



KOLKATA PORT TRUST

Centenary Hospital, Medical Department

1, Diamond Harbour Road, Kolkata-700 053

Phone : (033) 2401-4577, 2409-3001, 033-71003641 ,TeleFax : (033) 2401-4503

Website: www.kolkataporttrust.gov.in, E-mail : cmo@kolkataporttrust.gov.in

NOTICE INVITING TENDER

e- TENDER FOR SUPPLY, DELIVERY, INSTALLATION & COMMISSIONING OF 6 (SIX) NOS. OXYGEN CONCENTRATOR FOR ICU OF CENTENARY HOSPITAL, KOLKATA PORT TRUST.

Tender No. MED / PR / ADVT / 268/ 17-18 / 1356

Dated, 09/10/2017

Medical Department of Kolkata Port Trust invites Offers against Tender under single stage two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) from the Manufacturers or their Authorised Dealer / Distributor / Stockiest / Agent, for supply, delivery , installation & commissioning of 6 (SIX) NOS. OXYGEN CONCENTRATOR for ICU of Centenary Hospital of Kolkata Port Trust, fulfilling the eligibility criteria mentioned below and in accordance with the Notice Inviting Tender, Instruction to Tenderers, Special Conditions of Contract and General conditions of the contract & Bill of Quantities.

Bid Document may be downloaded from MSTC website www.mstcecommerce.com/eprochome/kopt and KoPT website www.kolkataporttrust.gov.in or Central Public Procurement Portal www.eProcure.gov.in. Corrigenda or Clarifications, if any, shall be hoisted on the above mentioned websites only. **Hence all the intending bidders are advised to keep close watch on the above mentioned websites in their own interest.**

Medical Department of Kolkata Port Trust who are intending to enter into the Contract for supply of six No. "Oxygen Concentrator" hereinafter referred to as "Buyer" or "Principal" or "KoPT" and the MSTC Ltd. the Service Provider to conduct e-tender as "MSTC".

SCHEDULE OF TENDER

1.	TENDER NO.	MED / PR / ADVT / 268 / 17-18/ 1356 Dated 09 / 10/ 2017
2.	MODE OF TENDER	e-Procurement System Online submission of Part I - Techno-Commercial Bid and Part II - Price Bid through www.mstcecommerce.com/eprochome/kopt of MSTC Ltd. The intending bidders are required to submit their offer electronically through e-tendering portal. No physical tender is acceptable by Kolkata Port Trust.
3.	E-Tender No.	KoPT/Kolkata Dock System/MED/8/17-18/ET/332
4.	Date of publication of e-Tender through Newspaper insertion, publication in KoPT & MSTC websites and Central Public Procurement Portal	15/ 10/ 2017
5.	Date of availability of NIT to the Vendors for downloading	15/ 10 / 2017
6.	Date of Offline Pre-Bid meeting	25/ 10/ 2017 at 11 AM
7.	Earnest Money Deposit	"Earnest Money Deposit" of Rs.5565/- (Rupees five thousand five hundred and sixty five only) may be remitted at least three days advance from the date

[This document duly endorsed & stamped by the bidder must be submitted along with the offer]



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		<p>of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270</p> <p>Please furnish the following details while remitting the amount:</p> <p>Name of Bidder:</p> <p>Bank Name:</p> <p>Tender No.:</p> <p>Tender Date:</p> <p>Name of the Tendering Dept.</p> <p>UTR No.:</p> <p>After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The Earnest Money of the successful bidder/s shall be returned after one month from the successful commissioning of ordered equipment/s and after deposit of Security Money.</p>
8.	Tender Cost	<p>"Tender Cost" of Rs.354/- (Rupees three Hundred and fifty four only) including 18% GST, may be remitted at least three days advance from the date of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270</p> <p>Please furnish the following details while remitting the amount:</p> <p>Name of Bidder:</p> <p>Bank Name:</p> <p>Tender No.:</p> <p>Tender Date:</p> <p>UTR No.:</p> <p>Name of the Tendering Dept. Centenary Hospital, Medical Dept., KoPT</p>



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<p>a) The vendors shall enter the EMD & Tender Cost details by using the "EMD & Tender Cost" Link under "My Menu" in the vendor login. The vendors have to mention the particular tender No. in which they want to participate against the EMD. The vendors are required to fill up the transaction details, namely the Tender No. & Date, UTR No., and Amount against the EMD separately in the given fields.</p> <p>b) EMD deposited from any other party will not be accepted. Tender Cost is non-refundable.</p>		
9.	Last date of submission of EMD & Tender Cost to KoPT.	13/11/2017
10.	Transaction Fee	Rs.139/- (Rupees one hundred and thirty nine) only Excluding of GST as applicable. Payment of Transaction Fee by NEFT / RTGS in favour of MSTC LIMITED.
11.	Last date of submission of Transaction fee through RTGS / NEFT in favour of MSTC Limited, Kolkata.	<i>Three working days before the last date of closing of online bidding for the e-Tender.</i>
12.	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at www.mstcecommerce.com/eprochome/kopt	15/ 10/ 2017 at 12.00 hrs.
13.	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at www.mstcecommerce.com/eprochome/kopt	06/ 11 / 2017 at 15.00 hrs.
14.	Date & time of opening of Part-I (Techno-Commercial Bid)	06/ 11/ 2017 at 15.30 hrs.
15.	Date & time of opening of Part-II (Price Bid)	<i>Shall be informed separately.</i>

Note : In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further notice.

