

## **TERMS AND CONDITIONS    Annexure- 'A'**

**Sub: Supply and delivery of 400 Amps, 415V, 50 HZ, TPN Switch Fuse Unit at 2<sup>ND</sup> oil jetty, Haldia Dock Complex (HDC), Kolkata Port Trust.**

**Price:** The quoted price shall be based on Free Door Delivery of materials as per BOQ along with all accessories i.e. the quoted price shall be inclusive of all charges (excluding GST) for transportation, handling, supply, delivery, unloading at site, with guarantee support (as per contractual conditions). GST rate in percentage of quoted price should be mentioned separately as extra.

**Scope of work:** The above job includes supply and delivery of 400 Amps, 415V, 50 HZ, TPN Switch Fuse Unit complete set as specified in the bill of quantities and terms & conditions.

**GST :** As applicable will be paid extra. The successful bidder shall comply with all requirements of the GST to enable KoPT to avail full credit on buyer's GST. The payment of GST element shall be subject to compliance of the same. The amount of GST to be clearly mentioned in the offer.

**Input Tax Credit:** The percentage of GST as applicable on quoted price to be clearly mentioned. The firm must be registered with GST Authority. GST amount will be paid against submission of GST documents only or any other document required by KoPT. The contractor shall be required to upload the details of the invoice raised on KoPT in GST Return as per Law. In case of any failure, GST, even if paid, shall be recovered from the contractors. However, the amount of GST will not be considered for evaluation.

**COMPLETION PERIOD:** The supply and delivery of TPN Switch Fuse Unit as per BoQ will have to be completed in all respect within 15 days from the date of placement of order.

**PAYMENT TERMS:** 90% payment will be made through ECS within 30 days after acceptance of materials and submission of clear bills. The bidder has to submit their bank Account No. mentioning the name and address of the bank along with the branch name and ISFC code number with the bill. Balance 10% payment will be kept as Security Deposit. The same will be released without interest after successful expiry of the guarantee period.

**L.D. Clause:** If successful bidder fails to complete the stipulated work within the schedule completion/delivery period or such extension thereof, the bidder shall pay, as compensation and not as a penalty, Liquidated Damages to the trustees @ ½ % of the basic value of the delayed portion of supply, for every week or part thereof, (part of the week being treated as a full week) provided always that the amount of such compensation shall not exceed 10 % of the basic value of the contract. GST on L.D. amount as per law time being in force, shall be levied.

**GUARANTEE:** The material to be repaired, shall have to be guaranteed by the successful bidder for a period of **12 (twelve) months** from the date of receipt & acceptance of the materials. If any defect, whatsoever, develops during the guarantee period, the defective material will have to be replaced/rectified by the successful bidder at their own cost, risk and arrangement. Guarantee Certificate has to be furnished by the successful bidder in this regard.

**VALIDITY OF OFFER:** The offer should be valid for 60 days from the date of opening of the tender/enquiry.

### **EVALUATION CRITERIA:**

Evaluation will be made on the lowest (L1) landed price excluding GST quoted against BoQ item among the techno-commercially qualified bids subject to the fulfillment of necessary Tender conditions.

In case two or more bidders quoting the same Price and their offers become the lowest offer, the respective bidders will be given chance to submit their fresh price bid subject to condition that the fresh price so quoted must be less than the price quoted by the respective bidder earlier.

**Acceptance of offer:** **Kolkata Port Trust** reserve the right to accept or reject the offer in part or as a whole and do not bind themselves to accept the offer or to assign any reason thereof and no damage claim whatsoever will be payable by **Kolkata Port Trust**. Mere issuance of Enquiry Document or opening of the offer shall not construe that you will be considered automatically qualified.

**Dock Permits:** For entry inside the Dock premises, the bidder has to obtain permits from the P&E Control Office, Operational Building, 1<sup>st</sup> Floor at Chiranjibpur, Haldia. Such permits shall be issued to the bidder or their representative against receipt of proper application with payment of necessary charges and copy of photo identity proof i. e. Voter card/ Aadhar card etc. on weekdays (excepting Sundays, Saturdays & holidays) within 10 AM to 4 PM.

**WORKMEN COMPENSATION**

The successful bidders must cover his employees / workers, who will be engaged for delivery, unloading & stacking job at HDC's site, under workmen compensation act, fatal accident act and personal injuries insurance act for protection against any injury / accident and shall have to bear all the consequences and cost as applicable as per relevant acts.

**PERSONAL PROTECTIVE EQUIPMENT (PPE)**

Successful bidder and his workmen including driver & helper must use PPE i.e. Safety Helmet etc. inside the Dock premises.

Thanking you,

Yours faithfully,

S. Karmakar,  
Asstt. Manager (P&E)  
For Sr. Dy. Manager (P&E)  
Haldia Dock Complex  
Kolkata Port Trust



**ANNEXURE: 'B'**  
**KOLKATA PORT TRUST**  
**HALDIA DOCK COMPLEX**  
**PLANT & EQUIPMENT DIVISION**



**Supply and delivery of 400 Amps, 415V, 50 HZ, TPN Switch Fuse Unit at 2<sup>ND</sup> oil jetty, Haldia Dock Complex (HDC), Kolkata Port Trust.**

**BILL OF QUANTITY - PRICED BID**

Sl. no	Description of item.	Quantity in nos.	Unit rate (in Rs.) without GST F.O.R Haldia site store basis.	Total Amount (in Rs.) without GST F.O.R Haldia site store basis
		<b>A</b>	<b>B</b>	<b>C=AXB</b>
1	400 Amps, 415V, 50 HZ, TPN Switch Fuse Unit of Sheet Steel enclosure.	<b>03</b>		
<b>Total in Rs :</b>				

**Note:** Quoted price should be excluding GST. The rates should remain firm during the tenure of contract period.

**Quoted make and their price list must be enclosed along with the offer.**

**The following must be mentioned:**

**Make of TPN Switch Fuse Unit:.....**

**Present percentage rate of GST : ..... as extra on quoted prices.**

**(Signature and seal of of the Bidder)**

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