



কোলকাতা পোর্ট ট্রাস্ট
KOLKATA PORT TRUST

Notice Inviting advertised e- Tender For Procurement of surgical items on Two Years Rate Contract Basis for Centenary Hospital of Kolkata Port Trust.

Tender No. MED / PR / ADVT / 301R/ SUGICAL/18-20/2323

Date: 26/ 2/ 2019

Medical Department of Kolkata Port Trust invites Offers against Tender under single stage two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) from Manufacturers or their authorized dealers for Supply & Delivery of Surgical items on Two Years Rate Contract basis fulfilling the eligibility criteria mentioned below and in accordance with the Notice Inviting Tender, Instruction to bidders Special Conditions of Contract and General conditions of Contract & **APPENDIX -B. Schedule of Quantities.**

SCOPE OF WORK.

The work will comprise of Supply and Delivery of Surgical Items as mentioned in the Bill of Quantities, to Centenary Hospital, KoPT, as per Part Orders issued from time to time during the period of the Contract.

Bid Document may be downloaded from kopt website www.kolkataporttrust.gov.in or Central Public Procurement Portal www.eProcurement.gov.in. Corrigenda or clarification if any

SCHEDULE OF TENDER

1) SCHEDULE OF TENDER

| | | |
|----|---|---|
| 1. | TENDER NO. | MED / PR / ADVT / 301R/ Surgical/18-20/ 2323 Dated 26/ 2/ 2019 |
| 2. | MODE OF TENDER | e-Procurement System (Online offers in a single part system through CPP portal https://eprocure.gov.in/eprocure/app/) The intending bidders are required to submit their offer electronically through e-tendering portal. No physical tender is acceptable by Kolkata Dock System No physical tender is acceptable by Kolkata Port Trust. |
| 3 | Date of availability of NIT to the Vendors for downloading | 19/ 3/ 2019 |
| 4 | Date of Offline Pre-Bid meeting | 29/3/2019 11AM |
| 5 | Estimated cost of the tender | Rs. 15,11,391/-plus GST extra |
| 6 | Earnest Money Deposit | "Earnest Money Deposit of Rs 30228/- [Rupees thirty thousand two hundred twenty eight) only may be remitted at least three days advance from the date of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270 Please furnish the following details while remitting the |



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Date: 26/ 2/ 2019

| | | |
|---|--------------------|--|
| | | <p>amount: Name of Bidder: Bank Name: Tender No.: Tender Date: Name of the Tendering Dept. UTR No.: After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders.</p> <p style="text-align: center;">OR</p> <p>In the form of Banker's cheque, or Pay Order or Demand Draft from any of the Nationalized/Scheduled Banks in India having branch in Kolkata drawn in favour of "Kolkata Port Trust" or Treasury Receipt of the deposit issued by the Treasurer, Kolkata Port Trust, as the case may be.</p> |
| 7 | Tender Cost | <p>"Tender Cost" of Rs.590/- (Rupees Five hundred and ninety)only including 18% GST may be remitted at least three days advance from the date of closing of Online e-Tender for submission of</p> <p>Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270</p> <p>Please furnish the following details while remitting the amount: Name of Bidder: Bank Name: Tender No.: Tender Date: UTR No.: Name of the Tendering Dept. Centenary Hospital, Medical Dept., KoPT</p> <p style="text-align: center;">OR</p> <p>In the form of Banker's cheque, or Pay Order or Demand Draft from any of the Nationalized/Scheduled Banks in India having branch in Kolkata drawn in favour of "Kolkata Port Trust" or Treasury Receipt of the deposit issued by the Treasurer, Kolkata Port Trust, as the case may</p> |



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| | | be |
| 8 | Last date of submission of EMD & Tender Cost to KoPT. | 3 (three) days before closing date of the tender. |
| 9 | Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid. | 19/ 03/ 2019 at 11.00 hrs. |
| 10 | Date of closing of online e-tender for submission of Techno- Commercial Bid & Price Bid. (DD/MM/YY) | 09/ 04/ 2019 at 15.00 hrs. |
| 11. | Date & time of opening of Bid (i.e. Techno-Commercial Bid | 10 / 04/ 2019 at 15.30 hrs. |
| 12 | Date & time of opening of Bid (i.e. Price Bid. | Will be intimated separately |

Note: a) *In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further notice.*

b) *Under no circumstances the Due Date of the Tender will be extended.*

A) Important instructions for E-procurement

Bidders are requested to use internet Browsers Firefox version below 50 / Internet Explorer version 8 or above, and Java 8 Update 151 or 161.

