

Haldia Dock Complex

Notice Inviting Tender

Tender No. HDC/MM/LT-41/48/88 for Supply and Delivery of IRS Approved Life Buoy to Haldia Dock Complex.

Last date & time of submission of tender is up to 15.00 Hrs. on 25.05.2017.

[No on-line tender is acceptable.](#) For details of tender, please visit HDC's website i.e. haldiadock.gov.in or KoPT's website i.e. kolkataporttrust.gov.in

কলকাতা পোর্ট ট্রাস্ট
KOLKATA PORT TRUST
হাল্দিয়া গোদী পরিসর
HALDIA DOCK COMPLEX
AN ISO-9001: 2008 ORGANISATION



Office of the M.M. Division, Jawahar Tower, 2nd Floor,
P.O. Haldia Township, Dist. Purba Medinipur,
PIN: 721607, TELEFAX : 03224-263255
Ph. No. 03224-264774/9434031203

M/s. _____

Dear Sir(s),

Sub :- **SUPPLY AND DELIVERY OF IRS APPROVED LIFE BUOY TO HALDIA DOCK COMPLEX.**

REF :- **TENDER NO. HDC/MM/LT-41/48/88**

Please submit your quotation for supply and delivery of “**IRS APPROVED LIFE BUOY**” indicating the price, taxes, duties etc. in accordance with the attached terms and conditions of tender and detailed Bill of Quantities. Please sign and submit the enclosures containing as mentioned in Part-I (Techno-Commercial Bid) as Annexure-A & B and Part-II (Price Bid) as Annexure-C. Part-II Price bid will be opened of only those bidders whose Part-I (techno-Commercial offer) is in order.

TENDER GUIDE LINES :-

- | | |
|---|--|
| ☞ LAST DATE AND TIME OF RECEIPT OF BID | : 3.00 P.M. on 25.05.2017 |
| ☞ DATE AND TIME FOR OPENING OF TENDER (Part-I) | : 3.30 P.M. on 25.05.2017 |
| ☞ TENDER TO BE SUBMITTED AT THE ADDRESS | : Office of the Manager (MM),
M.M. Division, Haldia Dock
Complex. |

Important instructions:-

1. Tenderers are requested to read the Bill of Quantity and terms & conditions of this tender before submission of tender.
2. No tender will be accepted after the due date and time mentioned in tender.
3. No deviation to the technical and commercial terms & conditions is allowed.
4. HDC has the right to cancel this tender without assigning any reason thereof.
5. The tender should be submitted with Signature and Official Seal on every page strictly as per the terms and conditions and laid down procedures only.
6. Due date of submission of tender will not be extended under any situation except only in case of an unscheduled HOLIDAY / BANDH / STRIKE on the prescribed last date of submission and opening of Bid, in such cases, the next working day will be treated as the scheduled prescribed day for the same, otherwise,
7. **Part-I consist of Annexure-A & B and to be submitted in Envelope-I whereas Part-II consist of Annexure-C and to be submitted in Envelope-II**

Thanking you,

Yours faithfully,

Encl: As above.

(Emanuel Singh)
Asst.Manager (MM)
For Manager (MM)