1. Process of E-tender:

A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid will be done over the internet. The Vendor should possess Class III signing type Digital Certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).



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SPECIAL NOTE: THE PRICE BID AND THE TECHNO-COMMERCIAL BID HAS TO BE SUBMITTED ONLINE AT www.mstcecommerce.com/eprochome/kopt

- 1) Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU / Govt. depts. → Register as Vendor under KoPT - Filling up details and creating own user id and password → Submit.
- 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact KOPT / MSTC (before the scheduled time of the e-Tender).

Contact person (Medical Dept. KoPT):

1.Dr. S. Gupta

Deputy Chief Medical Officer-II

Mobile No. 90510-77464

2.Dr.S. K. Mujray

Sr. Medical Officer

Mobile No. 9433127154

3.S.. K. Joshi

Dy. Materials Manager-

Mobile No. 9831938935

Contact person (MSTC Ltd):

1. Mr. Arindam Bhattacharjee
Deputy. Manager (E-commerce)
MobileNo:09330102643

Email-arindam@mstcindia.co.in

2) Mr. S. Mukherjee
DM (E-commerce)
Mobile- 07278030407

Email: smukherjee@mstcindia.co.in

Landline: (033) 22901004

3. Ms S. Maity

AM (E-Commerce)

Mobile-09831155225

Email-smaity@mstcindia.co.in

B) System Requirement:

- i) Windows 98 / XP-SP3 & above / Windows 7 Operating System
- ii) IE-7 and above Internet browser.
- iii) Signing type digital signature
- iv) JRE 7 update 79 software to be downloaded and installed in the system. Security level should be medium



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- v) To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page www.mstcecommerce.com once)
- 2 Part-I: Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.
- 3 (Part-II: Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by KoPT. Such bidder(s) will be intimated the date of opening of Part II Price bid, through valid email confirmed by them.

All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.

- 4 Special Note towards Transaction Fee: The vendors shall pay the Transaction Fee using "Transaction Fee Payment" Link under My Menu in the vendor login. The vendors have to select particular tender from the event dropdown box. The vendors shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT , the vendor shall generate challan by filling up a form .The vendor shall remit the transaction fee amount as per details printed on the challan without making change in the same. On selecting On line Payment , the vendor shall have the provision of making payment using Credit/ Debit card/ Net banking. Once the payment gets credited to MSTC's designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail.

Then the page appears where the vendors are required to fill up the transaction details, namely the UTR No, Date of Transaction, and the Remitting Bank in the given fields and then click on the "Confirm" Button".

NOTE : The bidders should submit the Transaction Fee well in advance before the last date of submission of tender as they will be activated for bid submission only after receipt of transaction fee by MSTC.

Contact Details:

Fax No. : 033- 22831002

Email ids:

- a. sanjibpoddar@mstcindia.co.in,
- b. arindam@mstcindia.co.in,
- c. rpradhan@mstcindia.co.in,
- d. smukherjee@mstcindia.co.in.



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Bidders may please note that the Transaction Fee should be deposited by debiting the A/C of the bidder only, Transaction Fee deposited from or by debiting any other party's a/c will not be accepted. Transaction fee is non-refundable.

In case of failure to submit the payment towards Transaction fee for any reason, the vendor, in term, will not have the access to online e-tender.

In case of failure to submit the payment towards Tender Cost & EMD for any reason, the vender, in term, will not have the access to on line e-Tender and no correspondence in this respect will be entertained and KoPT will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of Tender Cost and EMD well in advance and verify completion of transaction in respect of Tender Cost and EMD.

Vendors are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.

Once the documents duly **Notarized** are uploaded in the library, vendors can attach documents through **Attach Document** link against the particular tender. For further assistance please follow instructions of vendor guide.

- 5 All Notices / Corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by KoPT. Hence the bidders are required to ensure that their Corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
- 6 **E-tender cannot be accessed after the due date and time mentioned in NIT.**
- 7 **Bidding in e-Tender:**
 - a. Bidder(s) need to submit necessary EMD, Tender Cost and Transaction Fees for getting eligibility to bid online in the e-tender. Tender fees and Transaction fees are non refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by KoPT.
 - b. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
 - c. The Bidder(s) who has submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → PSU / Govt depts. → Login under KOPT → My Menu → Auction Floor Manager → live event → Selection of the live event.
 - d. The Bidder should allow running **JAVA application**. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common terms / Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to Save / Submit his Techno-Commercial bid.



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- e. After filling the Techno-Commercial Bid, bidder should click '**SAVE**' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on "**SAVE**" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the " Final submission " button to register their bid.
 - f. Vendors are instructed to use Attach Doc button to upload documents. Multiple documents can be uploaded.
 - g. In all cases, Bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
 - h. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
 - i. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
 - j. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful Bidder shall be called hereafter "**SUPPLIER**".
 - k. It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
 - l. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
 - m. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
 - n. Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor / tender document.
- 8 Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.**
- 9 No deviation to the technical and commercial Terms & Conditions will be allowed.**
- 10 KoPT has the right to cancel this e-Tender without assigning any reason thereof.**

The online tender should be submitted strictly as per the Terms & Conditions and procedures laid down in the website www.mstcecommerce.com/eprochome/KoPT of MSTC Ltd.