Further, bidders are requested to go through the following information and instructions available on the CPP Portal <https://eprocure.gov.in/eprocure/app> before responding to this e-tender :

- Bidders Manual Kit
- Help for Contractors
- FAQ

Contact persons (CPP Portal):

1. Shri Nazmush – Mob: 9563251950 email:

webhelpdesk@gmail.com See CPP Portal for contact details.

Contact person (Medical Dept. KoPT):

1. Shri D. Bakshi
Administrative officer
Mobile No. 9674720071

2. Shri S.K. Joshi
Deputy MM-C
Mobile No. 9831938935

3. Dr. N. Bhowmick
Sr. Medical Officer
Mobile No. 98302-47076



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B. COMMERCIAL TERMS & CONDITIONS

Concurrence and remarks for all Commercial Terms & Conditions will be taken Online. Upload supporting Notarized Documents wherever necessary. No hardcopy for the same needs to be submitted. If required, the Bidder/s may be asked to produce the Original documents before the Tender Committee for verification purpose only.

1). AVAILABILITY OF THE TENDER DOCUMENT:

Tender Document may be downloaded from KoPT Website: www.kolkataporttrust.gov.in / Central Public Procurement Portal www.eProcure.gov.in

2) EXEMPTION FROM PAYMENT OF COST OF TENDER DOCUMENT AND EMD:

For Micro & Small Enterprises (MSE's) registered with NSIC:

- Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) or MSME are exempted from depositing of Tender Cost and Earnest Money.
- If Micro & Small Enterprises (MSE's) registered with NSIC or MSME intends to participate in the tender, for the items they are not registered with NSIC, then they will have to deposit Tender Cost, full amount of Earnest Money as per NIT. **Otherwise their offer against the tender will not be considered.**
- Copy of valid NSIC Certificate for MSEs has to be submitted along with bid .

B) COMMERCIAL TERMS & CONDITIONS :Concurrence and remarks for all Commercial Terms & Conditions will be taken Online. Upload supporting Notarized Documents wherever necessary. No hardcopy for the same needs to be submitted. If required, the Bidder/s may be asked to produce the Original documents before the Tender Committee for verification purpose only.

3) ELIGIBILITY TO BID:

In order to be eligible to submit bid, the intending bidder will have to upload following Documents (duly Self Attested) in Techno-commercial Bid. Page No must be mentioned on each page of uploaded documents.

- a) PAN Card of the company (Bidder)
- b) Notarized Power of Attorney in favor of Authorized Signatory
- c) GST Registration certificate
- d) Trade License, drug license etc/ Manufacturing License etc
- e) Separate list of Participated item (selected) from Schedule of quantity (Appendix- B) mentioning Make and Brand, offered Minimum pack size against each item to be uploaded in techno-commercial bid.
- f) US FDA/FDA/EC/ ISO/National Test House certificate conforming the standard which ever applicable



