

KOLKATA PORT TRUST

No. Admn/7806/CON/Misc./II/09

September 29, 2010

FA & CAO/DMD/TM/CHE/LA & IRO/CMO/CVO/
CME/CE/CMM(I/C)/LM(I/C)

GM (M&S), HDC

Sub: Guidelines for tackling offer of bribery
by corrupt contractors.

A case has recently come to light where representative of a Contractor's firm offered a packet to an officer. The officer refused to accept the packet. The contractor's representative apologized for offering the same and left the site hurriedly when the officer reported the matter to his colleagues and superiors. Nothing could be established against the contractor as the person concerned managed to leave the site.

2. A serious view has been taken of the conduct of the contractor as well as the concerned department in not detaining the person whose activity was apparently not above board. All concerned are hereby directed to come forward promptly to assist any port officer/employee in case he/she raises doubt about inappropriate behaviour of any party by offering illegal gratification. On no account the person concerned should be allowed to leave the premises till his statement is recorded and the contents of whatever is offered verified in the presence of witnesses. Head of Departments/senior officers should be contacted immediately in such cases. If any foul play is prima facie established, department concerned should help the concerned official to lodge a report with the Police.

3. Reports of such incidents should be submitted to the Chairman/Dy. Chairman within 24 hrs.

4. This issues with the approval of the Chairman.

(S.B. Das)
Secretary