



## KOLKATA PORT TRUST

MATERIALS MANAGEMENT DIVISION  
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT  
6, GARDEN REACH ROAD, KOLKATA – 700023

**PRICE OF THE TENDER  
BOOKLET: Rs 50/- (Rupees Fifty  
only)**

Telefax no: 033-24594126  
Phone No: 033-2409-3078(Ext. 304)  
Email: mm@kolkataporttrust.gov.in  
Website: [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in)

### **TENDER FOR PROCURMENT OF DRY PROVISION FOR KOLKATA DOCK SYSTEM**

**NOTICE INVITING TENDER No. STR/13411/Dry Dated: 07.11.2016**

**e- Tender No. KoPT/Kolkata Dock System/MM/29/16-17/ET/570**

#### **TENDER NOTICE:**

Materials Management Division under Mechanical & Electrical Engineering Department of Kolkata Port Trust invites e-Tender under two part system (part I: Techno – Commercial Bid and Part II: Price Bid) for supply of **DRY PROVISION** for Marine Crew of Vessels, Shore Points and for patients of Centenary Hospital of Kolkata Dock System **for the period of One Year** as per the details specified herein the tender documents from established suppliers having valid credentials for supplies of Dry Provision.

1. **Type of Tender:** This is a Two Part Tender.
2. **SCOPE OF THE WORK**  
Supply of **DRY PROVISION** for Marine Crew of Vessels, Shore Points & for patients of Centenary Hospital of Kolkata Dock System as per the details specified here in the tender documents at Annexure - C.
3. **Date of Sale & Date of Opening:**  
e -Tender will start from **26.04.2017** and the same will be closed on **17.05.2017 at 14.00 hrs.** The tender will be opened on **17.05.2017 at 15.00 hrs.**  
**For any and all amendments, if any, of the instant tender such amendments will be hoisted in KoPT's website/CPP Portal/MSTC portal only and no further notification will be made in the newspaper.**  
**Accordingly interested bidders are advised to keep close watch on KoPT website,**  
**[www.kolkataporttrust.gov.in/](http://www.kolkataporttrust.gov.in/) CPP Portal i.e. [eprocure.gov.in/MSTC](http://eprocure.gov.in/MSTC) website i.e. [www.mstcecommerce.com/eprochome/kopt](http://www.mstcecommerce.com/eprochome/kopt) in their own interest.**

**It is also to be noted that any such amendment will be a part of the instant tender document and will be binding on the bidder and it will be presumed that the bidder has satisfied himself about such amendments hoisted in website & CPP Portal & MSTC Portal.**

4. **Eligibility Criteria**  
Established suppliers of Dry Provisions: -
  - Having valid credentials for supplies of Dry Provision during last 2 years ending 31<sup>st</sup> Dec. 2016 for which documentary evidence must be submitted.
  - Must have Permanent I.T A/c No. and valid Sales Tax Clearance Certificate / VAT Registration Certificate / PAN issued by the competent authorities.**The above should be submitted along with the Tender.**

5. **Cost and procedure of Procurement/Download of Tender Document:**  
Tenderers can download the Tender Documents from KoPT website [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in) or from CPP Portal at [eprocure.gov.in](http://eprocure.gov.in) or from **MSTC website i.e. [www.mstcecommerce.com/eprochome/kopt](http://www.mstcecommerce.com/eprochome/kopt)** and in that case they will have to submit the Bank Draft/Pay Order of **Rs.50/-** (either in cash or in the form of Banker's cheque or Pay Order or Demand Draft from any of the Nationalized/Scheduled Banks having branch in Kolkata

drawn in favour of “**Kolkata Port Trust**” and submit the Treasury Receipt of the Tender Cost issued by the Treasurer, Kolkata Port Trust in a separate envelope along with their offer. The tenderer shall bear all costs associated with the preparation and delivery of its tender and the Materials Manager will in no case be responsible or liable for those costs.

**(The firm registered with DGS&D, NSIC Ltd. or MM Divisions for the items tendered for are exempted from submission of Tender Cost.)**

**The Tender Cost is not refundable.**

6. **Submission of Tender**

The tenderer shall fill in and submit online both Part I -Techno commercial Bid and Part II - Price Bid through [www.mstcecommerce.com/eprochome/kopt](http://www.mstcecommerce.com/eprochome/kopt) of MSTC Ltd. The intending bidders are required to submit their offer electronically through e-tendering portal. No physical tender is acceptable by Kolkata Dock System. The Tender will be opened on 17.05.2017 at **15hrs.** in presence of such interested tenderers or their authorized representative who may wish to remain present during the opening of Tender.

7. **Critical Dates & Time :**

<b>Publish Date</b>	<b>25.04.2017-10.00 Hrs.</b>	<b>Bid Opening Date</b>	<b>17.05.2017 -15.00 Hrs.</b>
<b>Document Download/ Sale Start Date</b>	<b>26.04.2017-11.00 Hrs.</b>	<b>Document Download/ Sale End Date</b>	<b>17.05.2017-14.00 Hrs.</b>
<b>Clarification Start Date</b>	N.A	<b>Clarification End Date</b>	N.A
<b>Bid Submission Start Date</b>	<b>26.04.2017-11.00 Hrs.</b>	<b>Bid Submission End Date</b>	<b>17.05.2017-14.00 Hrs.</b>

8. **Earnest Money & Security Deposit:**

The tender is subject to Bid Security (**Earnest Money**) of **Rs.1, 36,045.00 (Rupees One Lac Thirty Six Thousand Forty Five only)** for details please see the relevant clauses at **Annexure ‘A’**.

**Under no circumstances, earnest money deposit or the tender cost would be accepted in cash at Materials Management Division.**

9. The Materials Manager reserves the right of accepting or rejecting any offer partially or wholly without assigning any reason thereto.

