** shall be considered for acceptance by the Trustees.

10.0 ACCEPTANCE OF TENDER:

10.1 Kolkata Port Trust reserves the right to accept / reject any / all offer(s) without assigning any reason thereof and also reserve the right to accept the tender in part or as a whole.

10.2 Any attempt to exercise undue influence in the matter of acceptance of Tender is strictly prohibited and any Tenderer who resorts to this will render his tender liable to rejection.

10.3 The successful Tenderer will be notified in writing of the acceptance of his tender. The "Tenderer" then becomes the "Contractor" and he shall forthwith take steps to execute the Contract Agreement within six weeks of issue of Letter Of acceptance and fulfill all his obligations as required by the Contract.

11.0 MISCELLANEOUS:

- (i) Bidder shall submit his offer for complete scope of work, strictly in accordance with the tender documents. Any deviation from the tender documents and / or any incomplete tender shall not be considered.
- (ii) The bidder shall not impose his own terms & conditions in his offer or quote his rates based on his own terms and conditions, such tenders are liable to rejection at the option of the Trustees without further reference to the bidder.
- (iii) The Water Tank Trailer shall be of the capacity of specified quantity and all materials required for manufacturing the Water Tank Trailer shall be of the best and approved quality conforming to relevant specifications.

[IB-5]

- (iv) In case a bidder wants to submit the tender document purchased / down loaded by him in "Not Quoted" condition, the same shall be done by putting the blank tender document in a sealed envelope, which shall be duly superscribed with the name and number of tender, name of the bidder and the words "TENDER – NOT QUOTED", so that the tender inviting authority can separate "Not Quoted" tenders without opening the envelopes.
- (v) All measuring units are in Metric System and rates and sums in the tender are in Indian Currency. The language used throughout shall be in English.
- (vi) The Tender Documents with all the enclosures, appendices, Abstract Form of Tender and Form of Tender shall be required to be complete, duly filled in and signed in every page of the tender.
- (vii) The Bidder shall give a declaration about the names of their relations employed in Kolkata Port Trust. It is not the intention to debar the Contractors from working if their relatives are working in Ko.P.T but such a declaration is necessary in the interest of Trustees against any possible lapses.

*** * * * ***

TENDER FOR "PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION , HDC, HALDIA."

Tender No: - I&CF / IZ&R / T /187

SPECIAL CONDITIONS OF CONTRACT

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Clause No.	SUBJECT	PAGE MKD
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5	PRICING OF BID	SC-1
6	TESTING	SC-2
7	DESPATCH ARRANGEMENTS	SC-2
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9	REJECTED MATERIALS	SC-2
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13	PERMIT	SC-3
14	'LIQUIDATED DAMAGES' FOR DELAY	SC-3
15	FORCE MAJEURE	SC-3

[SC-1]

1.0 GENERAL:

These provisions though given in a separate section are part of the tender documents which must be read as a whole, the various sections being complementary to one another and are to be taken as mutually explanatory. These provisions shall be read in conjunction with the other parts of the tender documents viz. General Conditions of Contract, Notice Inviting Tender, Instructions to Bidders, Bill of Quantities and other documents forming part of the Contract. In case of any discrepancy or ambiguity in the documents, the order of precedence of the documents as stated below will apply. In particular, these provisions will over ride those in the General Conditions provided there is discrepancy between them.

2.0 CORRELATION AND ORDER OF PRECEDENCE OF TENDER DOCUMENT:

If the stipulations in the various tender documents be found to be at variance in any respect, one will override others (but only to the extent these are at variance) in the order of precedence as given in the list below, i.e. any particular item in the list will take precedence over all those placed lower down in the list.

- Order letter.
- Bill of Quantities.
- Drawings (if any).
- Particular Specification.
- Special Conditions of Contract.
- General Conditions of Contract.

In case of any dispute, question or difference either during the execution of the work or any other time as to any matter or thing connected with or arising out of this Contract, the decision of the Sr. Dy. Manager IZ&R, (I&CF), Haldia Dock Complex, thereon shall be final and binding upon all parties.

3. SCOPE OF WORK:

The work comprises of supplying, delivering, carrying, positioning and placing the Water Tank Tailor as per attached specifications and as stated in Bill of Quantities to the Dock store, RZ store and IZ&R store of I&CF Division of Haldia Dock Complex, as per the direction of the Engineer or his representative .