TERMS AND CONDITIONS OF TENDER FOR PROCUREMENT OF IRS APPROVED LIFE BUOY

1. HDC will not be responsible in any way for postal delay. HDC / KoPT reserves the rights to reject all tenders to accept any tender in whole or part without assigning any reason thereof.
2. Mere participation in tender will not mean that a particular bidder will automatically be considered qualified and their bids will be entertained. Such qualification will be reviewed at the time of evaluation of bids also.
3. The trustees reserve the right to reject or to accept the tender in whole or in part without assigning any reason whatsoever thereof.
4. **SCOPE OF WORK:**
The work comprises of loading, supplying, delivery unloading & stacking of IRS approved Life Buoy as specified in the Bill of Quantities at Central Stores of MM Division at Chiranjibpur of Haldia Dock Complex.
5. **VALIDITY :**
The tender shall remain open for acceptance for a period of 120 days from the date of opening of techno-commercial bid.
6. **PRICES:**
Price should be quoted F.O.R Central store/ site of MM Division at Chiranjibpur, Haldia, i.e on free delivery basis up to Central Store/ site of MM Division at Haldia.
7. **Evaluation :**
Evaluation will be made on lowest offer evaluation basis on quoted rate (i.e. L1 rate basis)
8. **PAYMENT:**
Payment will be made against supplier's clear bill within 30 (Thirty) days of receipt of satisfactory acceptance of materials at central store/ site. Payments shall be credited to supplier's bank account through ECS/NEFT/RTGS mechanism at all centers where such facilities are available in the bank. Accordingly bidders are requested to submit their bank Account No with the name and address of the bank along with the branch name and code number in the bill.
9. **DELIVERY :**
Delivery of the materials must be completed within 45 days from the date of receipt of order by the supplier.
10. **INSPECTION :**
Life buoy should be supplied either from IRS Approved manufacturer / or Life buoy itself should be IRS approved one. A valid certificate of such approval (either of above & as applicable) should be submitted along with the supply. The material would be inspected by the authorized representative of MO Division after delivery at the Central Store/ site of MM Division at Haldia and Life buoy would be accepted based on the aforesaid certificate.
11. **PACKING OF MATERIALS:**
The Supplier shall be responsible for proper packing and delivery of Stores. The materials should be packed by the Supplier/Manufacturer at their own cost and arrangement for protection against any damage, loss, breakage or leakage etc.
12. **JURISDICTION OF COURT :**
The contract shall be governed by all relevant Indian Acts applicable within the jurisdiction of High Court at Calcutta.

Signature of Tenderer with Office Seal

ANNEXURE-A

(Tender No. HDC/MM/ LT-41/48/88)

(To be submitted in Envelope-I)13. **SHELF LIFE:**

Life buoy to be supplied should have a self life which should not be less than 03 years from the date of supply. A self life certificate in this regard should be submitted along with the supply.

14. **GUARANTEE:**

Life buoy to be supplied must be guaranteed for a period of 12 (Twelve) months from the date of acceptance of the material by Haldia Dock Complex. If any defect, whatsoever, develops during this guarantee period, the same will have to be rectified / replaced (as the case may be) by the supplier at their own cost and arrangement.

15. **SECURITY DEPOSIT :**

The Security Deposit shall be equal to 5% of the basic value of Order. Security Deposit shall have to be deposited by Banker's Cheque or by Demand Draft of any Scheduled / Nationalized Bank of India drawn in favour of Kolkata Port Trust and payable at Haldia, by the successful Bidder within 30 days from the date of placement of order.

The Security Deposit shall be refunded without interest after the successful execution of the order and completion of guarantee period.

16. **LIQUIDATED DAMAGES :**

If the successful bidder (supplier) fails to complete the entire supply within the stipulated date or, such the extension thereof as communicated by the Manager (Materials Management Division) in writing, the supplier shall pay, as compensation (Liquidated Damage) to the Trustees and not as a penalty, @½ % (half percent) of the total basic value of the delayed portion of order for every week delay in supply (part of the week being treated as a full week). Provided always that the amount of such compensation shall not exceed 10% of the total basic value of the order.

Service Tax on L.D. amount at the prevailing rate will be levied. Present rate is 15% on LD amount.

17. **DOCK PERMITS :**

The successful Bidder shall have to obtain permits from the RZ store/ site of I&CF Division or as directed for entry of their vehicles and workers into the Trustees' Stores for unloading and stacking of the material. Such permits shall be issued to the Bidder against receipt of proper application with payment of necessary charges for the same during normal working hours on any working day.

18. **WORKMEN COMPENSATION :**

The successful bidder(s) must cover his employees / workers, who will be engaged for delivery, unloading & stacking job at HDC's site, under workmen compensation act, fatal accident act and personal injuries insurance act for protection against any injury / accident and shall have to bear all the consequences and cost as applicable as per relevant acts.

19. **PERSONAL PROTECTIVE EQUIPMENT (PPE):**

Suppliers and their workmen including driver & helper must use **PPE** i.e. **Safety Helmet** etc. at the time of supply of materials inside the dock premises.

Date : -----

Signature of Tenderer with Office Seal

Place : -----

Name:-----

Phone:

Address:.....

Fax:.....

.....

E-mail:

.....

