



# KOLKATA PORT TRUST

## Centenary Hospital, Medical Department



### Notice Inviting Open Tender for Supply, Delivery, Installation & Commissioning of One No. Radio frequency Electrosurgical Generator for use in OT at Centenary Hospital of Kolkata Port Trust.

Tender No. MED / PR / ADVT / 279/ 18-19 / 106

Dated: 16/04/2018

Medical Department of Kolkata Port Trust invites Offers against Tender under single stage two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) from the Manufacturers or their Authorised Dealer / Distributor / Stockiest / Agent, for supply, delivery, installation & commissioning of **1(one) no Radio frequency Electrosurgical generator** fulfilling the eligibility criteria mentioned below and in accordance with the Notice Inviting Tender, Instruction to Tenderers, Special Conditions of Contract and General conditions of the contract & Bill of Quantities.

Bid Document may be downloaded from MSTC website [www.mstcecommerce.com/eprochome/kopt](http://www.mstcecommerce.com/eprochome/kopt) and KoPT website [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in) or Central Public Procurement Portal [www.eProcure.gov.in](http://www.eProcure.gov.in). Corrigenda or Clarifications, if any, shall be hoisted on the above mentioned websites only. **Hence all the intending bidders are advised to keep close watch on the above mentioned websites in their own interest.**

Medical Department of Kolkata Port Trust who are intending to enter into the Contract for supply of "1(one) no Radio frequency Electrosurgical generator" hereinafter referred to as "Buyer" or "Principal" or "KoPT" and the MSTC Ltd. the Service Provider to conduct e-tender as "MSTC".

#### SCHEDULE OF TENDER

1.	<b>TENDER NO.</b>	MED / PR / ADVT / 279/ 18-19 /106 Dated 16/ 04/ 2018
2.	<b>MODE OF TENDER</b>	e-Procurement System Online submission of Part I - Techno-Commercial Bid and Part II - Price Bid through <a href="http://www.mstcecommerce.com/eprochome/kopt">www.mstcecommerce.com/eprochome/kopt</a> of MSTC Ltd. The intending bidders are required to submit their offer electronically through e-tendering portal. <b>No physical tender is acceptable by Kolkata Port Trust.</b>
3.	<b>E-Tender No.</b>	KoPT/Kolkata DockSystem/MED/1/18-19/ET/40
4.	<b>Date of publication of e-Tender through Newspaper insertion, publication in KoPT &amp; MSTC websites and Central Public Procurement Portal</b>	25/ 04 / 2018
5.	<b>Date of availability of NIT to the Vendors for downloading</b>	25/ 4 2018
6.	<b>Date of Offline Pre-Bid meeting</b>	04/ 5/ 2018 at 11 AM
7.	<b>Earnest Money Deposit</b>	"Earnest Money Deposit" of Rs.10,513 (Rupees Ten thousand five hundred thirteen ) only may be remitted at least three days advance from the date of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with



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		<p>Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270</p> <p>Please furnish the following details while remitting the amount:            Name of Bidder:            Bank Name:            Tender No.:            Tender Date:            Name of the Tendering Dept.            UTR No.:            After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The Earnest Money of the successful bidder/s shall be returned after one month from the successful commissioning of ordered equipment/s and after deposit of Security Money.</p>
8.	<b>Tender Cost</b>	<p><b>"Tender Cost" of Rs. 590</b> (Rupees five hundred ninety) only including 18% GST may be remitted at least three days advance from the <b>date of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270</b></p> <p>Please furnish the following details while remitting the amount:            Name of Bidder:            Bank Name:            Tender No.:            Tender Date:            UTR No.:            Name of the Tendering Dept. Centenary Hospital, Medical Dept., KoPT</p>
9.	<b>Last date of submission of EMD &amp; Tender Cost to KoPT.</b>	<b>14/ 5/ 2018 up to 14.00 Hrs.</b>
a)	<p>The vendors shall enter the EMD &amp; Tender Cost details by using the "EMD &amp; Tender Cost" Link under "My Menu" in the vendor login. The vendors have to mention the particular tender No. in which they want to participate against the EMD &amp; Tender Cost. The vendors are required to fill up the transaction details, namely the Tender No. &amp; Date, UTR No., and Amount against the</p>	



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<b>EMD &amp; Tender Cost separately in the given fields.</b> <b>b) EMD &amp; Tender Cost</b> deposited from any other party will not be accepted. <b>Tender Cost</b> is non-refundable.		
10.	<b>Transaction Fee</b>	Rs. 263.00 (Rupees two hundred sixty three ) only, Excluding of GST. Payment of Transaction Fee by NEFT / RTGS in favour of MSTC LIMITED.
11.	<b>Last date of submission of Transaction fee through RTGS / NEFT in favour of MSTC Limited, Kolkata.</b>	<i>Three working days before the last date of closing of online bidding for the e-Tender.</i>
12.	<b>Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at <a href="http://www.mstcecommerce.com/eprochome/kopt">www.mstcecommerce.com/eprochome/kopt</a></b>	25/ 04/ 2018 at 12.00 hrs.
13.	<b>Date of closing of Online e-tender for submission of Techno-Commercial Bid &amp; Price Bid at <a href="http://www.mstcecommerce.com/eprochome/kopt">www.mstcecommerce.com/eprochome/kopt</a>.</b>	17 / 05 / 2018 at 15.00 hrs.
14.	<b>Date &amp; time of opening of Part-I (Techno-Commercial Bid)</b>	17/ 05/ 2018 at 15.30 hrs.
15.	<b>Date &amp; time of opening of Part-II (Price Bid )</b>	Shall be informed separately.

**Note: 1. In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further notice.**

**2. Under no circumstances the Due Date of the Tender will be extended.**

A)

### Important Instructions for E-procurement

This is an e-procurement event of Kolkata Port Trust. The e-procurement service provider is MSTC Ltd. of 225C, A.J.C. Bose Road, Kolkata-700 020.

You are requested to read the Terms & Conditions of this tender before submitting your online tender. Tenderers who do not comply with the Conditions with documentary proof (wherever required) will not be considered qualified in the Tender for opening of Price Bid.

### 1. Process of E-tender:

(A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid will be done over the internet. The Vendor should possess Class III signing type Digital Certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

**SPECIAL NOTE:** THE PRICE BID AND THE TECHNO-COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT [www.mstcecommerce.com/eprochome/kopt](http://www.mstcecommerce.com/eprochome/kopt)



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- 1) Vendors are required to register themselves online with [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-Procurement → PSU / Govt. depts. → Register as Vendor under KoPT - Filling up details and creating own user id and password → Submit.
- 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact KOPT / MSTC (before the scheduled time of the e-Tender).

