



Kolkata Port Trust

15, Strand Road
Kolkata – 700001

Finance Department

Telefax No 033-2231-0741

Dated 05.08.2009

No. Fin/ 274 /B

Traffic Manager

Director (Planning & Research)

Sub: Change of timings of payment of port charges through
cheques and drafts at the Collection Office counter

Pursuant to the decision taken in the Meeting with the Port Users on 31.07.2009 in the Conference Room of KoPT at Head Office regarding e-payment of port charges, you are requested to kindly inform the Port Users that on and from 17.08.2009 payment of port charges through cheques and drafts will be accepted at the Collection Office counters from 10.00 A.M. to 4.00 P.M. on all weekdays from Monday to Friday and upto 2.30 P.M. on Saturdays. However, Port users can avail the facility of e-payment of port charges through the designated banks even after 4.00 P.M. A copy of the minutes is enclosed please.

Enclo: As stated


(S.K. Bhattacharjee)

Additional Chief Accounts Officer
For FA&CAO