Code No: 1223740
S – 10 (a)

No. 01/19-20/21/III

Date 01/04/19

TENDER FOR THE SUPPLY OF GENERAL STORES
(T-48,G-87,G-19A,PA-30,PA-63,HM-122,G-20(B)&3No.G-124)

Opening at 2.00 P.M. On 24/05/19

To,
The Materials Manager
KOLKATA PORT TRUST
6, Garden Reach Road, Kolkata – 700023

I / We hereby tender to supply and deliver the articles noted below to your General Stores at Kidderpore on a one delivery contract basis unless otherwise stated at the rate quoted herein & subject to the condition on reverse.

Sl.No.	**Unit**	**Approx. Quantity required**	**Description of Articles and specification**	**Rate at which Articles will be supplied including GST all charges (see condition 6)**			
			MATERIALS AND TERMS AS PER ANNEXURE ENCLOSED	**Per**	**In figures**		**In words**
					Rs.	**P.**	

Ref. INDENT. No:&DT, 14/INDENT/SATM/19.30.01.19,ES/18,07&06/H/19,10.01.19,04,14.12.1860B/S,12.02.19& PFA/12,06&13/2019,30.02.19

B/S No: 466/21,DT.20.02.19,465/21,19.02.19,469/21,19.02.19,463/21,19.02.19,462/21,19.02.19,461/21,19.02.19, 460/21,19.0219, 459/24,14.02.19458/24,14.02.19&457/24,05.02.19

* List of Materials and Conditions of the Tender as per Annexure – A, B, C, D

N. B.: The Rates quoted in this tender must hold good for 90 days from date of opening.

GST DECLARATION	Current Rate of GST as Chargeable	Date by which delivery will be completed
GST Regd. No	SGST……%	
	CGST ……%	……days
	IGST……%	

Table-2

HSN Code of items:

Stores Ref.:Dated:

Signature of Tenderer

Seal

Annexure - B

Code No.:1223740
S – 10 (a)

