

KOLKATA PORT TRUST

Kolkata Port Trust desires to engage skilled professional functionaries on three years contract for assisting the top management in the fields of (i) Business Development & Trade Promotion, (ii) Information , Communication & Trade Facilitation and (iii) Project Management. The professional functionaries are expected to help in improving the functioning of Kolkata Port and also in adapting to the changing eco-business system. Considering the kind of experience and qualification required for rendering of professional advice, the nomenclature and the level of professional functionaries will be distinct from the existing functional designations prevailing in the port. In case internal eligible port officer desire to offer themselves for such positions, on their selection, their engagement shall also be on contractual basis and they will have to resign from port service. No retired officer or deputationist will be engaged for these assignments. The professionals should work independently or with other contractual professionals and report to the Chairman of the Port. They should have clarity of vision to execute new ideas and possess the required skills, zeal, qualification, experience and knowledge for shouldering the responsibilities as detailed below:-

| Designation | No. of Post | Role and responsibility | Essential Qualification and Experience | Desirable Qualification and Experience |
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| Senior Manager, Business Development & Trade Promotion | 1 | i) He will focus on any strategic tie ups/long term relationships with customers, port authorities or similar such entities to foster growth and efficient | i) Qualification : Any recognized degree with post Graduate Degree/MBA/equivalent qualification from a National/International University; ii) Experience : Seven years' working experience in the area of Business Development and | i)Qualification: Professional qualification from Institute of Chartered Ship brokers or Institute of Chartered logistics and transport (member, fellow or associate of the |

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| | | <p>port operation.</p> <p>ii) Will plan, organize and implement direct sales activities with shippers to maximize business development opportunities and attract new cargo and passengers to the port.</p> <p>iii) Identify, prioritise and participate in key industry trade events, conferences and seminars to support the attraction of business and investment to the port.</p> | <p>Trade Promotion in a service sector/public sector/ private sector entity.</p> <p>i) Qualification :</p> <p>Post Graduate Degree in Computer Science [equivalent in M.Tech. (CS)] from a recognised University/Institution</p> <p>OR</p> <p>ii) Engineering degree with anyone of the following from a recognized University/ Institution.</p> <p>* Post Graduate Degree in Computer Science.</p> <p>* Post Graduate Degree in Computer application.</p> <p>* Post Graduate Diploma Information Technology.</p> <p>OR</p> <p>iii) Engineering degree in Computer Science/ Information Technology from a recognized</p> | <p>Institute obtained after prescribed examination. Not honorary membership).</p> <p>ii) Experience : Experience in Port/Shipping Sector.</p> |
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| | | | <p>University/ Institution.</p> <p>OR</p> <p>iv) Post Graduate Degree in Computer application/ Post Graduate Diploma Information Technology from a recognized University/ Institution.</p> <p>OR</p> <p>v) Master's degree in Physics/Mathematics / Statics/Operations Research/Electronic with anyone from a recognized University/ Institution.</p> <p>* Post Graduate Diploma Information Technology.</p> <p>* Post Graduate Degree in Computer Science.</p> <p>*Post Graduate Degree in Computer application.</p> <p>Preference will be</p> | |
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| | | | <p>given to Post Graduate Degree in Computer Science (equivalent to M.Tech (CS) from a recognized University/ Institution.</p> <p>Experience :</p> <p>7 years' experience in the related field of which 3 years in supervising a team, lead teams with implementation of complex business, critical system and oversee large and complex system inclusive of POS (Port Organization System) such as RFID (Radio Frequency Identification Device)/WFI (Wireless Fidelity), OCR (Optical Character Recognition), GMS (Group Management Services), EDI (Electronic Data Interchange), DBA (Database Administrator) (Oracle & MSSOL) Unix Administration, B2B (Business to Business) solution</p> | |
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| | | | like Wireless Technology (Techlogix) as well as location system etc. | |
| Senior Manager, Information, Communication & Trade Facilitation | 1 | <p>Will be responsible for but not limited to defining the need, identifying the vendors, sourcing, etc. and facilitate implementation, primary support, maintenance, training of users, testing and release management.</p> <p>Will actively participate in industry and other professional networks to ensure awareness of industry standards, trends and best practices in order to strengthen Organizational and Technical</p> | <p>(i) Post graduate degree in Computer Science (equivalent to M.Tech(CS)) from a recognized University/Institution</p> <p>Or</p> <p>(ii) Engineering Degree</p> | <p>Qualification:</p> <p>Master's degree in Business Administration (MBA/PGDM) or equivalent from a recognized University/Institution.</p> <p>ii) Experience :</p> <p>Experience in port/shipping sector.</p> |

