



KOLKATA PORT TRUST

Medical Department



NOTICE INVITING E-TENDER FOR ANNUAL CONTRACT FOR MAINTENANCE & CALIBRATION OF MEDICAL EQUIPMENTS AT CENTENARY HOSPITAL, KOLKATA PORT TRUST ON TWO YEARS RATE CONTRACT BASIS

Tender No. MED / PR / ADVT / 296/ 18-20 / 1298

Dated 10/ 9 / 2018

Medical Department of Kolkata Port Trust invites e-Tender under single stage two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) from bona fide and reputed **CONTRACTORS** for the captioned work mentioned above fulfilling following eligibility criteria for **"Annual Contract For Maintenance and Calibration of Medical Equipments at Centenary Hospital on Two years Rate Contract basis"** as per Schedule of Services as specified in this tender and in accordance with the General and Special Conditions of Contract.

Bid Document may be downloaded from MSTC website www.mstcecommerce.com/eprochome/kopt and KoPT website www.kolkataporttrust.gov.in or Central Public Procurement Portal www.eProcurement.gov.in. Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only.

Medical Department of Kolkata Port Trust who are intending to enter into the Contract of **"ANNUAL CONTRACT FOR MAINTENANCE & CALIBRATION OF MEDICAL EQUIPMENTS AT CENTENARY HOSPITAL"** hereinafter referred to as "Buyer" or "Principal" or "KoPT" and the MSTC Ltd. the Service Provider to conduct e-tender as "MSTC".

SCHEDULE OF TENDER

1.	TENDER NO.	MED/ PR /ADVT /296/18-20/1298 Dated 10 / 9 / 2018
2.	MODE OF TENDER	e-Procurement System Online submission of Part I - Techno-Commercial Bid and Part II - Price Bid through www.mstcecommerce.com/eprochome/kopt of MSTC Ltd. The intending bidders are required to submit their offer electronically through e-tendering portal. No physical tender is acceptable by Kolkata Port Trust.
3.	E-Tender No.	KoPT/Kolkata Dock System/MED/12/18-19/ET/273
4.	Date of publication of e-Tender through Newspaper insertion, publication in KoPT & MSTC websites and Central Public Procurement Portal	15/9/2018
5.	Date of availability of NIT to the Vendors for downloading	15/9/2018 at 10.00 Hrs.
6.	Date of Offline Pre-Bid meeting	25/9/2018 at 11.00 a.m.
7.	Earnest Money Deposit	"Earnest Money Deposit" of Rs.34,293.00 (Rupees Thirty four Thousand two Hundred ninety three)only may be remitted at least three days advance from the date of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension



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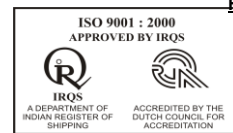
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		<p>Branch. Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270. Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270</p> <p>Please furnish the following details while remitting the amount:</p> <p>Name of Bidder: Bank Name: Tender No.: Tender Date: Name of the Tendering Dept. UTR No.:</p> <p>After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The Earnest Money of the successful bidder shall be returned after one month from the commencement of the job contract functioning successfully and after deposit of Security Money.</p>
8.	Tender Cost	<p>"Tender Cost" of Rs. 590/- (Rupees Five hundred ninety) only INCLUDING 18% GST may be remitted at least three days advance from the date of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270</p> <p>Please furnish the following details while remitting the amount:</p> <p>Name of Bidder: Bank Name: Tender No.: Tender Date: UTR No.: Name of the Tendering Dept.</p>
<p><i>Payment of Tender Cost & EMD should be made well in advance (at least three days) before the date of closing of Online e-Tender for submission of Techno-Commercial Bid.</i></p>		
9.	Transaction Fee	<p>Rs. 857/- (Rupees Eight Hundred fifty seven) only Excluding GST.</p> <p>Payment of Transaction Fee by NEFT / RTGS in favour of MSTC LIMITED.</p>



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10.	Last date of submission of EMD & Bid Document Fee to Treasurer of Trustees', KoPT	06/10/ 2018 up to 14.00 Hrs.
11.	Last date of submission of Transaction fee through RTGS / NEFT in favour of MSTC Limited, Kolkata.	<i>Three working days before the last date of closing of online bidding for the e-Tender.</i>
12.	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at www.mstcecommerce.com/eprochome/kopt	15/9/2018 at 10 hrs.
13.	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at www.mstcecommerce.com/eprochome/kopt .	10/ 10/ 2018 at 15.00 hrs.
14.	Date & time of opening of Part-I (Techno-Commercial Bid)	10 /10/2018 at 15.30 hrs.
15.	Date & time of opening of Part-II (Price Bid)	Shall be informed separately.

Note: 1. *In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further notice.*

2. *Under no circumstances the Due Date of the Tender will be extended.*

A) Important Instructions for E-procurement

This is an e-procurement event of Kolkata Port Trust. The e-procurement service provider is MSTC Ltd. of 225C, A.J.C. Bose Road, Kolkata-700 020.

You are requested to read the Terms & Conditions (Annexure- II) of this tender before submitting your online tender. Tenderers who do not comply with the Conditions with documentary proof (wherever required) will not qualify in the Tender for opening of Price Bid.

1. Process of E-tender:

A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).



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SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ONLINE AT www.mstcecommerce.com/eprochome/kopt

- 1) Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU / Govt. depts. → Register as Vendor under KoPT - Filling up details and creating own user id and password → Submit.
- 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact KOPT / MSTC (before the scheduled time of the e-Tender).

Contact person (Medical Dept. KoPT):

- | | | |
|--|--|---|
| 1. Dr. N. Bhowmick
Sr. Medical Officer
Mobile No. 9830247076
dr.n.bhowmick@kolkataporttrust.gov.in | 2. Dr. S. Maitra
Dy. Chief Medical Officer
Mobile No. 9831069263
dr.s.maitra@kolkataporttrust.gov.in | 3. Sri D. Bakshi
Administrative Officer, (CH)
Mobile No. 9674720071 |
|--|--|---|

Contact person (MSTC Ltd):

1. Mr. Sabyasachi Mukherjee
Junior Manager (E-commerce)
Mobile- 07278030407
Email: smukherjee@mstcindia.co.in
Landline: (033) 22901004

3. Ms Sumona Maity
Management Trainee (E-Commerce)
Mobile-0983155225
Email-smaity@mstcindia.co.in

B) System Requirement:

- i) Windows 98 / XP-SP3 & above / Windows 7 Operating System
- ii) IE-7 and above Internet browser.
- iii) Signing type digital signature
- iv) JRE 7 update 79 software to be downloaded and installed in the system. Security level should be medium

To disable "Protected Mode" for DSC to appear in the signer box following settings should be applied:-



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- Tools=>Internet options=> Security=> Disable protected mode if enabled - i.e. remove the tick from the tick box mentioning "Enable Protected Mode"
- Other settings:
Tools =>Internet Options General=>Click on settings under "browsing history/ delete browsing history"=> Temporary Internet Files=> Activate" Everytime I visit the webpage"

To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page www.mstcecommerce.com once)

- 2 Part-I: Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.
- 3 (Part-II: Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by KoPT. Such bidder(s) will be intimated the date of opening of Part II Price bid, through valid email confirmed by them.

All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.

- 4 Special Note towards Transaction Fee: The vendors shall pay the Transaction Fee using "Transaction Fee Payment" Link under My Menu in the vendor login. The vendors have to select particular tender from the event dropdown box. The vendors shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate challan by filling up a form. The vendor shall remit the transaction fee amount as per details printed on the challan without making change in the same. On selecting On line Payment, the vendor shall have the provision of making payment using Credit/ Debit card/ Net banking. Once the payment gets credited to MSTC's designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail.

Transaction fee is non- refundable

A Vendor will not have the access to online e- tender without making the payment towards the transaction fee.

Then, the page appears where the vendors are required to fill up the transaction details, namely the UTR No, Date of Transaction, and the Remitting Bank in the given fields and then click on the "Confirm" Button".

NOTE : The bidders should submit the Transaction Fee well in advance before the last date of submission of tender as they will be activated for bid submission only after receipt of transaction fee by MSTC.

Contact Details:

Fax No. : 033- 22831002

Email ids:

- a. sanjibpoddar@mstcindia.co.in,
- b. arindam@mstcindia.co.in,



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- c. rpradhan@mstcindia.co.in,
d. smukherjee@mstcindia.co.in.