Sd/-  
(S. Mukherjee)  
Chief Mechanical Engineer

## SCHEDULE OF TENDER (SOT)

a. TENDER NO.	<b><u>Str/13411/Dry Dated: 07.11.2016</u></b>
b. MODE OF TENDER	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through <a href="http://www.mstcecommerce.com/eprochome/koptofMSTC Ltd.">www.mstcecommerce.com/eprochome/koptofMSTC Ltd.</a> The intending bidders are required to submit their offer electronically through e-tendering portal. No physical tender is acceptable by Kolkata Dock System
c. E-Tender No.	KoPT/Kolkata Dock System/MM/29/16-17/ET/570
d. Date of NIT available to parties to download	<b>26.04.2017 at 11 hrs.</b>
e. Pre-Bid Meeting starting date & Time	<b>N.A</b>
f. Pre –Bid Meeting closing date & Time	<b>N.A</b>
g. i) Earnest Money Deposit	<b>“Earnest Money Deposit” of Rs. 1,36,045.00 (Rupees One Lac Thirty Six Thousand Forty Five only)</b> in the form of Banker’s cheque or Pay Order or Demand Draft from any of the Nationalized/Scheduled Banks in India having branch in Kolkata drawn in favour of <b>“Kolkata Port Trust”</b> or Treasury Receipt of the deposit issued by the Treasurer, Kolkata Port Trust, as the case may be. <b>(The firm registered with DGS&amp;D, NSIC Ltd. or MM divisions for the items tendered for are exempted from submission of Earnest Money).</b>
ii) Tender Cost	<b>“Tender Cost”</b> containing Banker’s cheque or Pay Order or Demand Draft from any of the Nationalized/Scheduled Banks in India having branch in Kolkata drawn in favour of <b>“Kolkata Port Trust”</b> of <b>Rs.50/-</b> (Rupees fifty only) as the cost towards purchase of tender document (applicable for downloaded NIT only) or Treasury Receipt of the deposit issued by the Treasurer, Kolkata Port Trust, as the case may be. <b>All Banker’s cheques/Pay Orders/Demand Drafts should be drawn in favour of “Kolkata Port Trust” on any nationalized/Scheduled bank having branch in Kolkata. (The firm registered with DGS&amp;D, NSIC Ltd. or MM divisions for the items tendered for are exempted from submission of Tender Cost).</b>
iii) Transaction Fee	<b>Rs. 3911/- Including Service Tax &amp; other charges @ 15% (on Service Charge) Payment of Transaction fee by NEFT/RTGS in favour of MSTC LIMITED (refer clause. No. 4 of Annexure -A )</b>

<b>h. Last date of submission of EMD &amp; Bid Document fee at KDS</b>  <b>Last date of submission of Transaction fee through RTGS/NEFT in favour of MSTC Limited, Kolkata.</b>	<b>17.05.2017 up to 14.00 hrs.</b>  <i>Bidders should attempt to deposit Transaction Fee 3 days prior to closing of bid to avoid rejection of bid on account of failure to confirm receipt by MSTC.</i>
<b>i. Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and price Bid at <a href="http://www.mstcecommerce.com/eprochome/kopt">www.mstcecommerce.com/eprochome/kopt</a></b>	<b>26.04.2017 at 11hrs.</b>
<b>j. Date of closing of online e-tender for submission of Techno-Commercial Bid &amp; Price Bid.</b>	<b>17.05.2017 at 14 hrs.</b>
<b>k. Date &amp; time of opening of Part-I (i.e. Techno-Commercial Bid) Part-II Price Bid: Date of opening of Part II i.e. price bid shall be informed separately</b>	<b>17.05.2017 at 15 hrs.</b>

**List of Annexure**

<b>Important Instructions to Bidders</b>	<b>:- Annexure - A</b>
<b>Commercial Terms &amp; Condition</b>	<b>:- Annexure - B</b>
<b>Schedule of Requirement</b>	<b>:- Annexure - C</b>
<b>Contract forms</b>	<b>:- Annexure - D</b>
<b>Documents to be uploaded</b>	<b>:- Annexure - E</b>
<b>Price Bid</b>	<b>:- Annexure - F</b>

## **Important instructions for E-procurement**

Bidders are requested to read the terms & conditions of this tender before submitting your online tender.

1	<p>Process of E-tender :</p> <p>A) Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Technical Bid as well as Commercial Bid will be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p>SPECIAL NOTE: THE TECHNICAL BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT <a href="http://www.mstcecommerce.com/eprochome/.....">www.mstcecommerce.com/eprochome/.....</a></p> <p>1). Vendors are required to register themselves online with <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-Procurement → PSU/Govt depts → Select ..... Logo → Register as Vendor -- Filling up details and creating own user id and password → Submit.</p> <p>2). Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p>In case of any clarification, please contact ...../MSTC, (before the scheduled time of the e- tender).</p> <p><i>Contact person (Kolkata Port Trust):</i></p> <ol style="list-style-type: none"> <li>1. Indrajit Ghosh – Materials Manager – <a href="mailto:mm@kolkataporttrust.gov.in">mm@kolkataporttrust.gov.in</a></li> <li>2. Namgyal Bhutia– Sr. Dy. Materials Manager – <a href="mailto:nbhutia@kolkataporttrust.gov.in">nbhutia@kolkataporttrust.gov.in</a></li> <li>3. Sulata Barua – Dy. Materials Manager – <a href="mailto:Sulata.b@kolkataporttrust.gov.in">Sulata.b@kolkataporttrust.gov.in</a></li> </ol> <p><i>Contact person (MSTC Ltd):</i></p> <ol style="list-style-type: none"> <li>1. Shri S Mukherjee, DM(e-Commerce) – <a href="mailto:smukherjee@mstcindia.co.in">smukherjee@mstcindia.co.in</a></li> <li>2. Ms S Maity, AM(e-Commerce) – <a href="mailto:smaity@mstcindia.co.in">smaity@mstcindia.co.in</a></li> </ol> <p>Google hangout ID- (for text chat)- <a href="mailto:mstceproc@gmail.com">mstceproc@gmail.com</a></p>
---	--

	<p>B) System Requirement:</p> <ol style="list-style-type: none"> <li>Windows 7 or above Operating System</li> <li>IE-7 and above Internet browser.</li> <li>Signing type digital signature</li> <li>Latest updated JRE 8 (x86 Offline) software to be downloaded and installed in the system.</li> </ol> <p>To disable "Protected Mode" for DSC to appear in The signer box following settings may be applied.</p> <ul style="list-style-type: none"> <li>Tools =&gt; Internet Options =&gt; Security =&gt; Disable protected Mode If enabled- i.e, Remove the tick from the tick box mentioning "Enable Protected Mode".</li> <li>Other Settings: Tools =&gt; Internet Options =&gt; General =&gt; Click On Settings under "browsing history/ Delete Browsing History" =&gt; Temporary Internet Files =&gt; Activate "Every time I Visit the Webpage".</li> </ul> <p>To enable ALL active X controls and disable 'use pop up blocker' under Tools→Internet Options→ custom level (Please run IE settings from the page <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> once)</p>
2	<p>The Techno-commercial Bid and the Price Bid shall have to be submitted online at <a href="http://www.mstcecommerce.com/eprochome/.....">www.mstcecommerce.com/eprochome/.....</a> Tenders will be opened electronically on specified date and time as given in the Tender.</p>
3	<p>All entries in the tender should be entered in online Technical &amp; Commercial Formats without any ambiguity.</p>
4	<p><b>Special Note towards Transaction fee:</b> The vendors shall pay the transaction fee using "Transaction Fee Payment" Link under "My Menu" in the vendor login. The vendors have to select the particular tender from the event dropdown box. The vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate a challan by filling up a form. The vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, the vendor shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to MSTC's designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail. <b><u>Transaction fee is non-refundable.</u></b> A vendor will not have the access to online e-tender without making the payment towards transaction fee. <b><u>NOTE</u></b> Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit</p>

