

NOTICE INVITING TENDER

MEDICAL DEPARTMENT



ADVERTISED TENDER FOR SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF ASSORTED PATHOLOGY EQUIPMENTS AT CENTENARY HOSPITAL, KOLKATA PORT TRUST.

Tender No. MED / PR / ADVT / 264/ 16-17 /1835

Dated 30/1/2017

Scope of Work : Centenary Hospital of Kolkata Port Trust (KoPT) intends to procure the following Pathology Equipments as per the schedule of Quantity and Technical Specifications as per **Annex -X**

- | | |
|----------------------------------|-----------------|
| A) LABORATORY CENTRIFUGE MACHINE | - 3 (Three) No. |
| B) INCUBATOR | - 1 (One) No. |
| C) AUTOCLAVE VERTICAL | - 1 (One) No. |

Sealed Tenders are invited by the Medical Department of Kolkata Port Trust from bona fide and reputed manufacturers or their authorized Dealers / Distributors / Stockiest / Agents fulfilling eligibility criteria as mentioned in the Notice Inviting Tender for **"Supply, Delivery, Installation & commissioning of above pathology equipments at Centenary Hospital, Kolkata Port Trust"** as per **Schedule of Quantity** as specified in this tender and in accordance with the **General Conditions and Special Conditions of Contract**.

1. CALENDAR OF TENDERING PROCESS:

<u>SL</u>	<u>TENDER NO.</u>	<u>MED / PR / ADVT / 264 / 16-17 / 1835 Dated 30/ 1/ 2017</u>
a)	Date of publication of in KoPT websites and Central Public Procurement Portal	06 / 02/ 2017
b)	Date of availability of NIT to the Vendors for downloading	06 / 02 / 2017
c)	Date of Offline Pre-Bid meeting	17/ 02 / 2017 at 11 AM
d)	Last Date of sale of Tender Document	27/2/2017
e)	Last Date of Submission of Tender	28/2/2017 at 3:00 PM
f)	Opening of Cover- I (Techno-commercial Bid)	28/ 2/ 2017 at 3:30 PM
g)	Opening of Cover II (Price Bid)	Exact date & time will be confirmed to the Techno-Commercially qualified bidders.

Note: a. *In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further notice.*

b. *Under no circumstances the Due Date of the Tender will be extended.*

2. Eligibility to Bid Criteria

To be submitted along with the inner cover marked "Techno-Commercial Bid":

- a) Treasury receipt issued by the Treasurer of KoPT against deposit of Cost of Tender document of **Rs. 300.00** and Earnest Money of **Rs. 3820.00** or the original Bank Draft / Banker's Cheque / Pay Order of the said amounts, executed by a Nationalized / Schedule Bank in favor of 'Kolkata Port Trust' and payable at Kolkata
- b) Brand and Maker's name of the quoted equipment must be clearly stated in the offer.

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- c) The original Tender document (Pages: 1 to 18) duly signed and stamped on each pages.
- d) Notarized Power of Attorney in favor of Authorized Signatory.
- e) The expected Life Span of the offered equipment is/are to be stated clearly.
- f) The declaration of Bidder regarding the availability of Spare Parts during the declared Life Span of the quoted equipment.
- g) The declaration regarding warranty period of 24 months and after completion of warranty period successful firm has to enter in to CAMC contract for 5 yeras.
- h) The details of the features / Specifications of the tendered items along with the Compliance Chart of the Technical Specifications of the Equipment offered with that of the Specifications of NIT must be submitted.
- i) Technical literatures of the Model quoted are required to be submitted. In case of any alternative offer the related Technical Specification and Literature is to be provided indicating clearly in the forwarding letter of the Firm.
- j) A separate letter indicating Acceptance of all Terms and Conditions of the instant tender.
- k) In case the offer is submitted by an Authorised Distributor / Authorised Dealer / Authorised Stockists on behalf of the original Equipment Manufacturer, a current valid self attested Authorisation Certificate to that extent specifying the instant Tender No. from the original Equipment Manufacturer is to be submitted along with the offer. In the case of Authorised Dealer / Authorised Stockists submitting tender with the second stage authorisation from the Authorised Distributor, the first stage Authorisation from the Principal Manufacturer in favour of the Authorised Distributor to be provided with authentic / valid documentary evidences.
- l) Attested Photocopy of valid and relevant Trade License.
- m) Attested Photocopy of valid STCC or VAT clearance certificate.
- n) Attested copy of Service tax Registration Certificate.
- o) Attested copy of PAN card
- p) At least two self attested Order copies along with the Performance Certificate of supplying the quoted Model to Govt. Organisation or Organisation of Repute (preferably in and around Kolkata) within the last two years should be produced with the Techno-Commercial Bid of the Tender.

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- q) The Name and Address of the Service Centre in and around Kolkata accredited by the Principal manufacturer.
- r) The Check List provided herewith, is to be filled in, signed, stamped and submitted positively along with the Techno-Commercial Bid.