Bidders may please note that the Transaction Fee should be deposited by debiting the A/C of the bidder only, Transaction Fee deposited from or by debiting any other party's a/c will not be accepted. Transaction fee is non-refundable.

In case of failure to submit the payment towards Transaction fee for any reason, the vendor, in term, will not have the access to online e-tender.

In case of failure to submit the payment towards Tender Cost & EMD for any reason, the vender, in term, will not have the access to on line e-Tender and no correspondence in this respect will be entertained and KoPT will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of Tender Cost and EMD well in advance and verify completion of transaction in respect of Tender Cost and EMD.

Vendors are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.

Once the documents duly **Notarized** are uploaded in the library, vendors can attach documents through **Attach Document** link against the particular tender. For further assistance please follow instructions of vendor guide.

- 5 All Notices / Corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by KoPT. Hence the bidders are required to ensure that their Corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
- 6 **E-tender cannot be Accessed after the due date and time mentioned in NIT.**
- 7 **Bidding in e-Tender:**
- Bidder(s) need to submit necessary EMD, Tender Cost and Transaction Fees for getting eligibility to bid online in the e-tender. Tender fees and Transaction fees are non refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by KoPT.
 - The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
 - The Bidder(s) who has submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → Psu / Govt depts. → Login under KOPT → My Menu → Auction Floor Manager → live event → Selection of the live event.
 - The Bidder should allow running **JAVA application**. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common terms / Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to Save / Submit his Techno-Commercial bid.
 - After filling the Techno-Commercial Bid, bidder should click '**SAVE**' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to



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filled up and then bidder should click on "**SAVE**" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the " Final submission " button to register their bid.

- f. Vendors are instructed to use Attach Doc button to upload documents. Multiple documents can be uploaded.
 - g. In all cases, Bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
 - h. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
 - i. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
 - j. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful Bidder shall be called hereafter "**SUPPLIER**".
 - k. It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
 - l. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
 - m. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
 - n. Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor / tender document.
- 8 **Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.**
- 9 **No deviation to the technical and commercial Terms & Conditions will be allowed.**
- 10 **KoPT has the right to cancel this e-Tender without assigning any reason thereof.**

The online tender should be submitted strictly as per the Terms & Conditions and procedures laid down in the website www.mstcecommerce.com/eprochome/KoPT of MSTC Ltd.

The bidders must upload all the Documents (duly Notarized) required as per the terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

The Bid will be evaluated based on the filled-in technical & commercial formats.

The Documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.



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- 11 Bidders are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome/KOPT of MSTC Ltd. to familiarize them with the system before bidding.

B. COMMERCIAL TERMS & CONDITIONS

(Concurrence and remarks for all Commercial Terms & Conditions will be taken Online. Upload supporting documents wherever necessary. No hardcopy for the same needs to be submitted. If required, the Bidder/s may be asked to produce the Original documents before the Tender Committee for verification purpose only.)

1. AVAILABILITY OF THE TENDER DOCUMENT:

Tender Document may be downloaded from KoPT Website: www.kolkataporttrust.gov.in / Central Public Procurement Portal www.eProcurement.gov.in or website address www.mstcecommerce.com/eprochome/KOPT of MSTC Ltd.

2. EXEMPTION FROM PAYMENT OF COST OF TENDER DOCUMENT AND EMD:

For Micro & Small Enterprises (MSE's) registered with NSIC:

- Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) or MSME are exempted from depositing of Cost of Tender document and Earnest Money.
- If Micro & Small Enterprises (MSE's) registered with NSIC or MSME intends to participate in the tender, for the items they are not registered with NSIC, then they will have to deposit Tender Cost, full amount of Earnest Money as per NIT. **Otherwise their offer will not be considered.**
- Copy of valid NSIC Certificate for MSEs has to be submitted along with bid .

3. ELIGIBILITY TO BID:

In order to be eligible to submit bid, the intending Bidder will have to **Upload** Self Attested copies of the following documents in **PART - I:**

- a) Trade License / Certificate of Incorporation.
- b) GST Registration Certificate.
- c) Income Tax PAN / TAN.
- d) Audited (where applicable) Balance Sheets and Profit & Loss A/C for the last 3 years ending on 31st. March 2017.
- e) Financial Statement showing average annual financial turnover during the last 3 years ending 31st March 2017 being at least **Rs. 5.14 lacs.**



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f) Experience of having three or two or one completed '**similar work**' contract carried out satisfactorily during the last seven years ending on **March 2018** costing not less than the amount as mentioned below:

- (i) Contract value Rs. **6.86 lacs** each in case of three contracts or,
- (ii) Contract value Rs. **8.57 lacs** each in case of two contracts or,
- (iii) Contract value Rs. **13.72 lacs** each in case of one contract.

The satisfactory work experience should be substantiated by producing relevant documents viz. - Contract / Order Copy and Certificate of satisfactory completion of Order / Contract held with the Hospital in their own letter head wherein Contract was performed.

g) Details of Registration Under ESI Act: All intending tenderer at the time of tender shall disclose all necessary documents as to whether they are covered under ESI Act or not. In case they are covered under ESI Act, They have to furnish the details of Registration , failing which their tender would liable to be cancelled.

In case they are not covered under ESI Act or exempted , they would furnish necessary documents along with an affidavit affirmed before a first Class Judicial Magistrate on Non Judicial Stamp Paper worth Rs. 10/- to the effect as per enclosed Proforma (**Annex- D**)

They must additionally indemnify KOPT against all damages and accident occurring to his labour in a non - Judicial Stamp paper worth Rs. 50. (**Appendix- E**)

- (h) EPF Regn. No. They have to furnish details of registration failing which their tender would liable to be rejected.
- (i) Company Particulars (as per Appendix 'A').
- (j) An undertaking of the tenderer to be submitted as per the enclosed Pro-forma (**Annex - C**) in lieu of submission of signed copies of the full tender document.
- (k) **Unconditional Acceptance of the Conditions of the Notice Inviting Tender** in a separate letter.
- (l) Accreditation Certificate if any, issued by ISO, NABL AUTHORITY OR ANY OTHER NATIONAL / INTERNATIONAL STANDARDS FOR MAINTENANCE & REPAIR & CALIBRATION OF MEDICAL EQUIPMENTS.
- (m) Order copies and related Performance Certificate of doing **ANNUAL MAINTENANCE & CALIBRATION CONTRACT OF HOSPITAL EQUIPMENTS** in Govt. Organisation or other Medical Institutions with Full Name, Address, Contact Nos., during the last three years.
- (n) **The Name and Address of the Service Centre** in and around Kolkata must be furnished.
- (o) The Check List in Page 18 is to be filled in, signed, stamped and submitted positively along with the **Techno-Commercial Bid**.



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4. NON RESPONSIVE BIDDER:-

The offer/ tender shall be treated as non- responsive , if it:

- Is not accompanied by requisite Earnest money./ NSIC Certificate
- Is not accompanied by requisite tender cost./ NSIC Certificate
- Validity of offer is less than tender stipulation.
- Does not meet the qualification criteria as stipulated in the NIT
- The bidder submits conditional offer/ impose own terms and conditions/ does not accept tender conditions completely/ offer or tender if submitted with any deviation from the tender terms and conditions.
- If the tender is conditional.
- If all the documents required as per NIT are not uploaded.

In addition to the above , a bidder may be disqualified if -

- The bidder provides misleading or false information in the statements and documents submitted.
- Record of unsatisfactory performance during the last seven years, such as abandoning of work or rescinding of contract for which the reasons are attributable to non-performance of the contractor or inordinate delays in completion or financial bankruptcy etc.

The decision of Kolkata Port Trust in this regard shall be final and binding on the bidder

5. PRE BID MEETING:

Offline pre-bid meeting will be held on 25/ 9/ 2018 at 11.00 a.m. in Centenary Hospital, KoPT at 1, Diamond Harbour Road, Majherhat, Kolkata - 700 053.

The Trustees' will not recognize any assignment or endorsement in favour of third party of any order arising out of this tender other than the awarded Contractor.

The issuing authority reserves the right to ACCEPT / REJECT any or all tenders without assigning any reason whatsoever.

The Tender is subject to Earnest Money and Security Deposit clauses.