	the bid.
5	Information about tenders /corrigendum uploaded shall be sent by email only during the process till finalization of tender. Hence the vendors are required to ensure that their corporate email I.D. provided is valid and updated at the time of registration of vendor with MSTC. Vendors are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	E-tender cannot be accessed after the due date and time mentioned in NIT.
7	<p>Bidding in e-tender :</p> <ol style="list-style-type: none"> <li>Vendor(s) need to submit necessary EMD, Tender fees and Transaction fees (If ANY) to be eligible to bid online in the e-tender. Tender fees and Transaction fees are non refundable. No interest will be paid on EMD. EMD of the unsuccessful vendor(s) will be refunded by the tender inviting authority.</li> <li>The process involves Electronic Bidding for submission of Technical and Commercial Bid.</li> <li>The vendor(s) who have submitted transaction fee can only submit their Technical Bid and Commercial Bid through internet in MSTC website <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-procurement →PSU/Govt depts→ Login under .....→My menu→ Auction Floor Manager→ live event →Selection of the live event</li> <li>The vendor should allow running JAVA application. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common terms/Commercial specification and save the same. After that click on the Technical bid. If this application is not run then the vendor will not be able to save/submit his Technical bid.</li> <li>After filling the Technical Bid, vendor should click 'save' for recording their Technical bid. Once the same is done, the Commercial Bid link becomes active and the same has to be filled up and then vendor should click on "save" to record their Commercial bid. Then once both the Technical bid &amp; Commercial bid has been saved, the vendor can click on the "Final submission" button to register their bid</li> <li>Vendors are instructed to use <i>Attach Doc button</i> to upload documents. Multiple documents can be uploaded.</li> <li>In all cases, vendor should use their own ID and Password along with Digital Signature at the time of submission of their bid.</li> <li>During the entire e-tender process, the vendors will remain completely anonymous to one another and also to everybody else.</li> <li>The e-tender floor shall remain open from the pre-announced date &amp; time and for as much duration as mentioned above.</li> <li>All electronic bids submitted during the e-tender process shall be legally binding on the vendor. Any bid will be considered as the valid bid offered by that vendor and acceptance of the same by the Buyer will form a binding contract between Buyer and the Vendor for execution of supply.</li> </ol>

	<p>k) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>l) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>m) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any vendor confirms his acceptance of terms &amp; conditions for the tender.</p>
8	Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
9	No deviation to the technical and commercial terms & conditions are allowed.
10	The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
11	Vendors are requested to read the vendor guide and see the video in the page <a href="http://www.mstcecommerce.com/eprochome">www.mstcecommerce.com/eprochome</a> to familiarize them with the system before bidding.



**COMMERCIAL TERMS & CONDITION**

**Concurrence and remarks for all commercial terms & conditions will be taken online. No hardcopy for the same needs to be submitted.**

### **1. Eligibility Criteria of the Bidders**

Established suppliers of Dry Provisions:

- i. Must have valid credentials for supplies of Dry Provision during last 2 years ending 31<sup>st</sup> Dec' 2016 for which documentary evidence must be submitted. (DOCUMENTS TO BE UPLOADED)
- ii. Have Permanent I.T. A/c. No. and valid Sales Tax Clearance Certificate/VAT Registration Certificate issued by the competent authority. (DOCUMENTS TO BE UPLOADED)

### **2. PRICE BID**

- 2.1 Price quoted by the tenderer shall remain fixed and valid until completion of the contract and will not be subject to variation on any account, except statutory levies for which documentary evidence is to be submitted.
- 2.2 The bidder should note that Kolkata Port Trust does not furnish **C or D Form** and that the full rates of S.T /VAT are to be stated.
- 2.3 Price Bid should be FREE FROM ANY EXTRANEIOUS CONDITION.

### **3. PERIOD OF VALIDITY OF OFFERS**

Prices offered in BOQ shall remain valid for evaluation for **120 days** from the actual date of opening of the Tender.

- 4. Samples are to be marked and labeled so as to correspond with the items in the tender and to be sent to the Office of the Materials Manager so as to reach before opening of the tender.**
5. Full particulars as to specification, brand and makers name as must be applicable and delivery schedule, etc. should be stated, failing which the tender may not be considered.
6. The attention of tenderers is drawn to the rule that the rate unit must not, under any circumstances, be altered and quotation must be entered in ink for both in figures and in words.
7. Unless otherwise mentioned all offers will be considered for **immediate delivery ex-stock**, time being the essence of the contract in this respect.

### **8. REJECTION OF TENDER DOCUMENTS**

Tenderer is expected to examine the Tender documents including all instruction forms, terms, and specifications in Tender documents. Failure to furnish the information required as per the Tender Documents or submission of tender not substantially responsive to the tender Documents in every respect may result in the rejection of the tender.

### **9. BIDDERS RESPONSIBILITY TO SATISFY HIS QUERIES**

The tenderer may visit and inspect the site on his own responsibility and obtain all information that may be necessary for the purpose of his tender offer. No excuse of

ignorance as to site conditions and local information will be accepted in the event of his not visiting the site/other equipments. All costs, charges and expenses that may be incurred by the tenderer in connection with the preparation of his tender shall be borne by him and the Trustees accept no liability whatsoever in this regard.

**10. CLARIFICATION OF TENDER DOCUMENTS**

Prospective tenderers requiring further information or clarification of the Tender Documents may notify the Materials Manager in writing by Fax at the Materials Manager's mailing address indicated in the invitation for tenders within a reasonable time prior to the time of submission of tender.

**11. AMENDMENT OF TENDER DOCUMENTS**

a). At any time prior to the deadline for submission of tenders, the Materials Manager for any reason whether at his own initiative or in response to a clarification required by a prospective tenderer may modify the Tender Documents.

b). The amendment, if any shall be part of the Tender Documents and will be notified by publication in the KoPT website and CPP Portal and will be binding on the prospective Tenderers.

c). In order to allow prospective tenderers reasonable time for taking the amendment, if any into account & preparing the tenders, the Materials Manager may at his discretion, extend the deadline for the submission as well as opening of the tenders.

**12. SPECIAL INSTRUCTION:**

a) In case of packaged item with MRP having brands, the Order price as per quotation Or the MRP as shown in the package supplied – whichever is less would be considered for processing of supply bills.

b) For items where brand/packages are not available hence no M.R.P is there, a committee of officers will visit the market and obtain the rates once in every quarter (w.e.f. 2<sup>nd</sup> quarter) at the beginning and the rates between contract rates average market rate whichever is lower will be paid to the bidder for the supply of said quarter.

