

KOLKATA PORT TRUST
15, Strand Road,
Kolkata – 700 001

General Administration Department

Dated : 22.09.2016.

NIT No.Admn/T/150

i)	Tender Document Fee	Rs.100/- per set for non-enlisted contractors.
ii)	Earnest Money	Rs.2,000/-
iii)	Security Deposit	10% of the contract value
iv)	Sale of Tender Document	From 23.09.2016 to 15.10.2016 during Office Hours (except Saturdays, Sundays & holidays)
v)	Pre-bid Meeting	At 15.00 hours on 17.10.2016 at Conference Room, KoPT Head Office.
vi)	Last date of submission of Tender	Upto 14.00 hours on 20.10.2016.
vii)	Date & time of opening of Techno-commercial bid of Tender	At 15.00 hours on 20.10.2016 at Conference Room, KoPT Head Office.
viii)	Opening of Price Bid	To be announced later

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Sir,

Sub : Tender for de-pesting of : (i) Guesthouse of Kolkata Port Trust at 93,Chowringhee Road, Kolkata – 700 020 and (ii) Central Library of Kolkata Port Trust Head Office at 15, Strand Road, Kolkata – 700 001 for 3 years.

Sealed quotations are invited from enlisted firms and companies for pest control in KDS and from contractors experienced in the trade for de-pesting of Guesthouse of Kolkata Port Trust at 93,Chowringhee Road, Kolkata – 700 020 and Central Library of Kolkata Port Trust Head Office at 15, Strand Road, Kolkata – 700 001 for 3 years.

2. Scope of Work is given below :

Sl.No.	Place	Nature of pests to be controlled	Method of Control
1.	KoPT Guesthouse	Cockroaches, Carpet Beetles, Spiders, Rats, Silver Fish, Cloth, Moths, Subterranean Termites, Dry Wood Termites, Mice, Flies, Mosquitoes etc.	Fortnightly spraying of encapsulated chemicals, Chemical baitings for controlling cockroaches, Mechanical Control Techniques, Snap Trap baits and similar type of rat trap may be used.
2.	Central Library	Book Worm, German Cockroach, Silver Fish, Fire Brats, Carpet Beetles, Hook Lice, Spiders, Other Cockroaches, Termites and mice.	Fortnightly spraying of encapsulated chemicals and Chemical baits for controlling cockroaches.

3. General Conditions of Contract :-

The tender must be submitted in sealed cover superscribed 'Tender for Guesthouse' & 'Central Library' and put in Tender Box bearing the same superscription kept for the purpose in the office of the General Administration Department by 14.00 Hrs. on 20.10.2016. The manners of submission of tenders shall be as follows :-

(a) The quotation must be submitted in two parts both under separate sealed covers duly superscribed 'Techno-commercial Bid' and 'Price Bid' and both sealed covers should be kept within the main sealed cover superscribed 'Tender for Guesthouse & Central Library'.

(b) The sealed cover superscribed 'Price Bid' should contain only the duly signed, stamped and completely filled in Rate Schedule.

(c) The sealed cover superscribed 'Techno-commercial bid' should contain the following :-

(i) A separate forwarding letter indicating Unconditional Acceptance of KoPT's Terms & Conditions in full.

(ii) Signed and stamped copy of this NIT i.e. each page of the NIT should be signed and stamped by the bidder including cancelled Bank Rate Schedule i.e. without any Price Bid.

(iii) Details of chemicals, composition and proportion of their use on each Spray / Bait on the basis of which required quantity of chemicals for Spray and Baits per quarter should be kept under custody of KoPT in sealed containers as supplied.

(iv) Valid Trade Licence from Kolkata Municipal Corporation / Local Municipal Authorities.

(v) Valid Licence for undertaking Pest Control Operation issued by Director for Agriculture , Govt.of West Bengal.

(vi) Valid Import Licence for importing necessary chemicals, if any, quoted for use.

(vii) Proof of experience in the business with Government / Public Sector Undertaking, if any, Documentary Evidence for at least 3 successful completion of similar contract.

(viii) Full address of Kolkata Office , if any, along with Name and Contact Nos. of the Principal Officers.

(ix) Earnest money deposit of Rupees 2,000/- to be deposited vide Cash / Demand Draft drawn in favour of Kolkata Port Trust from any scheduled Bank.

4. The successful tenderer will have to deposit 10% of the evaluation value of the contract as Security Deposit either in cash or vide Bank Draft from any scheduled Bank drawn in favour of Kolkata Port Trust. The Security Deposit will be refunded to the Contractor on successful completion of the contract period upon certificate from the User departments in this respect.

