



Kolkata Port Trust

Mechanical Engineering Department
8, Garden Reach Road, Kolkata- 700043



Telephone : 9674720037 : Fax : 2439-1333 :: Web : <http://www.kolkataporttrust.gov.in>

No : Mech/SE-I/ 25/ 18/2748

Date : 12.10.2018

Dear Sir,

Sub : Supply, Installation & Commissioning of LED display Board.

Quotation in duplicate is sought for the subject work in a sealed cover, super scribing the work as per enclosed specification and bill of quantities. Quoted price should be exclusive of GST.

Documentary evidence for PAN No, GST, Trade license, Electrical contractor's license are to be submitted along with the quotation.

The firms are requested to deposit a sum of Rs.7,000/- towards Earnest Money in DD/Banker's Cheque/Pay Order on any Kolkata Branch of a nationalized/schedule commercial bank of India, drawn in favour of Kolkata Port Trust or NSIC / DIC (as applicable) in lieu of EMD along with their offer. The firms are also requested to accept KoPT's all terms and conditions as incorporated in the tender documents.

Site inspection followed by pre bid meeting will be held on 15.10.2018 at 11.00 hrs. Sealed offer in duplicate in **single parts**, containing earnest money, and techno commercial part of the tender bearing signature of appropriate authority on each page and price bid without any addition & alternation with respect to tender should reach this office on or before 11.00 hrs. on 23.10.2018 which will be opened at 11.30 hrs. on the same date in presence of the representatives of the quotationer.

Thanking you

Yours faithfully

Encl:- As above

(S. K. Das)
Superintending Engineer (Elect-I)
for -Chief Mechanical Engineer

CONDITIONS OF TENDER

1. It is not obligatory on the part of the Trustee to accept the lowest tender. They reserve the right to accept a tender in full or in part and/or reject a tender without assigning any reason.
2. The tenders must be submitted in duplicate along with descriptive literature of the equipment offered. The form of Tender and Bill of Quantities annexed thereto, duly filled in must be returned along with the tender. All entries on the Form of Tender and the Bill of Quantities must be made in ink, which shall be faultless in figures and entirely free from erasers. Corrections, if any, shall be made only by scoring out and initialing them. All expenses in connection with submission of tender shall be borne by the tenderer.
3. All the pages of the Tender Document duly signed by the tenderer including price bid are to be submitted by the Tenderer. Also, copy of the 'Minutes of Pre-Bid meeting' issued, if any, pursuant to the Pre-bid meeting shall be duly signed and attached.
4. Certified copy of valid Electrical Contractor's License, GST Registration No., Trade Licence and PAN.
5. **Installation period of Display Board:** From 29.10.2018 to 03.11.2018. The successful contractor have to ensure that the Display Board is made ready by 28.10.2018.
6. **Taxes & duties:** The quoted price should be exclusive of GST. GST will be extra on applicable items at prevailing rate.
7. **Liquidated damage :** In case the lighting of Display Board does not commence from 29.10.2018, liquidated damage @ ½ % per day of the ordered value will be deducted from the bill.
8. **Safety:** The Contractor shall take adequate safety precautions for prevention of accidents at site. The Contractor shall ensure that his employees observe the statutory safety rules and regulations
9. The bidders shall not rely merely on the descriptions given on the bill of quantities. The quantities shown on the bill of quantities are approximate only and the actual quantities may vary at the time of execution of the work depending on site condition. If when preparing the tender documents, the tenderer considers that any essential item has been omitted from the bill of quantities the prices of which cannot be conveniently included under any other item, the tenderer shall request the Engineer in charge to insert a suitable item during pre bid meeting only. Should the tenderer omit to mention the price of any item in the bill of quantities, the tender may be treated as cancelled.

10. EVALUATION CRITERIA

- (i) A fully priced bill of quantities duly totaled shall be submitted with the tender. A price shall be inserted against each item of the bill of quantities and these prices shall include all manner of labour, material plant tools and all other matters necessary for the execution of the contract in accordance with the general conditions, specifications, drawing, if any, and bill of quantities.
- (ii) If it is found on examination of a tender that there is a discrepancy between the total amount inserted in the bill of quantities and the amount arrived at by valuing the quantities set out there in and the rates and prices set against them, by the tenderer, calculation for the total amount will be made on the basis of Unit Rates multiplied by quantities. Evaluation of the tender will be done on the basis of **total amount of Bill of Quantities** thus arrived excluding GST.