The bidders must upload all the Documents (duly Notarized) required as per the terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

[This document duly endorsed & stamped by the bidder must be submitted along with the offer]



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The Bid will be evaluated based on the filled-in technical & commercial formats.

The Documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.

- 11 Bidders are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome/KOPT of MSTC Ltd. to familiarize them with the system before bidding.

B. COMMERCIAL TERMS & CONDITIONS

Concurrence and remarks for all Commercial Terms & Conditions will be taken Online. Upload supporting Notarized Documents wherever necessary. No hardcopy for the same needs to be submitted. If required, the Bidder/s may be asked to produce the Original documents before the Tender Committee for verification purpose only.

1. AVAILABILITY OF THE TENDER DOCUMENT:

Tender Document may be downloaded from KoPT Website: www.kolkataporttrust.gov.in / Central Public Procurement Portal www.eProcure.gov.in or www.mstcecommerce.com/eprochome/KOPT of MSTC Ltd.

2. Eligibility to BID

In order to prove eligibility, the intending bidder will have to upload the following documents in their Techno-Commercial Bid of the Tender in **Cover - I. No Price is to be mentioned anywhere in the Documents / list submitted with Techno-Commercial Bid.**

Essential Documents to be uploaded along with the "Techno-Commercial Bid"

- a) Self attested photocopies of i) Trade License, (ii) GST Registration Certificate, (iii) Income Tax PAN / TAN No., (iv) Audited (where applicable) Balance Sheets and Profit & Loss A/C for the last 3 years ending on 31st. March 2016, (v) ESI Registration No., (vi) EPF A/c. No.
- b) Notarised Power of Attorney in favour of Authorized Signatory.
- c) The original copy of Notice Inviting Tender containing Instructions to Bidder duly signed and stamped must be returned and any quotation not accompanied by this Tender Form may be liable for rejection.
- d) Acceptance of the Conditions of the Notice Inviting Tender in a separate letter.
- e) Brand and Maker's name of the offered item against the tender must be clearly stated in the offer.
- f) Declaration that after completion of warranty of 24 months , bidder has to enter in to CAMC contract for 5 years.

[This document duly endorsed & stamped by the bidder must be submitted along with the offer]



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- g) The Life Span of the offered tendered out item and Guarantee for availability of Spare Parts of the offered Equipment during the declared Life Span as declared by the Manufacturer of the offered Equipment are to be enclosed with the Offer.
- h) Technical Specifications of the offered Equipment and **Compliance Chart** of the offered Equipment with that of the Specifications of Notice Inviting Tender supported with Catalogue/ Brochure/ Literature.
- i) **In case the offer is submitted by an Authorised Distributor / Authorised Dealer / Authorised Agent / Authorised Stockists on behalf of the Manufacturer, a current valid self attested Authorisation Certificate to that extent specifying the instant Tender No. from the Manufacturer has to be submitted along with the offer. In the case of Authorised Distributor / Dealer / Agent / Stockists submitting tender with the second stage authorisation from the Authorised Distributor, the first stage Authorisation from the Principal Manufacturer in favour of the Authorised Distributor to be provided with authentic / valid documentary evidences.**
- j) At least two self attested Order copies along with the Performance Certificate of supplying the quoted Model to Govt. Organisation or other Medical Institutions with Full Name, Address, Contact Nos., during the last three years should be produced with the Techno-Commercial Bid of the Tender.
- k) The Name and Address of the Service Centre in and around Kolkata, duly accredited by the Manufacturer must be furnished.
- l) The Check List in Page 20 is to be filled in, signed, stamped and submitted positively along with the Techno-Commercial Bid.

Note : In case (v) and (vi) under Para (a) above are not applicable, the Bidder should submit Affidavit affirming the same.

3. INSTRUCTIONS TO BIDDER:

- 3.1 Tender for the above work should be submitted in accordance with the **Schedule of Quantities** as specified in this tender and in accordance with the Special Conditions of Contract & General Conditions of Contract. **The Special Condition of Contract will prevail over and above the General Conditions of Contract.**
- 3.2 No Bidder is allowed to submit more than one TENDER. Please note that the Bidder of the tender should be either Indian agent of the Principal / OEM or the Principal / OEM itself, but the Indian agent and the Principal / OEM will not be allowed to participate in the tender simultaneously. Also an Indian agent is allowed to participate in the tender for the tendered out item(s) with the authorization of not more than one Principal / OEM. If more than one bid is submitted by a particular bidder with authorization from more than one OEM / Principal, then all the bids submitted by the bidder will be rejected.