**Contact person (Medical Dept. KoPT):**

1. Dr. S. Gupta Deputy Chief Medical Officer-II Mobile No. 90510-77464	2. Dr. Amitav sett Sr. Medical Officer Mobile No. 9836099083	3. Shri. S.K. Joshi Dy. Materials Manager Mobile No. 033- 71003641
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**Contact person (MSTC Ltd):**

1. Mr. S. Mukherjee  
DM (E-commerce)  
Mobile- 07278030407  
Email: [smukherjee@mstcindia.co.in](mailto:smukherjee@mstcindia.co.in)  
Landline: (033) 22901004
2. Ms Sumona Maity  
AM (E-Commerce)  
Mobile-09831155225  
Email-[smaity@mstcindia.co.in](mailto:smaity@mstcindia.co.in)

**(B) System Requirement:**

- i) Windows 7 or above Operating System.
- ii) IE-7 and above Internet browser.
- iii) Signing type digital signature
- iv) JRE 8 update (x86 offline) software to be downloaded and installed in the system. Security level should be medium

To disable "Protected Mode" for DSC to appear in the signer box following settings should be applied:-

- Tools=>Internet options=> Security=> Disable protected mode if enabled - i.e. remove the tick from the tick box mentioning "Enable Protected Mode"
- Other settings:  
Tools =>Internet Options General=>Click on settings under "browsing history/ delete browsing history"=> Temporary Internet Files=> Activate" Everytime I visit the webpage"



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To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page [www.mstcecommerce.com](http://www.mstcecommerce.com) once)

- 2 **Part-I: Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.**
- 3 **(Part-II: Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by KoPT. Such bidder(s) will be intimated the date of opening of Part II Price bid, through valid email confirmed by them.**

**All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.**

- 4 **Special Note towards Transaction Fee: The vendors shall pay the Transaction Fee using "Transaction Fee Payment" Link under My Menu in the vendor login. The vendors have to select particular tender from the event dropdown box. The vendors shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate challan by filling up a form. The vendor shall remit the transaction fee amount as per details printed on the challan without making change in the same. On selecting On line Payment, the vendor shall have the provision of making payment using Credit/ Debit card/ Net banking. Once the payment gets credited to MSTC's designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail.**

**Transaction fee is non- refundable**

**A Vendor will not have the access to online e- tender without making the payment towards the transaction fee.**

**Then, the page appears where the vendors are required to fill up the transaction details, namely the UTR No, Date of Transaction, and the Remitting Bank in the given fields and then click on the "Confirm" Button".**

**NOTE : The bidders should submit the Transaction Fee well in advance before the last date of submission of tender as they will be activated for bid submission only after receipt of transaction fee by MSTC.**

**Contact Details:**

**Fax No. : 033- 22831002**

**Email ids:**

- a. [sanjibpoddar@mstcindia.co.in](mailto:sanjibpoddar@mstcindia.co.in),
- b. [arindam@mstcindia.co.in](mailto:arindam@mstcindia.co.in),
- c. [rpradhan@mstcindia.co.in](mailto:rpradhan@mstcindia.co.in),
- d. [smukherjee@mstcindia.co.in](mailto:smukherjee@mstcindia.co.in).

**Bidders may please note that the Transaction Fee should be deposited by debiting the A/C of the bidder only, Transaction Fee deposited from or by debiting any other party's a/c will not be accepted. Transaction fee is non-refundable.**





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In case of failure to submit the payment towards Transaction fee for any reason, the vendor, in term, will not have the access to online e-tender.

In case of failure to submit the payment towards Tender Cost & EMD for any reason, the vender, in term, will not have the access to on line e-Tender and no correspondence in this respect will be entertained and KoPT will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of Tender Cost and EMD well in advance and verify completion of transaction in respect of Tender Cost and EMD.

Vendors are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.

Once the documents duly **Notarized** are uploaded in the library, vendors can attach documents through **Attach Document** link against the particular tender. For further assistance please follow instructions of vendor guide.

- 5 All Notices / Corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by KoPT. Hence the bidders are required to ensure that their Corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

- 6 **E-tender cannot be Accessed after the due date and time mentioned in NIT.**

- 7 **Bidding in e-Tender:**

- Bidder(s) need to submit necessary EMD, Tender Cost and Transaction Fees for getting eligibility to bid online in the e-tender. Tender fees and Transaction fees are non refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by KoPT.
- The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
- The Bidder(s) who has submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-procurement → Psu / Govt depts. → Login under KOPT → My Menu → Auction Floor Manager → live event → Selection of the live event.
- The Bidder should allow running **JAVA application**. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common terms / Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to Save / Submit his Techno-Commercial bid.
- After filling the Techno-Commercial Bid, bidder should click '**SAVE**' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on "**SAVE**" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the " Final submission " button to register their bid.
- Vendors are instructed to use Attach Doc button to upload documents. Multiple documents can be uploaded.



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- g. In all cases, Bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
  - h. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
  - i. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
  - j. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful Bidder shall be called hereafter "**SUPPLIER**".
  - k. It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
  - l. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
  - m. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
  - n. Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor / tender document.
- 8 Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.**
- 9 No deviation to the technical and commercial Terms & Conditions will be allowed.**
- 10 KoPT has the right to cancel this e-Tender without assigning any reason thereof.**
- The online tender should be submitted strictly as per the Terms & Conditions and procedures laid down in the website [www.mstcecommerce.com/eprochome/KoPT](http://www.mstcecommerce.com/eprochome/KoPT) of MSTC Ltd.
- The bidders must upload all the Documents (duly Notarized) required as per the terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
- The Bid will be evaluated based on the filled-in technical & commercial formats.
- The Documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.
- 11 Bidders are requested to read the vendor guide and see the video in the page [www.mstcecommerce.com/eprochome/KOPT](http://www.mstcecommerce.com/eprochome/KOPT) of MSTC Ltd. to familiarize them with the system before bidding.**



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### **B. COMMERCIAL TERMS & CONDITIONS**

Concurrence and remarks for all Commercial Terms & Conditions will be taken Online. Upload supporting Notarized Documents wherever necessary. No hardcopy for the same needs to be submitted. If required, the Bidder/s may be asked to produce the Original documents before the Tender Committee for verification purpose only.

Note : Please check the Digital Certificate. In case of any clarification please contact MSTC Ltd. before the scheduled time of the e- tender.

#### **1. AVAILABILITY OF THE TENDER DOCUMENT:**

Tender Document may be downloaded from KoPT Website: [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in) / Central Public Procurement Portal [www.eProcure.gov.in](http://www.eProcure.gov.in) or [www.mstcecommerce.com/eprochome/KOPT](http://www.mstcecommerce.com/eprochome/KOPT) of MSTC Ltd.