PLEASE NOTE THAT THE BIDDER OF THE TENDER SHOULD BE EITHER INDIAN AGENT OF THE PRINCIPAL / OEM OR THE PRINCIPAL / OEM ITSELF, BUT BOTH THE INDIAN AGENT AND THE PRINCIPAL / OEM WILL NOT BE ALLOWED TO PARTICIPATE IN THE TENDER SIMULTANEOUSLY. ALSO AN INDIAN AGENT IS ALLOWED TO PARTICIPATE IN THE TENDER FOR THE TENDERED OUT ITEM/S WITH THE AUTHORISATION OF NOT MORE THAN ONE PRINCIPAL / OEM.

3. COST AND AVAILABILITY OF THE TENDER DOCUMENT

Tender Document may also be downloaded from KoPT Website: www.kolkataporttrust.gov.in and **Central Public Procurement Portal** www.eProcure.gov.in for which the bidder must submit along with the 'Techno-Commercial Bid' the Pay Order / Banker's Cheque / Demand Draft worth **Rs.300.00 drawn on a Schedule / Nationalized bank in favour of 'Kolkata Port Trust'** and payable at Kolkata.

4. PRE BID MEETING:

A pre-bid meeting will be held at the Centenary Hospital on **17/ 2/ 2017 at 15.00 hrs.**

5. INSTRUCTIONS TO BIDDER:

- 5.1 The tender document is not transferable and shall be submitted in the name of the Person / Firm / Corporation in whose name the tender document was issued. No Bidder is allowed to submit more than one TENDER. Please note that the Bidder of the tender should be either Indian agent of the Principal / OEM or the Principal / OEM itself, but the Indian agent and the Principal / OEM will not be allowed to participate in the tender simultaneously. Also an Indian agent is allowed to participate in the tender for the tendered out item(s) with the authorization of not more than one Principal / OEM. If more than one bid is submitted by a particular bidder with authorisation from more than one OEM / Principal then all the bids submitted by the bidder will be rejected.
- 5.2 **Power of Attorney:** Tender shall be signed by the bidder or a person, duly authorized to sign on behalf of the bidder. **Power of Attorney on Non-judicial Stamp Paper of Rs. 100/- duly Notarised** accompanying the offer shall indicate such authorization which should be enclosed in Cover-1.
- 5.3 Each page of the NIT must be signed with seal and date by the authorized signatory of the bidder in indelible ink and must be submitted along with the tender. Bidder shall not use white ink for correction at any place of the tender paper. Necessary correction if required may be done only striking through the wrong entry under initial and office seal. Non compliance of the same will entail the tender as non responsive and hence may disqualify the offer.
- 5.4 Tender for the above work should be submitted in accordance with the **Schedule of Quantities** and Technical Specification as specified in this tender and in accordance with the **Special Conditions of Contract & General Conditions of Contract. The Special Condition of Contract will prevail over and above the General Conditions of Contract.**

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5.5 Any clarification with regard to interpretation or ambiguities discovered or pointed out after the issue of the tender documents but prior to submission of tenders as to the meaning, conditions or instructions contained in any of the issued documents, shall be valid only when such a clarification is issued in writing by the officer issuing the Notice Inviting Tender. Any such written clarification or amendment shall be hoisted in website of KoPT / CPP Portal. **Hence all the intending bidders are advised to keep close watch on the website of KoPT / CPP Portal in their own interest.**

5.6 Earnest Money:

An amount of Rs. 3820.00 (**Rupees Three thousand eight hundred and twenty**) only should be deposited as Earnest Money with the Treasurer of Trustees' of Kolkata Port Trust at 15, Strand Road, Kolkata - 700 001. The self attested photo copy of the TR issued by the Treasurer of the Trustees' in favour of the Bidder must be submitted in **Cover-I**. **OR Bidder may download the Tender documents from KoPT's website and may deposit the Earnest Money by DD / Bankers Cheque drawn on any Nationalized Bank in favour of "Kolkata Port Trust" payable in Kolkata and should be attached along with the Techno-Commercial documents. (Cover - I).**

After the award of the contract the Earnest Money will be refunded without interest to all unsuccessful bidders who have submitted bona-fide bids. The Earnest Money of the successful Bidder/s may be converted as part of the "**Security Deposit**" if applied for, and will be kept till the completion of the Warranty period and will be refunded thereafter without interest subject to their performance.

Under no circumstances Earnest Money Deposit would be accepted in Cash or by Ordinary Cheque at Medical Department, KoPT.

Tenders not accompanied with Earnest Money & Tender Cost as described along with the Techno-Commercial Bid of the Tender shall be summarily rejected as non-responsive.

