

**KOLKATA PORT TRUST
HALDIA DOCK COMPLEX**

Advertisement No. 04/2019

Requires

General Duty Medical Officers (on contract).

A Walk - in - Interview is scheduled to be held on November 23, 2019 at Kolkata Port Trust Guest House, 93, Chowringhee Road, Kolkata-700020 (near Exide Crossing) from 11 a.m. to 1 p.m.

Kolkata Port Trust, Haldia Dock Complex intends to engage **4 (four)**** General Duty Medical Officers on contract basis for its Hospital (ISO: 9001-2015 Certified) at Haldia. The detail of eligibility criteria for such contractual engagement is given below: -

[** The number of engagement are indicative only. The same may increase / decrease in future, as per actual requirements]

(A) General Duty Medical Officer (on contract): -

Eligibility Criteria

(i) Age : No Bar

(ii) Qualification & Experience :

MBBS Degree from a recognized University / Institute with one-year internship after passing MBBS.

Remuneration : Fixed consolidated remuneration of Rs. 75,000/- Per month.

(B) General terms & conditions for General Duty Medical Officer (on contract):

- i) The General Duty Medical Officer will be posted at KoPT Hospital at Haldia.
- ii) The engagement will be for a period of 2 (two) years and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, HDC / KoPT reserves the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon by the parties.
- iii) The selected candidate will be responsible to carry out medical treatment in Indoor / Outdoor / ICU / Emergency / Dispensary, as required, under the Port Hospital of HDC, Haldia. He / she will generally be deployed in shifts.
- iv) The selected candidates will be paid a fixed remuneration of Rs.75,000/- per month.
- v) The selected candidate shall be required to stay in the accommodation (unfurnished) provided by KoPT free of rent. Electricity charges shall have to be borne by the selected candidate, at actual.

(2)

- vi) The office of the selected candidate shall normally be at the Port Hospital of Haldia Dock Complex at Haldia Township, Dist.: Purba Medinipur – 721607. However, you may be required to work at any department / office within the jurisdiction of HDC, KoPT.
- vii) You will have to work for 6 days in a week and will be entitled to a weekly-off day. If situation so warrants, the weekly day of rest may be changed with prior intimation. You will be required to work in shifts on rotations i.e. morning, afternoon, night & general shift as per requirement. In exigency of work, you may also be booked on weekly off days / Holidays for which you will be granted a compensatory day of rest conveniently in lieu thereof and you will not be entitled to any other compensation, monetary or otherwise, for the same. You will also have to attend emergency calls as per requirement, beyond your normal duty hours without any extra remuneration for the same.
- viii) The selected candidate will be entitled to 15 days leave in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement), which shall be availed of with prior approval. For any absence, in excess of 15 days, pro-rata deduction will be made from the consolidated remuneration.
- ix) Additionally, leave on medical ground, to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement) on illness, may be allowed without any deduction from the remuneration, on the basis of certification from HDC / KoPT Medical Officer. Intimation of sickness should be reported to the Head of the Division / Reporting Officer forthwith, in writing, together with the certificate of illness from a Registered Medical Practitioner, in addition to verbal intimation over phone.
- x) The selected candidate would be entitled to indoor & outdoor medical facilities as are available in Port Hospital at Haldia for self & spouse only. However, no reimbursement for medicine / medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed. This restriction will not apply to you for treatment of any injury sustained due to accident occurred in course of and arising out of engagement.
- xi) On official tour outside headquarters of Haldia Dock Complex, the selected candidate would be entitled to TA / DA as applicable.
- xii) The selected candidate would be entitled to avail the canteen facility of HDC.
- xiii) Normally, Medical Superintendent, HDC will be the Reporting Officer for the selected candidates. However, the candidate may be required to report to any other officer of HDC, in exigency of work.
- xiv) The selected candidate shall be responsible for charge and care of HDC / KoPT's money, goods and stores and all other property that may be entrusted on them and they will be accountable for the same.

Contd...P/3

(3)

- xv) The contractual engagement may be terminated by giving one month's notice from either side. However, the engagement is terminable with 24 hours' notice for unsatisfactory performance and for any act considered to be derogatory / detrimental to the interest of HDC / KoPT.
- xvi) The selected candidate would have to submit Character / Antecedent Certificate in the prescribed proforma upon their selection.

Instruction to Candidates

- (a) Candidates are requested to register over telephone with Medical Superintendent (9434734011) / Sr. Dy. Manager (P&IR) (9434058419) prior to 10:30 a.m. on **November 23, 2019**.
- (b) Candidates must appear for the **Walk-In-Interview** with an application (Proforma enclosed) furnishing detailed bio-data, including name, date of birth, permanent address, address for communication, contact phone number, e-mail address, nationality, religion, details of educational and professional qualification, details of experience and post held (indicating name of the employer, salary drawn and present pay scale) or any other relevant information, with one recent passport size photograph and self-certified photo copies of relevant certificates / testimonials.
- (c) Please note that the said Walk-in-Interview for the said selection will be held at Kolkata Port Trust Guest House, 93, Chowringhee Road, Kolkata-700020 (near Exide Crossing), from 11 a.m. to 1 p.m. on **November 23, 2019** and for which the candidates must report to the officer in-charge at the aforesaid venue at 10.30 a.m. on the said date.

Sr. Dy. Manager (P&IR)
Haldia Dock Complex

PRESCRIBED PROFORMA FOR APPLICATION

ENGAGEMENT FOR: GDMO (on contract)



1. Name:
2. Father's / Husband's Name:
3. Date of Birth:
5. Sex:
6. Permanent Address:
.....
7. Address for Communication:
.....
8. Telephone: Landline:
Mobile:
9. E-mail Address:
10. Nationality:
11. Religion:

12. Qualification:
(Self certified
copies of Marks
sheets/
Certificates to be
enclosed)

Qualification	Percentage % with Division / Class	Name of University / Board / College
Class - X		
Class - XII		
Graduation		
P.G.Degree / Diploma		
Additional (if any)		

13. Experience:
(Self certified
copies of
Certificates to be
enclosed)

Organisation	Scale of pay & Present Basic Pay.	Post	Period (_____ to _____)	Duration

14. Additional Information (if any) :

I certify that the above information is true to the best of my knowledge and belief. The necessary documents, including the certificate from my employer, are enclosed.

(Full Signature of Applicant with Date)