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- g) Company Particulars (as per **Appendix 'A'**)
- h) Audited Balance Sheets and Profit & Loss A/C for the last 3 years ending on **31st March 2018**. **UDIN of Chartered Accountant should be incorporated who has audited the balance sheet.**
- i) Financial Statement showing average Annual Financial turnover during the last 3 years ending **31st March 2018** being at least Rs. 4.53 lacs-**Certificate should be issued by Chartered Accountant UDIN should be incorporated in the Certificate,**
- j) Having experience in successfully supply of **similar items** during last 3 years ending 30th September ,2018 for which documentary evidence must be substantiated by uploading any one of the followings:
 - i. Purchase Order along with respective GRN/ Receipted Challan.
 - ii. Purchase Order along with respective supply challan accepted inspected and passed.
 - iii. Purchase Order with respective Certificate of Execution by the purchaser in their letter head with signature and seal of the issuer.
- k) In case the offer is submitted by an Authorised Distributor / Authorised Dealer / Authorised Agent / Authorised Stockists on behalf of the Manufacturer, a current valid self attested Authorisation Certificate to that extent specifying the instant Tender No. from the Manufacturer has to be submitted along with the offer. In the case of Authorised Distributor / Dealer / Agent / Stockists submitting tender with the second stage authorisation from the Authorised Distributor, the first stage Authorisation from the Principal Manufacturer in favour of the Authorised Distributor to be provided with authentic / valid documentary evidences.
- l) Self attested Order copies with supporting Performance Certificate of supplying the tendered or similar item to Govt. Organisation or other Institutions of repute with Full Name, Address, Contact Nos., during the last seven years should be produced with the Techno-Commercial Bid of the Tender. The Order Copies & Performance Certificates from the Authorised Dealer (1st Stage) may be acceptable when tender is submitted by 2nd stage authorised Dealers / Distributors / Stockiest / Agents, only when the authorised Dealer (1st stage) submits an undertaking in Non-Judicial Stamp Paper of at least Rs. 10/- accepting all the tender Clauses including After Sales Service as agreed upon by the 2nd stage authorised Dealers / Distributors / Stockiest / Agents who has submitted the tender paper. The authorised Dealer (1st stage) will be responsible for fulfilling all the tender conditions in case the 2nd stage authorised Dealer / Distributor / Stockist / Agent fail to comply the same. In case of failure to comply above by 1st stage authorised dealer, the OEM is to ensure to render all services



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- m) An undertaking of the tenderer to be submitted as per the enclosed Pro-forma (Annex - C) in lieu of submission of signed copies of the full tender document.
- n) Unconditional Acceptance of all the Conditions of the Notice Inviting Tender in a separate letter.
- o) The Declaration to the effect that the rates of the tendered out item/s is / are same as those quoted to Govt. Hospital, uploaded in e-tendering platform with the Techno-Commercial Bid.
- p) At least two self attested Order Copies and related Performance Certificates for successful execution of supply of similar tendered out items preferably to Govt. Hospitals or Private Hospitals of repute issued by the competent authority of the said Hospitals in their own letter-head.

Note:

- 1 "similar works" means: Supply & Delivery of similar types of Surgical & Dressing Articles etc to Medical Institution of repute (preferably in Govt. Institution)

4) NON RESPONSIVE BIDDER :-

The offer/ tender shall be treated as non- responsive , if it:

- a) Is not accompanied by requisite Earnest money./ NSIC Certificate
- b) Is not accompanied by requisite tender cost./ NSIC Certificate
- c) Validity of offer is less than tender stipulation.
- d) Does not meet the qualification criteria as stipulated in the NIT
- e) The bidder submits conditional offer/ impose own terms and conditions/ does not accept tender conditions completely/ offer or tender if submitted with any deviation from the tender terms and conditions.
- f) If the tender is conditional.
- g) If all the documents required as per NIT are not uploaded.

In addition to the above , a bidder may be disqualified if -

- a) The bidder provides misleading or false information in the statements and documents submitted.
- b) Record of unsatisfactory performance during the last seven years, such as abandoning of work or rescinding of contract for which the reasons are attributable to non-performance of the contractor or inordinate delays in completion or financial bankruptcy etc.

The decision of Kolkata Port Trust in this regard shall be final and binding on the bidder



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5) INSTRUCTIONS TO BIDDERS :

