

**KOLKATA PORT TRUST
HALDIA DOCK COMPLEX**

Advertisement No. 08/2018

Requires

Visiting Specialists (on contract), General Duty Medical Officers (on contract) & Medical Officer with AFIH qualification (on contract).

A Walk - in - Interview is scheduled to be held on November 10, 2018 at Kolkata Port Trust Guest House, 93, Chowringhee Road, Kolkata-700020 (near Exide Crossing) from 11 a.m. to 1 p.m.

Kolkata Port Trust, Haldia Dock Complex intends to engage Medical Professionals, as per the following, for its Hospital (ISO: 9001-2015 certified) at Haldia:

1. (A) **Visiting Specialists (on contract):** - Radiology, General Medicine, Physical Medicine, Psychiatrist, Ophthalmology and Orthopedics.

Sl. No.	Area of specialization	Minimum qualification	Minimum Experience	Remuneration in (₹)
1.	Radiology [on Visiting basis]	Post Graduate Degree / Diploma in Radiology	Some experience in the field of Radiology	3900/- per day or 1950/- per half day of visit. For highly deserving candidate the remuneration may be negotiable.
2.	General Medicine [on Visiting basis]	Post Graduate Degree in General Medicine	Some experience in the field of Medicine.	3900/- per day or 1950/- per half day of visit. For highly deserving candidate the remuneration may be negotiable.
3.	Physical Medicine [on Visiting basis]	Post Graduate Degree/Diploma in Physical Medicine	Some experience in the field of Physical Medicine	3900/- per day or 1950/- per half day of visit
4.	Psychiatrist [on Visiting basis]	Post Graduate Degree/Diploma in Psychiatry	Some experience in the field of Psychiatry	3900/- per day or 1950/- per half day of visit
5.	Ophthalmology [on Visiting basis]	Post Graduate Degree/Diploma in Ophthalmology	Some experience in the field of Ophthalmology	3900/- per day or 1950/- per half day of visit
6.	Orthopedics [on Visiting basis]	Post Graduate Degree/Diploma in Orthopedics	Some experience in the field of Orthopedics	3900/- per day or 1950/- per half day of visit

Contd...P/2

(2)

1. (B) General terms & conditions for Visiting Specialists: -

- i) The engagement will initially be for a period of 1 year. The same may be renewed based upon satisfactory performance.
- ii) The duties include attending to outdoor, indoor and emergency patients/ performing operations independently, etc.
- iii) Free board and lodging at KoPT Guest House, Haldia and free transportation by car between Kolkata (within municipal limits) and Haldia will be provided.
- iv) Duration of visit at HDC Hospital and other terms & conditions will be informed / as agreed to by the applicants at the time of interview before the Interview Board.

2. (A) General Duty Medical Officer (on contract): -

Kolkata Port Trust, Haldia Dock Complex also intends to engage **1(one)**** General Duty Medical Officer on contract basis for its Hospital (ISO: 9001-2015 Certified) at Haldia. The detail of eligibility criteria for such contractual engagement is given below: -

[** The number of engagement are indicative only. The same may increase / decrease in future, as per actual requirements]

Eligibility Criteria

(i) Age: No Bar

(ii) Qualification & Experience:

MBBS Degree from a recognized University / Institute with one-year internship after passing MBBS.

Remuneration: Fixed consolidated remuneration of Rs. 60,000/- Per month

2. (B) General terms & conditions for General Duty Medical Officer (on contract):

- i) The General Duty Medical Officer will be posted at KoPT Hospital at Haldia.
- ii) The engagement will be for a period of 2 (two) years and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, HDC / KoPT reserves the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon by the parties.
- iii) The selected candidate will be responsible to carry out medical treatment in Indoor / Outdoor / ICU / Emergency / Dispensary, as required, under the Port Hospital of HDC, Haldia. He / she will generally be deployed in shifts.
- iv) The selected candidates will be paid a fixed remuneration of Rs.60, 000/- per month.
- v) The selected candidate shall be required to stay in the accommodation (unfurnished) provided by KoPT free of rent. Electricity charges shall have to be borne by the selected candidate, at actual.