**13. OPENING OF TENDERS**

i. The Tender will be opened online. Tenderer can see the technical and price CST in their login once in opened.

ii. To assist in the examination, evaluation and comparison of tenders, Materials Manager may, at his discretion, ask the tenderer for a clarification of their offer. All responses to requests for clarification shall be in writing and **no change** in the price or substance of the tender shall be permitted.

iii. The Tenders will be evaluated by Kolkata Port Trust and only those offers which are substantially responsive to the specifications will be short listed. Further processing, discussion, etc. will be held only with the short listed tenderers.

**14.** The Earnest Money Deposits of all tenders will be retained by Kolkata Port Trust and will be returned after finalization of the tender.

**15.** The Earnest Money Deposit of only the successful bidder will be refunded only on receipt of requisite security money by Kolkata Port Trust. However, on specific request

of the successful supplier, the EMD may be encashed and retained by KoPT and the balance amount would be required to be deposited by the successful supplier.

16. A bidder may be disqualified if the bidder provides misleading or false information in the statements and documents submitted.

**17. WITHDRAWAL OF TENDERS**

Withdrawal of tender/offer in the interval between the closing date for submission of tender and the expiry of the period of its validity specified in the tender will result in forfeiture of Earnest Money.

**18. RIGHT TO ACCEPT ANY TENDER OR REJECT ANY OR ALL OFFERS:**

KoPT reserves the right to accept or reject any tender and/or part thereof, without assigning any reason. KoPT reserves the right to annul the tendering process and reject all the tenders at any time prior to award of contract, without thereby incurring any liability to the affected tenderers or any obligations to inform the affected tenderers the reason for such actions.

**19. NOTIFICATION OF AWARD:**

The Materials Manager shall notify the successful tenderer in writing or by fax or by email to be confirmed in writing that their offer has been accepted.

20. **INDEMNITY:** The contractor shall indemnify the KoPT during the various stages of execution of the contract, regarding damages, losses of or injury to, death of-

- i. Third parties
- ii. Contractor's facilities and equipment
- iii. Contractor's personnel
- iv. KoPT's facilities and equipment, including the goods supplied under the contract
- v. KoPT's personnel

KoPT shall not be liable for any claims for damage to property, injury or death of personnel of the contractor including his casual workmen etc.

**21. BID SECURITY (EARNEST MONEY):**

- a) The tender is subject to Bid Security (**i.e. Earnest Money**) of **Rs. 1,36,045.00/- (Rupees One Lac Thirty Six Thousand Forty Five only)** to be submitted in the form of Banker's cheque or Pay Order or Demand Draft drawn on any Nationalized / Scheduled Bank having branch in Kolkata payable at Kolkata in favour of "**Kolkata Port Trust**" and the same is to be submitted along with the offer.
- b) Bid securities of the unsuccessful bidders will be refunded to them without interest at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract without any interest.
- c) Bid security will be refunded to the successful bidder on receipt of Performance Security.
- d) Bid security shall be forfeited if a tenderer withdraws his offer during the period of tender validity specified by the tenderer or if the successful tenderer fails to furnish the performance security deposit on being advised to deposit the same within a specified time frame.
- e) Transfer of Bid Security from any deposits shall not be considered.

- f) **Tender without Bid security from firms other than those registered with DGS&D, NSIC Ltd or MM Division for the items tendered for would be treated as unresponsive and rejected by KoPT.**

**22. PERFORMANCE SECURITY:**

- a) The tender is subject to Performance Security for an amount of five per cent (5%) of the value of the contract - which is to be submitted by the successful bidder/s in the form of cash/Bank Draft/Pay Order drawn on Nationalized/Schedule Banks having branch at Kolkata in favour of **“Kolkata Port Trust”** to the Treasurer, Kolkata Port Trust, 15, Strand Road, Kolkata-700 001 and the copy of Treasury receipt is to be submitted to MM Division within the time limit as might be intimated but within the last date of delivery stipulated in the contract to ensure due performance of the contract as well as payment of bills in time.
- b) The proceeds of the security deposit shall be payable to the Kolkata Port Trust as compensation for any loss resulting out of the tenderer's failure to execute the contract.
- c) Kolkata Port Trust will return the security deposit without any interest as expeditiously as possible after the date of completion of Warranty period(s).
- d) In the event of the successful bidder failing to execute the order within the stipulated delivery period without sufficient reasons acceptable to the Trustees, the Security Deposit may be forfeited and the order be cancelled.
- e) **Exemption: No Exemption from submission of Performance Security is allowed.**
23. When the price is ruled by weight or measurements, net weight and net measurement should be quoted.
24. The Materials Manager does not bind himself to accept lowest of any tender or assign any reason for non-acceptance. He also reserves to himself the right to accept any tender in part or in whole.
25. The quantity mentioned in the tender is indicative and there is no guarantee that the full tendered quantity will be drawn. The actual quantity as and when required during the contract period will be drawn. The Materials Manager reserves the right to take up to **110%** of the quantities accepted by the Trustees.
26. The Materials Manager reserves the right of extending the last date of submission of offers based on the response to have a fair and wide competition.
27. The Trustees will not recognize any assignment or endorsement in favour of third parties of any order arising out of this tender other than the authorized dealer/distributor/accredited agents.
28. If delivery of material is not made within the time undertaken, the order may be cancelled without notice and procurement of materials will be made from market at the **risk and cost of the defaulting supplier/s.**
29. Unaccepted samples should be collected back from this office within 5 weeks from the due date of tender, failing which it will be deemed that they have been abandoned and will be disposed of. The representative who is deputed to collect samples must bring with him a letter of authority.