6. INSTRUCTIONS TO BIDDER:

- Tender for the above work should be submitted in accordance with the **Schedule of Quantities** as specified in this tender and in accordance with the Special Conditions of Contract & General Conditions of Contract. **The Special Condition of Contract will prevail over and above the General Conditions of Contract.**
- Any clarification with regard to interpretation or ambiguities discovered or pointed out after the issue of the tender documents but prior to submission of tenders as to the meaning, conditions or instructions contained in any of the issued documents, shall be valid only when such a clarification is issued in writing by the officer issuing the Notice Inviting Tender. Any such written clarification or



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amendment shall be hoisted in website of KoPT / CPP Portal. Hence all the intending Bidders are advised to keep close watch on the website of KoPT / CPP Portal in their own interest.

- 6.3 **Earnest Money:** An amount of Rs. 34,293 (Rupees Thirty four Thousand two Hundred ninety three only) should be deposited by NEFT / RTGS in favour of Kolkata Port Trust well in advance before opening of e-Tender.

Note: Exemption from depositing of Cost of Tender Document and Earnest Money for Micro & Small Enterprises (MSE's) registered with NSIC. (See Note under Para 2 above).

- 6.4 **Site Visit:** ALL INTENDING Bidders may visit the site and the Equipments as per Annexure "B1" & "B2" before submitting the Bid at their own expense, prior to submission of tender for assessing the job requirement under consideration for the above contract with the prior permission from the Chief Medical Officer. No clarification will be made to the intending Bidder regarding location site after this and the decision of the Chief Medical Officer, Kolkata Port Trust shall be final & binding in this regard.

SPECIAL CONDITIONS OF CONTRACT

1. **PERIOD OF VALIDITY OF OFFER:** The offer should be VALID for a period of not less than 120 (one hundred twenty days) days from the date of opening of the PRICE BID.
2. **WITHDRAWAL OF TENDER:** Withdrawal of tender / offer in the interval between the closing date for submission of e-Tender and the expiry of the period of its validity will result in forfeiture of Earnest Money.
3. **CANCELLATION OF TENDER:** The Chief Medical Officer, KoPT, reserves the right of accepting or rejecting any offer partially or wholly without assigning any reason thereto.
4. **REJECTION OF TENDER DOCUMENTS:** Bidder is expected to examine the Tender documents including all Instruction Forms, Terms & Conditions, and Technical Specifications in Tender documents. Failure to furnish the requisite information as per the Notice Inviting Tender or submission of tender not substantially responsive to the tender documents in every respect may result in the rejection of the tender.
5. **AMENDMENT OF TENDER DOCUMENTS:**
 - a) At any time prior to the deadline for submission of tenders, the Chief Medical Officer for any reason whether at his own initiative or in response to a clarification required by a prospective Bidders may modify the Tender Documents.
 - b) The amendment shall be part of the Tender Documents and will be notified by publication in the MSTC's / KoPT's website / Central Public Procurement Portal and will be binding on the prospective Bidders.
 - c) All the intending Bidders are advised to keep close watch on the website of MSTC / KoPT / CPP Portal in their own interest.



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6. **PARTICIPATION IN THE TENDER WITH AUTHORISATION:** The Trustees will not recognize any assignment or endorsement in favour of third parties either to participate in the Tender or to execute the Contract arising out of this tender other than the awarded Contractor.
7. **PRICE:**
 - a) Price (year wise) must be quoted **Online** for the Equipments under Sl. No. 1 to 61 for Annual Maintenance & Calibration and Equipments under Sl. No. 62 to 108 for Calibration only.
 - b) Price shall be quoted against each individual item in Indian Rupee Only.
 - c) The Charges for Annual Maintenance & Calibration for each individual unit (break up of quoted price) is to be provided by the Bidder when asked.
 - d) The details of Tax elements like GST and other statutory levies etc. must be mentioned separately in the Online Price Bid.
 - e) The charges for Calibration / Control as per ISO 9001:2000 specification if applicable for equipments under AMC should be inclusive in the offer.
 - f) Price should be exclusive of prices of Spares which will be paid separately on submission of proper bill as detailed in Clause no 18(a) of NIT. Rate of GST in full may be stated as KoPT will pay GST as extra.
 - g) Price Bid should be **FREE FROM ANY EXTRANEIOUS CONDITIONS.**
8. **EVALUATION CRITERIA:**

The evaluation will be done on the lowest cost basis on the sum total of the cost of Annual Maintenance & Calibration of all equipments (and not on the basis of individual equipments), Bidders are required to participate for all the BOQ items.
9. **TERMS OF PAYMENT:**
 - a) Payment against Annual Maintenance Contract will be made every year in two installments of 50% after expiry of every six month provided the service has been rendered satisfactorily by the awarded Contractor. The payment shall be made generally within 30 days after expiry of six months directly through bank ECS or NEFT / R.T.G.S. (for outstation firm) on submission of clear Bill supported with satisfactory Performance Certificate and other related documents.
 - b) The payment against the Bill for Spare Parts will be made separately within 30 days from the date of submission of Bill supported with the documents, through ECS or R.T.G.S. (for outstation firm).
10. **Tax Clause** i) GST as applicable will be paid extra on the quoted prices
 - ii) Supplier/ Service Provider to confirm that GST amount charged in invoice is declared in its returns and payment of taxes is also made.
 - iii) The supplier / Service Provider agrees to comply with all applicable GST laws, including GST acts, rules , regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within time prescribed under such laws. Supplier / Service Provider should ensure accurate transaction details, as required by GST laws, are timely uploaded in GSTN. In case there



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is any mismatch between the details so uploaded in GSTN by Supplier / Service Provider and details available with Kolkata Port Trust, then payments to supplier/ Service Provider to the extent of GST relating to invoice/ s under mismatch may be retained from payments till such time Kolkata Port Trust is not sure that accurate tax amount is finally reflected in the GSTN to KoPT's Account and is finally available to Kolkata Port Trust in terms of GST laws and the credit of GSTN so taken by Kolkata Port Trust is not required to be reversed at a later date along with applicable interest.

iv) Kolkata Port Trust has the right to recover monetary loss including interest and penalty suffered by it due to non compliance of Tax laws by the supplier/ Service Provider. Any loss of input tax credit to Kolkata Port Trust for the fault of supplier / Service Provider shall be recovered by Kolkata Port Trust by way of adjustment in the consideration payable.

v) Supplementary invoices/ Debit Note/ Credit note for price Revisions to enable Kolkata Port Trust to claim tax credit on the same shall be issued by you for a particular year before September of the succeeding Financial Year.

vi) Purchase Order/ Work Order shall be void , if at any point of time you are found to be a black listed dealer as per GSTN rating System and further no payment shall be entertained.

Change in Tax Law Clause :-

a) Any statutory levies, taxes, duties, cess, etc , imposed by central / state/local authorities by way of fresh notification subsequent to the Purchase Order, but within the stipulated delivery period, shall be recovered separately.

b) Any additional cost or benefit impacting the contracting price from introduction of any new law, towards livable taxes, including eligible credits, in respect of goods and services to be supplied under the contract , then the parties agree to an adjustment to the contract price to reflect the financial impact of such "Change In Law."

11. **COMPENSATION:** The time allowed for entering into the annual maintenance Contract as stipulated in the order, shall be strictly observed by the awarded Contractor, and shall be reckoned from the date on which the work order is placed on the awarded Contractor.

12. **RISK PURCHASE CLAUSE:** Any default in starting of the maintenance Servicing Contract within the time stipulated may involve awarding of the whole or any portion of the maintenance servicing Contract from another source at the risk and expenses of the awarded Contractor.

13. **LIQUIDATED DAMAGES:**

a) In the event of failure to execute the Contract by the Contractor within the stipulated date or such extension thereof as may be allowed by the Chief Medical Officer in writing, the Contractor shall be required to pay as compensation to KoPT @ 1/2% of the total value of work (Contract price) for every week or a part of a week for which the work remains unfinished provided the entire amount of compensation to be paid under the provisions of this Clause shall not exceed 10% of the total Contract value.