The Contractor shall take all possible care so that other construction, traffic movement and / or operational works and office works around the area, if any, are not unduly hampered for his work.

4.0 LOCATION & ACCESS TO THE SITE:

(a) By Road:

The supply is to be made at Dock store, RZ store and IZ&R store of I & CF Division of Haldia Dock Complex. All weather hard top roads approachable from NH-41 exist right up to the area of work.

(b) By Rail:

S. E. Railway Branch Line connects Haldia with the Panskura Railway Station.

5.0 PRICING OF BID:

5.1 Rate should be quoted F.O.R. Trustees' Store Yard at Haldia i.e. on free delivery basis including unloading, manual carriage placing and positioning.

5.2 Price(s) to be quoted must remain firm till the goods are delivered. No Price Escalation is admissible.

5.3 The quoted prices must include all charges, such as Govt. Excise Duty, Sales Tax etc, as applicable, permits, overheads, profit, transit insurance ,charges for packing, loading, forwarding, transportation, unloading, positioning and placing at the Stores at Haldia etc.

5.4 Please note that Ko.P.T does not provide any concessional Sales Tax Form.

6.0 TESTING:

- 6.1 Testing shall have to be done on selected materials required for manufacturing the Tank as per direction of the Engineer.
- 6.2 The bidder shall include the necessary testing charges, cost of sampling, cost of dispatching the sample etc. and all other expenses related thereto in his rates and the contractor shall not be paid any additional amount in this regard.
- 6.3 Physical inspection shall be done by the Engineer or his authorized representative.
- 6.4 Notwithstanding the inspection and passing of materials, any sample found to be defective in quality and not conforming to the specification as per the relevant specification due to any reason whatsoever, shall be liable to rejection and the contractor shall replace the same at his own cost and arrangement at the earliest.

7.0 DESPATCH ARRANGEMENTS:

Materials shall be delivered by the successful Bidder at their own cost, risk and responsibility at the store of I&CF Division of Haldia Dock Complex. The supplier shall send advance intimation as to the actual date of delivery of each and every installment of supply. Delivery of materials will not be accepted on Sundays and Holidays. No Lorry shall be permitted into the protected area during night-time. Detention of Lorries, if any, will be on Supplier's account.

8.0 DELIVERY:

- 8.1 Supply and delivery against the subject work has to be completed within **02(two)** months from the date of issuance of Work Order.
- 8.2 The authorized representative of the supplier must be present at the time of delivery for jointly noting the quantity of material delivered with the representative of Ko.P.T. Delivery will not be accepted if not accompanied by proper delivery challans (in quadruplicate), & Guarantee Certificate.
- 8.3 In case of default in supply or failure to deliver as per correct specification or the approved quantity within the time stipulated, Trustees are entitled to purchase from another source at the risk, cost and expenses of the supplier, the whole or any portion of the supply remaining undelivered or unapproved.

9.0 REJECTED MATERIALS:

The supplier shall remove rejected materials within fortnight from the date of rejection of the materials. Such rejected materials shall be at contractor's risk. If the contractor fails to remove such materials within a fortnight of rejection, the Trustees shall have the right to dispose of the same and the Contractor shall have no claim against the Trustees in respect of the said rejected materials. For removal of the rejected materials, the Contractor shall obtain a prior written approval of the Engineer on furnishing the details or quantity, location, mode of transport, date and time of removal and the person authorized to lift the rejected materials etc.

10.0 TIME OF COMPLETION:

The entire supply must be completed in all respects within **02 (two) Months** including preliminary time from the date of placement of work order.

11.0 PAYMENT:

- 11.1 Payment at the accepted rate will be made after satisfactory supply of Water Tank Trailer on submission of Bill accompanied by Challan, Guarantee Certificate duly signed by the consignee or their authorized representative. The Bills should be submitted in quadruplicate to the Sr. Dy. Manager IZ&R, (I&CF)'s Office with necessary documents in original.
- 11.2 HDC will make payment directly to the contractor's designated bank account. For this purpose, the contractor will have to indicate (i) name of bank (ii) branch name (iii) branch code and (iv) designated account number in the "Abstract Form Of Tender ". In case payment is made directly through bank, the contractor may be required to submit a pre-receipt as per instruction of HDC.
- 11.3 Payment will be made within 30 (thirty) days of receipt of complete and satisfactory supply and on submission of clear Bill.

