

कोलकाता पोर्ट ट्रस्ट
KOLKATA PORT TRUST
समुद्री विभाग / Marine Department

दिनांक/Dated : August 7, 2017

**SUPPLY OF ONE NO. MULTI-FUNCTION XEROX MACHINE UNDER
BUY-BACK SCHEME**

TENDER NO.Mrn/Xerox/2471/17

Estimated Value: Rs 50,000/-

Date & time of Closing of Submission of Bid: 1400 hrs on 29.8.17

Date & time of Opening of Bid: 1500 hrs on 29.8.17.

Marine Department under Kolkata Port Trust intends to purchase one Black & White Multi-function Photocopier machine with the specifications as mentioned below under buy-back scheme including installation of machine at KoPT Head Office.

TENTATIVE SPECIFICATION OF THE XEROX MACHINE TO BE SUPPLIED

Make : Reputed make like Cannon, Modi Xerox, Xerox etc.

- a) Speed : Upto 18 paper per minute (letter/A4) approx.
- b) Duty Cycle : Upto 20,000 paper per month
- c) Output : Center Output Tray : 1250 sheets (approx.)
- d) Copy features : Reduce / Enlarge, N-up, I.D.Card copy, lighten / darken, auto rotation.
- e) First-page-out time : As first as 7.5 seconds
- f) Maximum resolution : 600x600 DPI
- g) Memory : 100 MB
- h) Scan : Scan to P.C., Scan 2 TWIN application.

Period of warranty should be at least one year.



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Sealed quotation is invited from the bonafide and reputed firms as per enclosed format within 21 days from the date of publication of this notice alongwith cash or cheque amounting to Rs.500/- as earnest money deposit payable in favour of Kolkata Port Trust which is refundable without interest after completion of the process of Tender.

Description of the Old Machine to be replaced

Model No. : WC 5016

MAKE : ASK Infotech (now remained as MSK Solutions).

Serial No.3317176260.

Procurement year : May 2009.

The interested parties may visit the office mentioned above for inspection of the Old Machine on any working day. Please contact Sri P.K.Chattopadhyay, Establishment Officer, Marine Department for any clarification (Phone No.2230-3451 Extn.379 & M.No.98365-28698).

PRICE FORMAT

Price to be quoted both in words and figures. If there is any discrepancy in figure and words, the price quoted in words will be considered.

Price of new machine including delivery and installation:

GST as applicable :

Total Cost including GST :

Cost of Old Machine:

GST as applicable:

Total Cost including GST:

Effective Cost of the Machine after adjustment of buy back value excluding GST:

10% of the Effective Cost to be withheld without interest as Security Deposit which is payable at the completion of successful Guarantee Period.

जनदेशक, समुदायभाग
Director, Marine Department