

KOLKATA PORT TRUST
15, STRAND ROAD,
KOLKATA-700001.

No. Fin/P/953

Date: 10.01.2020

Sub: Engagement of 2 (Two) No. of Trainee Officers on contractual basis

Applications are invited from the semi qualified Chartered Accountants / Cost & Management Accountants for engagement as Trainee Officers on contractual basis. The Candidate must be a commerce graduate also.

The remuneration for the first year of contract will be Rs. 15,000/- per month. The remuneration will be increased Rs. 17,000/- per month for the 2nd year and Rs. 19000/- per month for the 3rd year, based on annual performance review.

The maximum age of the candidate on the date of advertisement should not exceed 30 years.

Applications in the enclosed format duly signed and scanned to be sent through mail at recruitment.fa@kolkataporttrust.gov.in. Hard copy alongwith original certificates to be brought at the time of interview, if called for. Application without signature will be rejected. No TA/DA shall be paid for attending in interview.

The last date of receipt of application would be 06/02/2020.

APPLICATION FORM

(Note: Any column left blank will make the application incomplete and liable for rejection. Application in the sealed cover is to be submitted within 06/02/2020)

To
SENIOR ACCOUNTS OFFICER (PRE AUDIT SECTION)
FINANCE DEPARTMENT
KOLKATA PORT TRUST,
15, STRAND ROAD,
KOLKATA – 700 001.

1. (a) Name (in full): _____

(b) Father's / Husband's Name (in full): _____

2. Present Address: _____

3. Permanent Address: _____

4. (a) Mobile No. _____

(b) E-mail Address: _____

5. Date of Birth: _____

6. Educational / Professional Qualifications:

| | | Qualification | Name of Institutions | Year of Passing |
|---|---|----------------------|-----------------------------|------------------------|
| 1 | Academic qualification | | | |
| 2 | Professional qualifications possessed by the candidate. | | | |

DECLARATION

I hereby declare that all the statements made in this application Form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or my not satisfying the eligibility criteria according to the requirements, my candidature / appointment is liable to be cancelled / terminated.

Date:

Place:

(Name and signature of the Applicant)