

KOLKATA PORT TRUST

Administration Department

No.Admn/7740/3/E1/V

December 9, 2013

All Heads of Departments

[CVO/DMD/ CHE/ CE/ CMO/ CME/FA&CAO(I/C)/TM(I/C)]

Sub: KoPT Employees' (RSP Regulation, 2013

Pursuant to this office circular dated 27.11.2013 and in terms of revised RSP Regulation, 2013, the Secretary's Department will henceforth be renamed as General Administration Department (GAD) and the existing posts in Secretary's Department will henceforth be re-designated as follows:-

Sl.No.	Existing designation	Pay Scale (Rs.)	Re-designation
1.	Secretary	51,300-73,000/-	Secretary (no change)
2.	OSD (O&W)	32,900-58,000/-	Sr. Dy. Secretary
3.	Dy. Secretary	24,900-50,500/-	Dy. Secretary (no change)
4.	Jr. Asstt. Secretary/ Asstt. Secretary	20,600-46,500/-	Sr. Asstt. Secretary
5.	Hindi Officer	20,600-46,500/-	Sr. Asstt. Secretary(Hindi)
6.	PRO	20,600-46,500/-	Sr. Asstt. Secretary(PR)
7.	Asstt. Superintendent (Security)	20,600-46,500/-	Asstt. Superintendent (Security) (no change)
8.	Welfare Officer (Sports)	20,600-46,500/-	Welfare Officer (Sports) (no change)
9.	PS-cum-EA to Chairman	24,900-50,500/-	Sr. PS to Chairman
10.	PS to Chairman (not existing)	20,600-46,500/-	PS to Chairman (new designation)
11.	PS to Dy. Chairman	20,600-46,500/-	PS to Dy. Chairman (no change)

This is for your information.

(A.K.Mukhopadhyay)
Secretary

KOLKATA PORT TRUST

Administration Department

No.Admn/7740/3/E1/IV

November 27, 2013

All Heads of Departments

[CVO/DMD/ TM/ CHE/ CE/ CMO/ CME/LA(henceforth Chief Law Officer)/
FA&CAO(I/C)/ LA&IRO(henceforth Sr. Personnel Officer)/
DPR(henceforth Jt. Director)/ CMM(I/C)(henceforth Materials Manager)(I/C)/
LM(I/C)(henceforth Estate Manager)(I/C)]

Sub: KoPT Employees' (Recruitment, Seniority
and Promotion) Regulations, 2013.

Ministry by letter dated 14th November, 2013 has since forwarded KoPT Employees' (RSP) Regulation, 2013 duly notified by Govt. of India vide G.S.R. 687(E) dated 15.10.2013, a copy of which is forwarded for necessary implementation.

2. In this regard the following decisions may be noted for information/ compliance as the case may be:-

- i) Date of effect of new RSP should be notionally from date of notification i.e. 15th October, 2013. [However, in case of those cases where selection has been already made but proceedings are yet to be approved by Competent Authority, those cases may not be disturbed].
- ii) Secretary's Department will be renamed as General Administration Department (GAD) and it will include (a) Main Administration i.e. Secretary's Department (b) Legal Division (c) Labour and Industrial Relation Division (d) Estate Division.
- iii) Finance Department will include Planning & Research Division.
- iv) Mechanical Engineering Department will be renamed as Mechanical & Electrical Engineering Department and it will include Materials Management Division.
- v) There will be 5 General Managers at HDC i.e. a) General Manager (Traffic), b) General Manager (Engineering), c) General Manager (Marine), d) General Manager (M&S), e) General Manager (Finance).
- vi) General Manager (Traffic) will include Divisions of SH&CH and Railways.
- vii) General Manager (Engineering) will include Divisions of P&E, I&CF and MM.
- viii) General Manager (Marine) will include Marine Division.
- ix) General Manager (M&S) will include Divisions of Administration, P&IR and Medical.
- x) General Manager (Finance) will include Division of Finance.

xi) There will be automatic elevation in pay scale in respect of the following HoD posts with effect of date of notification viz. 15th October, 2013:-

- a) Secretary post from pay scale Rs.43,200-66,000/- to Rs.51,300-73,000/-.
- b) CMO post from pay scale Rs.43,200-66,000/- to Rs.51,300-73,000/-.

[Necessary R/S to be prepared by the departments concerned and sent to Finance Deptt. For certification]

3. You are accordingly requested to forward proposals for filling up vacancies in class-I/II cadre, if any, in terms of revised RSP for processing by this department. You are also requested to circulate the changed designations of your department to all concerned and to identify the printing mistakes, if any, in respect of your department & send the same to this office to enable issue of necessary corrigendum by the Ministry.

4. This issues with the approval of Chairman.

(A.K.Mukhopadhyay)
Secretary

Encl: As stated.