



Kolkata Port Trust
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General Administration Department

No. Admn./Misc./737

Dated 01 June, 2020

CIRCULAR

Sub: **Change of Central Public Information Officer
under Right to Information Act, 2005.**

As approved by the Chairman, in partial modification of previous orders on the subject, Shri Partha Pratim Maiti, Manager (M.E) is vested with the additional responsibility to function as the Central Public Information Officer, under RTI Act-2005 for the RTI matters related with Marine Division HDC in place of Shri Abhijit Moitra, Dy Docks Master, HDC in addition to his existing responsibility till further order.

2. Contact details of Shri Partha Pratim Maiti is as follows:-

Address	:	Haldia Dock Complex PO Haldia, Dist -Purba Medinipur Pin- 721604
Telephone No. Mobile No. Fax No.		03224- 252513 9434034860 03224-252251/252350
Email ID	:	ppmaiti.hdc@kolkataporttrust.gov.in

3. Details of other CPIOs remain unchanged.

4. In terms of prevailing practice, HODs will continue to function as First Appellate Authorities under RTI Act 2005 for their concerned Departments/Divisions.

Sumanta
11/6/2020
(S. Karanseth)
DS-II & N.O. (RTI)
For Sr. PO(I/C)

Contd....2/-

Copy to Sr. PS to Chairman for kind information of Chairman.

Copy to PS to Dy. Chairman (K) & Dy. Chairman (H) for kind information of Dy. Chairman (K) & Dy. Chairman (H) respectively.

Copy to CPIOs & First Appellate Authorities (as per list) for information and necessary action please.

Copy to Shri Partha Pratim Maiti, Manager (M.E) for information and necessary action. You are requested to collect the User ID and Password of RTI-MIS Portal of Deptt. of Personnel & Training under the Ministry of Personnel, Public Grievances & Pensions from your predecessor and change the password accordingly.

Copy to OS (GAD) to display on the Notice Board and to keep one copy in the Guard File.

Copy to HOCC with a request to upload the revised list of CPIOs & FAAs in the website of KoPT and intranet of KDS.

LS
1/6/2020