- 5.1** Tender document is not transferable. No Bidder is allowed to submit more than one TENDER.
- 5.2** Tender for the above work should be submitted in accordance with the **Schedule of Quantities** as specified in this tender and in accordance with the Special Conditions of Contract & General Conditions of Contract. **The Special Condition of Contract will prevail over and above the General Conditions of Contract.**
- 5.3** No Bidder is allowed to submit more than one TENDER. Please note that the Bidder of the tender should be either Indian agent of the Principal / OEM or the Principal / OEM itself, but the Indian agent and the Principal / OEM will not be allowed to participate in the tender simultaneously.
- 5.4** Any clarification with regard to interpretation or ambiguities discovered or pointed out after the issue of the tender documents but prior to submission of tenders as to the meaning, conditions or instructions contained in any of the issued documents, shall be valid only when such a clarification is issued in writing by the officer issuing the Notice Inviting Tender. Any such written clarification or amendment shall be hoisted in website of KoPT, & CPP Portal. **Hence all the intending Bidders are advised to keep close watch on the website of KoPT / CPP Portal in their own interest.**
- 5.5** **Power of Attorney:** Tender shall be signed by the bidder or a person , duly authorized to sign on behalf of the bidder. Notorised Power of attorney on non judicial stamp paper accompanying the offer shall indicate each authorization which should be uploaded in Techno-commercial Bid.
- 5.6** **Earnest Money Earnest Money** The tenderer shall have to deposit an amount of **Earnest Money Deposit"** of Rs. 30,228 (Rupees Thirty thousand two hundred and twenty eight) only as earnest money to be remitted through RTGS/ NEFT in favour of Kolkata Port Trust, well in advance before starting of e- tender. Failing which the tender is liable to be rejected out rightly.
After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The Earnest Money of the successful bidder shall be converted to part of the security deposit and will be governed as per GCC. The EMD will be refunded through NEFT / RTGS for which Bank Charges is to be paid by the bidder; necessary information in this regard need to be furnished by the Bidders.
- 5.7** **Site Visit:** ALL INTENDING Bidders may visit the site at their own expense, prior to submission of tender for assessing the job requirement under consideration for the above contract with the prior permission from the Chief Medical Officer. No clarification will be made to the intending Bidder regarding location site after this and the decision of the Chief Medical Officer, Kolkata Port Trust shall be final & binding in this regard.
- 5.8** **PRE BID MEETING:** Offline Pre-bid meeting with the bidders will be held on **29/03/2019 at 11.00 a.m. in the office of the Chief Medical officer at Centenary Hospital,1 Diamond**



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Harbour road , Kolkata 700053 and based on the decision on the issues placed by the bidders if any suitable amendment in the NIT document will be incorporated which will form a part and parcel of the tender for which a suitable notice containing amendment will be hoisted in KoPT website, CPP portal and E- tender portal of CPPP However no insertion in newspaper will be made separately and therefore the intending bidders may keep close watch on the above portals. Any change in closing or opening date of the bids resulting for above amendment will also be hoisted in the above portals. Any and / or all changes are however subject to decision of the competent authority of KoPT.

5.9 AMENDMENT OF TENDER DOCUMENTS:

- a) At any time prior to the deadline for submission of tenders, the Chief Medical Officer for any reason whether at his own initiative or in response to a clarification required by a prospective Bidders may modify the Tender Documents.
- b) The amendment shall be part of the Tender Documents and will be notified by publication in the KoPT's website / Central Public Procurement Portal and will be binding on the prospective Bidders.
- c) All the intending Bidders are advised to keep close watch on the website of KoPT / CPP Portal in their own interest.

6) SPECIAL CONDITIONS OF CONTRACT:

- I. **PERIOD OF CONTRACT.** The Contract would be for a period of 2 (Two) years, and shall be valid for all Part Orders to be placed by KoPT within this period.
- II. **QUANTITY.** Procurement will be made as per requirement of the hospital by placing orders from time to time as per Terms and Conditions of the Contract. The Trustees reserve the right not to place any order for any item/ s , in case there is no requirement during the period of the contract.
- III. **RATE.** The Tenderer should quote Hospital (Institutional) Price on F. O. R. Centenary Hospital, KoPT at 1, Diamond Harbour Road, Kolkata - 700 053 i.e., Free Delivery up to Centenary Hospital. If any Discount is given over and above the Hospital (Institutional) Price, the same may be mentioned.
- IV. **Tax Clause** i) GST extra on the quoted prices applicable
 - ii) Supplier/ Service Provider to confirm that GST amount charged in invoice is declared in its returns and payment of taxes is also made.
 - iii) The supplier / Service Provider agrees to comply with all applicable GST laws, including GST acts, rules , regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within time prescribed under such laws. Supplier / Service Provider should ensure accurate transaction details, as required by GST laws, are timely uploaded in GSTN. In case there is any mismatch between the details so uploaded in GSTN by Supplier / Service Provider and details available with Kolkata Port Trust, then payments to supplier/ Service Provider to the extent of GST relating to invoice/ s under mismatch may be retained from payments till such time Kolkata Port Trust is not sure that accurate tax