#### **2. EXEMPTION FROM PAYMENT OF COST OF TENDER DOCUMENT AND EMD:**

For Micro & Small Enterprises (MSE's) registered with NSIC:

- Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) for the tendered out item are exempted from depositing of Tender Cost and Earnest Money having valid NSIC Certificate for MSEs along with DIC's (DISTRICT INDUSTRIES CENTRE) Certificate.
- Micro & Small Enterprises (MSE's) registered with NSIC under Single Point Registration Scheme (SPRS) are eligible to get the benefits under new Public Procurement policies for MSEs as notified by Govt. of India, Ministry of Micro, Small & Medium Enterprises (MSME) vide Gazette Notification dt. 26/03/2012.
- When splitting of tender quantity is not possible purely on technical ground, trustees reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non-MSE for consideration of award of order for 20% of tender quantity against any item as per new public procurement policy.
- If Micro & Small Enterprises (MSE's) registered with NSIC intends to participate in the tender, for the items they are not registered with NSIC, then they will have to deposit Tender Cost, full amount of Earnest Money as per NIT. Otherwise their offer against the tender will not be considered.
- Copy of valid NSIC Certificate for MSEs along with DIC's (DISTRICT INDUSTRIES CENTRE) Certificate has to be submitted along with the Bid.
- SSI Units registered with NSIC under single point registration scheme for the tendered out item will be exempted from deposit of the Cost of Tender document on submission of valid supporting document(s).

#### **3. ELIGIBILITY TO BID:**

In order to be eligible to submit bid, the intending bidder will have to upload following Documents (duly attested): Page no of each uploaded document in the Techno-commercial bid should be Provided.

Uploading of the documents should be done serial page number wise. A covering letter of enclosure mentioning list of uploaded items with page no should also be uploaded.

- a)** Company Particulars (as per **Appendix 'A'**) and documents.





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- b) Brand and Maker's name of the quoted equipment must be clearly stated in the offer
- c) Notarized Power of Attorney in favor of Authorized Signatory.
- d) Trade License / Certificate of Incorporation, / GST Registration Certificate, Income Tax PAN / TAN,
- e) Audited Balance Sheets and Profit & Loss A/C for the last 3 years ending on **31<sup>st</sup> March 2017**
- f) Financial Statement showing average Annual Financial turnover during the last 3 years ending **31<sup>st</sup> March 2017** being at least Rs. **1.58** lac
- g) Experience of having three or two or one completed "**similar work**" contract carried out satisfactorily during the last seven years ending on **March 2016** costing not less than the amount as mentioned below:
  - (i) Contract value **Rs. 2.10 lacs** each in case of **THREE** contracts  
OR
  - (ii) Contract value **Rs. 2.63lacs** each in case of **TWO** contracts,  
OR
  - (iii) Contract value **Rs.4.21 lacs** in case of **ONE** contract
- h) ESI Registration No.
- i) EPF A/c. No.
- j) The complete NIT duly signed (with seal and date) by the authorized signatory of the bidder on each page.
- k) Techno-Commercial Specifications as per **Appendix-'B'** and Technical Specification Compliance Statement of Tech. Specification of the offered equipment with that of specifications of NIT supported with Literature / Catalogue. Brand and Maker's name of the offered item should be mentioned.
- l) **Declaration regarding Life span of the offered item and Guarantee for availability of Spare Parts and Consumables during the declared Life Span should be submitted. The Bidder also should upload the list of Spare Parts / Consumables with Prices in a separate letter which is not covered under Warranty / CAMC at the time of submission of Techno-Commercial Bid.**
- m) In case the offer is submitted by an Authorised Dealers / Distributors / Stockiest / Agents on behalf of the Manufacturer, the current valid **self attested Authorisation Certificate** from the Manufacturer has to be submitted along with the offer. In case any bidder submit offer with 2<sup>nd</sup> stage authorisation, they have to prove with supporting documents that the 1<sup>st</sup> stage authorised firm who has appointed and issued 2<sup>nd</sup> stage authorisation in their favour has been authorised to do so, by their Principal manufacturer. The Trustees will not recognize any assignment or endorsement in favour of third parties of any order arising out of this tender other than the authorized Dealers / Distributors / Stockiest / Agents.



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- n) Self attested Order copies with supporting Performance Certificate of supplying the tendered or similar equipment to Govt. Organisation or other Institutions of repute with Full Name, Address, Contact Nos., during the last seven years should be produced with the Techno-Commercial Bid of the Tender. The Order Copies & Performance Certificates from the Authorised Dealer (1<sup>st</sup> Stage) may be acceptable when tender is submitted by 2<sup>nd</sup> stage authorised Dealers / Distributors / Stockiest / Agents, only when the authorised Dealer (1<sup>st</sup> stage) submits an undertaking in Non-Judicial Stamp Paper of at least Rs. 10/- accepting all the tender Clauses including After Sales Service as agreed upon by the 2<sup>nd</sup> stage authorised Dealers / Distributors / Stockiest / Agents who has submitted the tender paper. The authorised Dealer (1<sup>st</sup> stage) will be responsible for fulfilling all the tender conditions in case the 2<sup>nd</sup> stage authorised Dealer / Distributor / Stockist / Agent fail to comply the same. In case of failure to comply above by 1<sup>st</sup> stage authorised dealer, the OEM is to ensure to render all services both during Warranty & CAMC period. **Accordingly a confirmatory letter from the OEM in this regard should be submitted while submitting the offer.**
- o) Detail Address of the Service Centre in and around Kolkata, duly accredited by the Manufacturer along with the Name, Address and Phone No. of the Contact Person and e-Mail address must be furnished.
- p) Bidder / OEM should furnish a declaration for 24 months warranty and after completion of warranty of 24 months , firm will have to enter in to an CAMC contract for 5 years.
- q) ISO or equivalent Accreditation Certificate in favour of the manufacturer, if any./ Equipment should be CE marked/US FDA approved. Requisite certificate should be attached failing which the tender will be rejected
- r) The Check List in **Page 19** is to be filled in, signed, stamped and submitted positively along with the Techno-Commercial Bid.
- s) **Unconditional Acceptance of all the Conditions of the Notice Inviting Tender in a separate letter.**

**Note:**

1. "similar works" means: Supply, Delivery, Installation and Commissioning of similar types Medical Instruments in Medical Institution of repute (preferably in Govt. Institution)
2. In case (h) and (i) are not applicable, the bidder should submit duly Notarised Affidavit affirming the same.
4. **PRE BID MEETING:** Offline Pre-bid meeting will be held on 04/ 05/ 2018 at 11.00 a.m. in Centenary Hospital, KoPT at 1, Diamond Harbour Road, Majherhat, Kolkata - 700 053.