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- b) KoPT may without prejudice to any other method of recovery, deduct the amount of such damages from any amount which is due or which may become due to the Contractor. The payment or deduction of such damages shall not relieve the Contractor from his obligation to complete the maintenance servicing Contract or from any other of his obligations or liabilities under the Contract.
14. **FORCE MAJEURE** : In the event, the awarded Contractor / KoPT being prevented from fulfilling its obligation or part thereof arising out of this Contract, due to any Force Majeure event like acts of God (flood, earthquake etc) or war, civil commotion, strike etc., the affected party shall forthwith but in no case later than 48 hours from the commencement of such event, intimate the other party as to the commencement of such event and continue to intimate after every 7 (Seven) days during continuance of such event. The affected party shall upon cessation of such event, promptly informs the other party and shall commence its obligation in part or in full arising out of this Contract that was kept suspended due to such events of Force Majeure.
15. **TERMINATION OF CONTRACT:**
- a. If the selected Bidder fails to carry out the order as per the Maintenance Servicing Contract within the stipulated period without any valid and acceptable reason, the Chief Medical Officer, KoPT may cancel the order and the decision of KoPT in the matter shall be final and binding on the selected Contractor.
- b. Upon cancellation of the order for the reason indicated in Clause (a), the Chief Medical Officer shall have the power to complete the work through any other agency at the risk and expense of the selected bidder on whom the order was placed and the selected bidder shall be debited any sum or sums that may be expended in completing the work beyond the amount that would have been due to the selected bidder, had he duly completed the whole of the work in accordance with the contract.
16. **TEST AND GUARANTEE CERTIFICATES:** The awarded Contractor shall have to submit Test and Guarantee Certificate/s and Calibration Certificate as per NABL norms where ever applicable.
17. **INSPECTION CLAUSE:** During the evaluation of the Techno Commercial Bid of the respondent Firm/s, the Chief Medical Officer at his discretion may ask the Bidder(s) to make arrangement to demonstrate the offered facilities for Servicing, Calibration and Repairing of Equipment(s) & for inspection by a Technical Committee to be formed by the Chief Medical Officer at one or more sites where such facilities are being provided and at its own premises where such facilities are available. The demonstration will have a bearing on the technical evaluation of the Contract. The transport arrangement of the Committee members will be arranged by KoPT.
18. **ANNUAL MAINTENANCE SERVICE:** The selected Bidder must clearly mention the details of setup / arrangement available for maintenance and servicing of equipments, attending to any breakdown calls and calibration.
- The terms & conditions of the Annual Maintenance Contract shall be as follows:**
- a. The rate for Annual Maintenance & Calibration Contract shall be quoted year wise for each Equipment/s for 2 (two) years. However some of the equipments which are already under maintenance Contract with OEM may be included after the expiry of the existing Contract & Rate will be calculated for these machines on pro-rata basis & proportionate charges will be paid if /



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when included. The Bidder once taken up the AMC and Calibration work shall ensure supply of all Spares for providing maintenance support of the equipments. The cost of the spares will be reimbursed on submission of proper documents viz. Bill of Quantities from the original manufacturer/supplier/firm of the spare parts duly certified by the Contractor. The Contractor will be paid 6% of the original cost of spares as handling charge.

- b. Bidder must mention about the commitment regarding the number of routine preventive maintenance /check up that shall be undertaken annually. At least four preventive maintenance in a year must be done for life saving equipments like Ventilators, Cardiac Monitors, Anesthetic machines etc.. In the event the preventive maintenance is not done according to the scheduled time (within the corresponding month), then unless extension is given by the C.M.O. proportionate deduction will be made from the AMC charges. This however will not relieve the Bidder from his obligation & liabilities under the Contract. Further, the Bidder must provide check list after each of the preventive maintenance, breakdown repair and calibration and it should be done as per national/ international (ISO), NABL standards.
- c. The response time for break down calls, under the normal circumstances, should be 24 hours and shall not exceed 24 hours from the time of reporting of any breakdown call. If the selected Bidder fails to attend such breakdown calls within the stipulated time as mentioned above, a penalty may be imposed @ 0.5% of Annual Maintenance Contract Value per day's delay or part thereof from the time of reporting, subject to a maximum of 10% of the Annual Maintenance Contract Value of the equipment. However, the Chief Medical Officer will be at liberty to get the repair done and deduct the cost thereof from the Vendor from any amount lying outstanding. In case the cost exceeds such amount the Vendor should pay the balance amount to KoPT. These however will not relieve the Bidder from his obligation & liabilities under the Contract.
- d. The equipment should be repaired and commissioned on the day of attending the breakdown call or within the next two days time from the time of reporting of the breakdown call. In case it is not possible due to valid reasons (major fault, replacement of spare parts not readily available etc.), which is accepted by the Chief Medical Officer, then the same must be commissioned within 1 week's time from the date of break-down call. Non-acceptance of reasons for delay, by the Chief Medical Officer / non-commissioning of equipments within 1 week (if allowed) will attract penalty and the Vendor will have to pay to the Trustees @ 1% of the AMC value for each day's delay thereafter subject to a maximum of 10% of the Annual Maintenance Contract value of the equipment. However, the Chief Medical Officer will be at liberty to get the repair done and deduct the cost thereof from the Vendor from any amount lying outstanding. In case the cost exceeds such amount the Vendor should pay the balance amount to KoPT. These however will not relieve the Bidder from his obligation & liabilities under the Contract. In exceptional circumstances, the Chief Medical Officer may allow extension for such period as is considered reasonable without imposing penalty, against written application of the Vendor.
- e. The Annual Maintenance Contract rate must be inclusive of transportation of materials and persons attending the calls. No arrangement for transport and stay will be made by Kolkata Port Trust.



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- f. The Bidder must provide guarantee of the parts of the equipment in case the equipment requires replacement/repair of the parts for a period, not less than 6 months or the period guaranteed by the manufacturer of the parts, whichever is higher.
- g. If the equipment is to be repaired at the premises other than at Centenary Hospital KoPT, an indemnity bond in prescribed pro-forma has to be submitted by the Contractor before taking the same for repair outside the hospital premises. The shifting & transportation cost will not be borne by KoPT authority. If a stand by equipment is provided by the Contractor in case of anticipated delay in repairing the equipment, then extension may be given for a period without imposition of penalty clause as at d. at the discretion of the Chief Medical Officer.
- h. If during the period of Contract any equipment is deleted from the original AMC list (machine being declared beyond repair etc.) and accepted by the Chief Medical Officer, the payment of AMC charges will be adjusted on pro rata basis.
- i. The Contractor will have to submit the list of qualified service engineers who will attend the PPM schedule and breakdown calls, with their qualifications & experience & should ensure that only qualified personnel handle the equipments under AMC. In case of any change of any personnel during the period of Contract the same will have to be intimated to the Medical Superintendent Centenary Hospital KoPT. The antecedents of the personnel should be verified by the Contractor & certified accordingly. No person other than those certified by the Contractor will be allowed inside hospital premises to handle the equipments.
- j. The Equipments will have to be Calibrated once in a year as per schedule and certificates traceable to NPL, NABL etc. will have to be provided. After calibration stickers with date of validity, Sl. No. of equipments and other relevant information should be attached. The Calibration should be done within the due date.
- k. If the performance of the party is found unsatisfactory or otherwise, the AMC may be cancelled (may not be renewed) at the discretion of the Chief Medical Officer without assigning any reason.

19. SECURITY DEPOSIT:

- a) The tender is subject to Security Deposit for an amount of Ten per cent (10%) of the value of the Contract - which is to be submitted by the awarded Vendor either in Cash with the Treasurer of Kolkata Port Trust, 15, Strand Road, Kolkata-700 001 and the self attested photo copy of Treasury receipt is to be submitted to Medical Dept. or in the form of Bank Guarantee issued by any Nationalised Bank to ensure due performance of the Contract and the said amount will be retained by the Port Authority during the Warranty period as Security Deposit.
- b) Security Deposit should remain valid for a period of **27 months** beyond the date of completion of all Contractual obligations of the supplier including Warranty obligations.
- c) The proceeds of the Security Deposit shall be payable to the Kolkata Port Trust as compensation towards any loss resulting out of the Vendor's failure to execute the Contract.
- d) Kolkata Port Trust will return the Security Deposit without any interest as expeditiously as possible after the date of completion of Warranty period after fulfilling the conditions as stated above.



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- e) No Exemption from submission of Security Deposit is allowed.
20. **LICENSE AND PERMIT**: The awarded Vendor shall be liable for obtaining all licenses and permits with respect to the work and goods supplied by him.
21. **ARBITRATION**: Disputes if any arising out of this agreement will be settled by arbitration at Kolkata and the decision of the Arbitrator shall be final and binding on both parties.
22. **JURISDICTION**: The contract will be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Kolkata.