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amount is finally reflected in the GSTN to KoPT's Account and is finally available to Kolkata Port Trust in terms of GST laws and the credit of GSTN so taken by Kolkata Port Trust is not required to be reversed at a later date along with applicable interest.

iv) Kolkata Port Trust has the right to recover monetary loss including interest and penalty suffered by it due to non compliance of Tax laws by the supplier/ Service Provider. Any loss of input tax credit to Kolkata Port Trust for the fault of supplier / Service Provider shall be recovered by Kolkata Port Trust by way of adjustment in the consideration payable.

v) Supplementary invoices/ Debit Note/ Credit note for price Revisions to enable Kolkata Port Trust to claim tax credit on the same shall be issued by you for a particular year before September of the succeeding Financial Year.

vi) Purchase Order/ Work Order shall be void , if at any point of time you are found be to a black listed dealer as per GSTN rating System and further no payment shall be entertained.

Change in Tax Law Clause :-

- a) Any statutory levies, taxes, duties, cess, etc , imposed by central / state/local authorities by way of fresh notification subsequent to the Purchase Order, but within the stipulated delivery period, shall be recovered separately.
- b) Any additional cost or benefit impacting the contracting price from introduction of any new law, towards livable taxes, including eligible credits, in respect of goods and services to be supplied under the contract , then the parties agree to an adjustment to the contract price to reflect the financial impact of such "Change In Law."

V. **PRICE.** The Price should remain fixed during the period of the Contract. In case of price revision downwards, the Manufacturer / Principal shall forthwith send intimation to the Chief Medical Officer, Centenary Hospital, KoPT, mentioning the Revised price, Date of revision and the Batch Number (MRP, if applicable) for calculation of tax element. If the prices become lower than the quoted price, then the same will be applicable. The available pack size should be indicated.

VI. **DELIVERY.**

- a) Surgical Items will have to be supplied on placement of the order and not later than 30 (Thirty) days from the date of issue of the respective part order.
- b) Delivery is to be made at the Stores of the Centenary Hospital, KoPT, on all working days, i.e., other than KoPT holidays and Sundays between 10 A.M. to 12 Noon and 2 P.M. to 4 PM.
- c) Supplies made from the fresh batch of Surgical Items with long expiry period will be accepted, and those having short leftover life may not be accepted and returned at the discretion of the Chief Medical Officer, Centenary Hospital. In any case, Surgical Items having less than 3/4th of the shelf-life will not be accepted, unless allowed by the Chief Medical Officer.
- d) If the Surgical Items and other items are found defective, damaged, and beyond the acceptable shelf-life, they have to be replaced / returned within 7 (Seven) days, or such time as may be



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allowed by the Chief Medical Officer, or else, the cost of the items will be deducted from the bills on pro-rata basis.

