KOLKATA PORT TRUST
Traffic Department
Container Terminal Office

CIRCULAR

No. Tfc/CTO/Process Improvement.   Dated, the 29th March, 2018.

All concerned

Sub: Process Improvement at Container Terminal.

As approved by the competent authority the Import and Export Processes for the movement of vehicles and containers at the KDS Container Terminal is undergoing a change in the upcoming financial year under Kolkata Port Trust policy to promote ease of doing business. The new process improvement is designed to reduce documentation and processes involved in the EXIM trade at Kolkata Dock System Container Terminal. The first phase of the process improvement to be implemented from the 1st of April 2018 will be primarily aimed at digitizing documents, reducing the congestion at the Gates and speeding up the yard operations. The key highlights of the process improvement are furnished below.

- The entire Gate Operations are made online with the CHA/CFS Operator generating the Gate Passes for Entry of the vehicles in both Export and Import legs at their respective stations by generating Truck Chits. CISF personnel will be the only authority at the Gates.

- To facilitate quicker loading at the yards, the mapping of the container number with the trailer before the entry of the trailer (in EGP) is discontinued.

- For Imports, the delivery shall be given only on the strength of e-DO, BE and ICCD (Nepal) for DPD containers, Cargo Movement Approval Order for CFS containers. Only one document shall be issued from the port CFS Office i.e Equipment Interchange Receipt which shall serve as the Exit Gate Pass for Delivery.

- The MLO wise allocation of Exports for vessels is completely entrusted to the feeder operators via online platform.

- For Export Receiving, the documents required are only the shipping bill and the VGM certificate. All other documents are withdrawn. No document will be issued from the port. The Truck Chit that is used for entry itself will serve as the exit gate pass.

- To enable timely availability and communication of the vessel connections of the Rail bound Export Containers a new online platform PRISM (Port Railway Information System and Management) is introduced. This shall ensure that our prime rail exporters can send the rail data as soon as the rake is formed at their end and the same can be retrieved by the port.

These measures are few of the major overhauling of the Terminal operations undertaken at KDS. A detailed SOP for yard movement of vehicles and containers may be referred to for detailed insights.

Traffic Manager