THE ABOVE CLAUSES SHALL BE FINAL AND BINDING ON BOTH THE PARTIES

Encl: List of Annexure: A, B1, B2,C, D E ,F

Chief Medical Officer



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CHECK LIST

[TO BE UPLOADED IN PART-I]

Note: This Check list to be uploaded along with the Techno-Commercial Bid duly filled in and signed with official Seal. Separate sheet may be used, if required, to declare any additional information relating to this tender. PAGE NO MUST BE MENTIONED ON EACH UPLOADED PAGES

1	Whether the original Tender papers duly signed, stamped and Uploaded with the Techno-Commercial Bid mentioning the number of papers enclosed.	Yes /No
2	Whether Self Attested Photocopies of Trade License / Certificate of Incorporation, / GST Regn. Certificate, / Income Tax PAN, / TAN, / Audited (where applicable) Balance Sheet and Profit & Loss A/c for the last three years ending 31 st March 2017 / ESI & EPF Reg. Certificate are Uploaded along with the Techno-Commercial Bid.	Yes /No
3.	Whether the Declaration regarding the Guarantee of availability of Spare Parts during the Contract period has been Uploaded along with the Techno-Commercial Bid.	Yes/ No
4.	Whether the documents viz. Order Copy / Performance Certificate / Satisfactory Work Experience Certificate etc. as per Eligibility to Bid Clause of NIT are Uploaded along with the Techno-Commercial Bid.	Yes/ No
6	Whether separate letter confirming Unconditional Acceptance of all Tender Conditions is Uploaded along with the Techno-Commercial Bid.	Yes/ No
7	Whether ISO, NABL or equivalent Accreditation Certificate is / are Uploaded along with the Techno-Commercial Bid.	Yes/ No

Offer No.

Date:

Authorized Signatory of the Tenderer
(with official Seal and date)



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Cost of Tender Document & Earnest Money Deposit

[TO BE UPLOADED IN PART -I]

A Cost of Tender Document:

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount (In Rs.)
	590/- (Rupees five hundred ninety) including 18 %GST

B. Earnest Money Deposit:

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount (In Rs)
	Rs. 34,293.00 (Rupees Thirty four Thousand two Hundred ninety three only)

Authorized Signatory of the Tenderer
(with official Seal and date)



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APPENDIX-'A'

[TO BE UPLOADED IN PART -I]

Name of the Firm / Bidder : _____

Name of the Authorized Signatory: _____

Official Address: _____

Phone No.: _____ FAX: _____

E-Mail: _____ Cell Phone No. _____

Trade License No. _____ (Attach self attested Photocopy)

PAN / TAN _____ (Attach self attested Photocopy)

Bank Particulars:

Name of the Bank: _____ Branch Name: _____

MICR No. _____ IFC Code No. _____

Account Type: _____ A/C No. _____

Declaration:

It is hereby confirmed that the hard copy of tender being submitted in the techno-commercial bid of the tender is Identical to the one downloaded from your web site / Central Public Procurement Portal. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of KoPT without any reference to us.

It is hereby confirmed that the hard copy of tender being submitted (uploaded) in the techno-commercial bid of the tender is Identical to the one downloaded from your website / MSTC website / Central Public Procurement Portal. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of KoPT without any reference to us.

It is also declared that our Concern was never been banned or de-listed by any Government or Quasi-Government Agency or PSU. If the declaration found incorrect in future our offer will be liable for rejection.

Offer No. _____

Date: _____

Authorized Signatory of the Tenderer
(with official Seal and date)



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ANNEXURE - B1

SCHEDULE OF QUANTITIES

LIST OF EQUIPMENTS UNDER SL. NO. 1 TO 61 ARE TO BE PLACED UNDER ANNUAL MAINTENANCE CONTRACT

SL	LOCAT ION	NAME OF EQUIPMENTS	MAKE/ MODEL	QTY	PPM yearl y
1.	OT-2	BOYLE MARK III ALONG WITH ACCESSORIES (comprising 6 items)	MODEL/ MANUFACTURER: IOL/BOC	1	4
2.	OT-3	BOYLE MARK I ALONG WITH ACCESSORIES (comprising 5 items including MOX)	MODEL/ MANUFACTURER: IOL/BOC	1	4
3.	OT-1	BOYLE MARK I ALONG WITH ACCESSORIES (comprising 4 items)	MODEL/ MANUFACTURER: IOL/BOC	1	4
4.	OT2	DIATHERMY- ELECTROLAB	MODEL/ MANUFACTURER: ELECTROLAB M-500	1	2
5.	OT3	DIATHERMY- ELECTROLAB	MODEL/ MANUFACTURER: ELECTROLAB M-600	1	2
6.	OT	DIATHERMY- MEGATON	MODEL/ MANUFACTURER:MEGATON	1	2
7.	OT- 2	LAPROSCOPY UNIT (comprising 4 items)	MODEL/ MANUFACTURER: STORZ&LOCAL	1	2
8.	OT- 3	C-ARM ALONG WITH ACCESSORIES (COMPRISING 5 ITEMS)	MODEL/ MANUFACTURER: ALLENGERS	1	2
9.	OT4	OT TABLE (OLD) - EYE	MODEL/ MANUFACTURER: APPASONIC	1	2
10.	OT4	OT TABLE (NEW) -EYE	MODEL/ MANUFACTURER: APPASONIC	1	2
11.	OT4	COMBO NEURO SURGERY /ENT OPERATING MICROSCOPE (COMPRISING 5 UNITS)	MODEL/ MANUFACTURER: LEICA	1	2
12.	OT	FIBREOPTIC LIGHT SOURCE BCI	MODEL/ MANUFACTURER: BCI	1	2
13.	OT STORE	ENT MICROSCOPE- 8250709		1	2
14.	OT-1	OT TABLE	MODEL/ MANUFACTURER: ALLEN	1	2
15.	OT DR	OT TABLE	MODEL/ MANUFACTURER: ALLEN	1	2



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SL	LOCATION	NAME OF EQUIPMENTS	MAKE/ MODEL	QTY	PPM yearly
16.	OT4	EYE CAUTERY	MODEL/ MANUFACTURER: Indo -webel - Model Bi polar wet field	1	2
17.	OT4	EYE MICROSCOPE	MODEL/ MANUFACTURER: CARL ZEISS	1	2
18.	OT-2	MEDICAL GAS ALARM SYSTEM	MODEL/ MANUFACTURER: PRAXAIR	1	2
19.	OT-1	DATEX CARDIAC MONITOR	MODEL/ MANUFACTURER:	1	4
20.	OT-3	CARDIC MONITOR	MODEL/ MANUFACTURER: L & T Model : Planet-50	1	2
21.	OT2	CARDIC MONITOR	MODEL/ MANUFACTURER: L & T Model : STAR PLUS	1	2
22.	OT- 2	OT TABLE C- ARM compatible	MODEL/ MANUFACTURER: PALAKKAD	1	4
23.	OT-3	OT TABLE C- ARM compatible	MODEL/ MANUFACTURER: PALAKKAD	1	4
24.	OT	SYRINGE PUMP	MODEL/ MANUFACTURER: FRESENIUS KABI	1	2
25.	ICU	CENTRAL MONITORING SYSTEM ALONG WITH ACCESSORIES	MODEL/ MANUFACTURER: L & T	9	4
26.	ICU	INFUSION PUMP (OLD MODEL)	MODEL/ MANUFACTURER: JMS	1	2
27.	ICU	INFUSION PUMP	MODEL/ MANUFACTURER: JMS	5	2
28.	ICU	INFUSION PUMP	MODEL/ MANUFACTURER: FRESENIUS KABI	2	2
29.	ICU	ECG MACHINE BPL 108TDIGI	MODEL/ MANUFACTURER: BPL	1	2
30.	ICU	ECG MACHINE Schiller AT 1	MODEL/ MANUFACTURER: SCHILLER	1	2
31.	ICU	ECG MACHINE MULTICHANNEL BPL 6108T	MODEL/ MANUFACTURER: BPL	1	2
32.	ICU	RESPIRONICS BIPAP Harmony	MODEL/ MANUFACTURER: RESPIRONICS	2	2



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SL	LOCAT ION	NAME OF EQUIPMENTS	MAKE/ MODEL	QTY	PPM yearl y
33.	ICU	RESMED BIPAP	MODEL/ MANUFACTURER: RESMED	1	4
34.	ICU	VENTILATOR/ AIR LIQUID	MODEL/ MANUFACTURER: AIR LIQUID	2	4
35.	ICU	VENTILATOR	MODEL/ MANUFACTURER: MAQUET	1	4
36.	ICU	OXYGEN CONCENTRATOR	MODEL/ MANUFACTURER: NIDEX	1	2
37.	ICU	DEFIBRELLATOR	MODEL/ MANUFACTURER: BPL Model : DF-2509	1	2
38.	ICU	ABG MACHIENE	MODEL/ MANUFACTURER: RADIO METER	1	2
39.	DENTA L	OLD AIR compressor	MODEL/ MANUFACTURER:	1	2
40.	DENTA L	LIGHT CURE UNIT	MODEL/ MANUFACTURER:	1	2
41.	DENTA L	MICRO MOTOR SET	MODEL/ MANUFACTURER:	1	2
42.	PATHO LOGY	ELISA WASHER	MODEL/ MANUFACTURER: M/S TRANSASIA	1	1
43.	PATHO LOGY	COAGULOMETER CA 50	MODEL/ MANUFACTURER: TRANSASIA	1	4
44.	PATHO LOGY	LAMINER AIR FLOW	MODEL/ MANUFACTURER: TOSHBHA(INDIA)	1	1
45.	PATHO LOGY	HOT AIR OVEN	MODEL/ MANUFACTURER: SONAR	1	1
46.	PATHO LOGY	SINGLE PAN ELECTRIC BALANCE	MODEL/ MANUFACTURER: ADAIR DUTTA	1	1
47.	PATHO LOGY	HISOPATHOLOGY WAX BATH	MODEL/ MANUFACTURER: MERCK	1	1
48.	PATHO LOGY	SEMI AUTOANALYSER	MODEL/ MANUFACTURER: ROBONIK	1	4
49.	PATHO LOGY	TISSUE FLOATATION BATH	MODEL/ MANUFACTURER: YORKO	1	1
50.	PATHO LOGY	TRINOCULAR MICROSCOPE 1	MODEL/ MANUFACTURER: LAWRENCE & MAYO	1	1



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SL	LOCAT ION	NAME OF EQUIPMENTS	MAKE/ MODEL	QTY	PPM yearl y
51.	PATHO LOGY	BINOCULAR MICROSCOPE 2	MODEL/ MANUFACTURER: OLYMPUS	2	1
52.	PATHO LOGY	UNIOCLAR MICROSCOPE	MODEL/ MANUFACTURER: LAWRENCE & MAYO	3	1
53.	PATHO LOGY	HAMATOLOGY SHAKER	MODEL/ MANUFACTURER: LAB LINE	1	1
54.	PATHO LOGY	MICROBIOLOGY SHAKER	MODEL/ MANUFACTURER: TARE	1	1
55.	PATHO LOGY	ROTARY MICROTOME	MODEL/ MANUFACTURER: YORKO	1	2
56.	X-RAY	SIEMENS HELIOPHOS D X-RAY MACHINE + QA TESTING	MODEL/ MANUFACTURER: SIEMENS /	2	2
57.	X-RAY	PORTABLE X-RAY MACHINE + QA Testing	MODEL/ MANUFACTURER: MES X-RAY	1	2
58.	X-RAY	ULTRASOUND THERAPY MACHINE	MODEL/ MANUFACTURER: PHYSIOMED ELECTRONICS	2	2
59.	X-RAY	IFT MACHINE	MODEL/ MANUFACTURER: P. BHOGIAL INC	1	2
60.	X-RAY	ELECTRICAL MUSCLE STIMULATOR MACHINE	MODEL/ MANUFACTURER: TECHNOMED ELECTRONICS	1	2
61.	EYE OPD	5 STEP MAGNIFICATION SLIT LAMP WITH MOTORIZED TABLE.	MODEL/ MANUFACTURER: APPASWAMY	1	2



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NOTICE INVITING E-TENDER FOR ANNUAL CONTRACT FOR MAINTENANCE & CALIBRATION OF MEDICAL EQUIPMENTS AT CENTENARY HOSPITAL, KOLKATA PORT TRUST ON TWO YEARS RATE CONTRACT BASIS

Tender No. MED / PR / ADVT / 296/ 18-20 / 1298

Dated 10/ 9 / 2018

ANNEXURE - B2

SCHEDULE OF QUANTITIES

LIST OF EQUIPMENTS UNDER SL. NO. 62 TO 108 ARE TO BE PLACED FOR ANNUAL CONTRACT FOR CALIBRATION

SL NO	LOCATION	NAME OF EQUIPMENTS	QTY	PPM
62.	WARD-II	ECG MACHINE	1	1
63.	WARD-III	ECG MACHINE	1	1
64.	ICU	ECG MACHINE	1	1
65.	MOPD	ECG MACHINE	1	1
66.	FOPD	ECG MACHINE	1	1
67.	STORE	ECG MACHINE	1	1
68.	WARD II	B.P MACHINE	3	1
69.	WARD III	B.P MACHINE	2	1
70.	OT	B.P MACHINE	2	1
71.	OT	STAND BP	3	1
72.	ICU	B.P MACHINE	3	1
73.	CABIN	B.P MACHINE	1	1
74.	CASUALTY	B.P MACHINE	2	1
75.	MOPD	B.P MACHINE	3	1
76.	FOPD	B.P MACHINE	3	1
77.	DENTAL	B.P MACHINE	1	1
78.	GOPD	B.P MACHINE	1	1
79.	VISITING DOCTOR	B.P MACHINE	1	1
80.	STORE	B.P MACHINE	3	1
81.	WARD II	SUCTION MACHINE	2	1
82.	WARD III	SUCTION MACHINE	2	1
83.	OT	SUCTION MACHINE	1	1
84.	WARD II	DIGITAL THERMOMETER	1	1
85.	WARD III	DIGITAL THERMOMETER	1	1
86.	OT	DIGITAL THERMOMETER	1	1
87.	ICU	DIGITAL THERMOMETER	2	1
88.	CASUALTY	DIGITAL THERMOMETER	1	1
89.	CASUALTY	WEIGHING MACHINE	1	1
90.	STORE	WEIGHING MACHINE	1	1
91.	OT	WEIGHING MACHINE	1	1
92.	OT	OXYGEN FLOW METER WITH OXYGEN PRESSURE GAUGE	3	1
93.	WARDII	OXYGEN FLOW METER WITH OXYGEN PRESSURE GAUGE	6	1
94.	WARD III	OXYGEN FLOW METER WITH OXYGEN PRESSURE GAUGE	7	1
95.	ICU	OXYGEN FLOW METER WITH OXYGEN PRESSURE GAUGE	5	1



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SL NO	LOCATION	NAME OF EQUIPMENTS	QTY	PPM
96.	INDOOR	CLINICAL THERMOMETER	3	1
97.	WARD II	NEBULIZER MACHINE	2	1
98.	WARD III	NEBULIZER MACHINE	2	1
99.	ICU	NEBULIZER MACHINE	3	1
100.	OT	NEBULIZER MACHINE	1	1
101.	PATHOLOGY	AUTO PIPETTE	6	2
102.	PATHOLOGY	ALBUMINOMETER	1	1
103.	PATHOLOGY	MEASURING CYLINDER	2	1
104.	PATHOLOGY	URINO METER	1	1
105.	PATHOLOGY	DIGITAL THERMOMETER CUM HYGROMETER	3	1
106.	PATHOLOGY	DIGITAL TEMPERATURE SENSER	1	1
107.	PATHOLOGY	CENTRIFUGE	3	2
108.	PATHOLOGY	COLORIMETER	1	1

Typical items located in more than one locations(FOR ITEMS FOR CALIBRATION)

SL	Item	Qty (in Nos)
1	ECG Machine	6
2	BP Machine	28
3	Suction Machine	5
4	DIGITAL THERMOMETER	6
5	WEIGHING MACHINE	3
6	OXYGEN FLOW METER WITH OXYGEN PRESSURE GAUGE	21
7	NEBULIZER MACHINE	8



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Tender No. MED / PR / ADVT / 296/ 18-20 / 1298

Dated 10/ 9 / 2018

ANNEXURE -C

[DOCUMENT TO BE DOWNLOADED, FILLED IN UNDER BIDDER'S LETTER HEAD, SIGNED, SCANNED AND UPLOADED]

Undertaking to be submitted in lieu of uploading/submitting signed copy of full tender document

Ref. No.....