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- 3.3 Any clarification with regard to interpretation or ambiguities discovered or pointed out after the issue of the tender documents but prior to submission of tenders as to the meaning, conditions or instructions contained in any of the issued documents, shall be valid only when such a clarification is issued in writing by the officer issuing the Notice Inviting Tender. Any such written clarification or amendment shall be hoisted in website of KoPT, MSTC & CPP Portal. **Hence all the intending Bidders are advised to keep close watch on the website of MSTC / KoPT / CPP Portal in their own interest.**

PRE-BID MEETING will be held at the Centenary Hospital on **25/ 10/ 2017 at 11 A.M.**

Tender Submission Procedure:

THE TENDER must be submitted on line in **TWO PARTS** (Part -I Techno-commercial Bid and Part- II Price Bid as follows:-

PART-I :To be Uploaded in "Techno-Commercial Bid supply, delivery, installation & commissioning of 6 (Six) Nos Oxygen Concentrators for ICU of the Centenary Hospital of Kolkata Port Trust - Tender No. MED / PR / ADVT / 268 / 17-18 / 1356 Dated 09/ 10 / 2017" will contain documents as per the Eligibility to bid criteria Clause 2

Part-II: To be uploaded in **"Price Bid for supply, delivery, installation & commissioning of 6 (Six) Nos Oxygen Concentrators for ICU of the Centenary Hospital of Kolkata Port Trust - Tender No. MED / PR / ADVT / 268 / 17-18 / 1356 Dated 09/ 10 / 2017"** will contain:

- (i) Only Price Bid as per **Appendix 'C'. (Page __)**

4. **Last Date of Submission:** E- Tenders must be submitted on line **latest by 15.00 hrs. on 06 / 11/ 2017** after which no tender shall be accepted.

Tender shall be **OPENED at 3.30 P.M. on 06/11/2017**, at the Centenary Hospital. One representative with valid authorisation of each Bidder may be present at the time of opening of Techno-Commercial Bid of the Tender. Price bids (**Cover - II**) will be opened later and will be notified to the Techno-Commercially qualified Bidders. Tender shall be signed by the Bidder or a person duly authorized to sign on behalf of the Bidder. Notarised Power of Attorney accompanying the offer shall indicate such authorization which should be enclosed in Set-I.

The issuing authority reserves the right to **ACCEPT / REJECT** any or all tenders without assigning any reason whatsoever.

5. **EARNEST MONEY :**

An amount of Rs. 5,565/- (Rupees Five thousand Five hundred and sixty five) only may be remitted by RTGS/ NEFT to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270.



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NOTICE INVITING TENDER

e- TENDER FOR SUPPLY, DELIVERY, INSTALLATION & COMMISSIONING OF 6 (SIX) NOS. OXYGEN CONCENTRATOR FOR ICU OF CENTENARY HOSPITAL, KOLKATA PORT TRUST.

Tender No. MED / PR / ADVT / 268/ 17-18 / 1356

Dated, 09/10/2017

After the award of the contract, the Earnest Money will be refunded without interest to all unsuccessful bidders. The Earnest Money of the successful bidder shall be returned after the job contract starts functioning successfully. **Tenders not accompanied with Earnest Money & Tender cost as described shall be summarily rejected as non-responsive bid. Bidders registered with DGS&D and SSI Units registered with NSIC under single point registration scheme will be exempted from payment of Earnest Money deposit on submission of valid supporting document(s).**

SPECIAL CONDITIONS OF THE CONTRACT

1. **VALIDITY OF OFFER:**THE OFFER should be VALID for a period of not less than 120 (One hundred and twenty) days from the date of opening of the **PRICE BID (Cover - II)** of Tender. Withdrawal of the tender within this period will entail in forfeiture of the Earnest Money.
2. **WITHDRAWAL OF TENDER :** Withdrawal of tender / offer in the interval between the closing date for submission of tender and the expiry of the period of its validity specified by the Bidder in their Offer will result in forfeiture of Earnest Money.
3. **CANCELLATION OF TENDER :** The Chief Medical Officer, KoPT, reserves the right of accepting or rejecting any offer partially or wholly without assigning any reason thereto.
4. **REJECTION OF TENDER DOCUMENTS:** Bidder is expected to examine the Tender documents including all Instruction Forms, Terms & Conditions, and Technical Specifications in Tender documents. Failure to furnish the requisite information as per the NIT or submission of tender not substantially responsive to the tender documents in every respect may result in the rejection of the tender.
5. **AMENDMENT OF TENDER DOCUMENTS :**
 - a) At any time prior to the deadline for submission of tenders, the Chief Medical Officer for any reason whether at his own initiative or in response to a clarification required by a prospective Bidders may modify the Tender Documents.
 - b) The amendment shall be part of the Tender Documents and will be notified by publication in the KoPT website and Newspaper and will be binding on the prospective Bidders.
 - c) In order to allow prospective Bidders reasonable time for taking the amendment into account & preparing the tenders, the Chief Medical Officer may, at his discretion, extend the deadline for the submission of the tenders.



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6. PRICE:

- a) **Net Basic Price** of the tendered out item after all charges **except GST Unconditional Discount, if any**, must be quoted in Price Bid in I.N.R. only. Any **Conditional Discount** will not be considered for the purpose of Inter-se position. Tender shall be rejected if bidder quoted Prices / Rates anywhere in Techno-Commercial Bid.
- b) All **other charges** should be inclusive of Basic Price **except the Training Charges to Doctor**, if any, and should be mentioned separately under A/c heading "**Training Charges, if any**", in the Price Bid.
- c) The prevailing rates of GST etc. if any applicable must be mentioned separately in the Price Bid in e-Tender platform. Rate of GST in full in **Percentage only** may be stated as GST on CAMC if any, also to be mentioned.
- d) Total Prices including of each and every Optional Item/s if any, Spare Parts, Consumables etc. which are not covered under Warranty and required to be changed periodically during Warranty and CAMC Period of 5 (Five) years are to be stated clearly. **Details List and individual Cost of such Items are to be furnished and Uploaded in the Techno-Commercial Bid.**
- e) Charges of CAMC for (5) five years to be declared in Price Bid. The CAMC for Five years will commence immediately after successful completion of the Warranty period of two years.
- f) The Charges for Calibration as per ISO 9001:2008 specification if applicable should be inclusive in the offer.
- g) **The bidder must keep it in mind that the instrument is for the Hospital of KoPT and the rates of each and every item will be same as those quoted to Govt. Hospital. An undertaking to this effect is to be uploaded by all the participating bidders at the time of submission of Techno-Commercial Bid.**
- h) No price escalation is admissible other than statutory increase in Taxes & Duties etc. against documentary proof.