12.0 SAFETY MEASURES:

The contractor shall adhere to safe practice while loading / unloading, positioning, placing and carriage of the Water Tank Trailer.

13.0 PERMIT:

Permits for entering the Dock Zone of HDC will be necessary for the workmen and for the movement of transport vehicles for this work. In the interest of work, necessary permits will be issued **free of cost** by the Trustee's, against application by the contractor, after the same is examined and approved by the Engineer. All existing rules, including any amendments thereto, in future, will have to be complied with by the contractor.

14.0 'LIQUIDATED DAMAGES' FOR DELAY:

If the Contractor fails to execute the contract partly or for the whole of the works, as applicable, within the stipulated dates or such extension thereof as communicated by Manager(I&CF) in writing, then the Contractor shall be required to pay to the Trustees' the @ ½ % of the Contract Value of the UNDELIVERED materials for every week or part there of the supply remains undelivered , provided always that the amount of such compensation under the provision of this clause does not exceed 10 % (TEN PERCENT) of the contract value of the goods.

The Trustees' may, without prejudice to any other method of recovery, deduct the amount of such damages from any monies due or to become due to the Contractor.

The payment or deduction of such damages shall not relieve the Contractor from his obligation to complete the Works, or from any other of his obligations and liabilities under the Contract.

In case the bidder fails to complete the supply, some other agency may be ordered to supply the remaining materials at the risk & expense of the Bidder after a minimum three days notice in writing has been given to the bidder by the Manager (I&CF) or his representative. Deployment of separate agency shall be at the absolute discretion of the Manager (I&CF), whose decision will be final & binding.

15.0 FORCE MAJEURE:

In the event of either party rendered unable by Force Majeure to perform any obligation required to be performed by them under the Contract, relevant obligation of the party affected by such Force Majeure shall upon notification to the other party be suspended for the period which Force Majeure events lasts. The cost and loss sustained by the either party shall be borne by the respective parties.

The term "Force Majeure" as employed shall mean but not restricted to the events as below:

- (i) Riot (unless solely restricted to or perpetuated by employees of the Contractor /suppliers or occurring outside India) so far as it is uninsurable.
- (ii) War, hostilities (whether war be declared or not),invasion, directed to or by India or act of foreign enemies, directed to India.
- (iii) Rebellion, revolutions, insurrection, or military or usurped power, or civil war in India.
- (iv) Fire, flood, cyclone, hurricane and acts of God. Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid shall notify the other party in writing immediately but not later than forty eight hours of the alleged beginning and ending thereof, giving full particulars and satisfactory evidence in support of his claim. Time of performance of the relative obligation suspended by the Force Majeure shall stand extended by the period for which such event lasts and affects the relative obligation directly.

[PS-1]

TENDER FOR "PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION, HDC, HALDIA."

PARTICULAR SPECIFICATIONS

TENDER NO: - I&CF/IZ&R/T/ 187

The Water Tank Trailer to be supplied will be of 500 gallon capacity and the materials required for manufacturing the tank shall be as per specifications contained in the Bill Of quantities of the tender. In absence of the above, relevant Indian Standards shall be referred to.

In absence of any Standard / Specification / Code of Practice covering any part of the work related to this tender, instruction / directions of the Engineer will be binding on the contractor.

*** * * * ***

(To be submitted with Cover-I of Offer)

SCHEDULE 'O' SHEET – 1

The Bidders are also requested to furnish the following particulars:-

A) In case of Limited Company -

- 1) Name of Company :
- 1) Address of its present registered office. :
- 3) Date of its incorporation :
- 4) Full name and address of each of its Directors – :
any special particulars as to Directors if desire to
be stated.
- 5) Name, address and other necessary particulars :
of Managing Agents, if any appointed by the
Company.
- 6) Copies of Memorandum, Articles of Association :
(with the latest amendments, if any).
- 7) Copies of audited balance sheets of the :
Company for the last two years.

B) In case of a firm -

- 1) Name and address of the firm. :
- 2) When business started :
- 2) If registered a certified copy of certificate of :
registration.
- 3) A certified copy of the Deed of Partnership :
- 4) Full name and address of each of the partners :
and the interest of each partner in the
partnership – any special particulars as to
partners if desired to be stated.
- 6) Whether the firm pays income tax over Rs.10, :
000/- per year

(To be submitted with Cover-I of Offer)

SCHEDULE 'O' SHEET – 2.