30. Unless otherwise mentioned all offers will be considered for **immediate delivery ex-stock**, time being the essence of the contract in this respect.
31. Unit of price must be as specified in the tender, but if it becomes necessary to quote by weight instead of number approximate weight per no. must be quoted.
32. Any default in the supply or failure to deliver an approved quality within the time stipulated shall involve purchase of the whole or any portion of the supply remaining undelivered or unapproved from another source **at the risk and expenses of the supplier**.
33. All parties quoting should state clearly in bold letters the % of taxes and duties S.T., VAT, E.D. etc. that will be charged against any item as applicable.
34. **L.D. Clause** – ½ % per week with effect from stipulated date of delivery subject to maximum 5% of the order value. In case of L.D. for delayed supply Service Tax at the prevailing rate at the time of delivery will be applicable on L.D. amount and the same will be deducted from the supplier bill.
35. **Conditional discount**: Evaluation of tenders will not be made on conditional discount if any offered by the firm/s.
36. **JURISDICTION**: The contract shall be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Calcutta.
37. **ARBITRATION**: For the instant tender no Arbitration will be permissible. In case of disputes the decision of the Materials Manager will be final and binding.
38. **PAYMENTS TERMS**: Within 30 days from the date of submission of clear bill along with Bank A/C particulars supported with unqualified Receipted Challans along with other documents as required for processing the bill for payment through ECS.
39. **BID CURRENCY**: Price shall be quoted in I.N.R. only.
40. **DELIVERY CONDITIONS.**
  - I. Supplies must be packed in new bags and/or in sealed Tins/Containers etc. as specified in the Tender.
  - II. **Delivery of all items is to be made as per requirements directly to the Hospital, Vessels and Shore points of KoPT in the Port Area at the specified intervals of time as will be indicated at the time of placement of order during the contract period. For Marine and Hospital – delivery should be completed within 7 days from placement of Order every month.**
  - III. After the contract is awarded, details of orders for supply should be collected & verified from the concerned Store ("O" Group) at the Materials Management Division within 4 P.M. on week days except Saturday, Sunday and holidays. Once the formal order is placed on the party the onus is on the suppliers to get and verify details of ordered quantities of different items in time so as to affect supply of requisite items in requisite quantities at the requisite points in time.
  - IV. Generally the item listed are to be supplied monthly or in some case fortnightly installments in packed and arranged vessel wise according to vessels name and to be continued at regular intervals throughout the contract period. **The suppliers must be prepared to affect supply at 12 hours notice. Quantity in each case is only approx. and may be reduced or cancelled in any month.**

- V. Supplies are to be made strictly in time and to the satisfaction of Officer-in-Charge of Vessels / Shore points/Hospital. In case of any complaint, the supplier should take up the matter directly with the Officer-in-Charge for satisfactory solution of the complaint. In case of any impasse, the matter might be referred from both ends to Materials Manager whose decision on the matter should be binding.
- VI. The supplier must bring their scales and weigh out the commodities in their scale to the satisfaction of the receiving authority.
41. **LICENCES AND PERMITS:** The contractor shall be liable for obtaining all licenses and permits with respect to the goods supplied by him. Arrangements for Dock Permit etc. as necessary for direct delivery to the consuming points is to be made by the supplier at their own initiative following existing rules for which necessary assistance will be extended. **The Dock Permit will be provided by KoPT free of cost.**
42. **INSPECTION AND QUALITY OF STORES:** - Inspection of materials will be done, if required, by KoPT's authorized representative at delivery point. If necessary, samples, like Ghee, Mustard Oil etc. from the supplies may be drawn and the same will be tested by KoPT's own arrangement or by Government Test House and if found to be inferior to the specifications laid down, the materials will be rejected in whole or in part and the supplier will be debited with the cost of test. The supplier will have to replace the rejected stores at his own cost and in the event of his failure to do so; the item/s rejected will be procured at the supplier's risk and cost.
43. **SAMPLES:**  
**Samples for all items under Dry Provisions except Ghee, Mustard Oil, Atta, Chillies (powdered), Jeera (powdered), Turmeric (powdered), & Cream Cracker Biscuit must be submitted in SEALED PACKING under cover of a Challan before opening of the Tender failing which the offer for the same will not be considered. For Ghee, Mustard Oil, Chillies (powdered), Jeera (powdered), Turmeric (powdered), Atta, & Cream Cracker biscuits, the brands of the respective items to be indicated.**
44. **EVALUATION CRITERIA:-**
- Bidders quoting must have to quote against all items of the groups otherwise their offer will not be considered.
  - It is, however, not obligatory on the part of the Trustees to accept the Lowest Tender. They reserve the right to accept or reject a Tender without assigning any reason thereof.
  - In the event of Part Order being placed, the rate(s) against each of the item(s) constituting the order shall be identical to the rate(s) for the corresponding item(s) quoted in the Price Bid. Tender terms and conditions shall also remain unaltered, irrespective of whether Order is placed on part or, on the whole of the B.O.Q. No plea for subsequent withdrawal or, the amendment will be entertained.
  - For the purpose of evaluation, which will be done on the basis of item wise lowest rate and where identical items exist in both Group "A" and in Group "B", the lower rate for the said common item/s will be considered.**
45. Rates quoted should be on net weight basis and not on gross weight basis.

46. Rates quoted must be inclusive of Govt. Excise Duty if applicable and all others charges including delivery charges. If, however, VAT/ Sales Tax and Surcharge are chargeable the rate of VAT/Sales Tax must be stated clearly.
47. **Rates quoted by the firm must remain firm during contract period of 1 year from date of placement of contract and under no circumstances change in rate quoted by the firm will be entertained. The rate quoted should be on free delivery basis and under no circumstances, on Ex-godown basis.**
48. Tenderers must quote a single rate for a particular quality irrespective of the delivery schedule of materials either in one or more installments.
49. Any condition printed on the reverse of the bidder's offer will be ignored and will not be accepted.
50. No counter conditions/terms stipulated by the Tenderers' are acceptable and the offers from the bidders quoting such terms/conditions are liable to outright rejection.
51. **Bidders while submitting their bid must fully read and understood the entire Tender Documents, GCC, Special conditions and Addenda, if any, downloaded from under the instant e-tender and no other source and will comply to the said documents, GCC, Special conditions and Addenda. The bidders must register his unconditional acceptance while submitting his/her bid online using his/her Digital Signature.**
52. **If conditions above are not strictly complied with, the tender may not be considered.**
53. **The tender will not be extended under any situation.**
54. **The single qualified bidder against the first invitation of tender, if participates in the second or subsequent invitation, will have the option to have the EMD already furnished to count for the second or subsequent invitation, provided the validity of the Banker's Cheque/Demand Draft/Pay Order/Bank Guarantee is suitably extended by the party, where applicable. However, in case of upward revision of the estimated cost in the second or subsequent invitations of bids, the party will be required to submit the difference of EMD. As Earnest Money in form of Bank Guarantee is accepted only in case EMD exceeds 10 Lakh, the same should be kept in view while considering EMD furnished by the bidder in his original bid.**
55. **SPECIAL CONDITIONS OF TENDER**
1. **Supplies of Provisions must always be fresh and of good quality and as per samples/brands approved.** Provisions must always be free from dust or any impurities/ foreign particles.
2. Supplies not conforming to above in the case of supply to KoPT Hospital will be rejected by the Chief Medical Officer or his authorized representatives, Suppliers not confirming to the above in the case of supplies to Marine Department will be rejected by Officer-in-charge of Vessel/Shore Stations and arrangements must be made to replace the said items within 24 hours from receipt of communication over phone followed by formal written intimation, failing which KoPT will purchase the items concerned and recover any extra cost incurred for the said items from the Contractor's Bill.