7. EVALUATION CRITERIA:

The evaluation will be done on the basis of the sum total of the cost as mentioned in Sub Para (a) to (h) of Clause 6 above. The cost of Optional item/s/ consumables/ spares/ disposables etc which are not covered under warranty and CAMC Period with taxes if procured will also be considered at the time of evaluation of Price Bid. Conditional Discount if any, offered by the Bidder/s will not be considered at the time of evaluation of Price Offer.

8. TERMS OF PAYMENT:

- a) Payment will be made after one month of successful Commissioning of the awarded equipment at the Centenary Hospital, KoPT, through ECS /NEFT/ Cheque on submission of clear Bill supported



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with satisfactory Installation Certificate issued by the appropriate authority of Centenary Hospital, and other related documents. The awarded Vendor shall give proper and appropriate demonstration of the equipment to the satisfaction of the Technical Committee as may be formed for the purpose after which the equipment shall be said to be successfully commissioned.

- b) No advance will be made at any stage prior to Supply, Delivery, Installation and Commissioning of the tendered out items.
9. **DEMONSTRATION CLAUSE:** During the evaluation of the Techno-Commercial Bid of the respondent Firm/s, the Chief Medical Officer at his discretion may ask the Bidder/s to make arrangement to demonstrate the offered item(s) & its functioning for inspection by a Technical Committee to be formed by the Chief Medical Officer, either at the Centenary Hospital KoPT / one or more sites where the item(s) is / are already installed (within Kolkata) or at its own premises. The demonstration will have a bearing on the technical evaluation of the equipment(s). The transport arrangement for the Committee Members will be arranged by KoPT.
10. **DELIVERY:**
- a. As the equipment is required urgently, the Bidder must mention the earliest delivery, installation and commissioning period for the total system. In any case, this period should not be more than 45 (forty five days) from the date of placement of order. Installed equipment will be under observation of the KoPT authorities for a period of one month from the date of successful commissioning of the equipment. The completion certificate will be issued after one month. Warranty period shall be counted from the date of actual installation and commissioning of the equipment.
- b. The ordered material will have to be appropriately installed at the Port Hospital. Site inspection may be done prior to delivery if necessary, at Bidder's own cost.
- c. Since the tender is for supply, delivery, installation and commissioning, prices quoted must be F.O.R. Centenary Hospital and should include all charges that may be necessary for successful commissioning. KoPT shall not bear any charges, which the Bidder may have to bear prior to commissioning and handing over of the equipments.
11. **TAX Clause** i) GST extra on the above prices applicable ii) Supplier/ Service Provider to confirm that GST amount charged in invoice is declared in its returns and payment of taxes is also made. iii) The supplier / Service Provider agrees to comply with all applicable GST laws, including GST acts, rules , regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within time prescribed under such laws. Supplier / Service Provider should ensure accurate transaction details, as required by GST laws, are timely uploaded in GSTN. In case there is any mismatch between the details so uploaded in GSTN by Supplier / Service Provider and details available with Kolkata Port Trust, then payments to supplier/ Service Provider to the extent of GST relating to invoice/ s under mismatch may be retained from payments till such time Kolkata Port Trust is not sure that accurate tax amount is finally reflected in the GSTN to KoPT's Account and is finally available to Kolkata Port Trust in



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terms of GST laws and the credit of GSTN so taken by Kolkata Port Trust is not required to be reversed at a later date along with applicable interest.

iv) Kolkata Port Trust has the right to recover monetary loss including interest and penalty suffered by it due to non compliance of Tax laws by the supplier/ Service Provider. Any loss of input tax credit to Kolkata Port Trust for the fault of supplier / Service Provider shall be recovered by Kolkata Port Trust by way of adjustment in the consideration payable.

v) Supplementary invoices/ Debit Note/ Credit note for price Revisions to enable Kolkata Port Trust to claim tax credit on the same shall be issued by you for a particular year before September of the succeeding Financial Year.

vi) Purchase Order/ Work Order shall be void , if at any point of time you are found be to a black listed dealer as per GSTN rating System and further no payment shall be entertained.

Change in Law Clause :-

a) Any statutory levies, taxes, duties, cess, etc , imposed by central / state/local authorities by way of fresh notification subsequent to the Purchase Order, but within the stipulated delivery period, shall be recovered separately.

b) Any additional cost or benefit impacting the contracting price from introduction of any new law, towards leviable taxes, including eligible credits, in respect of goods and services to be supplied under the contract , then the parties agree to an adjustment to the contract price to reflect the financial impact of such "Change In Law."