Contd...P/3

- vi) The office of the selected candidate shall normally be at the Port Hospital of Haldia Dock Complex at Haldia Township, Dist.: Purba Medinipur – 721607.
- vii) The selected candidate will be required to work in shifts on rotation i.e. morning, afternoon and night, as per the requirement. The candidate may also be required to work in general shift duty, if situation so warrants. He will have to work for 6 days in a week and will be given a staggered weekly day of rest. If situation so warrants, the weekly day of rest may be changed with prior intimation. For work on any weekly off day / declared National Holiday in exigency, the candidates will be granted a compensatory day of rest conveniently in lieu thereof and they will not be entitled to any other compensation, monetary or otherwise, for the same. The candidates will also have to attend emergency calls as per requirement, beyond their normal duty hours without any extra remuneration for the same.
- viii) The selected candidate will be entitled to 15 days leave in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement), which shall be availed of with prior approval. For any absence, in excess of 15 days, pro-rata deduction will be made from the consolidated remuneration.
- ix) Additionally, sick leave, to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement) on illness shall be allowed without any deduction from the remuneration on the basis of certification from HDC Medical Officer. Intimation of sickness should be reported to the Head of the Division / Reporting Officer forthwith in writing together with the certificate of illness from a Registered Medical Practitioner, in addition to verbal intimation over phone.
- x) The selected candidate would be entitled to indoor & outdoor medical facilities as are available in Port Hospital, Haldia for self & spouse only. However, no reimbursement for medicine / medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed.
- xi) On official tour outside headquarters of Haldia Dock Complex, the selected candidate would be entitled to TA / DA as applicable to the regular incumbent to the post of Sr. Medical Officer.
- xii) The selected candidate would be entitled to avail the canteen facility as is available to the regular employees of HDC.
- xiii) Normally, Medical Superintendent, HDC will be the Reporting Officer for the selected candidates.
- xiv) The selected candidate shall be responsible for charge and care of HDC / KoPT's money, goods and stores and all other property that may be entrusted on them and they will be accountable for the same.
- xv) The contractual engagement may be terminated by giving one month's notice from either side. However, the engagement is terminable with 24 hours' notice for unsatisfactory performance and for any act considered to be derogatory / detrimental to the interest of HDC / KoPT.

(4)

- xvi) The selected candidate would have to submit Character / Antecedent Certificate in the prescribed proforma upon their selection.

3. (A) Medical Officer with AFIH Qualification (on contract): -

Kolkata Port Trust, Haldia Dock Complex also intends to engage **01** Doctor with AFIH Qualification on contract basis for its Hospital (ISO: 9001-2015 Certified) at Haldia. The detail of eligibility criteria for such contractual engagement is given below: -

Eligibility Criteria

(i) Age: No Bar

(ii) Qualification & Experience:

- a) MBBS Degree from a recognized University / Institute with one-year internship after passing MBBS.
- b) Associate Fellowship on Industrial Health (AFIH).

Remuneration: Fixed consolidated remuneration of Rs. 60,000/- per month

(B) General terms & conditions for Medical Officer with AFIH Qualification (on contract):

- i) The AFIH Doctor will be posted at KoPT Hospital at Haldia.
- ii) The engagement will be for a period of 2 (two) years and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, HDC / KoPT reserves the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon by the parties.
- iii) The selected candidate will be responsible for periodical Health Examination of the Dock Workers and will also be responsible to carry out medical treatment in Indoor / Outdoor / ICU / Emergency / Dispensary, as required, under the Port Hospital of HDC, Haldia. He / she will generally be deployed in shifts.
- iv) The selected candidates will be paid a fixed remuneration of Rs. 60,000/- per month.
- v) The selected candidate shall be required to stay in the accommodation (unfurnished) provided by KoPT free of rent. Electricity charges shall have to be borne by the selected candidate, at actual.
- vi) The office of the selected candidate shall normally be at the Port Hospital of Haldia Dock Complex at Haldia Township, Dist.: Purba Medinipur – 721607.