5.7 **Site Visit:** The intending bidder may also visit the site at their own expense, prior to submission of tender for assessing the job requirement under consideration for the above contract with the prior permission from the Chief Medical Officer. No clarification will be made to the intending bidders after this and the decision of the Chief Medical Officer, Kolkata Port Trust shall be final & binding in this regard.

5.8 Tender Submission Procedure:

THE TENDER shall be submitted in 2 (TWO PARTS) SEALED COVERS as follows:

COVER-I : Sealed Cover Super scribed with "**TECHNO-COMMERCIAL BID AGAINST ADVERTISED TENDER FOR SUPPLY, DELIVERY , INSTALLATION AND COMMISSIONING OF PATHOLOGY EQUIPMENTS AT CENTENARY HOSPITAL, KOLKATA PORT TRUST.**" and will contain Techno-Commercial Documents listed under Clause No. 2 (Eligibility to Bid Clause) of NIT in order to prove their eligibility.

COVER-II: Sealed Cover Super scribed with "**PRICE BID AGAINST ADVERTISED TENDER FOR SUPPLY, DELIVERY AND COMMISSIONING OF PATHOLOGY EQUIPMENTS AT CENTENARY HOSPITAL, KOLKATA PORT TRUST AT CENTENARY HOSPITAL, KOLKATA PORT TRUST.**"

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(i) Only Price Bid as per Appendix 'C'.

All these TWO SEALED COVERS should then be put together in a **BIG ENVELOPE**, duly Sealed and Super scribed with "ADVERTISED TENDER FOR SUPPLY, DELIVERY , INSTALLATION & COMMISSIONING OF ASSORTEDPATHOLOGY EQUIPMENTS AT CENTENARY HOSPITAL, KOLKATA PORT TRUST", TENDER No. MED / PR / ADVT / 264 / 16-17 / 1835 Dated, 30 / 01 / 2017 " and to be sent so as to reach to the office of the Chief Medical Officer, Centenary Hospital, Diamond Harbour Road, Kolkata-700053 latest by 3.00 P.M. On 28 / 02 / 2017 after which no tender shall be accepted. Techno-Commercial Bid (**COVER-I**) of the Tender shall be OPENED at 3.30 P.M. on 28 / 02 / 2017, at the Centenary Hospital. One authorized representative of each Bidder may be present at the time of opening. Price bids (**Cover - II**) will be opened later and will be notified to the Techno-Commercially qualified Bidders.

All envelopes (**Cover-I & Cover-II** and the Big Envelop containing Cover - I & II) should bear the Name, Address and telephone / mobile no . of the firm submitting the tender.

Tender shall be signed by the Bidder or a person duly authorized to sign on behalf of the Bidder. Written Power of Attorney accompanying the offer shall indicate such authorization which should be enclosed along with the Techno-Commercial Bid.

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6. SPECIAL CONDITIONS OF THE CONTRACT :

- a) **Last Date of Submission:** Sealed Tenders must reach the Office of the Chief Medical Officer, Kolkata Port Trust latest by **15.00 hrs. on 28 / 02/ 2017** after which no tender shall be accepted.
- b) **Opening of Tender: COVER-I (Techno-Commercial Bid)** of the Tender shall be OPENED at **15.30 hrs. on 28 / 2/ 2017** at the Centenary Hospital in presence of representatives of the bidders. One authorized representative of each bidder may be present at the time of opening of **Cover-I**. The person representing the bidder should carry a letter of authority to be issued by the authorized signatory of the bidder. To assist in the examination, evaluation and comparison of tenders, Chief Medical Officer may at his discretion ask the Bidder for a clarification of their offer. All responses to requests for clarification shall be in writing and no change in the price or substance of the tender shall be permitted.

Under no circumstances the Due Date of the Tender will be extended.

Price Bids will be opened later and will be notified in advance to the Techno - Commercially qualified Bidders only.

- c) **VALIDITY OF OFFER:** The offer should be VALID for a period of not less than 120 (One hundred and twenty) days from the date of opening of the PRICE BID.
- d) **WITHDRAWAL OF TENDER:** Withdrawal of tender / offer in the interval between the closing date for submission of tender and the expiry of the period of its validity will result in forfeiture of Earnest Money.
- e) **REJECTION OF TENDER:** The issuing authority reserves the right to ACCEPT / REJECT any or all tenders without assigning any reason whatsoever.

f) AMENDMENT OF TENDER DOCUMENTS:

- At any time prior to the deadline for submission of tenders, the Chief Medical Officer for any reason whether at his own initiative or in response to a clarification required by a prospective Bidders may modify the Tender Documents.
- The amendment shall be part of the Tender Documents and will be notified by publication in the KoPT's website and Central Public Procurement Portal and will be binding on the prospective Bidders.

g) FORMAT AND SIGNING OF TENDER:

The original Tender Format and accompanying documents must be written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to sign on behalf of the Bidder. All pages of the tender documents except for un-amended printed literature shall be initialed by the person or persons signing the Tender. The Name and Position held by each person signing must be typed or printed or sealed below the signature. The Tender shall contain no interlineations, erasers or overwriting except as necessary to correct the errors made by the Bidder in which case such corrections shall be initialed by the person / persons signing the Offer.