12. COMPENSATION:

The time allowed for carrying out the works as stipulated in the order, shall be strictly observed by the awarded Vendor, and shall be reckoned from the date on which the work order is placed on the awarded Vendor.

13. RISK PURCHASE CLAUSE: Any default in the supply or failure to deliver an approved quality within the time stipulated may involve purchase of the whole or any portion of the supply remaining undelivered or unapproved from another source at the risk and expenses of the Supplier.

14. LIQUIDATED DAMAGES:

- In the event of failure to execute the contract by the Bidder within the stipulated date or such extension thereof as may be allowed by the Chief Medical Officer in writing, the Vendor shall be required to pay as compensation to KoPT @ 1% of the total value of the order for each week's delay provided the entire amount of compensation to be paid under the provisions of this Clause shall not exceed 10% of the total contract value.
- KoPT may without prejudice to any other method of recovery, deduct the amount of such damages from any amount which is due or which may become due to the Vendor. The payment or deduction of such damages shall not relieve the Vendor from his obligation to complete the supply, delivery,



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installation and commissioning of equipment or from any other of his obligations or liabilities under the contract.

15. **FORCE MAJEURE** : In the event, the contractor / KoPT being prevented from fulfilling its obligation or part thereof arising out of this contract, due to any Force Majeure event like acts of God (flood, earthquake etc) or war, civil commotion, strike etc., the affected party shall forthwith but in no case later than 48 hours from the commencement of such event, intimate the other party as to the commencement of such event and continue to intimate after every 7 days during continuance of such event. The affected party shall upon cessation of such event, promptly informs the other party and shall commence its obligation in part or in full arising out of this contract that was kept suspended due to such events of Force Majeure.
16. **TERMINATION OF CONTRACT:**
 - a. If the selected bidder fails to carry out the order as per the desired specification and /or fails to supply, deliver, install and commission the system within the stipulated period without any valid and acceptable reason, the Chief Medical Officer, KoPT may cancel the order and his decision in the matter shall be final and binding on the selected bidder.
 - b. Upon cancellation of the order for the reason indicated in Clause (a) , the Chief Medical Officer shall be entitled to get the work done at the risk and expenses of the party on whom the order has been placed, through an independent agency and to recover from the selected bidder in addition to any other amount, compensation of damages that KoPT is entitled to in terms of other relevant Clauses in contract.
17. **TEST AND GUARANTEE CERTIFICATES :**
The awarded Vendor shall have to submit Test and Guarantee Certificate/s where ever applicable along with the supply.
18. **WARRANTY:**
 - a) The Bidder must provide a Warranty of at **least 24 months** for the equipment as well as all parts and accessories, from the date of successful commissioning and handing over of the equipments to KoPT at the Centenary Hospital.
 - b) The successful Bidder shall make good at his own expenses all defects due to faulty design, material and workmanship, which may, during the period of 24 months from the date of successfully commissioning, develop under proper use. If any difference of opinion arises on any of the provisions of this clause, the decision of the Chief Medical Officer shall be final and binding.
 - c) In default, KoPT will be at liberty to get the repairs done and deduct the cost thereof from the amount lying with them as Security Deposit so far as that is practicable. If the cost of such repairs exceeds the amount of Security Deposit, the Bidder shall pay the balance amount to KoPT.
 - d) The Bidder/s should categorically mention the list of Consumable Item/s, if any which are not covered under the Warranty Clause.

[This document duly endorsed & stamped by the bidder must be submitted along with the offer]



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19. SERVICE CENTRE:

The successful Bidder must have well equipped Service Centre with Technically qualified personnel in and around Kolkata for providing prompt and efficient After Sales Service. In case of Authorised Dealer / Distributor / Stockist the Service Centre should be accredited by the principal Manufacturer, the document of which should have to be provided in the Techno-Commercial Bid.

20. TRAINING FOR DOCTORS:

The successful Bidder must provide on site Training to the Doctors of KoPT, nominated by CMO, KoPT. The Cost of imparting such Training, if charged extra, by the Bidder, will be added to the total Cost of the Equipment, at the time of evaluation of Price Bid.

21. GUARANTEE FOR SPARES:

The successful Bidder i.e. Manufacturer or 1st Stage or 2nd Stage Dealer / Distributors / Stockists, shall ensure supply of all Spares for providing maintenance support during the declared Life Span of the Equipment after successful completion of the Warranty period. The successful Bidder will be responsible for entering into CAMC for satisfactory performance of the Equipment, if so, required by KoPT. A Certificate regarding the availability of Spare Parts during the declared Life Span of the offered equipment is to be submitted along with the Techno-Commercial Bid of the tender.

22. COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (CAMC)

The selected bidder must clearly mention the facilities for providing after-sales servicing and maintenance of the equipment after the expiry of the Warranty period. The selected bidder must clearly mention the details of setup / arrangement available in and around Kolkata for attending any breakdown call after expiry of the Warranty period, the selected bidder will have to enter into the Comprehensive Annual Maintenance Contract for the supplied equipments. The terms & conditions of the Comprehensive Annual Maintenance Contract shall be as follows:

- a. The rate for Comprehensive Annual Maintenance Contract shall be quoted for 5 (five) years. The bidder shall ensure supply of all spares for providing maintenance support during the declared life span of the equipment after successful completion of the warranty period.
- b. Bidder must mention about the commitment regarding the number of routine preventive maintenance /check up that shall be undertaken in a month. In the event the preventive maintenance is not done according to the scheduled time, proportionate deduction will be made from the CAMC charges. Further, the Bidder must provide check list of the preventive maintenance and breakdown and calibration should be done as per ISO standard.
- c. The response time under the normal circumstances should be 24 hours and shall not exceed 24 hours from the time of reporting of any breakdown call. If the selected bidder fails to attend such breakdown calls within the stipulated time as mentioned above, a penalty may be imposed @ 0.5% of Comprehensive Annual Maintenance Contract Value per day's delay or part thereof from the time of reporting, subject to a maximum of 10% of the Comprehensive Annual Maintenance Contract Value.