C) In case of an Individual-

- 1) Full name and address of the Bidder any :
special particulars of the Bidder if desired to
be stated.
- 2) Name of the father of the Bidder. :
- 3) Whether the Bidder carries on business in his :
own name or any other name.
- 4) When business was started and by whom. :
- 5) Whether any other person is interested in the :
business directly or indirectly, if so, name
and address etc. of such persons and the
nature of such interest.
- 6) Whether the Bidder pays Income Tax over :
Rs.10, 000/- per year.

Dated:

(Full signature of Bidder)

ANNEXURE - I

(To be submitted on Company's Letter Head along With Cover-I Offer)

**The Sr. Dy.Manager, IZ&R, (I&CF),
Haldia Dock Complex.
Kolkata Port Trust**

**Sub: - TENDER FOR "PROCUREMENT OF 3 (THREE) NOS.500 GALLON CAPACITY TWO WHEELED
STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION, HDC, HALDIA."**

Tender No: - I&CF / IZ&R / T /187

Dear Sir,

I/We (*) do hereby confirm that our offer is strictly in accordance with the terms and conditions of the Tender Document without any deviation / condition.

I/We (*) further confirm that COVER-II of the bid does not contain any condition / deviation.

Signature of the Bidder with Office Seal.

Date:

Place:

(*)As Applicable.

**KOLKATA PORT TRUST
HALDIA DOCK COMPLEX****CONCURRENT COMMITMENT(S) OF THE BIDDER**

(List of Works Being Executed By The Bidder At The Time Of Submission Of Offer)

(To be submitted with Cover-I of Offer)

Bidders must fill in the under noted columns.

Sl. No.	Full particulars of works to be executed concurrently by the bidder. (i) Name of work. (ii) Client. (iii) W.O No. & Date.	Sanctioned Tender Value. (in Rs.)	Completion time as stated in tender.	Name and address to whom reference can be made.
1	(i)			
	(ii)			
	(iii)			
2	(i)			
	(ii)			
	(iii)			
3	(i)			
	(ii)			
	(iii)			
4	(i)			
	(ii)			
	(iii)			

(TO BE SUBMITTED WITH COVER- I OFFER)

ABSTRACT FORM OF TENDER (UNPRICED)

I / We hereby tender for the under mentioned work for its execution within the specified time and in accordance, in all respects with the specifications, design, drawing and instructions in writing and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as practicable.

(TO BE FILLED IN BY THE BIDDER)

(a) Name of Work. : **PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION, HDC, HALDIA."**

(b) Estimated Cost. : **Rs 6,90,000.00 (Rupees Six lakh ninety thousand Only)**

(c) Earnest Money. : **Rs 14,000.00 (Rupees Fourteen Thousand Only).**

(d) Security Deposit
(including Earnest
Money). : As per provisions in the tender.

(e) Time allowed for completion of the work: **02 (two) Months**

(f) Permanent I/T A/c.No. :

(g) Maximum number of workmen to be engaged on any day:

(h) Bank Details :

Name Of Bank :-

Branch :-

Branch Code :-

Account Number :-

IFS Code :-

(i)

	AMOUNT IN FIGURE	AMOUNT IN WORDS
TOTAL AMOUNT QUOTED BY ME / US IS :	NOT TO BE QUOTED IN COVER-I OFFER	

Signature Of Witness:-

(Signature of the Bidder)

Address:-

(Name in block letters)

Address:-

Occupation:-

THE BOARD OF TRUSTEES FOR THE PORT OF KOLKATA

FORM OF TENDER (UNPRICED)

To
The Manager (I&CF),
Haldia Dock Complex.

I/We _____ having examined the site of work, inspected the Drawings and read the specifications, General & Special Conditions of Contract and Conditions of the Tender, hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specification, Bill of Quantities, General & Special Conditions of Contract and Drawings prepared by or on behalf of the Trustees and at the rates & prices set out in the annexed Bill of Quantities within _____ months / weeks from the date of order to commence the work and in the event of our tender being accepted in full or in part. I / We also undertake to enter into a Contract Agreement in the form hereto annexed with such alterations or additions thereto which may be necessary to give effect to the acceptance of the Tender and incorporating such Specification, Bill of Quantities, Drawing and Special & General Conditions of Contract and I / We hereby agree that until such Contract Agreement is executed the said Specification, Bill of Quantities, Conditions of Contract and the Tender, together with the acceptance thereof in writing by or on behalf of the Trustees shall be the Contract.