KOLKATA PORT TRUST

CONDITIONS OF TENDER No 01/19-20/21/III Dt. 01/04/19. Opened On 24/05/19

1. The tender is to be filled in and returned in a sealed cover super scribed with the tender no. and opening date so as to reach the Materials Manager's Office by 2-00 P. M. on the date specified.
2. If condition No.1 above is not strictly complied with, the tender may not be considered.
3. Samples, if required are to be marked and labeled so as to correspond with the items in the tender and to be sent to the Materials Manager's Office so as to reach simultaneously with the tender.
4. Full particulars as to specification, brand and maker's name and delivery should be stated, failing which the tender may not be considered.
5. If an alternative size or specification is offered, this should be clearly stated, separately, underneath the item concerned. Under no circumstances should the size and/or specification mentioned in tender be scored out or overwritten.
6. Quotations (which must be in ink) as entered in column 5 must include all charges, such as, CGST/SGST & IGST if applicable, packing, cartage, delivery charges etc.
7. When the price is ruled by weight or measurements that for, net weight and net measurement should be quoted.
8. Notwithstanding anything herein contained it is expressly agreed that the price/prices quoted in this tender is/are based on the tariff value / values and the rate / rates of Customs / GST, on the opening date of tender and that if any increase in either tariff value or rates of Customs/GST shall be in force on the due date for delivery and shall effect any increase or decrease in the total amount of Customs/GST payable on any goods to be supplied hereunder on the said date for delivery, then the price of the said goods shall be increased or decreased by the increased or decreased amount of Duty so payable.
9. The attention of tenderers is drawn to the rule that the rate unit must not under any circumstances be altered and quotation must be entered in ink for both in figures and in words.
10. The Materials Manager does not bind himself to accept lowest of any tender or assign any reason for non-acceptance. He also reserves to himself the right to accept any tender in part or in whole.
11. The Trustees will not recognize any assignment or endorsement in favour of third parties of any order arising out of this tender other than the authorized dealer/distributor/accredited agents in respect of any payment due by the Trustees against any such order.
12. If delivery of material is not made within the time undertaken, the order may be cancelled without notice. Two consecutive failures to supply within time may entail removal of the tenderer's name from approved list of suppliers.
13. Unaccepted samples should be collected back from this office within 5 weeks from the due date of tender, failing which it will be deemed that they have been abandoned and will be disposed of. The representative who is deputed to collect samples must bring with him a letter of authority.
14. When tenders are invited to a specification (as per IS. No.) samples from supplies made may be drawn and tested at the Government Test House and if found to be interior to the specification laid down, the suppliers will be debited with the cost of test and materials will be rejected in whole or in part in the event, any quantity is consumed from such supply due to urgency and fails subsequently in NTH/other test, the pricing will be fixed by the Price Reduction Committee and the decision of the committee will be binding on the suppliers.
15. Unless otherwise mentioned all offers will be considered for immediate delivery ex-stock, time being the essence of the contract in this respect.
16. Unit of price must be as specified in the tender, but if it becomes necessary to quote by weight instead of number approximate weight per no. must be quoted.
17. All tenders must be returned in original and any quotation not accompanied by this tender form may be liable for rejection.
18. Any default in the supply or failure to deliver an approved quality within the time stipulated may involve purchase of the whole or any portion of the supply remaining undelivered or unapproved from another source at the risk and expenses of the supplier.
19. Name of the firm quoting against any particular tender should also be printed or rubber-stamped on the envelope.
20. All parties quoting should state clearly in bold letters the % of GST that will be charged against any item as guidance at the time of placing order.
21. If any Non-Registered dealer desired to quote against any particular tender exhibit, in the Notice Board, he may approach the purchase officer concerned and obtain the relevant tender form and submit his quotation.
22. L. D. Clause – ½% per week w.e.f. stipulated date of delivery subject to maximum 5% of the order value. In case of L.D. for delayed supply, GST at the prevailing rate at the time of delivery will be applicable on L.D. amount and the same will be deducted from the supplier bill.

Materials Manager

Annexure - C

KOLKATA PORT TRUST
MATERIALS MANAGEMENT DEPARTMENT
6, GARDEN REACH ROAD
KOLKATA – 700023

Tele fax no. (033) 24594126
Phone No. (033)2409-3001(Ext. 310)

Terms & Conditions:

1. WILLING TENDERERS MAY LIKE TO SEND THEIR AUTHORISED REPRESENTATIVE TO ATTEND OPENING OF THE ABOVE TENDER.
2. L. D. CLAUSE – ½% PER WEEK W.E.F. STIPULATED DATE OF DELIVERY SUBJECT TO MAXIMUM 5% OF THE ORDER VALUE. IN CASE OF L.D. FOR DELAYED SUPPLY, GST AT THE PREVAILING RATE AT THE TIME OF DELIVERY WILL BE APPLICABLE ON L.D. AMOUNT AND THE SAME WILL BE DEDUCTED FROM THE SUPPLIER BILL.
3. PAYMENT WITHIN 30DAYS IN GENERAL FROM THE DATE OF SUBMISSION OF CLEAR BILL SUPPORTED BY GRN OR RECEIPT CHALLAN AND OR OTHER DOCUMENTS REQUIRED FOR PROCESSING THE BILL.
4. TENDERERS MUST FURNISH THEIR PERMANENT I/T A/C NO AND CURRENT GST TAX CLEARANCE CERTIFICATE/GST REGISTRATION CERTIFICATE IF ANY FAILING WHICH THE TENDER MAY BE LIABLE FOR REJECTION.
5. RATE /RATES OF GST/OTHER STATUTORY TAXES OR DUTIES ALONGWITH THEIR INDIVIDUAL HSN CODES SHOULD BE CLEARLY STATED BOTH IN FIGURES AND IN WORDS (IN BLOCK CAPITAL LETTERS) FAILING WHICH THE TENDER MAY BE LIABLE FOR OUTRIGHT REJECTION.
6. RATES QUOTED SHOULD BE FREE DELIVERY AT KOPT STORES 6, GARDEN REACH ROAD, KOLKATA – 700 023.
7. THIS TENDER FORM MUST BE RETURNED DULY SIGNED EVEN IF YOU ARE NOT INTERESTED IN QUOTING.
8. EARLIEST TIME OF DELIVERY TO BE STATED SUPPLY TO BE COMPLETED PREFRABLY WITHIN 45 DAYS FROM THE DATE OF PLACEMENT OF ORDER.
9. VALIDITY OF OFFER SHALL BE 90 DAYS FROM THE DATE OF OPENING OF THE TENDER.
10. ANY DEFAULT IN THE SUPPLY OR FAILURE TO DELIVERY AN APPROVED QUALITY WITHIN THE TIME STIPULATED MAY INVOLVE PURCHASE OF THE WHOLE OR ANY PORTION OF THE SUPPLY REMAINING UNDELIVERED OR UNAPPROVED FROM ANOTHER SOURCE AT THE RISK AND EXPENSES OF THE SUPPLIER.