The Trustees' will not recognize any assignment or endorsement in favour of third party of any order arising out of this tender other than the awarded Contractor.

**The issuing authority reserves the right to ACCEPT / REJECT any or all tenders without assigning any reason whatsoever.**

***The Tender is subject to Earnest Money and Security Deposit clauses.***



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### 5. INSTRUCTIONS TO BIDDER:

- 5.1 Tender for the above work should be submitted in accordance with the **Schedule of Quantities** as specified in this tender and in accordance with the Special Conditions of Contract & General Conditions of Contract. **The Special Condition of Contract will prevail over and above the General Conditions of Contract.**
- 5.2 No Bidder is allowed to submit more than one TENDER. Please note that the Bidder of the tender should be either Indian agent of the Principal / OEM or the Principal / OEM itself, but the Indian agent and the Principal / OEM will not be allowed to participate in the tender simultaneously. Also an Indian agent is allowed to participate in the tender for the tendered out item(s) with the authorization of not more than one Principal / OEM. If more than one bid is submitted by a particular bidder with authorisation from more than one OEM / Principal, then all the bids submitted by the bidder will be rejected.
- 5.3 Any clarification with regard to interpretation or ambiguities discovered or pointed out after the issue of the tender documents but prior to submission of tenders as to the meaning, conditions or instructions contained in any of the issued documents, shall be valid only when such a clarification is issued in writing by the officer issuing the Notice Inviting Tender. Any such written clarification or amendment shall be hoisted in website of KoPT, MSTC & CPP Portal. **Hence all the intending Bidders are advised to keep close watch on the website of MSTC / KoPT / CPP Portal in their own interest.**
- 5.4 **Earnest Money:** Earnest Money Deposit of **Rs.10,513/-** (Rupees Ten thousand five hundred and thirteen ) only may be remitted by RTGS / NEFT.  
After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The Earnest Money of the successful bidder shall be returned after one month from the successful Installation & Commissioning of the awarded Instrument/s functioning successfully and after deposit of Security Money. In case the successful bidder fails to accept the Contract or fails to deposit Security Money, the EMD will be forfeited. The Kolkata based Bidders shall provide the Bank account details for refund of the EMD through ECS. Wherever ECS facility is not available, the EMD will be refunded through NEFT / RTGS for which Bank Charges is to be paid by the bidder; necessary information in this regard need to be furnished by the Bidders.
- 5.5 **Site Visit:** ALL INTENDING Bidders may visit the site at their own expense, prior to submission of tender for assessing the job requirement under consideration for the above contract with the prior permission from the Chief Medical Officer. No clarification will be made to the intending Bidder regarding location site after this and the decision of the Chief Medical Officer, Kolkata Port Trust shall be final & binding in this regard.
- 5.6 **NON RESPONSIVE BIDDER:-**  
The offer/ tender shall be treated as non- responsive , if it:
- (i) Is not accompanied by requisite Earnest money./ NSIC Certificate
  - (ii) Is not accompanied by requisite tender cost./ NSIC Certificate
  - (iii) Validity of offer is less than tender stipulation.



# KOLKATA PORT TRUST

## Centenary Hospital, Medical Department



**Notice Inviting Open Tender for Supply, Delivery, Installation & Commissioning of One No. Radio frequency Electrosurgical Generator for use in OT at Centenary Hospital of Kolkata Port Trust.**

Tender No. MED / PR / ADVT / 279/ 18-19 / 106

Dated: 16/04/2018

- (iv) Does not meet the qualification criteria as stipulated in the NIT
- (v) The bidder submits conditional offer/ impose own terms and conditions/ does not accept tender conditions completely/ offer or tender if submitted with any deviation from the tender terms and conditions.
- (vi) If the tender is conditional.
- (vii) If all the documents required as per NIT are not uploaded.

In addition to the above , a bidder may be disqualified if -

- a) The bidder provides misleading or false information in the statements and documents submitted.
- b) Record of unsatisfactory performance during the last seven years, such as abandoning of work or rescinding of contract for which the reasons are attributable to non-performance of the contractor or inordinate delays in completion or financial bankruptcy etc.

The decision of Kolkata Port Trust in this regard shall be final and binding on the bidder.

### **SPECIAL CONDITIONS OF CONTRACT:**

- 1) **PERIOD OF VALIDITY OF OFFER:** The offer should be VALID for a period of not less than 120 (one hundred and twenty) days from the date of opening of the **PRICE BID**.
- 2) **WITHDRAWAL OF TENDER:** Withdrawal of tender / offer in the interval between the closing date for submission of e-Tender and the expiry of the period of its validity will result in forfeiture of Earnest Money.
- 3) **CANCELLATION OF TENDER:** The Chief Medical Officer, KoPT, reserves the right of accepting or rejecting any offer partially or wholly without assigning any reason thereto.
- 4) **REJECTION OF TENDER DOCUMENTS:** Bidder is expected to examine the Tender documents including all Instruction Forms, Terms & Conditions, and Technical Specifications in Tender documents. Failure to furnish the requisite information as per the NIT or submission of tender not substantially responsive to the tender documents in every respect may result in the rejection of the tender.
- 5) **AMENDMENT OF TENDER DOCUMENTS:**
  - i. At any time prior to the deadline for submission of tenders, the Chief Medical Officer for any reason whether at his own initiative or in response to a clarification required by a prospective Bidders may modify the Tender Documents.
  - ii. The amendment shall be part of the Tender Documents and will be notified by publication in the MSTC's / KoPT's website / Central Public Procurement Portal and will be binding on the prospective Bidders.
  - iii. All the intending Bidders are advised to keep close watch on the website of MSTC / KoPT / CPP Portal in their own interest.
- 6) **DEMONSTRATION CLAUSE:** During the evaluation of the Techno-Commercial Bid of the respondent Firm/s, the Chief Medical Officer at his discretion may ask the Bidder/s to make arrangement to demonstrate the offered item(s) & its functioning for inspection by a Technical Committee to be formed by the Chief Medical Officer, either at the Centenary Hospital KoPT /





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one or more sites where the item(s) is / are already installed (within Kolkata) or at its own premises. The demonstration will have a bearing on the technical evaluation of the equipment(s). The transport arrangement for the Committee Members will be arranged by KoPT.

