

KOLKATA PORT TRUST HALDIA DOCK COMPLEX

Requires

Dock Pilot on Contract Basis

Haldia Dock Complex, Kolkata Port Trust intends to engage 03 ** (three) Dock Pilot under Marine Operations Division, Haldia Dock Complex, Kolkata Port Trust on contractual basis for posting at Haldia. Selected candidates will initially be placed on training for a maximum period of one year. Applications are invited from Indian nationals for the aforesaid contractual engagement, the details of eligibility criteria of which are given below: -

[** The numbers of engagements are indicative only. The same may increase / decrease in future, as per actual requirements]

Eligibility Criteria: -

- i) **Qualification:** - B.Sc. Nautical Science, 2nd Mate, 1st Mate or equivalent in Navy, Cost Guard.
- ii) **Age:** - No bar.

Selection methodology: -

Selection will be through Written test and Interview. However, management reserves the right to change / modify the selection methodology.

General instruction: -

Interested candidates, fulfilling the above mentioned eligibility criteria and agreeable to the terms and conditions given below, may apply in the enclosed proforma with one recent passport size photograph and self-certified photocopies of relevant certificates / testimonials. Application in sealed envelope super scribed “**Application for contractual engagement of Dock Pilot**”, should reach the office of Sr. Dy. Manager(P&IR), Haldia Dock Complex, Jawahar Tower Connector Building, P.O.-Haldia Township, Dist.-Purba Medinipur, PIN – 721607, by **June 30, 2017**. Mere fulfillment of the eligibility criteria will not confer any right upon the candidate for selection. Management reserves the right to cancel the selection process without any reference to the candidates. Incomplete application or application received after the last date may not be entertained.

Encl: As stated

Sr. Dy. Manager(P&IR)
Haldia Dock Complex

**Terms and conditions for contractual engagement of Dock Pilot
under Marine Operations Division of Haldia Dock Complex**

- i) The selected candidate will be initially engaged for a period three years, out of which he will be placed on training for a maximum period of one year at the beginning and on expiry of the said period of three years, the contractual engagement will be automatically terminated. However, on expiry of the contract, HDC/ KoPT reserves the right to enter into a fresh contract for such period and on such terms and conditions, as may be mutually agreed upon by the parties.
- ii) The selected candidate will be required to execute a bond to serve the port at least for two years after qualifying as Dock Pilot, failing which the candidate will have to pay HDC/KoPT a sum equivalent to twelve months' salary to be last drawn, together with the cost of training as determined by the appropriate authority.
- iii) The selected candidate will be paid a fixed consolidated remuneration of Rs. 25,000/- (Rupees twenty-five thousand only) per month during the training period. Upon successful completion of training the monthly remuneration will be Rs. 42,000/- (Rupees forty-two thousand only). In addition, the work related marine allowances as applicable may be paid.
- iv) The selected candidate will be deployed at HDC under Marine Operations Division, Haldia or at any other place, depending on operational requirement of KoPT.
- v) The selected candidate may avail of HDC, KoPT accommodation (unfurnished) on payment of license fee/ rent, as applicable.
- vi) The selected candidate will be entitled for reimbursement of the rental charges against residential telephone.
- vii) The actual period of duty would be 26 days in a month i.e. the selected candidate will be granted a weekly day of rest. However, in exigency of work on any weekly off day, he will be granted a compensatory day of rest conveniently in lieu thereof and will not be entitled to any other compensation, monetary or otherwise, for the same.
- viii) The selected candidate will be entitled to 15 days leave in a year, which may be availed off with prior approval. For any unauthorized absence, in excess of 15 days, pro-rata deduction will be made from his consolidated remuneration.
- ix) Additionally, the selected candidate will be entitled to 10 days' sick leave in a year on illness, without any deduction from the remuneration on the basis of certification from HDC, KoPT Medical Officer. Intimation of sickness should be reported to the Head of the Division / Reporting Officer forthwith in writing, together with the certification of illness from a Registered Medical Practitioner, in addition to verbal intimation over phone.

Contd..2

(2)

- x) The selected candidate will be entitled to indoor & outdoor medical facilities as are available in HDC, KoPT Hospital for self and spouse only. However, no reimbursement for medicine / medical articles purchased from outside, diagnostic test done outside or treatment received will be allowed.
- xi) The selected candidate will be entitled to medical benefits as available in HDC, KoPT Hospital for injury sustained due to accident in course of and during employment.
- xii) On official tour outside headquarter of HDC, the selected candidate will be entitled to TA/DA, as applicable to the regular incumbents in the post of Dock Pilot.
- xiii) The selected candidate will be entitled to avail the canteen facility of HDC.
- xiv) The selected candidate will be responsible for the charge and care of HDC, KoPT's money, goods and stores and all other property that may be entrusted on him and would be accountable for the same.
- xv) The contractual engagement may also be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and for any act considered to be derogatory / detrimental to the interest of HDC, KoPT.
- xvi) The selected candidate will have to submit police verification certificate from local police station.

**Prescribed proforma for application
Engagement for: Dock Pilot**

1. Name:
2. Father's / Husband's Name:
3. Date of birth:
(Self-Certified copy of proof to be enclosed)
4. Age (As on 01/05/2017):
5. Gender:
6. Permanent Address:
.....
7. Address for Communication:
.....
8. Telephone: Landline:
Mobile:
9. E-mail Address:
10. Nationality:
11. Religion:
12. Qualification: (Self Certified copies of Mark sheets / Certificates to be enclosed)

Affix Recent Passport size Photo here

Qualification	Name of the Degree	Name of the Institution	Percentage with Division / Class
Class - X			
Class - XII			
Graduation			
P.G.Degree / Diploma			
Additional (if any)			

13. Experience: (Self Certified copies of Certificates to be enclosed)

Organisation	Scale of pay & Present Basic Pay.	Post	Period (_____ to _____)	Duration

14. Additional Information (if any)

I certify that the above information is true to the best of my knowledge and belief. The necessary documents, including the certificate from my employer, are enclosed.

(Full Signature of Applicant with Date)