

KOLKATA PORT TRUST
TRAFFIC DEPARTMENT

PERMIT SECTION

Tfc/CPO/Procedure/Web

Dt : 28.07.2015

NOTICE

Sub : Internet based Daily Permit requisition system

Internet based Daily Permit requisition system had come into effect in 2013 and has been running smoothly. It had then been decided that for procuring more than 20 permits per shift, only web based requisition would be accepted. However, it is observed that many users are still not using the facility and also procuring huge number of permits from the counters. As a result the desired benefit of this Internet based facility is not being reaped leading to long queues at the counters.

The matter has since been reviewed and it has been decided that a maximum of 50 permits per day per party will be issued from the counters of the Permit Offices. Any party desiring to obtain more than 50 permits per day will have to place requisition through the Internet based Daily Permit requisition system. However, as per current practice, parties are at liberty to place all their Daily Permit requisition through Internet.

This will come into effect for all permits requisitioned on and from 1st September, 2015. All stakeholders are requested to co-operate.

Those who are yet to submit their e-mail IDs at the Central Permit Office for getting CUID (Company Unique Identification Number) and creating Username and Password, are requested to do so within 20th August 2015.

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DTM(C)
For Traffic Manager (I/C)