



KOLKATA PORT TRUST
TRAFFIC DEPARTMENT

Tfc/GZZY- 55/Handling License

Dated : 19.02.2019

NOTICE

Sub : Timely renewal of licenses issued by Traffic Department

It is seen that applicants of various Traffic related licenses are either not submitting their application in time or are submitting incomplete/erroneous documents with their applications to the Port authority for renewal of their licenses. It has been decided that all such applications with complete set of authenticated documents (as required) should be submitted to the Port authority well in advance before the date of renewal. In order to renew the same before expiry of the same, it has been decided that applicants should submit complete applications with relevant documents before such period as listed below –

- a) Handling Agency License – 45 days before the date of expiry
- b) Stevedoring License – 90 days before the date of expiry
- c) Ship Survey License – 45 days before the date of expiry
- d) Ship Repair License – 45 days before the date of expiry
- e) Ship Chandelling License – 45 days before the date of expiry

All license holders are advised to ensure that complete applications are submitted. In case applications, complete in all respects, are not received before such period as mentioned above, stoppage of work due to lapse of license is likely to take place.


(Capt. Himanshu Shekhar)
Traffic Manager