



KOLKATA PORT TRUST
15, Strand Road, Kolkata-700 001

TENDER NOTICE

Tender No.	MRN/CRO/44/142	Date	31-01-2019
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Work Title

Procurement of 30 Nos. Walkie Talkie batteries.

Scope of Work

Supply of 30 Nos. Walkie Talkie batteries (REXON RL 328 - Model - BP-16, 7.2V Ni-MH battery -1600 mAh : 15Nos. & ALINCO DJ-A11 - Model - EBP-89, 7.4V Li-ion battery -2000 mAh: 15 Nos.)
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(A) NOTICE INVITING TENDER

Sealed tenders, single stage one part system are invited from reliable, bonafide Agencies.

Bid Document may be downloaded from KoPT website www.kolkataporttrust.gov.in & www.eprocure.gov.in. Corrigendum or clarifications, if any, shall be hoisted on the above mentioned websites only.

(B) Tender Authority

Director, Marine Department, Kolkata Port Trust, 15, Strand Road, Kolkata - 700001. Mob: 9836298699. FAX: 033-2231-0105.							
Last date of submission of bids.	21-02-2019	Time	Up to 1400 hours.	Opening date	22-02-2019	Time	1500 hours.

Earnest Money Deposit	Rs. 1190/-.
Pre-bid meeting.	At 1400 hours on 07-02-2019
Estimated value of the tender.	Rs. 59,520 Lakh.
Time of Completion of works.	15 days.

(C) Eligibility Criteria:

Agencies having experience of supplying / manufacturing marine wireless equipments or accessories during the last 3 years ending 30.11.2018 are eligible to participate in the tender.

1.0 INSTRUCTIONS TO THE BIDDERS.

- 1.1 Mere downloading of tender document will not mean that a particular Bidder will be automatically considered qualified and their bid will be entertained. Such qualifications will be reviewed at the time of evaluation of bids.
- 1.2 In case there is an unscheduled Holiday / Bandh / Strike on the prescribed date of pre-bid meeting or last date of submission of the tender, the next working date will be treated as the scheduled prescribed date for the same.
- 1.3 The tender paper may also be downloaded from KoPT website: www.kolkataporttrust.gov.in. Central Public Procurement Portal www.eprocure.gov.in. Parties downloading the tender paper from KoPT's website and C.P.P. Portal should ensure submission of Original Demand Draft/Banker's Cheque/Pay Order payable to 'Kolkata Port Trust' for an amount of Rs.1190/- (Rupees Eleven Hundred Ninety only) being the tender fee, failing which the tender will not be considered.
- 1.4 **EXEMPTION:** NSIC/MSME registered firms (under single point registration scheme) are exempted from depositing Earnest Money Deposit. Documentary evidence must be submitted in cover of their offer for claim of such exemption, otherwise their offers will be rejected.
- 1.5 Kolkata Port Trust reserves the right to reject all the tenders or to accept any tender in whole or in part without assigning any reason whatsoever.
- 1.6 Further amendments, if any, would also appear in the same website.
- 1.7 Bidders are advised to submit bids based upon Technical Specification, terms and conditions, Scope of Work contained in the Bid Document and not to stipulate any deviation. No deviation from the laid down conditions of the Bid Document is acceptable unless notified by KoPT.

- 1.8 The information being provided in this Tender Document does not relieve the Bidders from carrying out the works to suit the specified needs.
- 1.9 The General Conditions of Contract of Kolkata Port shall be applicable wherever relevant. The GCC may be downloaded from KoPT website, 'Homepage → Rule and Regulations → ~~Non~~ Service Regulations'.
- 1.10 Bid Document shall remain the property of Kolkata Port Trust.
- 1.11 KOLKATA PORT TRUST will not be responsible for any costs or expenses incurred by the Bidder in connection with the preparation and submission of his bid or for any other expenses incurred in connection with such bidding.
- 1.12 The work to be done as described in bid-document. The Bidders who need clarifications on any specific issue shall inform the Engineer in writing in the address given in clause 1.14 below.
- 1.13 The Bidders shall specially undertake to keep his offer valid for acceptance up to 90 days from the date of opening of Bid and to abide by all the conditions laid down in the Bid Document.
- 1.14 If the bidders find any discrepancy or omission in the Bid document or have any doubt as to the meaning or intent of any part thereof, they shall at once inform the Engineer, who may send a written explanation to the queries. No oral interpretations shall be made by any Bidder as to the meaning, if any, of the provisions of the Bid documents. Every request for an interpretation shall be in writing, addressed and forwarded to the Engineer at the following address:-
Dy Director-II, Marine Department, 15, Strand Road, Kolkata-700001.
- 1.15 The bidders may please note that Kolkata Port Trust will not entertain any correspondence or queries on the status of the offers received against this Bid. Bidders are also requested not to depute any of their personnel or agent to visit Kolkata Port Trust's Offices for making such inquiries. Should Kolkata Port Trust find it necessary to seek any clarification, technical or otherwise, the concerned bidder will be duly contacted by Kolkata Port Trust.
- 1.16 Canvassing in any form by the Bidder or by any other agency acting on behalf of the Bidder after submission of the bid will disqualify the said bidder.