**7) PRICE:**

- a) **Net Basic Price** of the tendered out item after all charges **except GST Unconditional Discount, if any**, must be quoted in Price Bid in I.N.R. only. Any **Conditional Discount** will not be considered for the purpose of Inter-se position. Tender shall be rejected if bidder quoted Prices / Rates anywhere in Techno-Commercial Bid.
- b) All **other charges** should be inclusive of Basic Price **except the Training Charges to Doctor**, if any, and should be mentioned separately under A/c heading "**Training Charges, if any**", in the Price Bid.
- c) The prevailing rates of GST etc. if any applicable must be mentioned separately in the Price Bid in e-Tender platform. Rate of GST in full in **Percentage only** may be stated as GST on CAMC if any, also to be mentioned.
- d) Total Prices including of each and every Optional Item/s if any, Spare Parts, Consumables etc. which are not covered under Warranty and required to be changed periodically during Warranty and CAMC Period of 5 (Five) years are to be stated clearly. **Details List and individual Cost of such Items are to be furnished and Uploaded in the Techno-Commercial Bid.**
- e) Charges of CAMC for (5) five years to be declared in Price Bid. The CAMC for Five years will commence immediately after successful completion of the Warranty period of two years.
- f) The Charges for Calibration as per ISO 9001:2008 specification if applicable should be inclusive in the offer.
- g) **The bidder must keep it in mind that the instrument is for the Hospital of KoPT and the rates of each and every item will be same as those quoted to Govt. Hospital. An undertaking to this effect is to be uploaded by all the participating bidders at the time of submission of Techno-Commercial Bid.**
- h) No price escalation is admissible other than statutory increase in Taxes & Duties etc. against documentary proof.
- i) Price Bid should be **FREE FROM ANY EXTRANEIOUS CONDITIONS.**

**8) SECURITY DEPOSIT:**

- a) The tender is subject to Security Deposit for an amount of Ten percent (10%) of the value of the Contract - which is to be submitted by the successful bidder either by Demand Draft / Pay Order / Banker's Cheque drawn on a Scheduled Bank and in favour of Kolkata Port Trust payable at Kolkata and to be submitted with the Treasurer of Kolkata Port Trust, 15, Strand Road, Kolkata-700 001 and the self attested photo copy of Treasury receipt is to be submitted to Medical Dept. or in the form of Bank Guarantee issued by any Scheduled Bank to ensure due performance of the contract, within 30 days from the date of placement of order and the said amount will be retained by the Port Authority as Security Deposit.





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## Centenary Hospital, Medical Department



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- b) Bank Guarantee for Security Deposit should remain valid for a period of 60 days in excess of / beyond the date of completion of all contractual obligations of the supplier including Warranty period.
- c) The Security Deposit so deposited will be refunded without any interest only after 60 days from the date of successful completion of Warranty Period and only on entering into the CAMC Contract with KoPT.
- d) The proceeds of the Security Deposit shall be forfeited to the Kolkata Port Trust as compensation towards any loss resulting out of the Vendor's failure to execute the Contract.
- 9) **EVALUATION CRITERIA:** Evaluation of the tender shall be made on the Lowest Price Offered of the tendered out item after adjusting Unconditional Discount if any, and CAMC rates for 5 (Five) years and Cost of Optional Items / Spare Parts / Consumables if any, required to be changed periodically, taken together **(as appears at Row Sl. No. 1(g) of the BOQ - Appendix-C)** from among the Techno-Commercially qualified bidders. Applicable Taxes & Govt. duties, GST, etc. will also be considered at the time of evaluation of Price Offer and will be paid extra at actual on submission of valid documents / papers.
- 10) **LICENCES AND PERMITS:** The awarded Vendor shall be liable for obtaining all Licenses and Permits with respect to the goods supplied by him.
- 11) **PERFORMANCE SECURITY BOND**  
The successful bidder shall have to furnish the Performance Security in the prescribed format to be provided by KoPT along with the confirmed Order.
- 12) **DELIVERY:**
  - 12.1 As the item is required urgently, the Bidder must mention the earliest delivery, installation and commissioning period for the tendered item. In any case, this period including Installation & Commissioning should not be more than 60 (sixty days) from the date of placement of order. Installed equipment will be under observation of the KoPT authorities for a period of one month from the date of successful commissioning of the Equipment. The awarded Vendor shall arrange for proper and appropriate demonstration of the equipment to the satisfaction of the Technical Committee as may be formed for the purpose after which the equipment shall be said to be successfully commissioned. The Completion Certificate will be issued after one month of satisfactory performance of the Equipment. Warranty period shall be reckoned from the next day of issue of Completion Certificate of the equipment. Arrangement regarding delivery, loading / unloading, installation & commissioning etc. will be to the Seller's account.
  - 12.2 The ordered material will have to be appropriately installed at the Centenary Hospital with prior permission of the appropriate authority at least 7 (Seven) working days in advance. Site inspection may be done prior to delivery if necessary, at Bidder's own cost.
  - 12.3 Since the tender is for Supply, Delivery, Installation and Commissioning, prices quoted must be F.O.R. Centenary Hospital and should include all charges that may be necessary for successful commissioning. KoPT shall not bear any charges, which the Bidder may have to bear prior to commissioning and handing over of the instruments.



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- 13) **TAX Clause** i) GST extra on the above prices applicable ii) Supplier/ Service Provider to confirm that GST amount charged in invoice is declared in its returns and payment of taxes is also made. iii) The supplier / Service Provider agrees to comply with all applicable GST laws, including GST acts, rules , regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within time prescribed under such laws. Supplier / Service Provider should ensure accurate transaction details, as required by GST laws, are timely uploaded in GSTN. In case there is any mismatch between the details so uploaded in GSTN by Supplier / Service Provider and details available with Kolkata Port Trust, then payments to supplier/ Service Provider to the extent of GST relating to invoice/ s under mismatch may be retained from payments till such time Kolkata Port Trust is not sure that accurate tax amount is finally reflected in the GSTN to KoPT's Account and is finally available to Kolkata Port Trust in terms of GST laws and the credit of GSTN so taken by Kolkata Port Trust is not required to be reversed at a later date along with applicable interest.
- iv) Kolkata Port Trust has the right to recover monetary loss including interest and penalty suffered by it due to non compliance of Tax laws by the supplier/ Service Provider. Any loss of input tax credit to Kolkata Port Trust for the fault of supplier / Service Provider shall be recovered by Kolkata Port Trust by way of adjustment in the consideration payable.
- v) Supplementary invoices/ Debit Note/ Credit note for price Revisions to enable Kolkata Port Trust to claim tax credit on the same shall be issued by you for a particular year before September of the succeeding Financial Year.
- vi) Purchase Order/ Work Order shall be void , if at any point of time you are found be to a black listed dealer as per GSTN rating System and further no payment shall be entertained.
- Change in Law Clause :-**
- a) Any statutory levies, taxes, duties, cess, etc , imposed by central / state/local authorities by way of fresh notification subsequent to the Purchase Order, but within the stipulated delivery period, shall be recovered separately.
- b) Any additional cost or benefit impacting the contracting price from introduction of any new law, towards leviable taxes, including eligible credits, in respect of goods and services to be supplied under the contract , then the parties agree to an adjustment to the contract price to reflect the financial impact of such "Change In Law."
- 14) **WORKMEN COMPENSATION:** The successful bidder must cover his employees / workers, who will be engaged for delivery, unloading & stacking job at the point of delivery at KoPT site, under Workmen Compensation Act, Fatal Accident Act and Personal Injuries Insurance Act for protection against any injury / accident and shall have to bear all the consequences and cost as applicable as per relevant acts.
- 15) **TRAINING TO DOCTOR:** The successful bidder has to arrange Training of the Doctor and Operation theater ( OT ) Technicians of the Centenary Hospital, KoPT, at least for 7 days for operation and handling of the ordered Equipments supplied by them at their cost.