3. Supplies must be packed in New Bags and/ or in Tins/sealed Containers.
4. The quantities are only approximate and may be increased /decreased or cancelled at any time.
5. **The Tenderers should undertake to submit copy of necessary License/Certificate issued by the AG Mark Authority to the manufacturer of the product in support of the quality of the following items before Materials Management Division within 15 days, if asked for:**
  - Ghee**
  - Mustard Oil**
6. **In case of failure to supply any provision, Risk purchase will be made thereof and the extra cost incurred will be debited to the firm.**
7. No reason will be assigned for rejection of any Tender.
8. **In case of packaged item with MRP having brands, the Order price as per quotation Or the MRP as shown in the package supplied – whichever is less would be considered for processing of supply bills.**
9. **The quantity is approximates and there is no guarantee that the full tendered quantity will be drawn. Only the actual quantity as when required during the currency of contract, will be drawn. The Trustees' reserve their right to drawn up 10% of tender quantity.**



**Schedule of Requirement**  
**Specifications and Technical Details**  
**Tender No. Str/13411/Dry dated 07.11.2016. Opening on 17.05.2017**

Sl. No.	Unit No.	Item no.	Description	Quantity for Vessels and other Shore points of Marine Dept. (In Kg.)	Unit	
<b>A. Dry Provision for DMD</b>						
1	02	1550040	Sugar	6325	Kg	<b>No price to be quoted here</b>
2	02	1550050	Salt	1581	Kg	
3	02	1550070	Dal Rahar	3840	Kg	
4	02	1550080	Dal Kari Musuri	3840	Kg	
5	02	1550100	Chillies	702	Kg	
6	02	1550110	Pepper	351	Kg	
7	02	1550120	Jeera	351	Kg	
8	02	1550130	Turmeric	1054	Kg	
9	02	1550150	Ghee A.G. Mark (Please see note below) Shelf life not less than 6 (six) months.	1446	Kg	
10	02	1550160	Mustard Oil. A.G. Mark Grade - 1, Brand & Makers' name to be indicated. Shelf life not less than 6 (six) months.	3686	Kg	
11	02	1550200	Tea Leaf CTC	948	Kg.	
12	02	1550020	Rice	54517	Kg.	
13	02	1550030	Atta (Good quality). In 5/10 kgs. Pack, like Ganesh, Ashirbad, Nature Fresh, etc. Shelf life is not less than 6 (six) months.	6416	Kg.	

Sl. No.	Unit No.	Item no.	Description	Quantity for Hospital (in Kg.)	Unit	
<b>B. Dry Provision for Hospital</b>						
1	02	1550040	Sugar	900	Kg	
2	02	1550050	Salt (Iodised, 1 Kg. pack)	500	Kg	
3	02	1550070	Dal Rahar	650	Kg	
4	02	1550080	Dal Kari Musuri	400	Kg	
5	02	1550090	Dal Moog	400	Kg	
6	02	1550100	Chillies (powdered), standard brand	30	Kg	

7	02	1550110	Pepper (good quality)	2.5	Kg	No price to be quoted here
8	02	1550120	Jeera (powdered), standard brand	60	Kg	
9	02	1550130	Turmeric (powdered), standard brand	72	Kg	
10	02	1550150	Ghee A.G. Mark (Brands Like Amul, Anik etc.) Shelf life not less than 6 (six) months.	70	Kg	
11	02	1550160	Mustard Oil. A.G. Mark Grade - 1, in 5 ltrs Jar. Brand & Makers' name to be indicated. Shelf life not less than 6 (six) months. (Please see note below)	750	Kg	
12	02	1550030	Atta (Good quality). In 5/10 kgs. Pack, like Ganesh, Ashirbad,, Nature Fresh, etc. Shelf life is not less than 6 (six) months.	1800	Kg	
13	14	1550170	Cream Cracker Biscuits (standard size, weight & good quality in tin container to be supplied twice in a month) Brand and makers' name to be indicated.	90000	Nos	
14	02	1550200	Tea Leaf CTC (good quality)	400	Kg	
15	02	1550010	Rice (good quality)	4000	Kg	

1. For Ghee, Atta, Mustard oil, Chillies, Jeera, Turmeric & Cream Cracker Biscuits Brand and Makers' name as may be applicable should be stated.
2. Supply of Mustard oil to Hospital is to be made in new sealed non-returnable 5 litre containers.
3. Supply of Mustard Oil is to be made to Marine Crew in new sealed non returnable containers.
4. Supply of Atta to Hospital is to be made in 5/10 Kgs. Sealed Packs.
5. Supply of Ghee of brands like Amul etc. to both Hospital and Marine Crew is to be made in 1, 2, 4, 5, 15 & 16 Kgs new sealed non-returnable containers.
6. **Supply of Jeera, Turmeric & Chilies should be of standard brand and is to be supplied in sealed pack. Brand and makers name to be stated.**

Contract Form

Code No.1224150

S-82

**New-1056**

**TENDER No.: STR/13411/Dry Dated: 07.11.2016 Opening on 17.05.2017**  
**(To be filled up and uploaded online)**

MATERIALS MANAGER  
 KOLKATA PORT TRUST

Sir,

1. I/We the undersigned hereby tender to supply the Trustees with such of the several articles or items enumerated in the accompanying list as you may select at the price stated therein and on terms as specified in the prescribed agreement.

2. A sum of **Rs.1, 36,045.00 (Rupees One Lac Thirty Six Thousand Forty Five only)** either in the form of Banker's cheque or Pay Order or Demand Draft drawn from a Nationalized/Scheduled Bank in India having branches in Kolkata in favour of "Kolkata Port Trust" is to be furnished with the details viz. Banker's cheque or Pay Order or Demand Draft no.....dated.....Bank.....Branch.....

3. If my/our tender or any portion of it is accepted I/We agree within 10 days of receiving notice of acceptance to execute an agreement, in the prescribed form, and to deposit with the Trustees' Financial Adviser and Chief Accounts Officer, 5% of the value of the accepted Tender, this deposit to be at my/our option either in Cash or in Government of Kolkata Port Trust Securities or in National Savings Certificates to an equivalent market value. I/We understand that no interest will be payable on such deposit.

4. I/We agree that if I/We withdraw my/our tender before the receipt of advice of the Trustees decision or if after my/our tender has been accepted in Whole or in part. I/We fail to execute the Prescribed Agreement within ten days after such acceptance the earnest money deposited by me/us may be forfeited, and in the later case the Tender may be cancelled.