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Bidder shall not use White Ink for correction at any place of the tender paper. Necessary correction if required may be done only striking through the wrong entry under initial and office seal. Non confirmation of the same will entail the tender as non responsive and hence may disqualify the tender.

h) DEMONSTRATION CLAUSE:

During the evaluation of the Techno-Commercial Bid of the respondent Firm/s, the Chief Medical Officer at his discretion may ask the Bidder/s to make arrangement to demonstrate the offered item(s) & its functioning for inspection by a Technical Committee to be formed by the Chief Medical Officer, either at the Centenary Hospital, KoPT / one or more sites where the item(s) is / are already installed (within Kolkata) or at its own premises. The demonstration will have a bearing on the technical evaluation of the equipment(s). The transport arrangement of the Committee members will be arranged by KoPT.

i) DELIVERY:

- 1 Supply, Delivery and Installation of the tendered out items are to be made to Centenary Hospital of KoPT. Arrangement of Porter for unloading, lifting and installation is to be made by the successful bidder at his own cost.
- 2 As the item is required urgently, the Bidder must mention the earliest delivery, installation and commissioning period for the tendered item. In any case, this period should not be more than 60 (sixty) days from the date of placement of order. Installed equipment will be under observation of the KoPT for a period of one month from the date of successful installation of the ordered items. The Completion Certificate will be issued after one month after satisfactory performance of the supplied items. Warranty period shall be reckoned from the date of issue of Completion Certificate of the equipment. Site inspection may be done prior to delivery if necessary, at Bidder's own cost.
- 3 Since the tender is for supply, delivery, installation and commissioning, prices quoted must be **F.O.R. Centenary Hospital, KoPT** and should include all charges that may be necessary for successful installation. KoPT shall not bear any charges, which the Bidder may have to bear prior to installation and handing over of the instruments.

j) TEST AND GUARANTEE CERTIFICATES: The successful Bidder shall have to submit Manufacturers Test and Warranty Certificate(s) or Certificate from a Govt. / Govt. Registered / recognised / approved Test House or Laboratory with regard to the machine, its Accessories, Consumables, etc. where ever applicable, along with the supply.

k) PERFORMANCE SECURITY BOND:

The successful bidder shall have to furnish the Performance Security in the prescribed format to be provided by KoPT along with the confirmed Order

l) COMPENSATION: The time allowed for carrying out the works as stipulated in the order, shall be strictly observed by the awarded Vendor, and shall be reckoned from the date on which the work order is placed on the awarded Vendor.

m) RISK PURCHASE CLAUSE: Any default in the supply or failure to deliver an approved quality or ordered material within the time stipulated may involve purchase of the whole or any portion of

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the supply remaining undelivered or unapproved from any other source at the risk and expenses of the defaulting Supplier.

- n) **LIQUIDATED DAMAGE:** If the Contractor fails to carry out the contract within the delivery period, from the receipt of Award of Contract or such extension thereof as communicated by the Chief Medical Officer, KoPT in writing, the Contractor shall pay as compensation (Liquidated Damage) to KoPT and not as a penalty, $\frac{1}{2}$ % (half percent) of the total value of work (Contract Price) as mentioned in the letter of acceptance of the tender/offer, for every week of delay or part thereof provided always that the amount of such compensation shall not exceed 10% of the said value of work. Service Taxes at applicable rates will be deducted on L.D. amount.
- o) **FORCE MAJEURE:** In the event, the Contractor being prevented from fulfilling its obligation or part thereof arising out of this contract, due to any Force Majeure event like acts of God (flood, earthquake etc) or war, civil commotion, strike etc., the affected party shall forthwith but in no case later than 48 hours from the commencement of such event, intimate the other party as to the commencement of such event and continue to intimate after every 7 (Seven) days during continuance of such event. The affected party shall upon cessation of such event, promptly informs the other party and shall commence its obligation in part or in full arising out of this contract that was kept suspended due to such events of Force Majeure.
- p) **WARRANTY:**
- i. The Bidder must provide a Warranty of at least **24 months** for the tendered out items as well as all parts and accessories, from the date of successful installation and handing over of the ordered items to KoPT at the Centenary Hospital.
 - ii. The successful Bidder shall make good at his own expenses all defects due to faulty design, material and workmanship, which may, during the period of 24 months from the date of successfully installation develop under proper use. If any difference of opinion arises on any of the provisions of this clause, the decision of the Chief Medical Officer, KoPT shall be final and binding.
 - iii. In default, KoPT will be at liberty to get the repairs done and deduct the cost thereof from the amount lying with them as Security Deposit so far as that is possible & practicable. If the cost of such repairs exceeds the amount of Security Deposit, the Bidder shall pay the balance amount to KoPT. In the event of failure to comply above, KoPT will realise the amount so paid from their pending bills if any.
 - iv. **The Bidder/s should categorically mention the list of Spare parts/optional / Consumable & disposable item /s if any, which are not covered under the Warranty Clause. Availability and cost of such items to be categorically mentioned.**
- q) **PRICE:**
- i) Price must be quoted in Price Bid in I.N.R. only. Each figure stated should be repeated in words also. Tender shall be rejected if bidder quoted Prices / Rates in Techno-Commercial Bid.
 - ii) Basic Price Offer (which must be in ink) and should **includes** the Rates of each tendered out items Tax elements like Excise Duty, Cess, Packing & Forwarding, Cartage, Delivery Charges etc except Sales Tax / VAT,. The Unit of Price must be as specified in the Tender.
 - iii) Price quoted by the Bidder shall remain fixed and firm throughout the period of Validity and will not be "Subject to Variation" other than the statutory variation against documentary evidence issued by the Competent Authority.

