



कोलकाता पत्तन त्रुस्ट

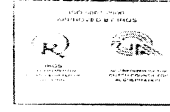
KOLKATA PORT TRUST

सिविल इंजीनियरिंग विभाग/ Civil Engineering Department

मुख्य अभियंता का कार्यालय / Office of the Chief Engineer

15, स्ट्रैंड रोड, कोलकाता - 700 001/ 15, Strand Road, Kolkata - 700 001

दुरभाष/ Phone: 2230-0413



No.: Civ/352/1852

Dated: 27.8.19

CIRCULAR


Application are invited for filling up of the 2(two) nos. vacant posts of Upper Division Clerk (Selection Grade) in the scale of Pay Rs.29600 - 81100/- reserved for one SC & one ST under Civil Engineering Department from the willing employees of KDS working in the post of Upper Division Clerk bearing scale of pay Rs.27400-70500 & fulfilling the following eligibility criteria:-

1) The candidate should have minimum four years working experience in that grade (Post of U D Clerk will be eligible for consideration for promotion to the post of Upper Division Clerk (Selection Grade).

Interested employees fulfilling the aforesaid eligibility criteria may apply through proper channel in the prescribed format (enclosed).

The Authority forwarding the application from other department is requested to certify the candidature of the application in the prescribed format with copy of 05 years ACR from 2014-15 to 2018-19 and forward the same to this office by.16.09.2019.

Applications received late or incomplete will not be considered.


Chief Engineer.

Distribution:-

1) The Secretary/ DMD/CME/FA&CAO/CHE/TM/CMO/LA&IRO/Jt. Dir (P&R) /CLO/MM/EM/CVO.

2) Copy to Superintendent Engineer NSD/ KPD/ RT/ RS/ PD/ Env /South /Rail/ Cont. / Kolkata/EE Design for information & circulation please.

FORMAT

1. Name in Full :
2. Designation :
3. EMP No. :
4. Date of Appointment :
5. Date of Birth :
6. Date of Promotion to the post of U D Clerk :
7. Present Pay & Scale of Pay :
8. Whether SC/ST/PH (Certified copy to be enclosed). :
9. Education Qualification (Certified copy to be enclosed). :
10. Any other information :

Date:

Signature in Full

To be Certified by H.O.D / sectional Head

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|----|---|---|--|
| 1 | Whether there is any Disciplinary proceeding pending of contemplated against the above named employee | : | |
| 2. | Whether the particulars furnished by the above named employees is correct. | : | |

Signature of the officer with seal