5. Notwithstanding anything hereinbefore contained and without prejudice any of the rights of the Trustees' and without in any way effecting any of my/our liabilities. I/We hereby agree and confirm that I/We have pursued and understood the terms and conditions and import of all the causes in the prescribed agreement, a copy whereof has been duly initialed by me/us for identification and submitted with the tender and I/We agree that the terms and conditions contained in the said prescribed agreement shall be deemed to form part of the terms and conditions of the tenders and I/We shall be bound by same.

6. I/We agree not to sub let or assign the Contract for supplies or any part thereof at any benefit there under.

7. I/We bind myself/ourselves to supply, if required to do so up to 110% of the quantities accepted by the Trustees.

8. I/We agree to bear the cost of stamping the agreement.

9. I/We agree that delivery of articles will not be completed until such articles are inspected and passed at destination by an officer of the Trustees whose decision shall be final until such inspection and passing the articles shall remain and or will continue to remain at my/our sole risk. The rates quoted include delivery at Garden Reach.

10. Unless otherwise specified in the order I/We undertake to deliver supplies not later than 24 hours from the receipt of the order if received by noon on a week day or the case of an order received later than noon, 48 hours after such receipt failing which a purchase may be made against me/us in the open market on my/our account and risk and additional cost incurred thereby may be received from the 5% deposit made by me/us in terms of clause 3 or any other way that the Trustees may think fit and proper

11. I/We agree to all bills for articles supplied being prepared in and paid at the Trustees' Head Office by the existing mode which will absolve the Trustees from all liabilities whatsoever

12. Samples where called for have been marked and labeled so as to correspond with items in the tender.
13. The articles supplied will be in strict accordance with the specification and or description in the Schedule.
14. The price quoted for net weight or net measurement but the prices include cost of containers and delivery to Kolkata Port Trust as stated in Tender document.
15. Rate unit have not been altered in the Tender and quotations have been entered in both figures and words.
16. The total value of each item has been shown in the column provided for that purpose.
17. Country of manufacturer has been stated.
18. **Charge for work necessary for completion of Contract:** - I/We agree to pay all charges for handling, stamping, painting, marking, protecting and preserving patent rights drawings, templates, models and gauges and for all such measures as may be deemed necessary for the proper completion of the Contract even although special provision thereof has not been made in the specification or drawings.
19. **Indemnity Clause:** - I/We agree to all times to indemnify the Trustees against all claims which may be made in respect of the several articles or items enumerated in the list attached hereto under any patent or other rights and accept responsibilities for all risk or accidents or damage from whatever cause arising; PROVIDED Always that in the Trustees shall notify me /us of same and I/We shall be at liberty at my/our own expense to take steps in the matter that I/We may think fit.
20. **REMOVAL OF REJECTED STORES:** - I/We agree to remove within a fortnight from the date of rejection of any stores delivered by me/us and such rejected stores shall lie at my/our risk and rent may be charged at the Trustees' option. If I/We fail to remove such stores within a fortnight of rejection the Trustees shall have the right to dispose of the same and I/We shall have no claim against the Trustees in respect of the said (rejected) stores.
21. For non-observance of any of the terms of the tender and/or Agreement or otherwise the Trustees have absolute right without assigning any reasons to cancel the tender and /or the agreement and I/We shall be liable for all losses and damages arising there under and this is without prejudice to all other rights and remedies of the Trustees.
22. It is distinctly understood by and between the parties that notwithstanding anything hereinbefore contained the Trustees without prejudice to any of their rights shall be at liberty to deduct set off or adjust out of any money that may become refundable or payable by the Trustees to the tenderer in respect of the present tender or out of the security deposit in respect of the present tender any sum of sums that may be payable or has become payable by the tenderer to the Trustees or recoverable from the tenderer in respect of any other tender or contract between the tenderer and Trustees in these respect, the decision of the Trustees' Materials Manager shall be final and binding on both the parties.
23. I/we further confirm that I/we have carefully gone through the whole of the tender documents and understood the same.
24. It is also confirmed that no part of the tender document has been changed/modified by me/us.
25. Further, I/we confirm that statement of facts/figures information incorporated in my/our Offer is correct.

Yours faithfully,

Signature .....

Address.....

Dated .....2017

**List of Documents to be uploaded**

- a) VAT Registration Certificate.
- b) Copy of PAN Card.
- c) Credential of having experience in successfully executing supply of similar item (similar to items tendered out) during last 2 years ending 31.12.2016, i.e. Order copy & Goods receipt note, Supply challans duly materials approved by purchaser, receipt of payment, Tax Invoice etc.
- d) Copy of Treasury Receipt/D.D. towards deposit of EMD & Tender cost.
- e) Bank details of the bidder to be filled up given format at form 3.
- f) Form -1 (Expressed undertaking by the bidder)
- g) Form – 2 (General Particulars of the Tenderer)
- h) Form – 4 (APPLICATION FOR DEPOSIT OF EARNEST MONEY)

**Form -1**  
**Expressed undertaking by the Bidder**  
**(To be filled up and uploaded online)**

Code No: 1223740  
S – 10 (a)

**Tender no. Str/13411/DRY Dated: 07.11.2016 Opening on 17.05.17**  
**E-Tender no. KoPT/Kolkata Dock System/MM/29/16-17/ET/570**

To,  
The Materials Manager,  
**KOLKATA PORT TRUST**  
6, Garden Reach Road,  
Kolkata – 700023

I /We hereby tender to supply and deliver the articles noted below to your General Stores at Kidderpore on a one delivery contract basis (unless otherwise stated) at the rate quoted in Price schedule & subject to the conditions of Tender.

[Please strike out the alternative which is not applicable in your case out of the following three and initial the same.]

- 1) I / We hereby declare that I / We have not been banned or, de-listed by any Government Agency or Quasi-Government Agency or Public Sector Unit.
- 2) I / We hereby enclose the details of any banned / de-listed imposed on my / our agency by any Govt. / Quasi - Govt. Agency or, PSU.
- 3) I/We hereby confirmed the acceptance of all the technical & commercial terms of the tender.
- 4) I/We hereby confirm, that we have fully read and understood the entire Tender Document, GCC, Special Conditions and Addenda, if any, downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC, Special Conditions and Addenda to ***which I/WE unconditional agree and submit my/our bid online using my/our Digital Signature.***

