

**KOLKATA PORT TRUST  
HALDIA DOCK COMPLEX  
Advertisement No. 04/2018  
**Requires****

**Marine Engineer Officer Class III (NCV – 2<sup>nd</sup> Engineer)**

Haldia Dock Complex, Kolkata Port Trust intends to engage 02 \*\* (Two) Marine Engineer Officer Class III (NCV – 2<sup>nd</sup> Engineer) on contract basis under the Marine Operations Division, Haldia Dock Complex, KoPT at Haldia. The selection will be on the basis of walk-in-interview on April 04, 2018 of Indian nationals as per the eligibility criteria given below.

[\*\* The numbers of engagements are indicative only. The same may increase / decrease in future, as per actual requirements]

<b>Venue of the Walk - in Interview</b>	:	Kolkata Port Trust Guest House, 93, Chowringhee Road, Kolkata-700020 (near Exide Crossing),
<b>Date</b>	:	April 04, 2018
<b>Time</b>	:	11 a.m. to 1 p.m.
<b>Reporting time</b>	:	10.30 a.m.

**Eligibility Criteria**

**(i) Age:**

Age should be 25 years or above as on April 01, 2018.

**(ii) Essential qualification & Experience:**

**Essential Qualification:**

Candidate must have obtained Marine Engineer Officer Class III (NCV – 2<sup>nd</sup> Engineer) License from Director General of Shipping, Ministry of Shipping, and Govt. of India.

**Experience:**

Candidate must have more than 01 year of experience as 2<sup>nd</sup> Engineer.

**General Instructions**

- (a) Candidates are requested to register over telephone with Dy. Manager (Marine Engineer) (9434036788) / Sr. Dy. Manager (P&IR) (9434058419) prior to 10:30 a.m. April 04, 2018.
- (b) Candidates must appear for the **Walk-In-Interview** with an application (Proforma enclosed) furnishing detailed bio-data, including name, date of birth, permanent address, address for communication, contact phone number, e-mail address, nationality, religion, details of educational and professional qualification, details of experience and post held (indicating name of the employer, salary drawn and present pay scale) or any other relevant information, with one recent passport size photograph and self-certified photo copies of relevant certificates / testimonials.

Sr. Dy. Manager (P&IR)  
Haldia Dock Complex

(2)

**Terms and conditions for engagement of Marine Engineer Officer Class III (NCV – 2<sup>nd</sup> Engineer) under M.O. Division on contractual basis**

- 1) The engagement will be for a period of 2 months and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, HDC, KoPT reserves the right to enter in to a fresh contract for such period and on such terms as may be mutually agreed upon by the parties.
- 2) The selected candidate will be engaged as Marine Engineer Officer on round the clock duty for a period of 2 months at a stretch.
- 3) The selected candidate will be required to be on board the vessel as per direction of Dy. Manager (Marine Engineering) or his authorized representative and will be required to perform office work to assist Dy. Manager (Marine Engineering).
- 4) The selected candidate will be entitled to a monthly compensation of Rs. 80,000/-.
- 5) The selected candidate will normally work at Haldia. However, in case of necessity the selected candidate may be required to work at any place within the jurisdiction of KoPT.
- 6) The selected candidate will be entitled to 3 (three) days leave for a period of 2 months (proportionate in case of shorter period of engagement), which shall be availed of with prior approval. For any absence, in excess of 3 (three) days, pro-rata deduction will be made from the consolidated remuneration.
- 7) Additionally, leave on medical ground, to the extent of 2 (two) days for a period of 2 months (proportionate in case of shorter period of engagement) on illness, shall be allowed without any deduction from the remuneration on the basis of certification from HDC Medical Officer. Intimation of sickness should be reported to the Head of Division / Reporting Officer forthwith in writing, together with the certificate of illness from a Registered Medical Practitioner, in addition to verbal intimation over phone.
- 8) The selected candidate will be entitled to indoor & outdoor medical facilities as are available in Port Hospital, Haldia, for self and spouse only. However, no reimbursement for medicine / medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed. This restriction will not apply for treatment of any injury sustained due to accident occurred in the course of and arising out of this engagement.
- 9) On official tour outside headquarters of Haldia Dock Complex, the selected candidate will be entitled to TA / DA, as applicable to incumbents working in the post of Engineer-In-Charge, under MO Division, HDC.
- 10) The selected candidate will be entitled to avail Canteen facility at HDC, KoPT.
- 11) The selected candidate will be entitled to avail the transport facilities for official usage.
- 12) The Dy. Manager (ME) H.D.C., or his authorized representative, will be the Reporting Officer.
- 13) The selected candidate will be responsible for charge and care of the HDC's / KoPT's money, goods and stores and all other property that may be entrusted on him and he will be accountable for the same.

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(3)

- 14) The contractual engagement may be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and / or for any act which is considered to be derogatory / detrimental to the interest of H.D.C. / KoPT.
  - 15) The selected candidate will have to submit character / antecedent certificate in the prescribed proforma.
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**PRESCRIBED PROFORMA FOR APPLICATION**

**Contractual Engagement of: Marine Engineer Officer – Class III (NCV – 2<sup>nd</sup> Engineer)**

1. Name: .....
2. Father's / Husband's Name: .....
3. Date of birth: .....  
(Self Certified copy of proof to be enclosed)
4. Age (As on 01.04.2018): .....
5. Sex: .....
6. Permanent Address: .....
7. Address for Communication: .....
8. Telephone: Landline: .....  
Mobile: .....
9. E-mail Address: .....
10. Nationality: .....
11. Religion: .....

Affix Recent  
Passport size  
Photo here

12. Qualification:  
(Self certified  
copies of Marks  
sheets/  
Certificates to be  
enclosed)

Qualification	Percentage % with Division / Class	Name of University / Board / College	Honours / Pass Course
Class - X			
Class - XII			
Graduation			
P.G.Degree / Diploma			
Additional (if any)			

13. Experience:  
(Self certified  
copies of  
Certificates to be  
enclosed)

Organization	Scale of pay & Present Basic Pay.	Post	Period (_____to_____)	Duration

14. Additional Information (if any)

I certify that the above information is true to the best of my knowledge and belief. The necessary documents, including the certificate from my employer, are enclosed.

\_\_\_\_\_  
(Full Signature of Applicant with Date)