



# KOLKATA PORT TRUST HALDIA DOCK COMPLEX

AN ISO- 9001: 2008 ORGANISATION



Office of Plant & Equipment Division,  
Operational Administrative Building (1<sup>st</sup> floor),  
Chiranjibpur,  
P.O.:- Haldia,  
Dist.:- Purba Medinipur,  
State:- West Bengal,  
India. Pin – 721 604.

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[E-Mail: bgoswami.hdc@nic.in]

No.: DM (P&E) / 171HPL (DLW) - New Loco / 01

Dated: April 13, 2018

Dear Sir,

**Sub:** Enquiry for Supply and delivery of spares for DLW make WDG3A Locomotive working at Haldia Dock Complex.

You are requested to send your sealed offer in triplicate for Supply & Delivery of spares for DLW make WDG 3A Locomotive working at Haldia Dock Complex under the following terms and conditions:

**a) Item description & price break-up:-**

Sl. No.	Item Description	DLW Part no.	Quantity (in Nos.)	Unit Price (in Rs)	GST ( %)	GST Amount (In Rs.)	Total Amount (in Rs)
a	b	c	d	e	f	g	h= (d x e + g)
1.	Auto Drain Valve ( GM Type)	17390059*	01( one)				

\*N.B: Please mention the revised DLW part number, if any.

**b) Price basis:**

Above rate should be inclusive of GST and F.O.R. Loco shed store of Haldia Dock Complex.

**c) Payment terms:**

95% payment, against supplied materials, will be made within 30 (thirty) days from the date of successful delivery and receipt of the materials in good condition at HDC- KoPT's store or from the date of submission of clear & unambiguous bill, whichever is later.

Balance 5%, against supplied materials, which would be retained as Security Deposit, will be released, without any interest, after completion of Guarantee Period.

**d) Delivery:**

The materials will have to be delivered at our store at Loco Section at Haldia Dock Complex, within **15 (fifteen) days** from the date of receipt of order by the Firm.

e) **Liquidated Damage Clause:**

For late delivery, L. D. Clause will be imposed @ ½% per week or part thereof of the value of the order subject to a maximum of 10% of the value of the order. However, as per Govt. of India notification, GST, at the prevailing rates, would be applicable on the LD amount, if any.

f) **Security Deposit:** As stated at point no. (c) above.

g) **Guarantee:**

The materials should be guaranteed by the Firm, for a period of **12 (twelve) months from the date of installation or 18 (eighteen) months from the date of receipt by HDC, KoPT, whichever is earlier.** If any defect, whatsoever, develops during the guarantee period, the defective materials will be replaced / rectified by them, with all possible speed, at their own cost and arrangement.

h) **Inspection:**

Verification and inspection (based on visual examination and Guarantee Certificate of the supplier) of the materials would be carried out by the representative of HDC- KoPT, at site [Loco Section], after delivery of the materials.

i) Please mention GST registration number in your quotation.

j) **Validity:**

The quoted price should be valid for **60 (sixty) days** from the date of offer.

k) Please send your quotation within 28.4.2018 and date of opening of quotation will be intimated to you in due course.

Thanking you,

Yours faithfully,

**(B. Goswami)**  
**Dy. Manager (P&E)**  
**For Sr. Dy. Manager (P&E)**  
**Haldia Dock Complex**  
**Kolkata Port Trust**