Offer No: Dated

Signature of Tenderer

Address:

Contact N0:

11. Sealed offers are invited from the following suppliers Enlisted with M.M.Division, KoPT: (1) M/s Republic Press (2) M/s Pratirup (3) M/s Chitradeep Printers (4) M/s Chakraborty Enterprise (5) M/s Lakshmi Press (6) M/s D C Chunder & Co. (7) M/s New India Stationary (8) M/s B.De & Co. (9) M/s Sree Loaknath Trading Co. (10) M/s. National Press.
12. SECURITY MONEY @ 5% OF THE CONTRACT VALUE HAS TO BE DEPOSITED BY THE SUCCESSFUL BIDDER AND THE SAME WILL BE RETURNED THE FIRM WITHOUT ANY INTEREST ONLY AFTER SUCCESSFUL COMPLETION OF THE CONTRACT. FAILING TO EXECUTE THE CONTRACT WILL RESULT IN FORFEITURE OF THE S.D.MONEY. NO EXEMPTION FROM DEPOSITE OF S.D.MONEY IS ALLOWABLE EVEN IF THE FIRM IS REGISTERED WITH DGS&D/NSIC/OR M.M.DEPT, KoPT.
13. IN THE EVENT OF ANY UNFORSEEN CLOSURE OF WORK/HOLIDAY ON THE DATE OF OPENING OF THE TENDER. THE SAME WILL BE OPENED/ HELD ON THE NEXT WORKING DAY WITHOUT ANY FURTHER NOTICE.
14. BIDDERS MAY BE ALLOWED TO SUBMIT SHORTFALL/ DOCUMENTS (RELATING TO CAPACITY OR OTHERWISE) WITHIN A TIME PERIOD AS INTIMATED BY KoPT.
15. BIDDER SHALL NOT USE WHITE INK FOR CORRECTION AT ANY PLACE OF THE TENDER PAPER. NON CONFORMATION TO THE INSTRUCTION SHALL BE TREATED AS NON RESPONSIVE AND HENCE MAY DISQUALIFY THE TENDERER.
16. NON COMPLIANCE OF ANY OR ALL OF THE CONDITIONS WILL RENDER THE TENDER LIABLE FOR OUTRIGHT REJECTION.
17. THE TENDER WILL NOT BE EXTENDED UNDER ANY SITUATION AFTER DUE DATE.
18. THE SINGLE QUALIFIED BIDDER AGAINST THE FIRST INVITATION OF TENDER, IF PARTICIPATES IN THE SECOND OR SUBSEQUENT INVITATION, WILL HAVE THE OPTION TO HAVE THE EMD ALREADY FURNISHED TO COUNT FOR THE SECOND OR SUBSEQUENT INVITATION, PROVIDED THE VALIDITY OF THE BANKER'S CHEQUE / DEMAND DRAFT / PAY ORDER IS SUITABLY EXTENDED BY THE PARTY, WHERE APPLICABLE. HOWEVER, IN CASE OF UPWARD REVISION OF THE ESTIMATED COST IN THE SECOND OR SUBSEQUENT INVITATIONS OF BIDS, THE PARTY WILL BE REQUIRED TO SUBMIT THE DIFFERENCE OF EMD.
19. Please mention the HSN code of all items.