- VII. **LIQUIDATED DAMAGE:** The stipulated delivery period is 4 weeks (30 days) from the date of placement of Order. Extension of Delivery period is permissible for a maximum period of 4 weeks against written application solely at the discretion of the Chief Medical Officer, KoPT. However, in such situation a penalty of 0.5% of the value of the order calculated at the contract rate per week or a part of a week will be levied. The maximum penalty shall not exceed 10% of the total value of the order or orders.
- VIII. **RISK PURCHASE CLAUSE:** Any default in the supply or failure to deliver an approved quality or ordered material within the time stipulated may involve purchase of the whole or any portion of the supply remaining undelivered or unapproved from any other source at the risk and expenses of the defaulting Supplier.
- IX. **CANCELLATION OF ORDER.** Unless extension of Delivery Period is granted, the order for non-supplied items would stand automatically cancelled after expiry of the Delivery Schedule mentioned at Para-VI above.
- X. **EVALUATION CRITERION & PLACEMENT OF ORDER.** Selection of Company / Manufacturer will be based on the **item wise lowest** total amount including GST of hospital rate as per column (h) of the BOQ out of the selected item of products.
However, if the party fails to supply the product on more than one occasion, and when the stock situation of the item concerned is such that failure to supply will cause stock-out situation, and when the Company confirms that the product cannot be supplied within the time schedule, then the order will be placed on Second or Third lowest bidder,
- XI. **PAYMENT.**
Payment will be made within 30 (Thirty) days from the date of submission of the clear bill accompanied by receipted Challan and other documents required for processing the Bills (in four sets). Payment will be made through Bank ECS for which suppliers should furnish their Banker's Name, Branch Address, Type of A/c., Account Number, MICR No. & IFSC Code No.
- XII. **SECURITY DEPOSIT:**
The tender is subject to Security Deposit for an amount of Ten percent (10%) of Sanctioned value of the Contract for **two years** which is to be submitted by the successful bidder either by Demand Draft / Pay Order / Banker's Cheque drawn on a Nationalized bank and in favour of Kolkata Port Trust payable at Kolkata and to be submitted with the Treasurer of Kolkata Port Trust, 15, Strand Road, Kolkata-700 001 and the self attested photo copy of Treasury receipt is to be submitted to Medical Dept. or in the form of Bank Guarantee (**Valid for 26 months**) issued by any Nationalized Bank having its branch at Kolkata. The said Bank Guarantee should be confirmed by the branch at Kolkata and the Executing Bank. To ensure due performance of the contract, Security deposit should



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be furnished within 30 days from the date of placement of order and the said amount will be retained by the Port Authority as Security Deposit.

- a) Security Deposit should remain valid for a period of 60 days in excess of / beyond the date of completion of all contractual obligations of the supplier including Warranty period.
- b) The Security Deposit so deposited will be refunded without any interest only after 60 days from the date of successful completion of Contract Period of two years.

XIII. VALIDITY OF OFFER.: The period of validity of the offer shall be 120 days from the date of opening of the Price bid

XIV. ACCEPTANCE OF TENDER. Trustees is not bound to accept the lowest or any tender, and reserve the right to accept a tender in full or in part and/or reject any tender in full or in part without assigning any reason thereof.

The above Clauses shall be final and binding on both parties

Chief Medical Officer



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CHECK LIST

[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN PART- I]

| | | |
|----|--|----------|
| 1 | Whether Page nos of each uploaded documents are inserted | Yes/ No |
| 1. | Whether all the requisite documents (duly attested) as per Clause No. 3 (Eligibility to Bid Clause of NIT) have been uploaded in e-tendering platform with the Techno-Commercial Bid, mentioning the number of papers uploaded. No. of documents: _____ | Yes/ No |
| 2. | Whether the documents viz. Order Copy and related Performance Certificates along with Job Completion Certificate in support of the Credentials (duly attested) is / are uploaded in e-tendering platform with the Techno-Commercial Bid. | Yes / No |
| 3. | Whether separate letter in Bidder's own letterhead confirming Unconditional Acceptance of Tender Conditions in full uploaded in e-tendering platform with the Techno-Commercial Bid. | Yes / No |
| 4. | Whether the Declaration to the effect that the rates of the quoted item/s is / are same as those quoted to Govt. Hospital , uploaded in e-tendering platform with the Techno-Commercial Bid. | Yes / No |
| 5 | Undertaking of the tenderer to be submitted as per enclosed Proforma (Annex- C) in lieu of submission of signed copies of the full tender document, GCC addenda & corrigendum in the letter head of the firm. | Yes/ NO |

Note : Page no should be mentioned on uploaded documents.

Offer No. _____

Authorized Signatory of the Tenderer

Date: _____

(with official Seal and date)



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Particulars of Deposit of the Cost of Tender Document & Earnest Money

[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN PART - I]

A. Cost of Tender Document:

| | |
|---|--|
| Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.) | Amount (In Rs) Rs. 590/- (including 18% GST) |
| | Rupees five hundred and ninety) |

B. Earnest Money Deposit:

| | |
|---|--|
| Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.) | Amount Rs. 30,228/- |
| | (Rupees thirty thousand two hundred and twenty eight) only |

Offer No. _____

Authorized Signatory of the Tenderer

Date:

(with official Seal and date)



कोलकाता पत्तन न्यास
KOLKATA PORT TRUST

Notice Inviting advertised e- Tender For Procurement of surgical items on Two Years Rate Contract Basis for Centenary Hospital of Kolkata Port Trust.