Date

The Chief Medical Officer
Centenary Hospital
Kolkata Port Trust,
15 Strand Road
Kolkata - 700 001

Ref Tender No : MED/ PR/ADVT/296/ 18-20/ 1298 dated 10/9/2018

Dear Sir,

I/We,(Name of Tenderer) have fully read and understood the entire Tender Document, GCC, and Addenda/ corrigendum , if any, downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC and Addenda/ corrigendum if any

I/We are submitting this undertaking in lieu of submission of signed copy of the full tender document GCC and Addenda/ corrigendum

Yours faithfully,

Signature of Tenderer.....

Name:

Designation:

Date :

Seal of the tenderer.....



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Tender No. MED / PR / ADVT / 296/ 18-20 / 1298

Dated 10/ 9 / 2018

ANNEX- D

Format of Affidavit

(On Non - Judicial Stamp Paper worth Rs. 10/-)

To be filled up and submitted offline before the due date

BEFORE THE 1ST CLASS JUDICIAL MAGISTRATE AT AFFIDEVIT

I Son ofaged about.....year, by birth By occupation residing at , do hereby solemnly affirm and declare as follows :-

1. THAT I am the proprietor/ partner of , having office at and carrying on business on the said name and style.
2. THAT my aforesaid firm is exempted from E.S.I Act and the said firm has no valid E.S.I Registration.
3. THAT the present affidavit is to be file before the Kolkata Port Trust as per the clause 4 sub clause (ii) of the Tender No MED/ PR/ADVT/296/ 18-20/1298 dated 10/9/2018 issued by Kolkata Port Trust in respect of the work "ANNUAL CONTRACT FOR MAINTENANCE & CALIBRATION OF MEDICAL EQUIPMENTS on two years rate contract basis at Centenary Hospital of KoPT.

THAT the statements made are true to the best of my knowledge and belief.

Indemnified by me

Deponent



KOLKATA PORT TRUST

Medical Department



NOTICE INVITING E-TENDER FOR ANNUAL CONTRACT FOR MAINTENANCE & CALIBRATION OF MEDICAL EQUIPMENTS AT CENTENARY HOSPITAL, KOLKATA PORT TRUST ON TWO YEARS RATE CONTRACT BASIS

Tender No. MED / PR / ADVT / 296/ 18-20 / 1298

Dated 10/ 9 / 2018

APPENDIX - E

INDEMNITY BOND

(On the Non -Judicial Stamp Paper worth Rs. 50/-)

Tender No MED/ PR/ ADVT/ 296/ 18-20/ ___ dated 14/6/2017

To be filled up and submitted offline before due date

- By THIS BOND I, Shri / Smt _____, son of Shri / Smt _____
_____ Residing at _____ by occupation _____ the Partner / Proprietor / Director _____ having office at _____ am a tenderer under Medical Department, Kolkata Port Trust (A statutory body under MPT Act, 1963)
- WHEREAS , the said Kolkata Port Trust asked the every tenderer, who is not covered under E.S.I Act or exempted, to furnish an Indemnity Bond in favour of Medical Department, Kolkata Port Trust against all damages and accident to the Labour/s of Tenderer / Contractor.
- NOW THIS BOND OF INDEMNITY WITNESSTH THAT the Tenderer / Contractor named herein above shall indemnify the Kolkata Port Trust AGAINST ALL DAMAGES AND ACCIDENT OCCURRING TO THE Labour/s of the Tenderer / Contractor as demanded by the Kolkata Port Trust and which shall be legal and / or claimed by the Kolkata Port Trust during the execution of the work stated in the NIT No. **MED / PR / ADVT / 296 /18-20 / 1298 Dated 10/9/ 2018.**
- AND the Contractor hereunder agrees to indemnity and at all times keep indemnified the Kolkata Port Trust and its administrator and representative And also all such possible claim or demand for damages and accidents.

In WITNESS WHEREOF I _____, the Partner / Proprietor / Director
_____ Hereto set and seal this the _____ Day of ----
----- In the year ----- at -----

(Signature of the Indemnifier)

Sureties

1. Signature _____

Name: _____

Address : _____

2. Signature _____

Name: _____

Address : _____

(Witness)

Signature _____

Name: _____

Address : _____



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NOTICE INVITING E-TENDER FOR ANNUAL CONTRACT FOR MAINTENANCE & CALIBRATION OF MEDICAL EQUIPMENTS AT CENTENARY HOSPITAL, KOLKATA PORT TRUST ON TWO YEARS RATE CONTRACT BASIS

Tender No. MED / PR / ADVT / 296/ 18-20 / 1298

Dated 10/ 9 / 2018

PRICE BID

(Annexure - F)

Price Bid for Annual Maintenance Contract & Calibration of Medical Equipment at Centenary Hospital, Kolkata Port Trust against the Tender No. MED / PR / ADVT / 296 / 18-20 / 1298 Dated, 10/9/2018.

[Please do not submit this Price Bid with your Price Offer along with the Techno Commercial Bid, it will make your Techno Commercial Offer informal and liable to be rejected.]

SL	LOCAT ION	NAME OF EQUIPMENTS	MAKE/ MODEL	QTY	Rate per unit	Total Amt In Rs
1.	OT-2	BOYLE MARK III ALONG WITH ACCESSORIES (comprising 6 items)	MODEL/MANUFACTURER : IOL/BOC	1		
2.	OT-3	BOYLE MARK I ALONG WITH ACCESSORIES (comprising 5 items including MOX)	MODEL/MANUFACTURER : IOL/BOC	1		
3.	OT-1	BOYLE MARK I ALONG WITH ACCESSORIES (comprising 4 items)	MODEL/MANUFACTURER : IOL/BOC	1		
4.	OT2	DIATHERMY- ELECTROLAB	MODEL/MANUFACTURER : ELECTROLAB M-500	1		
5.	OT3	DIATHERMY- ELECTROLAB	MODEL/MANUFACTURER : ELECTROLAB M-600	1		
6.	OT	DIATHERMY- MEGATON	MODEL/ MANUFACTURER:MEGATON	1		
7.	OT- 2	LAPROSCOPY UNIT (comprising 4 items)	MODEL/MANUFACTURER : STORZ&LOCAL	1		
8.	OT- 3	C-ARM ALONG WITH ACCESSORIES (COMPRISING 5 ITEMS)	MODEL/MANUFACTURER : ALLENGERS	1		
9.	OT4	OT TABLE (OLD) - EYE	MODEL/MANUFACTURER : APPASONIC	1		
10.	OT4	OT TABLE (NEW) -EYE	MODEL/MANUFACTURER : APPASONIC	1		
11.	OT4	COMBO NEURO SURGERY /ENT OPERATING MICROSCOPE (COMPRISING 5 UNITS)	MODEL/MANUFACTURER : LEICA	1		
12.	OT	FIBREOPTIC LIGHT SOURCE BCI	MODEL/MANUFACTURER : BCI	1		



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SL	LOCAT ION	NAME OF EQUIPMENTS	MAKE/ MODEL	QTY	Rate per unit	Total Amt In Rs
13.	OT STORE	ENT MICROSCOPE- 8250709		1		
14.	OT-1	OT TABLE	MODEL/MANUFACTURER : ALLEN	1		
15.	OT DR	OT TABLE	MODEL/MANUFACTURER : ALLEN	1		
16.	OT4	EYE CAUTERY	MODEL/MANUFACTURER : Indo -webel - Model Bi polar wet field	1		
17.	OT4	EYE MICROSCOPE	MODEL/MANUFACTURER : CARL ZEISS	1		
18.	OT-2	MEDICAL GAS ALARM SYSTEM	MODEL/MANUFACTURER : PRAXAIR	1		
19.	OT-1	DATEX CARDIAC MONITOR	MODEL/MANUFACTURER :	1		
20.	OT-3	CARDIC MONITOR	MODEL/MANUFACTURER : L & T Model : Planet-50	1		
21.	OT2	CARDIC MONITOR	MODEL/MANUFACTURER : L & T Model : STAR PLUS	1		
22.	OT- 2	OT TABLE C- ARM compatible	MODEL/MANUFACTURER : PALAKKAD	1		
23.	OT-3	OT TABLE C- ARM compatible	MODEL/MANUFACTURER : PALAKKAD	1		
24.	OT	SYRINGE PUMP	MODEL/MANUFACTURER : FRESENIUS KABI	1		
25.	ICU	CENTRAL MONITORING SYSTEM ALONG WITH ACCESSORIES	MODEL/MANUFACTURER : L & T	9		
26.	ICU	INFUSION PUMP (OLD MODEL)	MODEL/MANUFACTURER : JMS	1		
27.	ICU	INFUSION PUMP	MODEL/MANUFACTURER : JMS	5		
28.	ICU	INFUSION PUMP	MODEL/MANUFACTURER : FRESENIUS KABI	2		
29.	ICU	ECG MACHINE BPL 108TDIGI	MODEL/MANUFACTURER : BPL	1		



