



SYAMA PRASAD MOOKERJEE
PORT
KOLKATTA
General Administrative Department
Estate Division



NOTICE

SUBJECT: - NOTICE TO ALL KOPT'S VALUED STAKEHOLDERS FOR DEPOSITING OF PAYMENT FOR ESTATE BILLS BY CHEQUE, DD, PAY ORDER, etc ALONG WITH PRINT OUTS OF DEPOSIT SLIP TEMPLATE, AS WELL AS, CONTINUING VIEWING OF ESTATE BILLS & PAYMENT THROUGH E-PAYMENT GATEWAY

STAY SAFE STAY HELTHY

Subsequent to SMP's repeated notifications on the issue of payment through e-payment gateway for all estate related bills available in SMP's website, this is to inform to our valued stakeholders that who are still going to pay by cheque, DD, Pay Order, etc they have to fill up the **attached deposit TEMPLATE** in duplicate and submit along with the payment instrument in SMP's cash office under Finance Department at SMP Head Office, 15 Strand Road, Kolkata 700001 within due date for all Estate related bills. One copy of the attached TEMPLATE will be returned receiving the instrument provisionally and another copy will be retained by the cash office of KoPT for records.

For downloading of rent bills/compensation bills/way leave bills, as well as. effective payments of such bills, please visit our web-site www.smpportkolkata.shipping.gov.in and follow the link [kolkata dock system->estate corner->e-payment gateway of KDS-> online payment.](#)

Due to Statewide lockdown, SMP could not send hard copy of any bills through registered post. However, all concerned are requested to extensively use the web-based e-payment gateway for payment of all bills within extended due date.

ENCLOSED AS ABOVE

Estate Manager
SYAMA PRASAD MOOKERJEE PORT

Date:01.07.2021

SYAMA PRASAD MOOKERJEE PORT, KOLKATA

15, Strand Road,

Kolkata 700 001.

Tenant Name: -

Tenant Code: -

Plate Code: -

Bill/invoice No/Nos. & date:

Cheque /DD/Pay order No & date along with issuing bank: -

Cheque/ DD/Pay order amount: -

TDS amount: -

Gross payment Amount: -

Telephone No: -

Email No: -

Signature of the Tenant with rubber stamp