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**16) WARRANTY:**

- a) The Bidder must provide a Warranty of at least 24 months for each equipment as well as all parts and accessories, from the date of successful commissioning and handing over of the Equipments to KoPT at the Centenary Hospital.
- b) The successful Bidder shall make good at his own expenses all defects due to faulty design, material and workmanship, which may, during the Warranty period of 24 months (from the date of successfully commissioning), develop under proper use within 3 (Three) days from the receipt of report from the appropriate authority of the hospital. If any difference of opinion arises on any of the provisions of this clause, the decision of the Chief Medical Officer shall be final and binding.
- c) Failure to comply with the above at 16(b), KoPT will be at liberty to get the repair done and deduct the cost thereof from the amount lying with them as Security Deposit as far as possible & practicable. If the cost of such repairs exceeds the amount of Security Deposit, the successful Bidder shall pay the balance amount to KoPT. In the event of failure to comply above, KoPT will realise the excess amount from their pending bills if any.
- d) The Bidder/s should categorically mention the list of Spare Parts, Consumable Item/s, if any and prices thereof which are not covered under the Warranty Clause.

- 17) **TEST AND GUARANTEE CERTIFICATES:** The successful Bidder shall have to submit Manufacturers Test and Warranty Certificate(s) or Certificate from a Govt. / Govt. Registered / recognised / approved Test House or Laboratory with regard to the machine, its Accessories, Consumables, etc. where ever applicable, along with the supply.

**18) TERMS OF PAYMENT:**

Payment will be made through ECS / NEFT / RTGS after **One Month** of successful running of the awarded Equipment at the Centenary Hospital, KoPT, on submission of Bill complete in all respects and other related documents as per agreement viz. Acceptance Certificate of the supplied Equipment issued by the Doctor of OT. of Centenary Hospital, Receipted Challan, GST Registration Certificate, Income Tax PAN, Bank details, etc.

No advance payment will be made at any stage prior to Supply, Delivery, Installation and Commissioning of the items.

**RISK PURCHASE CLAUSE:** Any default in the supply or failure to deliver an approved quality or ordered material within the time stipulated may involve purchase of the whole or any portion of the supply remaining undelivered or unapproved from any other source at the risk and expenses of the defaulting Supplier.

**20) LIQUIDATED DAMAGE:**

- 20.1 On receipt of Award of Contract, if the Contractor fails to carry out the contract within the delivery period, or such extension thereof as communicated by the Chief Medical Officer in writing, the Contractor shall pay as compensation (Liquidated Damage) to KoPT and not as a penalty,  $\frac{1}{2}$  % (half percent) of the total value of work (Contract Price), for every week of delay or part thereof provided always that the amount of such compensation shall not exceed 10% of the said value of work. GST at applicable rates will be deducted on L.D. amount.



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20.2 Without prejudice to any of its legal rights, KoPT shall have the power to recover the said amount of compensation / damage, from any money due or likely to become due to the contractor. The payment or deduction of such compensation/damage shall not relieve the contractor of the obligation to commence the work or from any of his other obligations/liabilities under the contract and in case of the Contractor's failure and at the absolute discretion of the Chief Medical Officer, the work may be ordered to be completed by any other agency at the risk and expense of the Contractor, after a minimum of three days' notice in writing has been served to the Contractor by the Chief Medical Officer or his Representative.

21) **AFTER SALES SERVICE:**

The selected bidder must clearly mention the facilities for providing after-sales servicing and maintenance of the equipment after the expiry of the Warranty period. The selected bidder must clearly mention the details of setup / arrangement available in and around Kolkata for attending any breakdown call. After expiry of the Warranty period, the selected bidder will have to enter into Comprehensive Annual Maintenance Contract for the supplied equipments. **The Terms & Conditions of the Comprehensive Annual Maintenance Contract shall be as follows:**

- a. The rate for Comprehensive Annual Maintenance Contract (CAMC) shall be quoted for 5 (five) years. The bidder shall ensure supply of all Spares including Consumables for providing maintenance support during the declared Life Span of the equipment after successful completion of the Warranty period.
- b. Bidder must mention about the commitment regarding the number of routine preventive maintenance / check up that shall be undertaken. In the event the preventive maintenance is not done according to the scheduled time, proportionate deduction will be made from the CAMC charges. Further, the Bidder must provide check list after each of the preventive maintenance, breakdown, repair and calibration and it should be done as per ISO / National / International standards.
- c. The response time under the normal circumstances should be 24 hours for any repair reported to the bidder over phone, subsequently followed by email and shall not exceed 24 hours from the time of reporting of any breakdown call. If the selected bidder fails to attend such breakdown calls within the stipulated time as mentioned above, a penalty will be imposed @ 0.5% of Comprehensive Annual Maintenance Contract Value per day's delay or part thereof from the time of reporting, subject to a maximum of 10% of the Comprehensive Annual Maintenance Contract Value.
- d. The equipment should be repaired and commissioned on the day of attending the breakdown call or within the next two days time. In case it is not possible due to valid reasons (major fault, replacement of spare parts not readily available etc.), which is accepted by the Chief Medical Officer, then the same must be commissioned within 1 week's time from the date of break-down call. Non-acceptance of reasons for delay by the Chief Medical Officer / non-commissioning of equipments within 1 week (if allowed) will attract penalty and the Vendor will have to pay to the Trustees @ 0.5% of the CAMC value for each day's delay thereafter subject to a maximum of 10% of the CAMC Value. However, the Chief Medical Officer will be at liberty to get the CAMC repair done by outside agency and deduct the cost thereof from the Vendor from any amount lying outstanding. In case the cost exceeds such amount the Vendor should pay the balance amount to KoPT. These however will not relieve the Bidder from his obligation & liabilities under the Contract. In exceptional circumstances, the Chief Medical





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Officer may allow extension for such period as is considered reasonable without imposing penalty, against written application of the Vendor.

- e. The Comprehensive Annual Maintenance Contract rate must be inclusive of transportation of materials and persons attending the calls. No arrangement for transport and stay will be made by Kolkata Port Trust. The items for which CAMC is not applicable should be clearly mentioned. Details of Consumable items which are not covered under CAMC should be mentioned clearly as individual items.
  - f. Payment for the Comprehensive Annual Maintenance Contract of each year shall be made to the Vendor every year in two installments of 50% of annual CAMC charge basis. The payment shall be made through ECS / NEFT / RTGS generally within 30 days after expiry of every six months. Else payment of the Comprehensive Annual Maintenance Contract on yearly basis shall be made in advance if, 110% of the said advance amount is covered by a Bank Guarantee and is submitted by the Contractor for the said period. The validity period of the said Bank Guarantee may be allowed to extend up to the next annual CAMC period in order to cover the Comprehensive Annual Maintenance charges.
  - g. If the performance of the party is found unsatisfactory or otherwise, the CAMC may be cancelled or may not be renewed at the discretion of the Chief Medical Officer without assigning any reason.
- 22) **FORCE MAJEURE:** In the event, the contractor / KoPT being prevented from fulfilling its obligation or part thereof arising out of this contract, due to any Force Majeure event like acts of God (flood, earthquake etc) or war, civil commotion, strike etc., the affected party shall forthwith but in no case later than 48 hours from the commencement of such event, intimate the other party as to the commencement of such event and continue to intimate every 7 days during continuance of such event. The affected party shall upon cessation of such event, promptly informs the other party within 24 hours over phone followed by communication in writing and shall commence its obligation in part or in full arising out of this contract (within 48 hours from the date of cessation) that was kept suspended due to such events of Force Majeure.
- 23) **JURISDICTION:** The contract will be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Kolkata.

**The above Clauses shall be final and binding on both parties**

Encl: Appendices -'A', to "C".

(Dr. Dipak Dutta)  
Dy. Chief Medical Officer (I)  
For Chief Medical Officer





# KOLKATA PORT TRUST

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Dated: 16/04/2018

### CHECK LIST

**[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN PART- I]**

1.	Whether all the requisite documents (duly attested) as per Clause No. 3 (Eligibility to Bid Clause of NIT) have been uploaded in e-tendering platform with the Techno-Commercial Bid, mentioning the number of papers uploaded. <b>No. of documents:</b> _____	Yes/ No	Page No
2.	Whether the documents viz. Order Copy and related Performance Certificates along with Job Completion Certificate in support of the Credentials (duly attested) is / are uploaded in e-tendering platform with the Techno-Commercial Bid.	Yes / No	
3.	Whether separate letter in Bidder's own letterhead confirming <b>Unconditional Acceptance of Tender Conditions in full</b> uploaded in e-tendering platform with the Techno-Commercial Bid.	Yes / No	
4.	Whether the <b>Declaration</b> to the effect that <b>the rates of the quoted Equipment/s is / are same as those quoted to Govt. Hospital</b> , uploaded in e-tendering platform with the Techno-Commercial Bid.	Yes / No	
5	Confirmatory letter from OEM as per tender Eligibility to Bid clause 2 sub clause (n)		

**Note : Page no of each uploaded document in the Techno-commercial bid should be Provided along with covering letter of enclosure mentioning list of uploaded items with page no**

Offer No. \_\_\_\_\_

Authorized Signatory of the Tenderer

Date: \_\_\_\_\_

(with official Seal and date)



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### Particulars of Deposit of the Cost of Tender Document & Earnest Money

**[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN PART - I]**

**A. Cost of Tender Document:**

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount ( In Rs) Rs. 590/-
	Cost of Tender Document Rs 590 (Rupees five Hundred ninety ) only including 18% GST.

**B. Earnest Money Deposit:**

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount ( In Rs) Rs. 10,513/-
	Earnest Money Deposit of Rs.10,513.00 ( Rupees ten thousand five hundred and thirteen ) only

Offer No. \_\_\_\_\_  
Date: \_\_\_\_\_

Authorized Signatory of the Tenderer  
(with official Seal and date)



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### APPENDIX - 'A'

**[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN  
[PART - I]**

Name of the Firm / Bidder: \_\_\_\_\_

Name of the Authorized Signatory: \_\_\_\_\_

Official Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ FAX: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Cell Phone No.: \_\_\_\_\_

Trade License No. / Certificate of Incorporation: \_\_\_\_\_

PAN / TAN \_\_\_\_\_ (Attach attested Photocopy) GST Registration Certificate \_\_\_\_\_

Bank Particulars: Name of the Bank / Branch \_\_\_\_\_

Account Type: \_\_\_\_\_ A/C No.: \_\_\_\_\_

MICR No: \_\_\_\_\_ ISPS Code No.: \_\_\_\_\_

### DECLARATION

We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the tender. In the event of our tender being accepted in full or in part, We also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the tender together with the acceptance thereof in writing by or on behalf of the Trustees shall form the Contract.

It is hereby confirmed that the hard copy of tender being submitted (uploaded) in the techno-commercial bid of the tender is Identical to the one downloaded from your website / MSTC website / Central Public Procurement Portal. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of KoPT without any reference to us.

It is also declared that our Concern was never been banned or de-listed by any Government or, Quasi-Government Agency or PSU. If the declaration is found incorrect in future, our offer will be liable for rejection.

Offer No. \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / 2018

Place:

Signature of the Authorized Signatory of the Tenderer  
(with official Seal and date)



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### APPENDIX 'B'

#### TECHNICAL SPECIFICATION FOR RADIO FREQUENCY ELECTRO SURGICAL GENERATOR

The Micro-Processor based isolated radio frequency device unit should be compatible with Argon Coagulation System, designed for all kinds of surgeries with both monopolar and bipolar modes.

