



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
SYAMA PRASAD MOOKERJEE PORT, KOLKATA

Formerly Kolkata Port Trust

General Administration Department

Estate Division

6 Fairlie Warehouse (2ND Floor), Strand Road

Kolkata – 700 001

Lnd.3030/Office Order/2022/ 280

Dated 1st February 2022

Public Notice

It is hereby informed that the Dy. Chairman, KDS will meet the visitors for clarification/discussion/resolution of any disputes regarding issues related to Estate matters of SMP, Kolkata **every Wednesday from 3 PM to 5 PM** at 1st Floor, Fairlie Warehouse, 6 Fairlie Place, Kolkata 700001.

2. It is further informed that the visiting hours for meeting the Estate Manager(I/C) for clarification/discussion/resolution of any disputes regarding issues related to Estate matters of SMP, Kolkata will be **from 3 PM to 4.30 PM daily (Monday to Friday)** at 2nd Floor, Fairlie Warehouse, 6 Fairlie Place, Kolkata 700001 in the office of the Estate Manager.

3. Prior appointment in this regard may be taken at the following contact numbers :

- a) Smt Chameli Mondal, PA to Estate Manager : 94333-49706
- b) Smt Anamika Bhattacharjee Head Clerk : 98361-30023

4. Confirmation of appointment will be given by the aforesaid contact persons over phone upon receipt of the following details:

- a) Name of Visitor / Tenant
- b) Plate Number
- c) Brief of the concerned issue
- d) Contact Number
- e) E-mail address

(J. Ghosh Dastidar)
Estate Manager (I/C)