2.0 INSTRUCTIONS FOR FILLING UP THE BIDS

- 2.1 The Bid any annotations or accompanying documentation shall be in English language only and in metric system.

- 2.2 Bidders shall sign their proposal and all attached documents with the exact name of the firm to whom the bid document has been issued. The bid shall be duly signed and sealed by an authorized executive officer of the bidder's organization.
- 2.3 Each page of the submitted 'document' shall be signed by a duly authorized officer and in case of a Corporation; same shall be sealed with the corporate seal or otherwise appropriately executed under seal.
- 2.4 Bidders shall clearly indicate their legal constitution and the person signing the tender and also shall state his capacity and also the source of his ability to bind the bidder. The power of attorney or authorization or any other document constituting adequate proof of the ability of the signatory to bind the bidder, shall be annexed to the bid. Kolkata Port Trust may reject outright any bid unsupported by adequate proof of the signatory's authority.
- 2.5 The bid document shall be completed in all respect and shall be submitted together with requisite information and appendices. It shall be completed and free from ambiguity, change or inter lineation.
- 2.6 Bidders shall quote their price as per the format provided in the tender.
- 2.7 If the bidder submits any document incorporating any sort of qualifying expression, the bid will be rejected.
- 2.8 Changes to terms and conditions as enumerated in the bid document will not be valid unless notified by Kolkata Port Trust in writing to the bidder.
- 2.9 Kolkata Port Trust reserves the right to ask any one of the bidders, who have submitted their price quotations to submit a break-up of the submitted prices with adequate justification to establish for each such component. Bidders to confirm in writing in the form of Tender that should Kolkata Port Trust deem it necessary to ask for such a break up of quoted price, they will be duty bound to do so as requested by KoPT, they shall be further duty bound to provide justification to the same, failing which or if their justification of prices are found unacceptable to KoPT, their Tender may be cancelled by Kolkata Port Trust.
- 2.10 Director, Marine Department or his representative may convene meeting with the bidders with prior notice which the bidders will have to attend, failing which, decisions of the Director, Marine Department taken unilaterally will be final and binding on the bidders.

2.11 E-mailed/faxed offers will not be considered. Bidders shall submit their bid themselves. Bids submitted by agents will not be given cognizance.

2.12 The tender shall contain no interlineations, erasers /white ink or overwriting except as necessary to correct the errors made by the tenderer in which case such corrections shall be initiated by the person / persons signing the offer.

3.0 MODE OF SUBMISSION OF BID

3.1 Tenders shall be submitted in single Part in one sealed main cover containing the Technical & Price bid and the cover shall be appropriately superscribed in the office of the Chief Radio Officer at Subhas Bhavan (3rd Floor), 40-CGR Road, Kolkata -700043.

3.2 The cover will contain the following documents:

- a) Copy of the documents as proof of fulfilling eligibility criteria stipulated in the tender.
- b) Bank Draft/Bankers' cheque/Pay order as per rates mentioned in clause 5.0, payable to "Kolkata Port Trust" as **Earnest Money Deposit**.
- c) Quoted Price as per price bid format duly signed and stamped.
- d) Letter of authority, if any.
- e) Documents relating to NSIC /MSME if exemption of Tender fee & EMD is sought.
- f) The bidder shall submit the following unconditional undertaking:
"The bidder has fully read & understood the entire Tender Document, GCC & Addenda, if any, downloaded for the instant tender and no other source, and will comply to the said document, GCC & Addenda"

With this there will be no necessity to upload signed bid document & GCC.

4.0 Bid Evaluation:

The bid will be evaluated on the basis of lowest offer received amongst the technically qualified bidder.