Offer No: Dated Signature of Tenderer

Address:

Contact NO:

20. THE VENDORS WHO ARE NOT REGISTERED WITH MATERIALS MANAGEMENT DIVISION OF KOLKATA DOCK SYSTEM MAY ALSO QUOTE FOR THE ITEMS TENDERED OUT SUBJECT TO FULFILLMENT OF THE FOLLOWING CONDITIONS:

i. Tenderers will be required to download tender documents from KoPT's web site i.e. www.kolkataporttrust.gov.in or CPP Portal i.e. Eprocure.gov.in

ii. Tenderers are required to submit bid security (i.e. Earnest Money) Rs.538/-in the form of A/C Payee Demand Draft from any of the Nationalised / Scheduled Bank drawn in favour of Kolkata Port Trust and the same is to be submitted along with their offer.

iii. The bid security must remain valid for a period of 45 days beyond the final bid validity period.

iv. Bid security i.e. Demand Draft in original of the unsuccessful bidder will be retained by Materials Management Division and refunded to tenderer without interest after the expiry of the final bid validity period. The representative of the tenderer would collect the Demand Draft in original from the office of Materials Management Division of Kolkata Dock System on production of authorization by the appropriate authority of the bidding firm. Alternatively KoPT reserves the rights to enchase the same and may issue refund advice addressed to the unsuccessful bidder on receipt of which the authorized representative of the bidder would be required to collect the Earnest Money Deposit money on production of Treasury Receipt in original (to be collected by the authorized representative of the defaulting firm from Materials Manager Division) as well as the refund advice issued by the Materials Management Division.

v. Bid security will be refunded to the successful bidder on receipt of Performance Security.

vi. Bid security shall be forfeited if a tenderer withdraws his offer during the periods of tender validity specified in the tender or if the successful tenderer fails to furnish the Performance security deposit on being advised to deposit the same within a specified time frame.

vii. Exemption: The firms registered with DGS&D, NSIC Ltd. or MM Division for the items tendered for are exempted from submission of Bid Security (Earnest Money). (b) The firms registered with NSIC Ltd. Or MM Division for the items tendered are exempted from submission of tender cost.

viii. Tender without Bid Security (Earnest Money) from firms other than those registered with DGS&D, NSIC Ltd. or MM Division for the items tendered for would be treated as unresponsive and rejected by Kolkata Port Trust.

Offer No: Dated

Signature of Tenderer

Address:

Contact No:

Annexure - D

Contract acts with suppliers/service providers

Tax Clause

For Tax inclusive contracts

- Prices or fees quoted in the offer by the bidder shall be inclusive of GST and/or other statutory Levies, taxes, cess imposed by Competent Authorities unless otherwise provided.

For Tax exclusive contracts

- The prices quoted above shall be exclusive of any statutory levies and or other charges levied by any Central/State/local authorities, which shall be paid extra at applicable rates at the time of supply of goods / services.

Change in law clause

- Any new statutory levies, taxes, duties, cess, etc. imposed by the Central / State / local authorities by way of fresh notification subsequent to the issue of work Order / Purchase Order, but within the stipulated delivery period shall be paid extra.
- Any additional cost or benefit impacting the contract price resulting from introduction of any new law, towards liveable taxes, including eligible credits, in respect of goods and services to be supplied under the Contract then the Parties agree to an adjustment to the contract price to reflect the financial impact of such "Change in law".

