



कोलकाता पोर्ट ट्रस्ट
KOLKATA PORT TRUST
हल्दिया गोदी परिसर
HALDIA DOCK COMPLEX
शिपिंग एंड कार्गो हैंडलिंग प्रभाग
Shipping & Cargo Handling Division



ISO 9001:2008
Certified by IRQS



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Date: August 26, 2016

CIRCULAR

Sub: Change in procedure for fresh allotment / renewal of license of Plot on short term license for storage of export / import cargo inside the Dock Interior Zone of HDC.

The allotment of land as well as renewal of license of various plots for transit storage of cargo is presently being looked after by the Administration Division, HDC.

In order to have better co-ordination and control, it has since been decided that henceforth the above activities will be looked after by the Traffic Operations (Sh&CH) Division w.e.f. 01.09.2016.

Accordingly, the application for fresh allotment for storage of cargo as well as renewal of license related correspondences, refund claims, bill payments, etc. concerning short term license of plot and cover spaces inside Dock Interior Zone shall henceforth be required to be addressed to the Sr. Dy. Manager (Sh&CH), HDC.

The above arrangement will come into effect from 01.09.2016. All concerned are requested to be guided accordingly.

(Signature)
26/08/2016

(A. K. Mahapatra)
Sr. Deputy Manager (Sh & CH)
Haldia Dock Complex

Copy to CCHAA for information of all C&F Agents.

Copy to all Importers / Exporters / Handling Agents, for information please.

Copy to all C&F Agents for information & necessary action please.