

KOLKATA PORT TRUST

Kolkata Port Trust intends to engage on contractual basis 4 nos. Civil Engineers under Civil Engineering Department for a period of one year initially at a consolidated remuneration of Rs. 31200/- (Rupees thirty one thousand two hundred only) per month on the following terms and conditions:-

- 1) The engagement will be for a period of one year and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, KoPT reserves the right to enter into a fresh contract for such period and on such terms and conditions as may be mutually agreed upon.
- 2) The selected candidate must possess the following qualification and experience.
 - i) 1st Class Degree in Civil Engineering from Govt. Recognised University/Institute.
 - ii) 2 years working experience in Civil Engineering job in any Govt./reputed Pvt. Organisation.
- 3) Age not more than 30 years as on 1st August, 2015.
- 4) The Selected candidate will be responsible for the job of Checking of Estimates, Preparation of Bill of Quantities, checking measurements of works, preparation of bills for works, maintaining labour policies and Quality Control in works in different areas under the jurisdiction of KoPT (Kolkata Dock System).
- 5) The selected candidate will be paid a fixed consolidated remuneration of Rs.31200/- (Rupees thirty one thousand two hundred only) per month.
- 6) The selected candidate will be entitled to 15 days' leave, which may be availed of with prior approval. For any unauthorised absence in excess of 15 days', pro rata deduction will be made from the consolidated remuneration.
- 7) Additionally, the selected candidate will be entitled to 10 days' Sick Leave on illness without any deduction from the remuneration on the basis of certification from KoPT Medical Officer. Intimation of sickness should be reported to the Head of Department/Reporting Officer forthwith in writing together with the Certification of illness from the Registered Medical Practitioner in addition to verbal intimation over phone.
- 8) The selected candidate will be entitled to indoor and outdoor medical facilities as are available in KoPT Centenary Hospital for self only. However, no reimbursement for medicine/medical article purchased from outside, diagnostic test done outside or treatment received outside would be allowed.

- 9) The selected candidate would be entitled to medical benefits as available in KoPT Hospital for injury sustained due to accident in course of and arising out of employment.
- 10) The selected candidate would be responsible for the charge and care of KoPT money, goods and stores and all other property that may be entrusted to him and would be accountable for the same.
- 11) On official tour outside head quarters, the candidate will be entitled to TA/DA as applicable to the regular incumbent of equivalent.
- 12) The candidate will be required to work at any place/office within the jurisdiction of KoPT.
- 13) The candidate may avail the facility of KOPT accommodation (unfurnished) on payment of license fee/rent, as applicable.
- 14) The candidate will be required to work fulltime for 5/6 days (as applicable at the place of work/office) in a week and will normally be entitled a weekly off day. However, in case of necessity he may be required to work on Saturday (where it is 5 days a week) for work on weekly off day/declared National Holiday in exigency, he will be granted a compensatory day of rest conveniently, in lieu thereof, and for this no other compensation, monetary or otherwise would be granted.
- 15) The contractual engagement may be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours notice for unsatisfactory performance and for any act considered to be derogatory/detrimental to the interest of the KoPT.
- 16) The engagement would be subject to antecedent police verification from local Police Station.

Mode of application:-

Application furnishing detailed Bio-data including name, Date of Birth, Permanent Address, Address for communication, Nationality, Education and Professional qualification, experience and post held, extracurricular activities and relevant information with recent passport size photographs should be submitted in sealed envelope superscribed "Application for Contractual Engagement as Civil Engineer" to the Secretary, Kolkata Port Trust, 15, Strand Road, Kolkata- 700001". Latest by 17th August, 2015. Incomplete information or application received after 17th August, 2015 will not be entertained.

Secretary (I/C).