General Terms & Conditions

- Supplier/service provider to confirm that the GST amount charged in invoice is declared in its returns and payment of taxes is also made.
- The Supplier/Service Provider agrees to comply with all applicable GST laws, including GST acts rules, regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within the time prescribed under such laws. Supplier/Service Provider should ensure accurate transaction details, as required by GST laws, are timely uploaded in GSTN. In case there is any mismatch between the details so uploaded in GSTN by Supplier/Service Provider and details available with Kolkata Port Trust, then payments to Supplier/Service Provider to the extent of GST relating to the invoice/s under mismatch may be retained from due payments till such time Kolkata Port Trust is not sure that accurate tax amount is finally reflected in the GSTN to KoPT's Account and is finally available to Kolkata Port Trust in terms of GST laws and that the credit of GST so taken by Kolkata Port Trust is not required to be reversed at a later date along with applicable interest.
- Kolkata Port Trust has the right to recover monetary loss including interest and penalty suffered by it due to any non compliance of tax laws by the supplier/service provider. Any loss of input tax credit to Kolkata Port Trust for the fault of supplier shall be recovered by Kolkata Port Trust by way of adjustment in the consideration payable.
- Supplementary invoices/Debit note/credit note for price revisions to enable Kolkata Port Trust to claim tax benefit on the same shall be issued by you for a particular year before September of the succeeding Financial Year.
- The purchase order work order shall be void, if at any point of time you are found to be a black listed dealer as per GSTN rating system and further no payment shall be entertained.

Signature of Tenderer

KOLKATA PORT TRUST

MATERIAL MANAGEMENT DIVISION

TELE FAX NO:(033)-24594126
6, GARDENREACH ROAD.
KOLKATA - 700 023
PHONE NO: 24093001
(Extn-304,308 to 312)

TENDER

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Tender No 01/19-20/21/III

Opening Time 14.00

Opening Date 24-MAY-19

Tender Date 01-APR-19

Tender Category LIMITED

I/We hereby tender to supply and deliver the articles noted below to your General Stores at Kidderpore on a one delivery contract basis unless otherwise stated at the rate quoted herein & Subject to the conditions on revarse.

Sub Group: NON STOCK FORMS

Srl	Unit	Qty	Item No	Item Description	Per	Rs.(Figures)	Rs.(Words)
1	0014	6	1242321	G-124. VEHICLE LOG BOOK OF 200 FOLIOS. BOTH SIDES PRINTING ON 80-82 GSM LEDGER PAPER BLUE RULING. DIVISION COLUMN LINE DEEP COLOR AND SUB DIVISION WILL BE IN NORMAL. SIZE 1/4 D.CAP. BI-LINGUAL PRINTING IN ENGLISH & HINDI (WITH SAME FONT SIZE) HALF LEATHER CALICO BINDING WITH LABLE. AS PER SPECIMEN TO BE SEEN IN THIS OFFICE. PAPERS TO BE SUPPLIED BY THE PRINTERS. PROOF TO BE APPROVED BY I.O. BEFORE FINAL PRINTING.	NO		

Offer No : **Dated.....** **Signature of Tenderer**

Address :

Contact No :

KOLKATA PORT TRUST

MATERIAL MANAGEMENT DIVISION

TELE FAX NO:(033)-24594126
6, GARDENREACH ROAD.
KOLKATA - 700 023
PHONE NO: 24093001
(Extn-304,308 to 312)

TENDER

Srl	Unit	Qty	Item No	Item Description	Per	Rs.(Figures)Rs.(Words)
2	0014	2000	1242302	G-124. TESTING FORM OF FIRE EXTINGUISHERS. SIZE;- 1/8 DEMY 70-75 GSM. MAPLITHO PAPER, BOTH SIDES PRINTED DIFFERENTLY AND BLACK RULING, TO BE PRINTED CODE NO.ON EACH FORM. AS PER SPECIMEN TO BE SEEN IN THIS OFFICE. PAPERS TO BE SUPPLIED BY THE PRINTER.PROOF TO BE APPROVED BY I.O. BEFORE FINAL PRINTING	NO	
3	0014	2000	1242320	G-124. DAILY BOOKING CHART BOTH SIDES PRINTING DIFFERENTLY BI-LINGUAL PRINTING IN ENGLISH & HINDI (WITH SAME FONT SIZE) 60-62 GSM. MAPLITHO PAPER. 1/4 D.CAP. AS PER SPECIMEN TO BE SEEN IN THIS OFFICE. PAPERS TO BE SUPPLIED BY THE PRINTERS. PROOF TO BE APPROVED BY I.O. BEFORE FINAL PRINTING.	NO	