1. The unit should be entirely microprocessor based.
2. The unit should have LED Displays.
3. The machine shall be of good power efficiency rating (above 95 %)
4. Real time tissue impedance monitoring technology to deliver the selected power perfectly into a wide range of tissue types reducing thermal spread, RF interference and neuromuscular stimulation and spark using feed back technology of sensing tissue types at a rate as high as 200 times in a second or more.
5. Return Electrode Contact Quality Monitoring (REM) system with adaptive REM facility.
6. The machine should work with disposable dual plate patient's return electrode with good quality of polyhesive adhesive gel. The gel quality should be 100 % safe to use and will prevent patient from diathermy burn.
7. Patient's return electrode should be available in three sizes, for adults, pediatrics and neonates.
8. In case machine is compatible with reusable patient plate, the plate should be of good quality rubber with at least CE standard.
9. The service provider of the unit should have their working office/workshop in Kolkata.
10. The machine should facilitate two surgeons at a time using one machine in the same surgery in monopolar coagulation mode.
11. Numerical error alarming system should be inbuilt.
12. Recall memory facility should be available
13. Should be CF Equipment (IEC 601-1 & ICE-2-2) Defibrillator proof.
14. The unit should be US FDA and CE certified.
15. The unit should be capable for under water procedures
16. The unit should have "spray" mode with Highest Crest Factor (in the range of 7-9).
17. There should be option of changing the crest factor from low to high value.
18. There should be sufficient coagulation modes present in all applications.
19. Should have three cut modes including cut mode of delicate tissue types.
20. Should have cut bipolar mode.
21. Should have fine bipolar mode for precise surgeries.
22. Should have the recall memory button to obtain last mode and power set up.
23. The unit should have tow receptacles for using monopolar both for hand switch or foot switch.
24. The unit should be compatible with Smoke Evacuator System, Argon Plasma Coagulation system and CUSA.



# KOLKATA PORT TRUST

## Centenary Hospital, Medical Department



**Notice Inviting Open Tender for Supply, Delivery, Installation & Commissioning of One No. Radio frequency Electrosurgical Generator for use in OT at Centenary Hospital of Kolkata Port Trust.**

Tender No. MED / PR / ADVT / 279/ 18-19 / 106

Dated: 16/04/2018

**Input Power Source**

Operating Range : 170-220 VAC

Line Frequency : 50-60 Hz

**Minimum High Frequency Leakage**

Bipolar Less than 60 mA

Monopolar less than 150 mA

**Output Characteristics**

Highest powers should be available in the below ranges

Precise - 70 watts

Standard - 70 watts

Macro - 70 watts

Low - 300 watts

Pure - 300 watts

Blend - 200 watts

Dessicate - 120

Flug. High Crest Factor- 120

Flug. Low Crest Factor- 120

Spray 120

**Output Waveforms**

Bipolar : 470 KHZ sinusoid

**Monopolar cutting :**

Pure : 393 KHZ sinusoid

Blend : 393 KHZ bursts of sinusoid recurring of 27 KHZ intervals. 50 % duty cycle envelope

**Monopolar coagulation :**

Dessication-

Low 1 : 240  $\pm$ 40 KHZ sinusoid recurring at 39 KHZ 8 % duty cycle

Low 2: 393 KHZ sinusoid

Low 3: 393 KHZ sinusoid

**Fulgration**

High 1 : 470  $\pm$ 40 KHZ damped sinusoidal bursts with a repetition frequency of 57 KHZ

High 2 : 240  $\pm$ 40 KHZ damped sinusoidal bursts with a repetition frequency of 30 KHZ

Spray- 390 KHZ damped sinusoidal bursts with a randomized repetition centered at 28 KHZ

Frequency include 21 KHZ < f < 35 KHZ

Output is further modulated by a random 250 HZ envelope with a variable duty cycle.

Output power changes by  $\leq 15$  % or 5 watts, whichever is greater as the line voltage varies from 90-135 volts and 186-264 volts (into a 300 ohm load)

**The unit should contain following accessories**

1. Bipolar Bayonet Forceps 7-5" with 0.7 mm tip.
2. Disposable Diathermy pencils at least 5 pcs.





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3. Disposable patient plates for adults at least 5 Nos.
4. Footswitch for Monopolar activation.
5. Footswitch for Bipolar activation.
6. Disposable Bipolar cords at least 5 pcs.

Offer No. \_\_\_\_\_ Signature of the Authorized Signatory of the Tenderer  
 Date: \_\_\_\_ / \_\_\_\_ / 2018 (with official Seal and date)  
 Place:

### Mandatory Requirement

- 1) DIRECT PRESENCE OF PRINCIPAL COMPANY OR ITS AUTHORIZED AGENT / DEALER / DISTRIBUTOR / STOCKIST IN INDIA.
- 2) SERVICE CENTRE FACILITY IN KOLKATA.
- 3) COST OF CONSUMABLES / DISPOSABLES AND THOSE SPARES WHICH ARE NOT COVERED UNDER WARRANTY / CAMC, REQUIRED TO BE CHANGED PERIODICALLY WITHIN THE DECLARED LIFE SPAN ARE TO BE DISCLOSED.
- 4) **CE/ FDA Certification**

Offer No. \_\_\_\_\_ Signature of the Authorized Signatory of the Tenderer  
 Date: \_\_\_\_ / \_\_\_\_ / 2018 (with official Seal and date)  
 Place:



# KOLKATA PORT TRUST

## Centenary Hospital, Medical Department



**Notice Inviting Open Tender for Supply, Delivery, Installation & Commissioning of One No. Radio frequency Electrosurgical Generator for use in OT at Centenary Hospital of Kolkata Port Trust.**

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### BILL OF QUANTITIES (APPENDIX - C)

(Following information must be entered Online in the given format while submitting E-Tender. This must not be filled in and required to be submitted / uploaded as a scanned copy and should not be submitted offline.)

1	2	3	4
Sl. No.	Item	Tender Quantity	Total Amount In (Rs) in figure & in Words
<b>Item No. 1</b>	Basic Net Price of <b>Radio Frequency Electrosurgical Generator with accessories</b>	1 (One) No.	Price not to be quoted here.
1(a)	Plus GST in % ____ on Row No. 1		Price not to be quoted here.
1(b)	Plus Training Charges to Doctors if any, in Rupees.		Price not to be quoted here.
1(c)	Plus Total Cost of Optional Items / Spare Parts / Consumables, etc, if any. in Rupees		Price not to be quoted here.
1(d)	Plus GST in % ____ on Row No. 1 (c)		Price not to be quoted here.
1(e)	Plus Total Rate of CAMC for 5 years in Rupees		Price not to be quoted here.
1(f)	Plus GST on CAMC in % ____ only		Price not to be quoted here.
1(g)	Grand Total in Rs.		Price not to be quoted here.

Note:

- Only Net Basic Price of **Radio Frequency Electrosurgical Generator** after adjusting (Basic Price less Unconditional Discount) is to be mentioned in the Price Offer. Any Conditional Discount should not be considered for the purpose.
- Detail List & **individual Cost** of Optional Items / Spare Parts / Consumables, required to be changed periodically if any during Warranty and CAMC period of Five years (not covered under Warranty) are to be mentioned separately and to be uploaded in Techno-Commercial Bid and will be considered at the time of evaluation of Price Offer.

Offer No. \_\_\_\_\_ Signature of the Authorized Signatory of the Tenderer under Seal

Date: