



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
Syama Prasad Mookerjee Port, Kolkata
15, स्ट्रैंड रोड/15, Strand Road,
कोलकाता Kolkata – 700 001
दूरभाष/Phone : 2230-3451
फैक्स/Fax : 033-2230-4901



CORRIGENDUM II ---- REVISED ENQUIRY

No. :- Lab/Misc/Infectious Diseases/ 122A (DUP)

Date :- 14.08.2020

Dear Sir,

Sub :- **Procurement of Gift Cards for Covid warriors of Syama Prasad Mookerjee Port, Kolkata (formerly Kolkata Port Trust) – Letter of Enquiry (Revised)**

The Enquiry bearing No. Lab/Misc/Infectious Diseases/122A (DUP) dated 30.07.2020 and uploaded in cPPP (with Tender ID 2020_KoPT-575356_1) and Tender Section of Port website (www.kolkataporttrust.gov.in under Labour division), has since been modified/amended. The revised enquiry vis-à-vis the corresponding clauses of the original enquiry dated 30.07.2020 is produced below :-

Para	As in Original Enquiry dtd 30.07.2020	Revised Enquiry
1	Syama Prasad Mookerjee Port, Kolkata (formerly Kolkata Port Trust) is planning to recognize its Covid warriors by presenting gift coupons of Rs. 150 denomination each from one or more supermarket chains having widespread networks, especially, across Kolkata. Through the gift coupons, the card holders would be empowered to purchase grocery, household provisions, apparels, food and beverages (excluding liquor and tobacco based products), etc. of his/her choice from the supermarket chain, for six months from the	Syama Prasad Mookerjee Port, Kolkata (formerly Kolkata Port Trust) is planning to recognize its Covid warriors by presenting gift cards (pre-loaded as per amount applicable for each individual/beneficiary) from one or more supermarket chains having widespread networks, especially, across Kolkata. Through the gift cards, the card holders would be empowered to purchase grocery, household provisions, apparels, food and beverages (excluding liquor and tobacco based products), etc. of his/her choice from the

	date of issuance of such coupon (tentatively 6 months from 01.09.2020)	supermarket chain, for six months from the date of issuance of such cards (tentatively 6 months from 01.09.2020)
2	The tentative total value of the Gift coupons planned to be procured is Rs. 1.90 crores approximately. Each gift coupon will be of Rs. 150 denomination. Figures are indicative and may increase or decrease.	The tentative total value of the Gift cards planned to be procured is Rs. 1.90 crores approximately. Figures are indicative and may increase or decrease. The cards would be of variable amounts, depending upon eligibility/entitlement of the beneficiary. Details of beneficiary name and amount vis-à-vis each beneficiary will be shared by SMP, Kolkata with the selected chain(s)
3	Party offering the maximum possible percentage of discount on the face value of the Gift coupons will be selected provided that the time frame for supply of coupons will not be more than one month from placement of order, and their retail outlets/stores/shops where the coupons can be utilized/redeemed should be spread across Kolkata.	Party offering the maximum possible percentage of discount on the face value of the Gift cards will be selected provided that the time frame for supply of cards will not be more than one month from placement of order, and their retail outlets/stores/shops where the cards can be utilized/redeemed should be spread across Kolkata.
4	Syama Prasad Mookerjee Port, Kolkata (SMP, Kolkata) would pay 100% of the discounted amount to the selected supermarket chain at the time of receipt of all the gift coupons, against submission of a Bank Guarantee (format attached)(BG) by the selected supermarket chain of equal amount, and the said BG will be valid for 10 months plus claim period of 2 months. In	Syama Prasad Mookerjee Port, Kolkata (SMP, Kolkata) would pay 100% of the discounted amount to the selected supermarket chain within 30 days from completion of delivery of the entire lot of Gift cards at different offices of SMP, Kolkata, against submission of a Bank Guarantee (format attached)(BG) by the selected supermarket chain of equal amount, and the said BG

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	<p>case, SMP, Kolkata so desires, it shall be the duty of the selected supermarket chain to further extend the Bank Guarantee immediately and not later than 15 days from the date of communication of SMP, Kolkata in this regard.</p>	<p>will be valid for 10 months plus claim period of 2 months. In case, SMP, Kolkata so desires, it shall be the duty of the selected supermarket chain to further extend the Bank Guarantee immediately and not later than 15 days from the date of communication of SMP, Kolkata in this regard.</p> <p>Distribution of cards by the selected chain(s) will be at eight points (i.e. eight departments) and not to individuals.</p>
5	<p>The Bank Guarantee is to be executed from a Kolkata Branch of any Scheduled Indian Bank. In the event of issuing Bank Guarantee by any branch outside Kolkata, any Kolkata Branch of such Bank shall confirm the same and stand by for all the commitments under the Bank Guarantee. In all cases, any dispute regarding such Bank Guarantee will be adjudicated under the jurisdiction of The Calcutta High Court.</p>	<p>Unchanged</p>
6	<p>Within 1 month after the stipulated period of 6 months, the selected chain would submit all the redeemed coupons to SMP, Kolkata. However, SMP, Kolkata will not consider any redeemed coupon which is declared to be lost/defaced by the selected chain during such submission.</p>	<p>Within 1 month after the stipulated period of 6 months, the selected chain would submit a signed statement with card-wise transaction of all gift cards, along with a forwarding letter in its letterhead to ascertain the amount of unredeemed amount, if any, which is to be refunded by the selected retail chain(s) to SMP, Kolkata. Only after such refund, the bank guarantee will be returned.</p> <p>SMP, Kolkata also reserves the</p>

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		right to verify such statements from the beneficiaries concerned, if it so feels.
7	The selected chain would refund the cost of coupons which have not been redeemed [Rs. 150 minus discount offered multiplied by number of such unused coupons] to SMP, Kolkata within 45 days after the stipulated period of 6 months, subsequent to which the BG will be refunded. The BG will be returned only after receipt of the cost of coupons which have not been redeemed.	The selected chain would refund the unredeemed amount of gift cards to SMP, Kolkata within 45 days after the stipulated period of 6 months, subsequent to which the BG will be refunded. Only after such refund of the total unredeemed amount across all gift cards, the bank guarantee will be returned.
8	<p>SMP, Kolkata requests you to give your offer with the following –</p> <ul style="list-style-type: none"> a) Maximum discount on the value of gift coupons having denomination of Rs. 150 b) Acceptance of the time-frame of supply of the entire lot of coupons within one month from date of placement of order. c) Details of retail outlets/stores/shops (especially across the city of Kolkata) where the coupons can be utilized/redeemed with address, phone no. (if any) d) Confirmation that all such retail outlets/stores/shops can cater to grocery, household provisions, apparels, food and beverages (excluding liquor and tobacco based 	<p>SMP, Kolkata requests you to give your offer with the following –</p> <ul style="list-style-type: none"> a) Maximum discount on the value of gift cards for the following 4 slabs based on the cumulative face value of Gift cards taken together <ul style="list-style-type: none"> (i) upto Rs. 1 crore; (ii) above Rs. 1 crore and upto 1.5 crores; (iii) above Rs. 1.5 crores and upto 1.75 crores; (iv) above Rs. 1.75 crores. b) Acceptance of the time-frame of supply of the entire lot of cards within one month from date of placement of order and providing details of No. of cards/beneficiaries/respective amounts, whichever is later. c) Details of retail outlets/stores/shops (especially across the city of Kolkata) where the cards can be utilized/redeemed with

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	<p>products) items.</p> <p>e) Acceptance to the terms and conditions of SMP, Kolkata as contained in this Letter of Enquiry</p>	<p>address, phone no. (if any)</p> <p>d) Confirmation that all such retail outlets/stores/shops can cater to grocery, household provisions, apparels, food and beverages (excluding liquor and tobacco based products) items.</p> <p>e) Acceptance to the terms and conditions of SMP, Kolkata as contained in this corrigendum to the original Letter of Enquiry</p>
9	<p>The offer should be in letterhead of the bidder, duly signed by the authorized person of the bidder, placed in a sealed envelope, superscribed with "Offer for Gift coupons" and dropped in the tender box superscribed with "Offer for Gift coupons", kept in Central Dispatch and Receipt Section; SMP, Kolkata, 15 Strand Road; Kolkata - 700 001, latest by 14:00 hrs on 13.08.2020 (Thursday), subsequent to which SMP, Kolkata will open such offers received within the above stipulated time at 15:00 hrs on 13.08.2020 (Thursday), by an appropriate Committee of SMP, Kolkata officials.</p>	<p>The offer should be in letterhead of the bidder, duly signed by the authorized person of the bidder, placed in a sealed envelope, superscribed with "Offer for Gift Cards" and dropped in the tender box superscribed with "Offer for Gift Cards", kept in Central Dispatch and Receipt Section; SMP, Kolkata, 15 Strand Road; Kolkata - 700 001, latest by 14:00 hrs on 24.08.2020 (Monday), subsequent to which SMP, Kolkata will open such offers received within the above stipulated time at 15:00 hrs on 24.08.2020 (Monday), by an appropriate Committee of SMP, Kolkata officials, during which you may remain present, if you so desire.</p>
10	<p>SMP, Kolkata reserves the right to reject or to accept the offer in whole or in part without assigning any reason whatsoever thereof.</p>	<p>Unchanged</p>
11	<p>Offers sent through Telex, Fax, e-mail or any other mode apart</p>	<p>Offers sent through Telex, Fax, e-mail or any other mode apart</p>

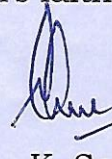


	from that mentioned hereinabove at para 9 of this letter of Enquiry, and late offers shall not be acceptable.	from that mentioned hereinabove at para 9 of this corrigendum to the original Letter of Enquiry, and late offers shall not be acceptable.
	Enclosure – BG format	Unchanged

Kindly note that this revised enquiry and the unchanged portions of the original enquiry dated 30.07.2020, will form the terms of reference. Clarifications/Replies from SMP, Kolkata in response to queries from prospective bidders, which is appended to this Corrigendum, will also form the terms of reference.

Thanking you

Yours faithfully



A. K. Sarkar

IRO

For Sr. PO (I/c)

APPENDIX TO CORRIGENDUM II

CLARIFICATIONS/REPLIES FROM SMP, KOLKATA IN RESPONSE TO QUERIES FROM PROSPECTIVE BIDDERS

Prospective Bidder X

	Clarification sought	Replies of SMP, Kolkata
1	As directed by RBI , we have stopped issuing gift coupons and have shifted to gift cards which are all Rupay based cards and accepted everywhere.	The appropriate authority of SMP, Kolkata has considered Gift cards (pre-loaded as per amount applicable for each individual/beneficiary) instead of coupons of Rs. 150 each. Revised Letter of Enquiry may kindly be referred
2	Whatever your Gift Values to be given to employees are we will be able to provide physical card of that amount but bundling it in the denomination of Rs 150 won't be possible in case of physical card. However we can also provide you with Virtual Gift Card which can be loaded with Rs 150 Denomination and can be used over 90000+ online stores and is instantly issued to the user. In case of Virtual card we can issue multiple cards (10 cards) to a single person	The cards would be of variable amounts, depending upon eligibility/entitlement of the beneficiary. Details of beneficiary name and amount vis-à-vis each beneficiary will be shared by SMP, Kolkata with the selected chain(s)
3	Validity of our gift cards is 1 Year which can also be revalidated for another year	Validity of Gift cards will be for 6 months. Revised Letter of Enquiry may kindly be referred
4	Requesting Clarification on delivery of the cards, is it going to be single point delivery or Individual Delivery	Distribution of cards will be at eight points (i.e. eight departments) and not to individuals.
5	Requesting you if you can share the no of beneficiaries and also the average load value to be given?	Details of beneficiary name and amount vis-à-vis each beneficiary will be shared by SMP, Kolkata with the selected chain(s). Same is under compilation. However, this being a time consuming process, it may not be possible to provide the same prior to last date of offer submission



Prospective Bidder Y

	Clarification sought	Replies of SMP, Kolkata
1	We can issue any denomination of cards as per your requirement at one single card only instead of multiple cards. Thus, if the same employee who was supposed to receive 20 cards of 150 denomination can now get 1 single card of 3000/- which becomes much easier & flexible process in terms of handling. The same card can be redeemed at all our stores multiple times till the validity time for purchasing the commodities.	The appropriate authority of SMP, Kolkata has considered Gift cards (pre-loaded as per amount applicable for each individual/ beneficiary) instead of coupons of Rs. 150 each. Revised Letter of Enquiry may kindly be referred
2	As per your LOI, the non-redeemed card needs to be refunded to you. We need clarity on this as to – suppose if a card is partially redeemed and post expiry 10/- is left, then also do we need to return the amount minus the discount percentage.	Unredeemed amount needs to be refunded to SMP, Kolkata, after deducting applicable discount percentage.
3	Is the BG mandatory – just wanted to clarify. What exactly will be the value you are looking at – is it the BG for entire deal amount or the BG for the entire discount amount.	Mandatory for the entire deal amount.

