

## **ANNEXURE-B**

### **Advertisement for contractual engagement of “Law Assistant”**

Kolkata Port Trust intends to engage for its Legal Division under Kolkata Dock System, two “Law Assistants” on contract basis for a period of three years through Walk-in-Interview process. The selected candidates will be paid a fixed consolidated remuneration of Rs.41,184/- per month. Eligibility criteria of the engagement is set out below:-

#### **Eligibility**

- (i) Age : Upper age limit is 40 years as on 01.02.2020
- (ii) Qualification : LL.B from a recognized University/Institute
- (iii) Desirable : (1) Experience in works with Law Firm / executive in the legal establishment of Industries / commercial bodies.  
(2) LLM from recognized Universities.

The terms and conditions for the above engagement are enclosed herewith.

The interested candidate should appear in person for the Walk-in-Interview alongwith an application, containing detailed Bio-data including name, father’s/husband’s name, date of birth, permanent address, address for communication, nationality, religion, marital status, educational and professional qualification, experience, extracurricular activities, phone number, e-mail address or any other relevant information at KoPT Guest House at 93, Chowringhee Road (Near Exide More), Kolkata – 700 020 at 10.00 hrs. on 22.02.2020 (Saturday). The applicants should also carry the photocopies of the following documents:-

- (i) Age Proof Certificate
- (ii) Educational and Professional Qualification Certificates
- (iii) Three years’ practicing experience certificate
- (iv) Two recent passport size photographs
- (v) Photo identity card (Voter Card / PAN card / Passport / Driving Licence etc.)

Interested candidates should register themselves over phone between 19<sup>th</sup> to 20<sup>th</sup> February, 2020 (from 11.00 a.m. to 03.00 p.m.) prior to attending the Walk-in-Interview on 22.02.2020 at the above venue from 10.00 a.m. to 02.00 p.m. [Mobile No. 9874877435 – Shri S. Dutta Roy, Sr. Asstt. Secretary-I & Mobile No. 8697302203 – Shri S. Dutta, Sr. Asstt. Secretary-III].

Encl.: As above.

Sr. Personnel Officer  
Kolkata Port Trust