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| | | <p>knowledge.</p> <p>i) Will be responsible but not limited to defining the need, identifying the vendors sourcing, etc. and facilitate implementation, primary support, maintenance, training of users, testing and release management.</p> <p>ii) Actively participate in Industry and other Professional Network to ensure awareness of industry standards trends and best practice in order to strengthen organizational and technical knowledge.</p> | | |
| Senior Manager, Project | 1 | <p>i) Will be responsible for implementation</p> | <p>Qualification:</p> <p>i) Graduate degree in</p> | <p>Qualification:</p> |

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| Management | | <p>n of all the projects.</p> <p>ii) Develop a schedule for project completion and effectively allocates the resources to the activities.</p> <p>iii) review the project schedule with the senior management and all other staff that will be effected by the project activities.</p> <p>iv)Determine the objectives and measures upon which the project will be evaluated and its completion.</p> | <p>Civil/ Mechanical Engineering from a recognized National / International University.</p> <p>Experience:</p> <p>10 years work experience in planning and project implementation.</p> | <p>i) Post Graduate degree in Civil/Mechanical Engineering from a recognized National / International University.</p> <p>ii) Post Graduate diploma in Finance/Project Management</p> <p>iii) Post Graduate diploma in Operations Research.</p> <p>Experience :</p> <p>i) Experience in port/shipping sector/ infrastructure.</p> <p>ii) Should possess skills and ability in Project Management and proficiency in the use of computers.</p> |
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Period: The professional functionaries will be engaged purely on contract basis for a period of three years, extendable by another two years.

Age: Considering that retired persons cannot be engaged and the contract period is of three years, the upper age limit for applying is 57 years as on 1.3.2016.

Remuneration: The selected candidates will be paid consolidated monthly remuneration of Rs. 1,31,000/-.

Method of selection: On the basis of their details as furnished with their applications, candidates will be ranked in a transparent manner with weightage being given to performance in qualifying exams, general experience as well as port sector experience and aptitude (which will be assessed from the write-up to be attached with the application). Three candidates for each stream will be shortlisted for interview on the basis of their qualification, experience and aptitude. For the final selection, 90% weightage will be given to qualification & experience and 10% to performance in the interview.

Mode of application: Candidates (Indian Nationals) possessing the required experience and qualifications may apply to Secretary, Kolkata Port Trust in the attached format along with Demand Draft of Rs.500/- to be drawn in favour of "Kolkata Port Trust", payable at Kolkata and a write up in 500 to 1000 words elaborating their experience and knowledge in the field where they intend to provide professional/expert assistance to the top management and how they propose to implement their suggestions for revamping the riverine port of Kolkata (both KDS and HDC) with its typical problems of draft constraint/long navigational channel/city based infrastructure, etc. and improve its operational efficiency. Self-attested copies of all certificates with 2 passport sized photographs should be attached with the applications and sent in sealed envelop superscribing the discipline of professional functionary so as to reach the office of Kolkata Port Trust, 15 Strand Road, Kolkata 700 001 by 05.00 PM on 29.02.2016.

Candidates may also apply on-line between 09.00 AM on 13.02.2016 and 05.00 PM on 29.2.2016 by logging on to porttrust.youcanapply.com or through Kolkata Port Trust Website (www.kolkataporttrust.gov.in).

Format of Application for Contractual Engagement of Professional Functionaries in KDS, KoPT

Please affix your recent passport size colour photograph in this space and sign across it

APPLICATION FOR SENIOR MANAGER IN THE FILED OF

1. Name (in capital letters)
2. Father's/Husband's name
3. Address
 - (a) Permanent
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 -
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 - (b) For correspondence
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4. Date of Birth
5. Age as on 01.03.2016
6. Contact details
 - (a) *Landline at Residence
 - (b) Mobile
 - (c) E-mail Id
7. *Marital status
8. *Religion
9. *Caste
10. *Whether differently abled
- If yes, please furnish details.....
11. PAN
12. Educational qualification [Please fill up the table below with lowest qualification in the 1st row]

| Name of exam | Year of passing | Board/university | Division/class | Percentage/CGPA |
|--------------|-----------------|------------------|----------------|-----------------|
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13. Professional experience [Please fill up the table below with 1st job experience in the 1st row]

| Name of Organisation | Year(s) of service | Designation held | Nature of duties | Salary / Remuneration earned p.a. |
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Self-attested copy of latest pay slip/employer's certificate to be enclosed. Self-employed persons may give suitable declaration.

14. Reference details (name, designation, organization, contact Nos., e-mail Id) of any two responsible persons.

(i)

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(ii)

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15. Extracurricular activities (if any)

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16. Details of Demand Draft : Bank NameNo.....Date.....

17. Any special achievement to be mentioned

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18. Please attach a write up in 500 to 1000 words elaborating your experience and knowledge in the field where you intend to provide professional/expert assistance to the top management and how you propose to implement your suggestions for revamping the riverine port of Kolkata (both KDS and HDC) with its typical problems of draft constraint/long navigational channel/city based infrastructure, etc. and improve its operational efficiency.

Name-----

Signature-----