ANNEXURE-B

(Tender No. HDC/MM/ LT-41/48/88)

(To be submitted in Envelope-I)**UN-PRICED BILL OF QUANTITIES****NOTE: PRICE NOT BE QOUTED IN THIS PART****Tender for supply and delivery of IRS approved Life Buoy of Haldia Dock Complex.**

Tenderers are to Quote price in this schedule

Sl. No.	Description of Item	Qty	Unit	If your offer exactly match to our specification, write 'YES', with other details given below. (Please note that no other specification would be accepted)		
				Specification is same (Yes/No)	MAKE /Brand	Whether Leaf let attached (Yes/No)
I	<u>IRS Approved Life Buoy</u> It should be useful in Deep Sea, in case of Flood, Safety measures for sea vessels & sea Mishap. It should be totally moisture proof and non-inflammable. It should be manufactured from durable High visibility orange synthetic material, Which requires no maintenance. The Retro reflective Tape used should be SOLAS approved, which helps to identify victims in distress. Its inner diameter should be at least 40 Cms , and outer diameter should be at least 80 cms. Having width: at least 10 cms . Floatability: more than 14.5 Kgs. Testing: It should be prototype tested for following tests as per SOLAS specification (Clauses) Temperature Cycling test (Cl. 1.2), Drop test (Cl.1.3) Oil resistance test (Cl.1.4) Fire test (Cl.1.5) Flotation Test It should be remain floating for a period of 24 hours (Cl. 1.6) Strength Test. (Cl. 1.7) Test for operation with a light and SOLAS Smoke signal (Cl.1.8) Self-activating smoke signal tests (Cl.1.9) Weight: 2.3 Kg to 3.5 Kgs.	46	Nos.			

TO INDICATE THE FOLLOWING DETAILS OF STATUTORY LEVIES:-

SL. NO.	TARIFF HEAD	WHETHER APPLICABLE	APPLICABLE RATE (%)	Whether INCLUSIVE / EXCLUSIVE
1.	Excise Duty			
2.	Sales Tax (CST/WBST/VAT)			
3.	OTHER DUTIES (IF ANY)			

Date :-----

Signature of Tenderer with Office Seal

Place :-----

Name:-----**Phone:****Address:**.....**Fax:**.....

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E-mail:

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ANNEXURE-C

(Tender No. HDC/MM/ LT-41/48/88)

(To be submitted in Envelope-II)**PRICED BILL OF QUANTITIES****NOTE: TENDERERS ARE TO QUOTE PRICE IN THIS PART****Tender for supply and delivery of IRS approved Life Buoy of Haldia Dock Complex.**

Sl. No.	Description of Item	Quantity (In Nos)	PRICE QUOTED BY THE PARTY ON F.O.R. BASIS UPTO HDC's SITE INCLUDING DELIVERY, UNLOADING & STACKING			
			BASIC PRICE	VAT %	UNIT RATE	TOTAL AMOUNT
			(IN Rs)	(IN Rs)	(IN Rs)	(IN Rs)
I	<u>IRS Approved Life Buoy</u> It should be useful in Deep Sea, in case of Flood, Safety measures for sea vessels & sea Mishap. It should be totally moisture proof and non-inflammable. It should be manufactured from durable High visibility orange synthetic material, Which requires no maintenance. The Retro reflective Tape used should be SOLAS approved, which helps to identify victims in distress. Its inner diameter should be at least 40 Cms , and outer diameter should be at least 80 cms. Having width: at least 10 cms . Floatability: more than 14.5 Kgs. Testing: It should be prototype tested for following tests as per SOLAS specification (Clauses) Temperature Cycling test (Cl. 1.2), Drop test (Cl.1.3) Oil resistance test (Cl.1.4) Fire test (Cl.1.5) Flotation Test It should be remain floating for a period of 24 hours (Cl. 1.6) Strength Test. (Cl. 1.7) Test for operation with a light and SOLAS Smoke signal (Cl.1.8) Self-activating smoke signal tests (Cl.1.9) Weight: 2.3 Kg to 3.5 Kgs.	46				

Date :-----

Signature of Tenderer with Office Seal

Place :-----

Name:-----**Phone:****Address:**.....**Fax:**.....

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E-mail:

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