

Kolkata Port Trust  
15, Strand Road  
Kolkata- 700001



General Administration Department  
Fax: 033-2230-4901  
Phone: 2230-3451  
E-mail: calport@kopt.in  
Website: [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in)  
10.07. 2019

No.Admn/7282/1/DMD/E1

To  
The Chairman  
All Major Port Trust

Sir,

Sub-: Filling up the post of Director, Marine Department by  
absorption through composite method at KoPT –  
applications invited.

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The post of Director, Marine Department in the scale of pay of Rs. 51,300- 73,000/- in the rank of Head of Department will fall vacant on and from 01.01.2020.

2. As per Recruitment Rule, the post is to be filled up by absorption through composite method. Officers holding analogous posts or having 2 years regular service in the scale of pay of Rs. 43,200/--66,000/- in the post of Dy. Conservator in category –II ports/ Harbour Master in Category -I Port / Harbour Master (Port)/Harbour Master (River) / Superintendent Dredger & Despatch Service / Engineer Superintendent /Chief Hydrogrpaher in KDS or Manager (Marine Operations) in Haldia Dock Complex or officers having 4 years regular service in the pay scale of Rs. 36,600-62,000/- in the post of Dy. DMD-I in Kolkata Dock System/ Harbour Master in a Category II Major Port having requisite qualification and experience as per relevant provisions of the enclosed RR at Annex.1 will be eligible. Enclosed herewith the Schedule of the KoPT Employees’ (Recruitment, Seniority and Promotion) Regulations, 2013, read with amendment of the said regulation in the year 2015 **(Annexure-I)**.

3. The selection is by merit for which overall grading in the ACRs/APARs will not be below “Very Good”

4. Applications are invited from suitable and willing officers who satisfy the provisions of the Recruitment Rules for the post of Director, Marine Department. The application may be submitted through “Online Application Portal (OAP)” of the Ministry of Shipping website

<http://onlinevacancy.shipmin.nic.in>. Therefore, all the applicants, after registering themselves in the portal, are required to apply for the post through OAP and thereafter a printout of the filled up application along with the following documents may be sent in an envelope, superscribing “Application for the post of Director, Marine Department”, so as to reach the Office of the Sr. Personnel Officer, Kolkata Port Trust, 15 Strand Road, Kolkata-700001 on or before **26<sup>Th</sup>. August, 2019**. Crucial date for determining the eligibility will be the date of occurrence of vacancy i.e. – **January 01, 2020**.

- i) Copies of APARs for the last 5 years, attested by officer not below the rank of Dy. HoD on each page. (If APAR for a particular year is not available, last available APAR may be furnished with a non – availability certificate).
- ii) Attested copies of all the certificates in proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) No objection certificate from the respective Port.
- iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
- v) Vigilance and administrative clearance by the concerned Port (**Annexure-II**)
- vi) Passport size photographs (two numbers).

5. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application. Vigilance report is to be furnished in the format prescribed vide Ministry of Shipping’s letter no. A-12022/10/2005-PE.I dated 27<sup>th</sup> August, 2010, copy of which is attached as (**Annexure-III**).

6. Incomplete application or application received after the due date will not be considered.

Yours faithfully,

Encl.:- As stated

(J Ghosh Dastidar)  
Sr. Deputy Secretary  
For Sr. P.O/ LA&IRO

**Recruitment Rules for DMD**

**Annexure-I**

Sl. No	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in years)	Educational and other qualification prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the cases of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3.	Director, Marine Department	1	Class-I (HOD)	51,300-73,000/--	Selection	40	Essential  Certificate of competency as Master (FG) issued by MOS, /Dredge Master Gr.I or equivalent or 1 <sup>st</sup> Class MOT.  ii) 15 years experience in	a) No.  b) Yes. Excepting serving officers with entry qualification prescribed for graduate entry scheme or with passing	2	By absorption through composite method failing by deputation from Govt. Organisation and failing both by direct recruitment	For absorption by composite method :-  Officers holding analogous posts or having 2 years regular service in the scale of pay of Rs. 43,200/-- 66,000/- in the post of Dy. Conservator in category –II ports/ Harbour Master in	

						<p>the marine services of a port of which at least 5 years in senior administrative position.</p>	<p>out certificates from T.S.Dufferin or T.S.Rajendra, T.S. Chanakya or B.Sc (Nautical Science) or Dredge Mate Gr. I certificate. or a Second Mate (FG) certificate or a First Mate(FG)/ Dredge Master Gr.II certificate will also be eligible.</p> <p>c) Yes.</p>			<p>Category -I Port / Harbour Master (Port)/Harbour Master (River) / Superintendent Dredger &amp; Despatch Service / Engineer Superintendent /Chief Hydrogrpher in KDS or Manager (Marine Operations) in Haldia Dock Complex or officers having 4 years regular service in the pay scale of Rs. 36,600-62,000/- in the post of Dy. DMD-I in Kolkata Dock System/ Harbor Master in a Category II Major Port.</p> <p>For deputation, officers holding analogous posts or having 5 years regular service in the post equivalent to Dy. DMD -I/ Harbour Master (Port)/ Harbour Master (River)/ Superintendent Dredger &amp; Despatch Service/ Engineer</p>
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												Superintendent/ Chief Hydrographer or above in Kolkata Port Trust or any Govt./ Public Sector undertaking or Autonomous Bodies. The selection is by merit for which overall grading in the APARs will not be below "very good".
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ANNEXURE – II

Certificate to be given by Head of Office of

Shri / Smt.....

Designation.....

1. It is certified that the particulars furnished by Officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the Applicant and he / she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. It is certified that no Major / Minor penalties have been imposed on the Officer during the last 10 years.
5. Copies of APARs for the last 5 years from 2014-2015 to 2018-2019 are enclosed.

Dated,

Signature of the forwarding authority along with office seal.

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS/CLEARANCE BEING SOUGHT**

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[To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs :  
Including batch / year cadre-etc.  
Wherever applicable.
7. Positions held :  
(During the ten preceding years)

Sl. No.	Organization (Name in full)	Designation & Place of posting	Administrative/nodal Ministry/Deptt.	From	To
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			concerned (in case of officers of PSUs etc.)		
1.					
2.					
3.					
4.					
5.					

8. Whether the officer has been placed on:  
The “Agreed List” or “List of Officers of  
Doubtful Integrity”  
[If yes details to be given]

9. Whether any allegation of misconduct:  
Involving vigilance angle was  
Examined against the officer during  
the last 10 years and if so with what  
result(\*)

10. Whether any punishment was awarded :  
to the officer during the last 10 years  
and if so the date of imposition and  
details of the penalty(\*)

11. Is any disciplinary/criminal proceedings :  
or charge sheet pending against the  
Officer as on date [if so, details to be  
Furnished; including reference no. if  
Any of the Commission]



12. Is any action contemplated against the :  
Officer as on date [if so, details to be  
furnished](\*)

DATE :

(NAME AND SIGNATURE)

(\*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.