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- iv) The Rate of Discount over and above the price quoted, if any, to be stated clearly in the Price Offer. Any conditional discount will not be considered for the purpose of inter-se position.
- v) No price escalation is admissible other than statutory increase in Taxes & Duties etc. against documentary proof.
- vi) **The Bidder should note that Kolkata Port Trust does not furnish "C" or "D" Form and that the full rate of S.T/ VAT are to be stated.**
- vii) Price Bid should be **FREE FROM ANY EXTRANEIOUS CONDITIONS.**
- viii) Price must be quoted in Price Bid only. Tender shall be liable to rejection at the discretion of the Trustees' if Bidder quotes Prices / Rates in Techno-Commercial part.

r) TERMS OF PAYMENT:

- i. Payment against the supply of Equipment will be made through RTGS / NEFT generally after one month of submission of corrected Bill and other related documents viz. Receipted Challan, Bank particulars, PAN etc., subject to certification of satisfactory Installation issued by the appropriate authority of Centenary Hospital, KoPT as per agreement. The awarded Vendor shall give proper and appropriate demonstration of the equipment to the satisfaction of the Doctor of user wing after which the equipment shall be said to be successfully installed.
- ii. No advance payment will be made at any stage prior to Supply, Delivery and Installation of the ordered item.

s) EVALUATION CRITERIA:

- a) The Basic rate should be inclusive of all charges except VAT/ CST as per Price bid Appendix C, Evaluation of Price Bid will be made on sum total of prices of all the three items including CAMC for 5 years. The Cost of Optional Item/s if any and the Cost of the Consumables or other Item/s which are required to be changed periodically, if any, is/are to be indicated clearly, and the same will also be considered at the time of Evaluation of Price Bid.
- b) Separate price for each year of CAMC for 5 (Five) years after completion of Warranty period of two years to be indicated for the tendered items. The CAMC for five years would commence immediately after successful completion of the Warranty period. The Charges for Calibration /Control as per **ISO 9001:2000** norms / specification, if any, should be included in the offer.
- c) The evaluation of Price Bid will be done on the basis of the Sum Total of the Item wise Cost as mentioned in Sub Para (a) &(b) above.

t) AFTER SALES SERVICE:

The selected bidder must clearly mention the facilities for providing after-sales servicing and maintenance of the equipment after the expiry of the Warranty period. The selected bidder must clearly mention the details of setup / arrangement available in and around Kolkata for attending any breakdown call. After expiry of the Warranty period, the selected bidder will have to enter into Comprehensive Annual Maintenance Contract for the supplied equipments. **The Terms & Conditions of the Comprehensive Annual Maintenance Contract shall be as follows:-**

1. The rate for Comprehensive Annual Maintenance Contract (CAMC) shall be quoted for 5 (five) years. The bidder shall ensure supply of all Spares including Consumables for providing