5. Non-submission of any of the documents or non-fulfilment of any of the aforesaid criteria might lead to the disqualification of their tender.

6. KoPT is not bound to accept the lowest quoted rate and reserve the right to accept or reject any or all quotations in part or in full. The quotations are remained valid for acceptance for a period of 6(six) months from the date of opening of Price Bids of the quotations.

7. The contract may be terminated any time within the currency period of the contract by KoPT at its sole discretion for any of the following factors viz.

(i) Failure on the part of the Contractor to carry on the de-pesting work / Rodent control work in any of the locations and guesthouse respectively for more than two consecutive occasions.

(ii) Breach of any terms and conditions of contract.

(iii) Any unlawful act of the Contractor on any third party or on behalf of the contractor entailing any damage / loss to the property / material of the Trustees or any inconvenience to the Trustees. For such cancellation, KoPT will under no circumstances be obliged for any financial repercussion and decision of KoPT to this effect shall be final.

(iv) After usual expiry of the contract, the contract will automatically stand cancelled.

8. Rates to be fully inclusive of all expenditure.

9. Income Tax if applicable will be recovered from the bills of the contractor, as per rule. Service Tax with Admissible Cesses, if applicable will be paid subject to production of Service Tax Payment Challan along with the quarterly bills.

10. In case of the Contractor failing to do the job of de-pesting , Rodent control etc. once in a fortnight the monthly charges quoted by the Contractor will be deducted from the running bill for each such fortnight. In

Addition, the contractor will be liable to be treated as defaulter in terms with Para No.7 above.

11. The tenderer shall have to quote strictly the name of chemicals to be used, quantities, proportion of mix of chemicals to be used indicating rate of such chemicals with documentary evidence of the same.

12. The rate charts should not be overwritten / erased or tampered in any manner. A tampered BOQ will lead to termination of the tender.

13. The Contractor will be duty bound to get his Job Card signed by the Caretaker of KoPT guesthouse / H.O, as the case may be on attending the de-pesting work / rodent control work each and every time during the period of contract. Copy of the Job Card will have to be submitted along with the monthly bills to the Caretaker for verification / counter signature.

14. In the event of any dispute, question or difference arising during the contractual period or during any other time, as to any matter connected with or arising out of the contract, decision of the Chairman, KoPT shall be final and will be binding.

15. The techno-commercial part of the tender will be opened at 14.30 Hrs. on 09.09.2016 in the Conference room of KoPT Head Office. Price bids of the techno-commercially qualified bidders only will tentatively be opened at 15.00 Hrs. on 14.09.2016 at the Conference room of KoPT Head Office. You may be present during opening of the quotations , if so desired.

16. Payment of the quarterly bills will be made through ECS mode and for that purpose the Contractor would have to submit the following details of his Bank Account with documental evidence viz.:-

Name of Account Holder :
 PAN No. :
 Account No. :
 Nature of Account :
 Name of the Bank & Branch with Address :
 IFS Code of the Branch :
 MICR Code :

Place :
 Date :

sd/-
 Secretary

KOLKATA PORT TRUST**Kolkata Dock System**

GENERAL ADMINISTRATION DEPARTMENT

TENDER NO:ADMN/T/150 Dated 22.09.2016**RATE SCHEDULE(BOQ)**

Sl.No.	Description	All inclusive lump sum charges per month (in Rs.)
A	B	C
1.	De-pesting & Rodent control of KoPT Guesthouse twice a month on fortnightly basis.	1.
2.	De-pesting of Central Library of KoPT, H.O twice a month on fortnightly basis.	2.

(Office Stamp of the tenderer)

Signature of the tenderer

Date _____

Address _____

Signature of the witness

Dated _____

Address

List of Enlisted Contractors

1. M/s.Hindustan Pest Control,
27, Western Street,
Room No.307, 3rd floor,
Kolkata – 700 012.
2. M/s.Jardine Henderson Ltd.,
C/1, Hide Road,
Kolkata - 700 040.
3. M/s.New Pest Control (India),
23/2/1, Krishna Chatterjee Lane,
Bally, Howrah – 711 201.
4. M/s.Paul Traders,
265/24, Gopal Lal Tagore Road,
Kolkata – 700 036.
5. M/s.Ralli Pest India,

Sree Ma Apartments, China Mandir,

932A/101, Jessore Road,

Kolkata – 700 055.
6. M/s.Pest Control Services Co.,

175/4, R.N.Guha Road,

Kolkata – 700 028.
7. M/s.BBDS Pest Services (Pvt.) Ltd.,

Biradingi, P.O.Netajigarh,

Howrah – 711 108.
8. M/s.BDM Udjog Pest Contriol,

8, Bijohnagar,

Naihati – 743165.