5.0 EARNEST MONEY DEPOSIT:

5.1 The bidders shall be required to deposit INR **Rs. 1190/-**(Rupees Eleven Hundred Ninety only) as 'Earnest Money Deposit' (EMD) payable to 'Kolkata Port Trust' by Banker's Cheque or Pay Order or Demand Draft, payable at Kolkata.

5.2 Earnest Money of unsuccessful bidders will be refunded within 2 months of opening of bid or on finalization / acceptance of tender,

whichever is earlier. EMD of L-I bidder will only be encashed. If bid cannot be opened for any reason before expiry date of Earnest Money Instrument, the bidder would be requested to extend the validity of the EMD Instrument within the validity period of the offer, failing which the EMD instrument would be encashed. Tender submitted without EMD shall not be considered.

- 5.3 After conclusion of tender process, EMD of successful bidder will be returned without interest on successful delivery of all the batteries.

- 5.4 EXEMPTION:** NSIC / MSME registered firms (under single point registration scheme) are exempted from depositing Earnest Money. Documentary evidence must be submitted with their offer for claim of such exemption, otherwise their offers will be rejected.

6.0 SECURITY DEPOSIT

- 6.1 A sum equivalent to **90% of the total quoted value as per price bid** of the tender, as accepted by KoPT, will be released on delivery of the batteries against the bill. 10% will be kept as Security Deposit, which will be released on completion of guarantee period of 12 months.

7.0 DUTIES & TAXES.

The rates quoted by the bidders shall be inclusive of all charges, taxes, duties whether direct or indirect except for GST. GST will be payable extra by KoPT at actual. GST will not be considered for evaluation of the tender. GST as applicable would also be imposed on all deductions and penalties on the contractor.

8.0 PRICING OF BID.

- 8.1 **General:** The price shall be quoted in and as per format of Price Bid.
- 8.2 **Currency of Quotations:** The bidder shall indicate the prices in Indian Rupees only. The bidder shall not quote in any other currency other than Indian Rupees.
- 8.3 **Validity of Price Bid:** The bid shall be valid for acceptance for a minimum period of 90 days from the date of opening of the Bid.

9.0 Scope of work:

The work involves Supply of 30 nos. Walkie Talkie batteries (REXON RL 328 - Model - BP-16, 7.2V Ni-MH battery -1600 mAh : 15Nos. & ALINCO DJ-A11 - Model - EBP-89, 7.4V Li-ion battery -2000 mAh : 15 Nos.).

10.0 DELIVEREY TIME:

The batteries shall be delivered within 15 days from the date of placement of order.

11.0 Guarantee:

The Batteries will be guaranteed for a period of at least 12 months from the date of supply from any defect. If any defect is noticed during guarantee period, the supplier will have to rectify/replace the defective items and put the system into operation free of cost. A guarantee Certificate must be submitted at the time of delivery in this respect.

12.0 Risk Purchase:

Any default in the supply or failure to deliver an approved quality within the time stipulated shall involve purchase of the whole or any portion of the supply remaining undelivered or unapproved from another source **at the risk and expenses of the supplier**.

13.0 Liquidated Damage:

Delay in supplying batteries beyond stipulated delivery period of 15 days from the date of issue of firm order will entail penalty @½ % per week or part thereof subject to maximum 10% of the order value.

14.0 Conditional discount:

Evaluation of tenders will not be made on conditional discount if any offered by the firm/s.

15.0 JURISDICTION:

The contract shall be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Calcutta.

16.0 ARBITRATION:

For the instant tender no Arbitration will be permissible. In case of disputes the decision of the Director, Marine Department will be final and binding.

17.0 PAYMENTS TERMS:

90% of the accepted price shall be paid within 30 days after delivery of materials in good condition and satisfactory testing by KoPT. 10% will be made after satisfactory completion of guarantee period of 12 months.

KOLKATA PORT TRUST

Tender No. MRN/

Price Bid Format

Sl. No.	Description	Quoted rate per battery	Total cost Batteries	GST	Remarks
1	Supply of 15 nos. Walkie Talkie batteries (REXON RL 328-Model - BP-16, 7.2V Ni-MH battery -1600 mAh : 15 Nos.).				The price shall be inclusive of all charges, fees, taxes (direct & indirect) and duties except for GST. GST shall be paid separately in actual.
2	Supply of 15 nos. Walkie Talkie batteries (ALINCO DJ-A11- Model - EBP-89, 7.4V Li-ion battery - 2000 mAh : 15 Nos.).				
Grand Total					

Total Price along with GST @ 28%-