THE TOTAL AMOUNT OF TENDER Rs. **NOT TO BE QUOTED IN COVER-I OFFER**

(Repeat in words) **NOT TO BE QUOTED IN COVER-I OFFER**

I / We require _____ days / months preliminary time to arrange and procure the materials required by the work from the date of acceptance of tender before I We could commence the work.

I / We have deposited with the Trustees' Manager (Finance), HDC, vide Receipt No. _____ of _____ as Earnest Money.

I / We agree that the period for which the tender shall remain open for acceptance shall not be less than four months.

Dated :-

(Signature of Bidder with Seal)

WITNESS:

Signature :

Name of the Bidder :

Name :
(In Block letters)
Address :

Address :

Occupation :

FILL- UP BY THE BIDDER

TENDER FOR "PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION, HDC, HALDIA."

TENDER NO: I&CF / IZ&R / T / 187

Check list fill-up by the bidder				
1	(Only for the tender document downloaded form website) [Insert in envelope mark-IA]	Declarations a) The bidding firm has not been debarred / delisted by any Govt / Quasi Govt. / Public sector undertaking in India. b) The proprietor / partner(s)/ authorised signatory of the bidding firm is/are not associated with other firm bidding for the same work.	Declaration submitted	Yes / No
		Demand draft for Rs 600.00 as application money towards cost of tender documents.	Draft Submitted	Yes / No
2	[Insert in envelope mark-IB or I]	Earnest Money [Envelope mark IB for down loaded tender document or I for purchase tender document]	Draft Submitted	Yes / No
3	For all either downloaded or purchased document [Insert in envelope mark-II]	Declaration as per Annex-I that no conditions / deviations have been added in Volume-II in the tender offer.	Submitted on company's letter head.	Yes / No
4		VAT clearance / registration certificate.	(Xerox copy enclosed)	Yes / No
5		Valid Trade License.	Valid up to	
			(Xerox copy enclosed)	Yes / No
6		Professional Tax Clearance Certificate. / Upto date tax payment challan.	Valid up to	
			(Xerox copy enclosed).	Yes / No
7		Valid Employees' Provident Fund Account	(Xerox copy enclosed).	Yes / No
			Xerox copy of latest payment challan of EPF enclosed.	Yes / No
8		ESI registration	(Xerox copy enclosed).	Yes / No
			Xerox copy of latest payment challan of ESI enclosed.	Yes / No
9		Details of firm as per schedule-O	Format fill-up	Yes / No
10		Concurrent Commitments of the Bidder	Format fill-up	Yes / No
11		Credential within seven years	i) Amount	
		ii) Amount		
		iii) Amount		
		Credentials as per pre-qualification criteria.	Yes / No	
		Letter of award works and completion certificate from owners are enclosed.	Yes / No	
12	Certified copies of audited balance sheet	i) Turnover amount and year		
		ii) Turnover amount and year		
		iii) Turnover amount and year		
		Certified by the CA / FA	Yes / No	
13	GCC Booklet and drawing duly signed under office seal	Submitted with signature	Yes / No	

**Whether
the
materials
are
available**

14	For downloaded tender document	Cover-I (Insert volume -I of tender document , envelope-IA, IB & II)	Marked-Cover-I and envelope mark- IA, IB & II	Yes /No
	For purchase tender document	Cover-I (Insert volume -I of tender document, envelope- I & II)	Marked-Cover-I and envelope mark- I & II	Yes /No
15	Only price part	Cover-II (Volume-II of the tender document)	Marked -"Cover-II" / "Bid- do not open" over the cover	Yes /No

Date :

Signature of the bidder with seal

I & C F DIVISION

HALDIA DOCK COMPLEX

DOCUMENTS

FOR

**TENDER FOR "PROCUREMENT OF 3 (THREE) NOS.
500 GALLON CAPACITY TWO WHEELED
STAINLESS STEEL BODY WATER TANK TRAILER AT
I&CF DIVISION, HDC, HALDIA"**