Sub Group: STOCK BOOKS & FORMS

Srl	Unit	Qty	Item No	Item Description	Per	Rs.(Figures)Rs.(Words)

Offer No : **Dated.....** **Signature of Tenderer**
Address :

Contact No :

KOLKATA PORT TRUST

MATERIAL MANAGEMENT DIVISION
TELE FAX NO:(033)-24594126
6, GARDENREACH ROAD.
KOLKATA - 700 023
PHONE NO: 24093001
(Extn-304,308 to 312)

TENDER

Srl	Unit	Qty	Item No	Item Description	Per	Rs.(Figures)	Rs.(Words)
4	0014	60	1211690	T-48 NUMBER TAKER'S RECORD BOOK. BOOK OF 200 LEAVES EACH ON 1/8 ROYAL 50-55 G.S.M WHITE PRINTING PAPER ON , 1/4 CALICO MP SIDE FLUSH CUT BINDING WITH PAPER LABEL, BLUE RULED. TO BE PRINTED BILINGUALLY IN ENGLISH & HINDI (WITH SAME FONT SIZE). AS PER SPECIMEN TO BE SEEN IN THIS OFFICE. PAPERS TO BE SUPPLED BY THE PRINTER.PROOF TO BE APPROVED BY I.O. BEFORE FINAL PRINTING.	NO		
5	0014	7	1230550	HM-122 SALARY CHECK REGISTER. BOOK OF100 FOLIOS EACH ON 1/2 DEMY LEDGER PAPER 90-95 GSM (14KGS).BOTH SIDES PRINTED DIFFERENTLY, RED & BLUE RULED.ON 1/2 LEATHER CALICO BINDING WITH LEATHER LABEL ETC. FOLIO NO 1 TO 100 IN EACH BOOK. AS PER SPECIMEN TO BE SEEN IN THIS OFFICE. PAPERS TO BE SUPPLIED BY THE PRINTER. PROOF TO BE APPROVED BY I.O. BEFORE FINAL	NO		

Offer No : **Dated.....** **Signature of Tenderer**
Address :

Contact No :

KOLKATA PORT TRUST

MATERIAL MANAGEMENT DIVISION

TELE FAX NO:(033)-24594126
6, GARDENREACH ROAD.
KOLKATA - 700 023
PHONE NO: 24093001
(Extn-304,308 to 312)

TENDER

Srl	Unit	Qty	Item No	Item Description	Per	Rs.(Figures)	Rs.(Words)
				PRINTING.			
6	0014	4	1210680	G-87 INDEX BOOK. BOOK OF 50 LEAVES EACH ON 1/4 D' CAP 50-55 G.S.M. WHITE PRINTING PAPER, BLUE RULING WITH PAPER LABEL AND WITH INDEX A' TO Z' EQUALLY DISTRIBUTED, NO PRINTING. ON 1/4 LEATHER CALICO BINDING. AS PER SPECIMEN TO BE SEEN IN THIS OFFICE.PAPERS TO BE SUPPLIED BY THE PRINTER.PROOF TO BE APPROVED BY I.O. BEFORE FINAL PRINTING.	NO		
7	0014	12	1232010	PA-30 BOOKING OF SHIPS. BOOK OF 33 LEAVES EACH, ON 1/6 DEMY(29 KGS APPROX) LEDGER PAPER. ONE SIDE PRINTED,BLUE& BLACK RULLED ON 1/2 CALICO M.P. SIDE FLUSH CUT BINDING WITH PAPER	NO		

Offer No : **Dated.....** **Signature of Tenderer**
Address :

Contact No :

KOLKATA PORT TRUST

MATERIAL MANAGEMENT DIVISION
TELE FAX NO:(033)-24594126
6, GARDENREACH ROAD.
KOLKATA - 700 023
PHONE NO: 24093001
(Extn-304,308 to 312)

TENDER

Srl	Unit	Qty	Item No	Item Description	Per	Rs.(Figures)Rs.(Words)
				LABEL. PAGE NO. TO BE PRINTED ON RIGHT HAND TOP CORNER. AS PER SPECIMEN TO BE SEEN IN THIS OFFICE.PAPERS TO BE SUPPLIED BY THE PRINTERS.PROOF TO BE APPROVED BY IO BEFORE FINAL PRINTING.		
8	0014	12	1232200	PA-63 .DAILY POSITION OF PILOTS/ VESSELS ANCHORED. BOOK OF 33 LEAVS EACH ON 1/4 D' CROWN SIZE:- 15"X 10"-(19KGS. APPROX). LEDGER PAPER, ON 1/2 LEATHER GOOD CALICO BINDING WITH PAPER LABEL. BLUE & BLACK RULED, BOTH SIDES PRINTED DIFFERENTLY. AS PER SPECIMEN TO BE SEEN IN THIS OFFICE. PAPERS TO BE SUPPLIED BY THE PRINTERS. PROOF TO BE APPROVED BY I.O. BEFORE FINAL PRINTING.	NO	

Sub Group: STOCK FORMS

Srl	Unit	Qty	Item No	Item Description	Per	Rs.(Figures)Rs.(Words)

Offer No : **Dated.....** **Signature of Tenderer**
Address :

Contact No :

KOLKATA PORT TRUST

MATERIAL MANAGEMENT DIVISION
TELE FAX NO:(033)-24594126
6, GARDENREACH ROAD.
KOLKATA - 700 023
PHONE NO: 24093001
(Extn-304,308 to 312)

TENDER

Srl	Unit	Qty	Item No	Item Description	Per	Rs.(Figures)Rs.(Words)
9	0014	500	1210150	G-20(B) DISTRIBUTION OF THE ITEMS AGAINST BUDGET ALLOTMENT ON 1/8 D' CAP 50-55 GSM WHITE PRINTING PAPER.ONE SIDE PRINTED AND BLUE RULED ETC. AS PER SPECIMEN TO BE SEEN IN THIS OFFICE. PAPERS TO BE SUPPLIED BY THE PRINTER.PROOF TO BE APPROVED BY I.O. BEFORE FINAL PRINTING.	NO	

Sub Group:

Srl	Unit	Qty	Item No	Item Description	Per	Rs.(Figures)Rs.(Words)
10	0014	20	1210130	G19A.INCOME TAX MISCELLANEOUS SALARY CIRCLE(SMALL). ON 1/4 D.CAP 50-55 GSM WHITE PRINTING PAPER, ONE SIDE PRINTED AND BLACK RULED. AS PER SPECIMEN TO BE SEEN IN THIS OFFICE. PAPERS TO BE SUPPLIED BY THE PRINTER. PROOF TO BE APPROVED BY I.O. BEFORE FINAL PRINTING.	NO	

A sum of Rs. 538/- (either in Cash or by Bank Draft) must be deposited as Earnest Money with the Trustees Treasurer at 15, Strand Road, kolkata- 700001 and the receipt obtained therefrom must be produced for verification. (The Proforma enclosed for deposit of Earnest Money must be used for the purpose).In no case Bank Draft should be attached with the Tender.

Offer No : **Dated.....** **Signature of Tenderer**
Address :

Contact No :

KOLKATA PORT TRUST

MATERIAL MANAGEMENT DIVISION

TELE FAX NO:(033)-24594126 6, GARDENREACH ROAD. PHONE NO: 24093001 (Extn-304,308 to 312)

KOLKATA - 700 023

TENDER

SR. No	Term
1	NON COMPLIANCE OF ANY OR ALL OF THE CONDITIONS WILL RENDER THE TENDER LIABLE FOR OUTRIGHT REJECTION.

GST DECLARATION	GST Regd. No.	In the state of	Valid	Dated by which delivery will be completed
	With effect from	Current Rate of GST as chargeable is		

Offer No : **Dated.....** **Signature of Tenderer**

Address :

Contact No :