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- maintenance support during the declared Life Span of the equipment after successful completion of the Warranty period.
2. Bidder must mention about the commitment regarding the number of routine preventive maintenance / check up that shall be undertaken. In the event the preventive maintenance is not done according to the scheduled time, proportionate deduction will be made from the CAMC charges. Further, the Bidder must provide check list after each of the preventive maintenance, breakdown, repair and calibration and it should be done as per ISO / National / International standards.
 3. The response time under the normal circumstances should be 24 hours for any repair reported to the bidder over phone, subsequently followed by email and shall not exceed 24 hours from the time of reporting of any breakdown call. If the selected bidder fails to attend such breakdown calls within the stipulated time as mentioned above, a penalty will be imposed @ 0.5% of Comprehensive Annual Maintenance Contract Value per day's delay or part thereof from the time of reporting, subject to a maximum of 10% of the Comprehensive Annual Maintenance Contract Value.
 4. The equipment should be repaired and commissioned on the day of attending the breakdown call or within the next two days time. In case it is not possible due to valid reasons (major fault, replacement of spare parts not readily available etc.), which is accepted by the Chief Medical Officer, then the same must be commissioned within 1 week's time from the date of break-down call. Non-acceptance of reasons for delay by the Chief Medical Officer / non-commissioning of equipments within 1 week (if allowed) will attract penalty and the Vendor will have to pay to the Trustees @ 0.5% of the CAMC value for each day's delay thereafter subject to a maximum of 10% of the CAMC Value. However, the Chief Medical Officer will be at liberty to get the CAMC repair done by outside agency and deduct the cost thereof from the Vendor from any amount lying outstanding. In case the cost exceeds such amount the Vendor should pay the balance amount to KoPT. These however will not relieve the Bidder from his obligation & liabilities under the Contract. In exceptional circumstances, the Chief Medical Officer may allow extension for such period as is considered reasonable without imposing penalty, against written application of the Vendor.
 5. The Comprehensive Annual Maintenance Contract rate must be inclusive of transportation of materials and persons attending the calls. No arrangement for transport and stay will be made by Kolkata Port Trust. The items for which CAMC is not applicable should be clearly mentioned. Details of Consumable items which are not covered under CAMC should be mentioned clearly as individual items.
 6. Payment for the Comprehensive Annual Maintenance Contract of each year shall be made to the Vendor every year in two installments of 50% of annual CAMC charge basis. The payment shall be made through ECS / NEFT / RTGS generally within 30 days after expiry of every six months. Else payment of the Comprehensive Annual Maintenance Contract on yearly basis shall be made in advance if, 110% of the said advance amount is covered by a Bank Guarantee and is submitted by the Contractor for the said period. The validity period of the said Bank Guarantee may be allowed to extend up to the next annual CAMC period in order to cover the Comprehensive Annual Maintenance charges.

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7. If the performance of the party is found unsatisfactory or otherwise, the CAMC may be cancelled or may not be renewed at the discretion of the Chief Medical Officer without assigning any reason.
- u) **SECURITY DEPOSIT:**
- i) The tender is subject to Security Deposit for an amount of Ten per cent (10%) of the value of the Contract which is to be deposited by the successful bidder either by Demand Draft / Pay Order / Banker's Cheque drawn on a Scheduled Bank and in favour of Kolkata Port payable at Kolkata and to be submitted with the Treasurer of Kolkata Port Trust, 15, Strand Road, Kolkata-700 001 and the self attested photo copy of Treasury receipt is to be submitted to Medical Dept. or in the form of Bank Guarantee issued by any Scheduled Bank to ensure due performance of the contract, within 30 days from the date of placement of order and the said amount will be retained by the Port Authority as Security Deposit.
 - ii) Security Deposit should remain valid for a period of 60 days in excess of / beyond the date of completion of all contractual obligations of the supplier including Warranty period.
 - iii) The proceeds of the Security Deposit shall be payable to the Kolkata Port Trust as compensation towards any loss resulting out of the Vendor's failure to execute the Contract.
- v) **ARBITRATION:** For the instant tender no Arbitration will be permissible. In case of disputes the decision of the Board of Trustees will be final and binding upon all the parties concerned in the instant tender.
- w) **JURISDICTION:** The contract will be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Kolkata.
- x) **GENERAL CONDITIONS OF CONTRACT:** The other Terms and Conditions of the NIT (**except Risk Purchase Clause**) will be those as stated in the "**General Conditions of Contract**" of Kolkata Port Trust.
- y) **If Conditions above are not strictly complied with, the Offer of the firm/s may not be considered as qualified offer/s.**

The above Clauses shall be final and binding on both parties

Sr. Dy. Chief Medical Officer (I)
For Chief Medical Officer

NOTICE INVITING TENDER

MEDICAL DEPARTMENT



ADVERTISED TENDER FOR SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF ASSORTED PATHOLOGY EQUIPMENTS AT CENTENARY HOSPITAL, KOLKATA PORT TRUST.

Tender No. MED / PR / ADVT / 264/ 16-17 /1835

Dated 30/1/2017

CHECK LIST

This Check list to be submitted along with the Techno-Commercial Bid duly filled in and signed with official Seal. No Price is to be mentioned anywhere in the list. Separate sheet may be used, if required, to declare anything relating to this tender.