11. The rates quoted in the tenders shall hold good and shall be binding on the tenderer notwithstanding any increase in the prices of materials and labour or in the freights of levy or other charges whatsoever and the tenders shall not be entitled to claim any increase over the rates quoted by him.
12. The Trustees reserve the right to disqualify a tender, in case they are satisfied that any bribe, commission, gift or advantage has been given promised or offered by or on behalf of the tenderers to any officer, employees or representative of the Trustees or to any person on his or their behalf in relation of the acceptance of the tender.
13. **Drawings:** On completion of all work, the Contractor shall furnish the "DIAZO" and three copies of all "As made" drawings including cable route diagram to the Engineer without any cost.
14. The tenderers shall submit the manufacturers Test certificates for all the brought out items provided in the equipment.
15. The tenderer shall afford all facilities to the Engineer at their own arrangement for inspection and demonstration of the equipment, quoted for, by the Engineer.
16. The equipment shall be supplied and delivered at the site as specified.
17. For erection, if applicable, of the stores/ plant/ equipment/ machineries/ item, all connected work including grouting bolts, Base frame and Bed plate etc. shall be provided by tenderer. During erection all tools and tackles are to be provided by Tenderer. Tenderer should guard all equipments, etc. at site by his own men at his own cost. However, only space for making temporary god-owns can be provided. Any purchase for supply items from other sources, not specified will not be allowed for payment purpose.
18. All payments like refund of Earnest Money, Security Deposit and all bills of contractors' will be paid through ECS. For this purpose, following details are to be furnished by the tenderer:-
 - i. Name of the bank with Code No. :-
 - ii. Name of the Centre :-
 - iii. Name of the Branch with Code No. :-
 - iv. Bank account no. :-
 - v. Type of account :- Saving/Current/Cash Credit
(Strike out whichever is not applicable)

The account shall have to be with a bank within the ECS zone prescribed by the RBI.

TERMS OF PAYMENT

For supply items: -

100% payment against supply, delivery, installation & commissioning of the Display Board will be made after its successful performance for the time period from 29.10.2018 to 03.11.2018.

Any defect and / or deficiency in the equipment supplied shall have to be made good by the contractor before any bill is passed for payment

SCOPE OF WORK

The Scope of Work under Specification covers the following:-

1. Supply, delivery, installation & commissioning of LED Display Board as per specification.
2. Installation of the Board at two ends of Rabindra Setu at suitable location with necessary fittings, fixtures, etc.
3. Power supply for the display Board is to be drawn from the nearest available KoPT power source.
4. Dismantling and handing over the LED Display Board to Executive Engineer (Elect-Kolkata Jetty) after 03.11.2018.

Unless otherwise specified, the work to be provided for by the contractor shall include but not be limited to the following :-

a) Provide all materials, supervision, services, scaffolding and temporary lighting as required for work purposes etc.

Any work, considered required by the contractor and not mentioned hereunder, for successful completion of the work, is to be included in the item of bill of Quantity suitably.

The work shall be carried out as per Indian Electricity Act, 2003, Indian Electricity Rules, 1956 with latest amendments and latest revised IS Code of Practice.

KOLKATA PORT TRUST
Mechanical & Electrical Engineering Department

BILL OF QUANTITY

Work : Supply, Installation & Commissioning of LED Display Board along with allied electrical work.

Item No.	Description	Qty.	Unit	Unit Rate (Rs.)	Amount (Rs.)
1.	Supply and installation of MS Structure duly fabricated & welded by 50 mm x 25 mm MS square pipe ISI mark frame with Red Oxide duly welded to be made such a manner that it can be opened towards up direction for taking maintenance.	2	Nos.		
2.	Supplying and fixing of Acrylic letter inscribed in English front & Hindi front. Size of the letter to be 3 mm thick made from good quality materials which should be excellent to self display. All letters to be fixed by special type of solution. Make : Accast, Mitsubishi or any other reputed make.	2	Nos.		
3.	Supplying and fixing of LED lamp of reputed make (0.70 W/each) including best quality LED lighting arrangement to be fixed by proper arrangement with complete connection.	2	Nos.		
4	Supplying and fixing water proof 300 watt power supply system IP65, 50/60 Hz frequency, 108 to 305 VAC power supply, > .095 power factor for LED lamp.	2	Nos.		
5.	Installation & commissioning of the 2 nos. Display Boards on the structure of Rabindra Setu at both ends is to be done by proper clamping arrangement without welding.	2	Nos.		
6.	Transportation cost for taken away the glow sign board from Co's workshop site to work site including loading, un-loading and dismantling.	2	Nos.		
7.	2.5 sq. mm. FRLS Copper wire for power connection	2	Nos.		

Total in words (Rupees_____)

(Office Rubber Stamp of the
Tenderer Firm)

Signature of the Tenderer

Dated, the _____