- vii) The selected candidate will be required to work in shifts on rotation i.e. morning, afternoon and night, as per the requirement. The candidate may also be required to work in general shift duty, if situation so warrants. He will have to work for 6 days in a week and will be given a staggered weekly day of rest. If situation so warrants, the weekly day of rest may be changed with prior intimation. For work on any weekly off day / declared Holiday in exigency, the candidates will be granted a compensatory day of rest conveniently in lieu thereof and they will not be entitled to any other compensation, monetary or otherwise, for the same. The candidates will also have to attend emergency calls as per requirement, beyond their normal duty hours without any extra remuneration for the same.
- viii) The selected candidate will be entitled to 15 days leave in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement), which shall be availed of with prior approval. For any absence, in excess of 15 days, pro-rata deduction will be made from the consolidated remuneration.
- ix) Additionally, sick leave, to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement) on illness shall be allowed without any deduction from the remuneration on the basis of certification from HDC Medical Officer. Intimation of sickness should be reported to the Head of the Division / Reporting Officer forthwith in writing together with the certificate of illness from a Registered Medical Practitioner, in addition to verbal intimation over phone.
- x) The selected candidate would be entitled to indoor & outdoor medical facilities as are available in Port Hospital, Haldia for self & spouse only. However, no reimbursement for medicine / medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed.
- xi) On official tour outside headquarters of Haldia Dock Complex, the selected candidate would be entitled to TA / DA as applicable to the regular incumbent to the post of Sr. Medical Officer.
- xii) The selected candidate would be entitled to avail the canteen facility as is available to the regular employees of HDC.
- xiii) Normally, Medical Superintendent, HDC will be the Reporting Officer for the selected candidates.
- xiv) The selected candidate shall be responsible for charge and care of HDC / KoPT's money, goods and stores and all other property that may be entrusted on them and they will be accountable for the same.
- xv) The contractual engagement may be terminated by giving one month's notice from either side. However, the engagement is terminable with 24 hours' notice for unsatisfactory performance and for any act considered to be derogatory / detrimental to the interest of HDC / KoPT.
- xvi) The selected candidate would have to submit Character / Antecedent Certificate in the prescribed proforma upon their selection.

(6)

Instruction to Candidates

- (a) Candidates are requested to register over telephone with Medical Superintendent (9434734011) / Sr. Dy. Manager (P&IR) (9434058419) prior to 10:30 a.m. on **November 10, 2018**.
- (b) Candidates must appear for the **Walk-In-Interview** with an application (Proforma enclosed) furnishing detailed bio-data, including name, date of birth, permanent address, address for communication, contact phone number, e-mail address, nationality, religion, details of educational and professional qualification, details of experience and post held (indicating name of the employer, salary drawn and present pay scale) or any other relevant information, with one recent passport size photograph and self-certified photo copies of relevant certificates / testimonials.
- (c) Please note that the said Walk-in-Interview for the said selection will be held at Kolkata Port Trust Guest House, 93, Chowringhee Road, Kolkata-700020 (near Exide Crossing), from 11 a.m. to 1 p.m. on **November 10, 2018** and for which the candidates must report to the officer in-charge at the aforesaid venue at 10.30 a.m. on the said date.

Sr. Dy. Manager (P&IR)
Haldia Dock Complex

PRESCRIBED PROFORMA FOR APPLICATION

ENGAGEMENT FOR: _____

- 1. Name:
- 2. Father's / Husband's Name:
- 3. Date of Birth:
- 5. Sex:
- 6. Permanent Address:
.....
- 7. Address for Communication:
.....
- 8. Telephone: Landline:
Mobile:
- 9. E-mail Address:
- 10. Nationality:
- 11. Religion:



12. Qualification:
(Self certified
copies of Marks
sheets/
Certificates to be
enclosed)

Qualification	Percentage % with Division / Class	Name of University / Board / College
Class - X		
Class - XII		
Graduation		
P.G.Degree / Diploma		
Additional (if any)		

13. Experience:
(Self certified
copies of
Certificates to be
enclosed)

Organisation	Scale of pay & Present Basic Pay.	Post	Period (_____ to _____)	Duration

14. Additional Information (if any) :

I certify that the above information is true to the best of my knowledge and belief. The necessary documents, including the certificate from my employer, are enclosed.

(Full Signature of Applicant with Date)