1	Whether Original Tender papers have been duly signed, stamped and enclosed with the Techno-Commercial Bid and Price Bid in Cover-I, Cover-II respectively. Also mention the number of papers enclosed _____ Nos..	Yes /No
2.	Whether Trade License / STCC / VAT Regn. Certificate / Income Tax PAN are submitted in Cover-I .	Yes /No
3	Whether particulars of Cost of Tender Document and Earnest Money Deposit are enclosed in Cover-I .	Yes / No
4	Whether current valid Authorization for this particular tender from the Principal Manufacturer, if any, is enclosed in Cover-I .	Yes / No
5	Whether the Authorization submitted is First Party authorization. If not, both the 1 st stage and 2 nd stage authorization has been submitted in Cover-I .	Yes / No
6	Whether the Catalogue / Technical Literature of the quoted Tendered items is enclosed with TC Bid in Cover-I .	Yes / No
7	Whether the Compilation Chart of the Specification of the Quoted Models with that of the Specification of NIT is enclosed in Cover-I .	Yes / No
8	Whether the documents proving successful supply of the quoted item to Medical Institutions is/are enclosed with the TC Bid in Cover-I .	Yes / No
9	Whether separate letter confirming Unconditional Acceptance of Tender Conditions is enclosed along with the TC Bid in Cover-I .	Yes / No
10	Whether the Rate of Taxes, Govt. Duties (in percentage only, without 'C' or 'D' Form) has been mentioned in Price Bid in Cover-II .	Yes / No
11.	ISO or equivalent accreditation certificate in favour of the manufacturer covering the quoted product, if any, is / are submitted.	Yes / No

NOTICE INVITING TENDER

MEDICAL DEPARTMENT



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Tender No. MED / PR / ADVT / 264/ 16-17 /1835

Dated 30/1/2017

APPENDIX-'A'

[TO BE SUBMITTED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN [PART - I]

Name of the Firm / Bidder: _____

Name of the Authorized Signatory: _____

Official Address: _____

Phone No.: _____ FAX: _____

E-Mail: _____ Cell Phone No.: _____

Trade License No. / Certificate of Incorporation: _____

PAN / TAN _____ (Attach attested Photocopy)

Bank Particulars: Name of the Bank / Branch _____

Account Type: _____ A/C No.: _____

MICR No: _____ ISPS Code No.: _____

DECLARATION

We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the tender. In the event of our tender being accepted in full or in part, We also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the tender together with the acceptance thereof in writing by or on behalf of the Trustees shall form the Contract.

It is hereby confirmed that the hard copy of tender being submitted in the Techno-Commercial bid of the tender is identical and same to the one sent to us. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of KoPT without any reference to us.

It is also declared that our Concern was never been banned or de-listed by any Government or, Quasi-Government Agency or PSU. If the declaration is found incorrect in future, our offer will be liable for rejection.

Offer No. _____

Date: ____ / ____ / 2017

Place:

Signature of the Authorized Signatory of the Tenderer
(with official Seal and date)

NOTICE INVITING TENDER

MEDICAL DEPARTMENT



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Dated 30/1/2017

TECHNICAL SPECIFICATIONS AND SCHEDULE OF QUANTITIES

The complete and detailed Technical Specifications of each type of tendered out items

ANNEXURE - "X"

Specification for 3 Nos. Laboratory Centrifuge Machine & 1 No. each of Incubator and Autoclave Vertical with Stainless Steel Lid for Pathology Department of Centenary Hospital, KoPT against Tender No. MED / PR / ADVT / 264 / 16-17 / 1835 dt. 30/1/2017.

SPECIFICATIONS

A. LABORATORY CENTRIFUGE MACHINE

Qty. 3 Nos.

Specifications :

Calibration Certificate : Desirable

BIS / ISO Certification : Desirable.

CE / IEC Certification : Desirable

Laboratory Centrifuge Machine with the following Specifications: Should meet the requirement of IEC - 61010 with CE mark (Conformity to European Safety Standards). Should have following features.

1. Stable speed output even under unstable voltage conditions.
2. Low sample temperature rise
3. High Capacity , High Speed.
4. Brushless induction motor with variable frequency drive.
5. Microprocessor control with digital display.
6. Smooth and soft start.
7. Inverter fault detection with auto shut down
8. Seven segment LED display on speed.
9. Digital countdown timer & continuous run.
10. Dynamic brake for quick deceleration
11. Last set Parameters recall
12. Automatic door opening.
13. Stainless steel Centrifuge Chamber. Easy to clean.
14. Safety Lid inter lock to prevent lid opening during centrifugation.
15. Imbalance detection & Centrifugation stop with display of error.
16. Motor overload protection.

