KOLKATA PORT TRUST

<u>CONTAINER TERMINAL OFFICE</u>

<u>CIRCULAR</u>

No. Tfc/CTO/Pro-I.   Dated, the 12th March, 2018.

Sub: **Registration of CHAs/CFS Operators for generation of Truck Chit.**

As part of Process Improvement at KDS, the existing system of generation of EGP and XGP at the Gates will be discontinued with effect from 1st April 2018. The entry of vehicles in both Import and Export Legs shall be based on **Truck Chit** that shall be generated by the CHA/CFS at their end in an online portal using a unique ID and password assigned to each of the CHA/CFS. In this regard the following directives are to be followed by the CHA/CFS operators and KDS for registration of CHA/CFS for obtaining the unique user ID and password.

1) Each CHA/CFS operator shall submit a self-attested copy of CHA/Self Clearing license issued by the Port duly mentioning the email Id of the CHA/CFS operator on the copy of the license to the KDS, CFS Office by 20th March, 2018.

2) KDS shall deposit the copies of the license with NIC to register the CHA in the new Truck Chit portal.

3) The CHA/CFS operator has to mail from the registered Email ID to nic@kolkataporttrust.gov.in requesting their unique ID and password.

4) Unique IDs and passwords shall be mailed to the concerned CHA/CFS from 25th March, 2018 onwards in their registered Email. The ID will get activated from 1st April onwards and the CHA may login using the obtained ID and password in the Truck Chit portal. The passwords may be changed by the CHA after the first Login.

(R. Naskar)
Dy. Traffic Manager (CT)