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SL	LOCAT ION	NAME OF EQUIPMENTS	MAKE/ MODEL	QTY	Rate per unit	Total Amt In Rs
30.	ICU	ECG MACHINE Schiller AT 1	MODEL/MANUFACTURER : SCHILLER	1		
31.	ICU	ECG MACHINE MULTICHANNEL BPL 6108T	MODEL/MANUFACTURER : BPL	1		
32.	ICU	RESPIRONICS BIPAP Harmony	MODEL/ MANUFACTURER: RESPIRONICS	2		
33.	ICU	RESMED BIPAP	MODEL/MANUFACTURER: RESMED	1		
34.	ICU	VENTILATOR/ AIR LIQUID	MODEL/MANUFACTURER: AIR LIQUID	2		
35.	ICU	VENTILATOR	MODEL/MANUFACTURER: MAQUET	1		
36.	ICU	OXYGEN CONCENTRATOR	MODEL/ MANUFACTURER: NIDEX	1		
37.	ICU	DEFIBRELLATOR	MODEL/ MANUFACTURER: BPL Model : DF-2509	1		
38.	ICU	ABG MACHIENE	MODEL/MANUFACTURER: RADIO METER	1		
39.	DENTA L	OLD AIR compressor	MODEL/ MANUFACTURER:	1		
40.	DENTA L	LIGHT CURE UNIT	MODEL/ MANUFACTURER:	1		
41.	DENTA L	MICRO MOTOR SET	MODEL/ MANUFACTURER:	1		
42.	PATHO LOGY	ELISA WASHER	MODEL/ MANUFACTURER: M/S TRANSASIA	1		
43.	PATHO LOGY	COAGULOMETER CA 50	MODEL/ MANUFACTURER: TRANSASIA	1		
44.	PATHO LOGY	LAMINER AIR FLOW	MODEL/ MANUFACTURER: TOSHBHA(INDIA)	1		
45.	PATHO LOGY	HOT AIR OVEN	MODEL/ MANUFACTURER: SONAR	1		
46.	PATHO LOGY	SINGLE PAN ELECTRIC BALANCE	MODEL/ MANUFACTURER: ADAIR DUTTA	1		



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SL	LOCAT ION	NAME OF EQUIPMENTS	MAKE/ MODEL	QTY	Rate per unit	Total Amt In Rs
47.	PATHO LOGY	HISOPATHOLOGY WAX BATH	MODEL/ MANUFACTURER: MERCK	1		
48.	PATHO LOGY	SEMI AUTOANALYSER	MODEL/ MANUFACTURER: ROBONIK	1		
49.	PATHO LOGY	TISSUE FLOATATION BATH	MODEL/ MANUFACTURER: YORKO	1		
50.	PATHO LOGY	TRINOCULAR MICROSCOPE 1	MODEL/ MANUFACTURER: LAWRENCE & MAYO	1		
51.	PATHO LOGY	BINOCULAR MICROSCOPE 2	MODEL/ MANUFACTURER: OLYMPUS	2		
52.	PATHO LOGY	UNIOCLAR MICROSCOPE	MODEL/ MANUFACTURER: LAWRENCE & MAYO	3		
53.	PATHO LOGY	HAMATOLOGY SHAKER	MODEL/ MANUFACTURER: LAB LINE	1		
54.	PATHO LOGY	MICROBIOLOGY SHAKER	MODEL/ MANUFACTURER: TARE	1		
55.	PATHO LOGY	ROTARY MICROTOME	MODEL/ MANUFACTURER: YORKO	1		
56.	X-RAY	SIEMENS HELIOPHOS D X-RAY MACHINE + QA TESTING	MODEL/ MANUFACTURER: SIEMENS /	2		
57.	X-RAY	PORTABLE X-RAY MACHINE + QA Testing	MODEL/ MANUFACTURER: MES X-RAY	1		
58.	X-RAY	ULTRASOUND THERAPY MACHINE	MODEL/ MANUFACTURER: PHYSIOMED ELECTRONICS	2		
59.	X-RAY	IFT MACHINE	MODEL/ MANUFACTURER: P. BHOGIAL INC	1		
60.	X-RAY	ELECTRICAL MUSCLE STIMULATOR MACHINE	MODEL/ MANUFACTURER: TECHNOMED ELECTRONICS	1		
61.	EYE OPD	5 STEP MAGNIFICATION SLIT LAMP WITH MOTORIZED TABLE.	MODEL/ MANUFACTURER: APPASWAMY	1		



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Items For Calibration

SL NO	LOCATION	NAME OF EQUIPMENTS	QTY	PPM	Rate per unit	Total amount
62.	WARD-II	ECG MACHINE	1	1		
63.	WARD-III	ECG MACHINE	1	1		
64.	ICU	ECG MACHINE	1	1		
65.	MOPD	ECG MACHINE	1	1		
66.	FOPD	ECG MACHINE	1	1		
67.	STORE	ECG MACHINE	1	1		
68.	WARD II	B.P MACHINE	3	1		
69.	WARD III	B.P MACHINE	2	1		
70.	OT	B.P MACHINE	2	1		
71.	OT	STAND BP	3	1		
72.	ICU	B.P MACHINE	3	1		
73.	CABIN	B.P MACHINE	1	1		
74.	CASUALTY	B.P MACHINE	2	1		
75.	MOPD	B.P MACHINE	3	1		
76.	FOPD	B.P MACHINE	3	1		
77.	DENTAL	B.P MACHINE	1	1		
78.	GOPD	B.P MACHINE	1	1		
79.	VISITING DOCTOR	B.P MACHINE	1	1		
80.	STORE	B.P MACHINE	3	1		
81.	WARD II	SUCTION MACHINE	2	1		
82.	WARD III	SUCTION MACHINE	2	1		
83.	OT	SUCTION MACHINE	1	1		
84.	WARD II	DIGITAL THERMOMETER	1	1		
85.	WARD III	DIGITAL THERMOMETER	1	1		
86.	OT	DIGITAL THERMOMETER	1	1		
87.	ICU	DIGITAL THERMOMETER	2	1		
88.	CASUALTY	DIGITAL THERMOMETER	1	1		
89.	CASUALTY	WEIGHING MACHINE	1	1		
90.	STORE	WEIGHING MACHINE	1	1		
91.	OT	WEIGHING MACHINE	1	1		
92.	OT	OXYGEN FLOW METER WITH OXYGEN PRESSURE GAUGE	3	1		
93.	WARDII	OXYGEN FLOW METER WITH OXYGEN PRESSURE GAUGE	6	1		
94.	WARD III	OXYGEN FLOW METER WITH OXYGEN PRESSURE GAUGE	7	1		
95.	ICU	OXYGEN FLOW METER WITH OXYGEN	5	1		



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SL NO	LOCATION	NAME OF EQUIPMENTS	QTY	PPM	Rate per unit	Total amount
		PRESSURE GAUGE				
96.	INDOOR	CLINICAL THERMOMETER	3	1		
97.	WARD II	NEBULIZER MACHINE	2	1		
98.	WARD III	NEBULIZER MACHINE	2	1		
99.	ICU	NEBULIZER MACHINE	3	1		
100.	OT	NEBULIZER MACHINE	1	1		
101.	PATHOLOGY	AUTO PIPETTE	6	2		
102.	PATHOLOGY	ALBUMINOMETER	1	1		
103.	PATHOLOGY	MEASURING CYLINDER	2	1		
104.	PATHOLOGY	URINO METER	1	1		
105.	PATHOLOGY	DIGITAL THERMOMETER CUM HYGROMETER	3	1		
106.	PATHOLOGY	DIGITAL TEMPERATURE SENSER	1	1		
107.	PATHOLOGY	CENTRIFUGE	3	2		
108.	PATHOLOGY	COLORIMETER	1	1		

Price Not To Be Quoted Here.