[This document duly endorsed & stamped by the bidder must be submitted along with the offer]



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- d. The equipment should be repaired and commissioned on the day of attending the breakdown call or within the next two days time. In case it is not possible due to valid reasons (major fault, replacement of spare parts not readily available etc.), which is accepted by the Chief Medical Officer, then the same must be commissioned within 1 week's time from the date of break-down call. Non-acceptance of reasons for delay by the Chief Medical Officer / non-commissioning of equipments within 1 week (if allowed) will attract penalty and the Vendor will have to pay to the Trustees @ 1% of the CAMC value for each day's delay thereafter subject to a maximum of 10% of the Annual Maintenance Contract Value. However, the Chief Medical Officer will be at liberty to get the repair done and deduct the cost thereof from the Vendor from any amount lying outstanding. In case the cost exceeds such amount the Vendor should pay the balance amount to KoPT. These however will not relieve the Bidder from his obligation & liabilities under the Contract. In exceptional circumstances, the Chief Medical Officer may allow extension for such period as is considered reasonable without imposing penalty, against written application of the Vendor.
- e. The Comprehensive Annual Maintenance Contract rate must be inclusive of transportation of materials and persons attending the calls. No arrangement for transport and stay will be made by Kolkata Port Trust.
- f. Payment for the Comprehensive Annual Maintenance Contract of each year shall be made to the Vendor every year in two installments on 50% of annual CAMC charge basis. The payment shall be made by Cheque generally within 30 days after expiry of every six months. If the party is willing to take the payment through Demand Draft, the Demand Draft charges shall have to be borne by the party, or else payment of the Comprehensive Annual Maintenance Contract shall be made in advance if the Comprehensive Annual Maintenance Contract value is covered by a Performance Bank Guarantee for the entire period of Comprehensive Annual Maintenance Contract.

23. **SECURITY DEPOSIT:**

- a) The tender is subject to Security Deposit for an amount of Ten per cent (10%) of the value of the Contract - which is to be submitted by the awarded Vendor either in demand draft/ Cheque/ with the Treasurer of Kolkata Port Trust, 15, Strand Road, Kolkata-700 001 and the self attested photo copy of Treasury receipt is to be submitted to Medical Dept. or in the form of Bank Guarantee issued by any Nationalised Bank to ensure due performance of the contract and the said amount will be retained by the Port Authority during the Warranty period as Security Deposit.
- b) Security Deposit should remain valid for a for a period of 26 months, 2 months beyond the date of completion of all contractual obligations of the supplier including Warranty obligations.
- c) The proceeds of the Security Deposit shall be payable to the Kolkata Port Trust as compensation towards any loss resulting out of the Vendor's failure to execute the Contract.



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d) Kolkata Port Trust will return the Security Deposit without any interest as expeditiously as possible after the date of completion of Warranty period.

24. PERFORMANCE SECURITY BOND:

The successful bidder shall have to furnish the Performance Security in the prescribed format to be provided by KoPT along with the confirmed Order.

25. ARBITRATION:

For the instant tender no Arbitration will be permissible. In case of disputes the decision of the Chief Medical Officer will be final and binding on both the parties.

26. JURISDICTION:

The contract will be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court of Kolkata.

The above Clauses shall be final and binding on both parties

**Sr. Dy. Chief Medical Officer - I
For Chief Medical Officer**



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APPENDIX-'A'

[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN [PART - I]

Name of the Firm / Bidder: _____

Name of the Authorized Signatory: _____

Official Address: _____

Phone No.: _____ FAX: _____

E-Mail: _____ Cell Phone No.: _____

Trade License No. / Certificate of Incorporation: _____

PAN / TAN _____ (Attach attested Photocopy)

Bank Particulars: Name of the Bank / Branch _____

Account Type: _____ A/C No.: _____

MICR No: _____ IFSC _____

Code No.: _____

DECLARATION

We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the tender. In the event of our tender being accepted in full or in part, We also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the tender together with the acceptance thereof in writing by or on behalf of the Trustees shall form the Contract. It is hereby confirmed that the hard copy of tender being submitted in the Techno-Commercial bid of the tender is identical and same to the one sent to us. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of KoPT without any reference to us.

It is also declared that our Concern was never been banned or de-listed by any Government or, Quasi-Government Agency or PSU. If the declaration is found incorrect in future, our offer will be liable for rejection.

Offer No. _____ Signature of the Authorized Signatory of the Tenderer

Date: ____ / ____ / 2017 (with official Seal and date)

Place:



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CHECK LIST

Note: This Check list to be submitted along with the Techno-Commercial Bid duly filled in and signed with official Seal. Separate sheet may be used, if required, to declare anything relating to this tender.