**Date:**

**Place:**

Signature of Tenderer with Official Seal

**Full Name in Block Letters:**

**Address:**

**Telephone:**

**Fax:**

**E-mail ID:**

**Form - 2**

**Tender No. Str/13411/Dry Dated 07.11.2016 to be opened on 17.05.2017  
(To be filled in with permanent ink)**

**General Particulars of the Tenderer**

- I.** Name of the Bidder :
- II.** Official Address for Communication :
- III.** a) Telephone :  
b) Cell Phone :  
c) Fax :  
d) E-mail Address :
- IV.** Valid Trade License (Please attach photocopy) :
- V.** PAN (Please attach photocopy) :
- VI.** VAT Registration no. (Please attach Photocopy of certificate) :
- VII.** Particulars of EMD deposited (Please attach Photocopy of TR / Certificate of Registration if any for tendered item/s with DGS&D / NSIC Ltd. / MM Division, KoPT) :
- VIII.** Have you ever been debarred by any Govt. department or Govt. Undertaking to carry out any work, if so, please furnish details there of :
- IX.** Please attach copies of execution Certificate(s) issued by PSU / Public Limited Companies to whom similar items have been supplied by you within last two years :

Date:

(Signature & the Seal of the Bidder)

**Form - 3**

**Tender no. STR/13411/Dry Dated: 07.11.2016 Opening on 17.05.2017  
(To be filled up and uploaded online)**

Kolkata Port Trust  
15, Strand Road, Kolkata - 700001

Format of payment through ECS / RTGS

- |    |                                    |   |
|----|------------------------------------|---|
| 1. | Party Name                         | : |
| 2. | Bank Name                          | : |
| 3. | Branch Name                        | : |
| 4. | Type of Account                    | : |
| 5. | Account Number                     | : |
| 6. | MICR CODE of KOLKATA R.B.I.<br>and | : |
| 7. | IFS Code No.                       | : |
| 8. | PAN No.                            | : |
| 9. | VAT No.                            | : |

(Signature with official seal)

**NB: A Xerox copy of an unissued cheque is to be enclosed**



**Form - 4**  
**APPLICATION FOR DEPOSIT OF EARNEST MONEY**

**TENDER No. Str/13411/DRY Dated: 07.11.2016**  
**(To be filled up and uploaded online)**

To,  
The Treasurer,  
Kolkata Port Trust,  
15, Strand Road,  
Kolkata – 700001

Dear Sir,

Sub: Deposit of Earnest Money

Kindly accept a sum of **Rs.1, 36,045.00/- (Rupees One Lac Thirty Six Thousand Forty Five only)**, by Banker's cheque/Demand Draft drawn on\_\_\_\_\_ (Bank) dated \_\_\_\_\_, in favour of "**Kolkata Port Trust**" payable at Kolkata , as Earnest Money Deposit in respect of TENDER No. **Str/13411/DRY dated 07.11.2016** of Materials Management Division due to be opened on **17.05.2017** at **15.00 hrs.**

Date:

Yours faithfully,

Signature

Seal

**PRICE BID****TENDER No. STR/13411/Dry Dated: 07.11.2016 Opening on 17.05.17****KOLKATA PORT TRUST, KOLKATA DOCK SYSTEM****Group - A**

Sl. No.	Unit No.	Item no.	Description	Qty.	Per	Rate (Rs. in Figure)	Rate (Rs. in Words)
<b>A.</b>	<b>Dry Provision for DMD</b>						
1	02	1550040	Sugar	6325	Kg		
2	02	1550050	Salt	1581	Kg		
3	02	1550070	Dal Rahar	3840	Kg		
4	02	1550080	Dal Kari Musuri	3840	Kg		
5	02	1550100	Chillies	702	Kg		
6	02	1550110	Pepper	351	Kg		
7	02	1550120	Jeera	351	Kg		
8	02	1550130	Turmeric	1054	Kg		
9	02	1550150	Ghee A.G. Mark. Shelf life not less than 6 (six) months.	1446	Kg		
10	02	1550160	Mustard Oil. A.G. Mark Grade - 1, Shelf life not less than 6 (six) months.	3686	Kg		
11	02	1550200	Tea Leaf CTC	948	Kg		
12	02	1550020	Rice	54517	Kg		
13	02	1550030	Atta (Good quality). In 5/10 kgs. Pack, like Ganesh, Ashirbad, Nature Fresh, etc. Shelf life is not less than 6 (six) months.	6416	Kg		

**To be supplied as per instruction contained in tender document****Group - B**

Sl. No.	Unit No.	Item no.	Description	Qty.	Per	Rate (Rs. in Figure)	Rate (Rs. in Words)
<b>B.</b>	<b>Dry Provision for Hospital</b>						
1	02	1550040	Sugar	900	Kg		
2	02	1550050	Salt (Iodised, 1 Kg. pack)	500	Kg		
3	02	1550070	Dal Rahar	650	Kg		
4	02	1550080	Dal Kari Musuri	400	Kg		
5	02	1550090	Dal Moog	400	Kg		
6	02	1550100	Chillies (powdered), standard brand	30	Kg		
7	02	1550110	Pepper (good quality)	2.5	Kg		

8	02	1550120	Jeera (powdered), standard brand	60	Kg		
9	02	1550130	Turmeric (powdered), standard brand	72	Kg		
10	02	1550150	Ghee A.G. Mark like Amul, Anik brand (Please see note below) Shelf life not less than 6 (six) months.	70	Kg		
11	02	1550160	Mustard Oil. A.G. Mark Grade - 1, in 5 ltrs Jar Brand & Makers' name to be indicated. Shelf life not less than 6 (six) months. (Please see note below)	750	Kg		
12	02	1550030	Atta (Good quality). In 5/10 kgs. Pack, like Ganesh, Ashirbad, Nature Fresh etc. Shelf life is not less than 6 (six) months. (Please see note below)	1800	Kg		
13	14	1550170	Cream Cracker Biscuits (standard size, weight & good quality in tin container to be supplied twice in a month) Brand and makers' name to be indicated.	90000	No.		
14	02	1550200	Tea Leaf CTC (good quality)	400	Kg		
15	02	1550010	Rice (good quality)	4000	Kg.		

1. For Ghee, Atta, Mustard Oil, Chillies, Jeera, Turmeric & Cream Cracker Biscuits; Brand and Makers' name as may be applicable should be stated.
2. Supply of Mustard Oil to Hospital is to be made in new sealed non-returnable 5 litre containers.
3. Supply of Mustard Oil is to be made to Marine Crew in new sealed non returnable containers.
4. Supply of Atta to Hospital is to be made in 5/10 Kgs. Sealed Packs.
5. Supply of Ghee of brands like Amul etc. to both Hospital and Marine Crew is to be made in 1, 2, 4, 5, 15 & 16 Kgs new sealed non-returnable containers.
6. **Supply of Jeera, Turmeric & Chilies should be of standard brand and is to be supplied in sealed pack. Brand and makers name to be stated.**

**To be supplied as per instruction contained in tender document**

**PRICE NOT TO BE QUOTED HERE**

**PRICE TO BE SUBMITTED ONLINE ONLY**