Tender No: - I&CF / IZ&R / T /187

VOLUME - II

MARCH, 2015

Rs 600.00

DOCUMENTS

FOR

TENDER FOR "PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION, HDC, HALDIA"

Tender No: - I&CF / IZ&R / T /187

VOLUME - II

Issued to:

Date of Issue:

**Signature and Designation
of Issuing Officer:**

On behalf of Bidder:

**Sr. Dy. Manager (IZ&R)(I&CF)
Haldia Dock Complex
Operational Building, Chiranjibpur
P.O. HALDIA – 721604
Purba Medinipur
Fax No.: (03224) 252110
Tel.: (03224) 252844**

DOCUMENTS

FOR

TENDER FOR "PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION, HDC, HALDIA"

Tender No: - I&CF / IZ&R / T /187

VOLUME - II

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➤ PREAMBLE TO THE BILL OF QUANTITIES	B.O.Q-1	B.O.Q-1
➤ BILL OF QUANTITIES	B.O.Q-2	B.O.Q-2
➤ ABSTRACT FORM OF TENDER		
➤ FORM OF TENDER		

TENDER PARTICULARS

ESTIMATED COST	:	Rs 6,90,000.00 (Rupees Six Lakh Ninety Thousand Only)
EARNEST MONEY	:	Rs 14,000.00 (Rupees Fourteen Thousand Only).
TIME OF COMPLETION	:	02 (two) Months
PERIOD OF SALE OF TENDER PAPERS (Both Days Inclusive)	:	26.03.2015 to 09.04.2015 (UPTO 14:00 Hrs)(Bid document will be available on HDC , Ko.P.T Website)
LAST DATE OF SUBMISSION OF TENDER AND OPENING OF COVER-I OF THE TENDER	:	10.04.2015 Submission Upto 15:00 Hrs Opening after 15:30 Hrs.

**TENDER FOR "PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY
TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF
DIVISION, HDC, HALDIA."**

Tender No: - I&CF / IZ&R / T /187

PREAMBLE TO THE BILL OF QUANTITIES

- i) The Bill of Quantities must be read with the General Conditions of Contract, the Special Conditions of Contract and the Particular Specifications of Work and the Bidder is deemed to have examined the above documents and to have thoroughly familiarise himself with the total scope of work and its mode of execution.
- ii) The quantities given in the Bill of Quantities are approximate only and are given to provide a common basis for tendering. Payment will be made according to the quantities of item of work actually carried out at the accepted rates as per Order Letter. The measurements of item of work shall be measured jointly by the Engineer or his Representative.
- iii) This being a percentage rate tender, the Bidder shall quote his **rates as percentage above/below/at par with the estimated amount put to tender properly based on his own analysis** in the "**ABSTRACT FORM OF TENDER**" both in words and in figures.
- iv) During the detailed scrutiny of the tender any discrepancy or error found between the figures and words in the quoted percentage at appropriate place in Bill of Quantities the following methods shall be adopted for arriving at the final figures :
 - a) When there is a difference between percentage quoted in figures and in words, the percentage rate which complies with the amount worked by the tenderer for this shall be taken as correct.
 - b) When the amount of the tender is not worked out by the bidder or it does not correspond with the percentage rates (**above/below/at par**) written either in figures or in words then the percentage rate quoted by the bidder in words shall be taken as correct and the value of the tender amount shall be worked out accordingly.
 - c) When the percentage rates (**above/below/at par**) quoted by the bidder in figures and in words matches but the amount is not worked out correctly, the percentage rate quoted by the bidder shall be taken as correct and the value of the amount shall be worked out accordingly.

The Tender Price thus established would be taken for comparative evaluation, subject to the relevant provisions of the tender.

NOTE:

While quoting the rate it should be noted that the bidder should on no account overwrite the figures or use correcting fluid in the tender. Any necessary amendment shall be made by striking out the original figure and writing the corrected figures on the top. All such amendments shall be duly authenticated by signing under office seal by the bidder. The bidder shall quote his rate in conformity with the tender provisions with the "Form Of Tender" and "Abstract Form Of Tender" duly filled up, signed and witnessed.

ANY DEVIATION FROM THE ABOVE SHALL RENDER THE TENDER OFFER AS REJECTED.