1	Whether original Tender documents have been duly signed, stamped and enclosed with the Techno-Commercial Bid and Price Bid in Cover-I, Cover-II respectively. Also mention the number of papers enclosed.	Yes /No
2	Whether Trade License / GST Registration Certificate is submitted in Cover-I .	Yes /No
3	Whether the Life Span of the quoted tendered items has been declared and the Guarantee regarding availability of Spare Parts during the Life Span of the tendered items has been submitted along with the TC Bid (Cover-I)	Yes / No
4	Whether particulars of Earnest Money and tender cost Deposit are enclosed in Cover-I .	Yes / No
5	Whether current valid Authorization for this particular tender from the Principal Manufacturer, if any, is enclosed in Cover-I . IF First Party authorization is not submitted in that event both the 1 st stage and 2 nd stage authorization should be submitted in Cover-I .	Yes / No
6	Whether the Catalogue / Technical Literature of the quoted Tendered items is enclosed with TC Bid in Cover-I .	Yes / No
7	Whether the Compliance Chart of the Specification of the Quoted Machine with that of the Specification of NIT is enclosed in Cover-I .	Yes / No
8	Whether there is / are any Optional Item/s which is / are essentially required to run the quoted Machine and if so, whether the same has / have been clearly indicated in the TC Bid and if there is are any item/s which is / are required to be changed periodically, same also has / have been indicated in the Techno-Commercial Bid in Cover-I and Price of the same has / have been indicated in the Price Bid in Cover-II .	Yes / No
9	Whether the documents proving successful supply of the quoted item to Medical Institutions is/are enclosed with the TC Bid in Cover-I .	Yes / No
10	Whether separate letter confirming Acceptance of Tender Conditions is enclosed along with the TC Bid in Cover-I .	Yes / No
11	ISO or equivalent accreditation certificate in favour of the manufacturer and CE or BIS accreditation certificate in favour of your quoted product, if any.	Yes / No



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Appendix - B

TECHNICAL SPECIFICATIONS AND SCHEDULE OF QUANTITIES

Sl. No.	ITEM DESCRIPTION	UNIT	Required Qty.
1.	OXYGEN CONCENTRATOR	NOS	6

TECHNICAL SPECIFICATION OF OXYGEN CONCENTRATOR.

1. Oxygen Concentration Capacity : 90% \pm 3%
2. MAX OUT FLOW : 5 Litres/ min
3. OUTLET PRESSURE : 5.5-15 PSI
4. SOUND LEVEL : < 50 dB
5. APPROVAL : CE & FDA Both
6. WARRANTY : 2 YEARS



KOLKATA PORT TRUST

Centenary Hospital, Medical Department

1, Diamond Harbour Road, Kolkata-700 053

Phone : (033) 2401-4577, 2409-3001, 033-71003641 ,TeleFax : (033) 2401-4503

Website: www.kolkataporttrust.gov.in, E-mail : cmo@kolkataporttrust.gov.in

NOTICE INVITING TENDER

e- TENDER FOR SUPPLY, DELIVERY, INSTALLATION & COMMISSIONING OF 6 (SIX) NOS. OXYGEN CONCENTRATOR FOR ICU OF CENTENARY HOSPITAL, KOLKATA PORT TRUST.

Tender No. MED / PR / ADVT / 268/ 17-18 / 1356

Dated, 09/10/2017

Appendix C

PRICE BID

[Following information must be entered Online in the given format while submitting E-Tender. This must not be filled in and required to be submitted / uploaded as a scanned copy and should not be submitted offline.)

Sl. No.	Name of the Equipment	Tendered Quantity	Unit Rate	Total Amount
1.	Basic Price of OXYGEN CONCENTRATOR including all charges except GST. Make : Model No:	6(Six) No.		.
2.	Less Discount if any in Rs.			
3.	Net Basic Price of Oxygen Concentrator			
4.	GST _____ %			
5.	Training Charges to Doctors, IF ANY.			
6.	COST OF OPTIONAL ITEMS/ SPARES/ CONSUMABLES/ DISPOSABLES ETC, IF ANY, NOT COVERED UNDER WARRANTY AND CAMC PERIOD WHICH ARE REQUIRED TO BE CHANGED PERIODICALLY DURING THE WARRANTY PERIOD OF 24 MONTHS AND CAMC FOR 5 YEARS.			
7.	GST ON OPTIONAL ITEMS on row(6)			
8.	TOTAL CAMC CHARGES FOR 5 YEARS			
9.	GST ON CAMC CHARGES IN _____%			
10.	GRAND TOTAL			

Total price in words:

(Rupees_____)

Offer No & Date _____

Authorised signatory sign and Rubbber stamp

(Price not to be quoted here)

[This document duly endorsed & stamped by the bidder must be submitted along with the offer]



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Particulars of Deposit of the Cost of Earnest Money

[TO BE ENCLOSED ALONG WITH TECHNO-COMMERCIAL BID IN PART - I]

A. Cost of Tender Document:

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount (In Rs) Rs. 354.00
	Cost of Tender Document (Rupees Three hundred and fifty four)only including 18% GST.

B. Earnest Money Deposit:

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount (In Rs) Rs. 5,565/-
	Earnest Money Deposit of (Rupees Five thousand five hundred and sixty five) only.