Tender No. MED / PR / ADVT / 301R/ SUGICAL/18-20/2323

Date: 26/ 2/ 2019

APPENDIX-'A'

**[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN
[PART - I]**

Name of the Firm / Bidder: _____

Name of the Authorized Signatory: _____

Official Address: _____

Phone No.: _____ FAX: _____

E-Mail: _____ Cell Phone No.: _____

Trade License No. / Certificate of Incorporation: _____

PAN / TAN _____ (Attach attested Photocopy) GST Registration _____

Bank Particulars: Name of the Bank / Branch _____

Account Type: _____ A/C No.: _____

MICR No: _____ IFSC Code No.: _____

DECLARATION

We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the tender. In the event of our tender being accepted in full or in part, We also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the tender together with the acceptance thereof in writing by or on behalf of the Trustees shall form the Contract. It is hereby confirmed that the hard copy of tender being submitted (uploaded) in the techno-commercial bid of the tender is Identical to the one downloaded from your website / Central Public Procurement Portal. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of KoPT without any reference to us.

It is also declared that our Concern was never been banned or de-listed by any Government or, Quasi-Government Agency or PSU. If the declaration is found incorrect in future, our offer will be liable for rejection.

Offer No. _____

Date: ____ / ____ / 2019

Signature of the Authorized Signatory of the Tenderer
(with official Seal and date)

Place:



কোলকাতা পতন ন্যাস
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**Appendix B
Schedule of Quantity and Price Bid**

| a | b | c | d | e | f | g | h |
|-----------------|--|--------|---------------------------------|-------------------------|--|---------------|---------------------|
| Tender SI No | DESCRIPTIN OF ARTICLES | UNIT | Approx Annual Requirement | Minimum Pack size | Unit Rate Including all charges Except GST in Rs | GST Amount | Total cost in Rs |
| 1 | ABSORBENT COTTON, IN PACK OF 400 / 500 GM PK | PKT | 400 | | | | |
| 2 | ABSORBENT GAUGE, HANDLOOM COTTON GAUZETHAN, 90 CM X 16 MTRS. | THAN | 415 | | | | |
| 3 | ALCOHOL HAND DISINFECTANT IN 500 ML.BOTTLE, | BOTTLE | 97 | | | | |
| 4 | SURFACE AND ENVIRONMENT DISINFECTANT 500 ML | BOTTLE | 60 | | | | |
| 5 | BIPAP MASK/ Small/ Medium/ Large | NO | 240 | | | | |
| 6 | DISPOSABLE SYRINGE WITH NEEDLE, 10 cc | NO | 12160 | | | | |
| 7 | DISPOSABLE SYRINGE WITH NEEDLE, 2 cc | No | 17560 | | | | |
| 8 | DISPOSABLE SYRINGE WITH NEEDLE, 5 cc | NO | 17790 | | | | |
| 9 | DISPOSABLE SYRINGE WITH NEEDLE, 50 cc | No | 660 | | | | |

PRICE NOT TO BE QUOTED HERE



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Date: 26/ 2/ 2019

ANNEXURE -C

[DOCUMENT TO BE DOWNLOADED, FILLED IN UNDER BIDDER'S LETTER HEAD, SIGNED,
SCANNED AND UPLOADED]

Undertaking to be submitted in lieu of uploading/submitting signed copy of full tender document

Ref. No.....

Date

The Chief Medical Officer
Centenary Hospital
Kolkata Port Trust,
15 Strand Road
Kolkata - 700 001

Ref Tender No : MED/ PR/ADVT/301R/ 18-20/2323 dated 26/02/2019

Dear Sir,

I/We,(Name of Tenderer) have fully read and understood the entire Tender Document, GCC, and Addenda/ corrigendum , if any, downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC and Addenda/ corrigendum if any

I/We are submitting this undertaking in lieu of submission of signed copy of the full tender document GCC and Addenda/ corrigendum

Yours faithfully,

Signature of Tenderer.....

Name:

Designation:

Date :

Seal of the tenderer.....



কোলকাতা পোর্ট ট্রাস্ট
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