*** * * * ***

[BOQ-2]

TENDER FOR "PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION , HDC, HALDIA."

Tender No: - I&CF / IZ&R / T /187

It. No.	Description of item	Quantity	Rate (Rs.)	Unit	Amount (Rs.)
1	Supply and deliver 500 gallon capacity 2(Two) wheeled Water Tank Trailer, body made of 3 mm. thick stainless steel (304) sheet with 500 mm. dia.Manhole with hinged cover including locking arrangement, inner partition and machine made elliptical shape.The tank electrically welded both inside and outside by S.S.electrodes and mounted on a strong chassis made of 100X50X6mm. tested M.S.channel with towing hook made of 35mm. dia. M.S. rod, folding type parking stand made of 50X50X6mm.M.S.angle, 2 nos.laminated road leaf spring of suitable size.TheTrailer fitted with1no. 63mm. square Axle with C.I. hubs and taper roller bearing (30209) provided with 2 Nos.7-50X16 size wheel tyre (Ceat/MRF/Birla/J.K.Super king or equivalent) with tube, rim etc. The Trailor provided with 2 Nos. 20mm. Dia. Brass bib cock at the rear side and washout point with approved size G.I. pipe and valve at bottom of the tank. The chassis complete with synthetic enamel paint over redoxide primer and S.S. Tank complete with mirror finished polish.	3	230000.00	Each	690000.00

Total amount Rs. 6,90,000.00

(Rupees six lakh ninety thousand only)

ABSTRACT FORM OF TENDER

I / We hereby tender for the under mentioned work for its execution within the specified time and in accordance, in all respects with the specifications, design, drawing and instructions in writing and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as practicable.

(TO BE FILLED IN BY THE BIDDER)

- (a) Name of Work. : **"PROCUREMENT OF 3 (THREE) NOS. 500 GALLON CAPACITY TWO WHEELED STAINLESS STEEL BODY WATER TANK TRAILER AT I&CF DIVISION, HDC, HALDIA."**
- (b) Estimated Cost. : **Rs 6,90,000.00 (Rupees Six Lakh ninety thousand Only)**
- (c) Earnest Money. : **Rs 14000.00 (Rupees Fourteen Thousand Only).**
- (d) Security Deposit
(including Earnest Money). : **As per provisions in the tender.**
- (e) Time allowed for completion of the work: **02 (Two) Months**
- (f) Permanent I/T A/c.No. :
- (g) Maximum number of workmen to be engaged on any day:

h) Bank Details :

Name Of Bank :-

Branch :-

Branch Code :-

Account Number :-

IFS Code :-

(i)

TENDERED BY ME / US IS :

% (-----Percent)

ABOVE / BELOW / AT PAR WITH THE ESTIMATE

(Signature of the Bidder)

Signature Of Witness:-

Address:-

(Name in block letters)

Address:-

Occupation:-

Whether
the
materials
are
available

THE BOARD OF TRUSTEES FOR THE PORT OF KOLKATA

FORM OF TENDER

To
The Manager (I&CF),
Haldia Dock Complex.

I/We _____ having examined the site of work, inspected the Drawings and read the specifications, General & Special Conditions of Contract and Conditions of the Tender, hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specification, Bill of Quantities, General & Special Conditions of Contract and Drawings prepared by or on behalf of the Trustees and at the rates & prices set out in the annexed Bill of Quantities within _____ months / weeks from the date of order to commence the work and in the event of our tender being accepted in full or in part. I / We also undertake to enter into a Contract Agreement in the form hereto annexed with such alterations or additions thereto which may be necessary to give effect to the acceptance of the Tender and incorporating such Specification, Bill of Quantities, Drawing and Special & General Conditions of Contract and I / We hereby agree that until such Contract Agreement is executed the said Specification, Bill of Quantities, Conditions of Contract and the Tender, together with the acceptance thereof in writing by or on behalf of the Trustees shall be the Contract.

THE TOTAL AMOUNT OF TENDER Rs. _____

(Repeat in words) _____

I / We require _____ days / months preliminary time to arrange and procure the materials required by the work from the date of acceptance of tender before I We could commence the work.

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Dated :-

(Signature of Bidder with Seal)

WITNESS:

Signature :

Name of the Bidder :

Name :
(In Block letters)
Address :

Address :

Occupation :