

**KOLKATA PORT TRUST
HALDIA DOCK COMPLEX
Finance Division**

Ref No. 755/2303.

Date: 06.09.17.

To,
The National Insurance Co. Ltd.
The Oriental Insurance Co. Ltd.
The New India Assurance Co. Ltd.
The United India Insurance Co. Ltd.
Haldia Branch.

Dear Sir,

**Sub: Vault Insurance for Fire & Burglary and House Breaking
and Transit Insurance.**

We would like to inform that we have a vault at ground floor of our Jawahar Tower Building in which the daily collection of Cash /Cheque/DD and the amount withdrawn from bank to meet our day to day emergency cash requirement. For the safeguard of vault we are deploying about 2 Nos armed Central Industrial Security Force personnel round the clock through out the year and at the same time we also insure our Vault with an Insurance Company against "Fire" as well as "Burglary and house Breaking." Transit Policy"

We are also having a transit insurance for Covering the risk involved while the money Cash/Cheque/DD is in transit in it's way to our vault at Jawahar Tower Building from Banks (situated at a distance of about 15 KM approx) collection from General Gargo Berth, or on it's way to payment sites.

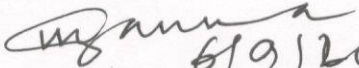
The existing insurance contract covering the above mentioned risk i.e; "Fire", "Burglary and House Breaking" and "Transit Policy" is going to expire soon. Hence we want to enter into a fresh contract for a period of 01 (One) year for the above risk coverage which would become operative from 00.00 hours of 07/10/2017. The insured Amount would be ₹ 60.00 Lakh against "Fire" and "Burglary and House Breaking" and for "Transit Policy" and the estimated Annual Amount of Money in Transit would be ₹ 10.00 Crores with single carrying limit of ₹ 10.00 Lakh.

You are requested to go through the existing over-all security Arrangement, mode of transportation of money and other relevant details in around Jawahar Tower etc. and quote your most favourable rates along with details terms and condition within 11-00 A.M of 14/09/2017 in sealed envelope duly super scribed as " Vault Insurance" Not to be opened to General Manager (Finance)'s office. The offers would be opened at 11-30 A.M. on the same day. You may like to be present at the time of opening. However, before quoting the rate you may like to contact Sri Bikash Ranjan Roy, Treasurer to obtain any further information which you may think, would be necessary for the purpose.

It may also be noted that evaluation will be done on lowest quoted rates by the insurance company for all the items taken together. The above invitation of Vault Insurance is also available at our websites: www.kolkataporttrust.gov.in and/or www.haldiadock.gov.in

Thanking You,

Yours' faithfully


6/9/2017
For General Manager (Finance) I/C
Haldia Dock Complex