NOTICE INVITING TENDER

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Dated 30/1/2017

17. Hinge to prevent door falling

18. Emergency lid lock release

B. AUTOCLAVE VERTICAL WITH STAINLESS STEEL LID. Qty. 1 No.

Specifications :

Calibration Certificate : Desirable
 BIS / ISO Certification : Desirable
 CE / IEC Certification : Desirable

Autoclave Vertical with Stainless Steel Lid. with the following features:

1. Size : Depth 500 mm x 300 mm dia Cylindrical with Basket.
2. Capacity : **50 Ltrs.**
3. Outer Chamber made of thick M. S. Sheet & Powder Coated Paint or S. S. Sheet & High Bob Polish.
4. Inner Chamber made of High Grade Stainless Steel Sheet (304 grade)
5. Lid is made of thick Stainless Steel Plate & High Bob Polish.
6. Should be workable on 220 Volts AC.
7. Should be operated with Paddle lifting device.
8. To be fitted with Safety Valve, Pressure Gauge, Pressure Release Valve, Pressure adjustable from 5 psi to 20 psi. Steam Release Cock.
9. Automatic Pressure Control Switch, Mechanical Timer 0-60 minutes & Digital Temperature Indicator.
10. Complete with Stainless Steel Basket.
11. Electrical Supply 230V, 50 Hz. (3 KW approx).

C INCUBATOR:

Specifications :

1. Bacteriological , double wall outside made of stainless steel , inside also made of stainless **steel wire mesh shelves.**
2. Unit is fitted with two lamps main & Auto with digital controlling system.
3. Air circulating fan for controlling uniform temperature (for two years warranty)
4. Inner size
 - a) 24" x 24"x 24"
 - b) 24"x 18"x 36"

Offer No. _____

Date: ____ / ____ / 2017

Signature of the Authorized Signatory of the Tenderer
 (with official Seal and date)

Place:

NOTICE INVITING TENDER

MEDICAL DEPARTMENT



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Dated 30/1/2017

(APPENDIX - C) BILL OF QUANTITIES

(Following information must be entered in the given format while submitting Tender. This must not be filled in and should not be submitted along with the Techno-Commercial Bid.)

1	2	3	4	5	
Sl. No.	Item	Tender Quantity	Unit Rate)	Total Amount In Rs. In fig	(in words)
Item No. 1	Basic Unit Price of Laboratory Centrifuge Machine	3 (Two) Nos.			
	Cost of Optional items/ Spare parts/consumables & disposable items which are not covered under warranty and CAMC Period if any				
	Traning Charges to doctors if any				
	Sub Total Amount				
	VAT/ CST @ ____ %				
	Net value of item No. 1				
	<i>CAMC charges</i> for 5 years				
	Service Tax on CAMC				
	Total Amount in Rs.				
Item No. 2	Basic Unit Price of Autoclave Vertical	1 (One) No.			
	Cost of Optional items/ Spare parts/consumables & disposable items which are not covered under warranty and CAMC Period if any				
	Training Charges to doctors if any				
	Sub Total Amount				
	VAT / CST @ ____ %.				
	Net Value of item No. 2				

NOTICE INVITING TENDER

MEDICAL DEPARTMENT



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Dated 30/1/2017

	CAMC charges for 5 years				
	Service Tax on CAMC				
	Total Amount in Rs.				
Item No. 3	Basic Unit Price of Incubator	1 (One) No.			
	Cost of Optional items/ Spare parts/consumables & disposable items which are not covered under warranty and CAMC Period if any				
	Training Charges to doctors if any				
	Sub Total Amount				
	VAT / CST @ ____ %.				
	Net Value of item No. 3				
	CAMC charges for 5 years				
	Service Tax on CAMC				
	Total Amount in Rs.				

Note:

- a) **Any Conditional Discount will not be considered for evaluation.**
- b) Item wise Detail List & **individual Cost** of Optional Items / Spare Parts / Consumables & disposable if any, required to be changed periodically during Warranty and CAMC period of Five years (not covered under Warranty) are to be mentioned in a separate paper and the prices of the same will be considered at the time of evaluation of Price Offer.
- c) Technical Literature/ Catalogues / Manuals should be submitted

Offer No. _____

Signature of the Authorized Signatory of the Tenderer

Date: ____ / ____ / 2017

(with official Seal and date)

Place:

NOTICE INVITING TENDER
MEDICAL DEPARTMENT



**ADVERTISED TENDER FOR SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF
ASSORTED PATHOLOGY EQUIPMENTS AT CENTENARY HOSPITAL, KOLKATA PORT TRUST.**

Tender No. MED / PR / ADVT / 264/ 16-17 /1835

Dated 30/1/2017

To,
The Treasurer,
Cash & Pay Section,
Kolkata Port Trust,
15, Strand Road,
Kolkata - 700 001

Date: ____ / ____ / 2017

Sub : Application for Deposit of Earnest Money.

Ref : **Tender No. MED / PR / ADVT / 264/ 16-17 / 1835 Dated, 30/1/ 2017**

Please accept the sum of Rs. 3820 / (Rupees three thousand eight hundred and twenty) only as Earnest Money against the above tender and issue necessary Treasury Receipt in our favour.

Opening date of Techno-Commercial Bid of the Tender: 28/ 2/ 2017 **at 3.30 P.M.**

Offer No. _____

Date: ____ / ____ / 2017

Signature of the Authorized Signatory of the Tenderer
(with official Seal and date)

Place: